

City of Fairfax, Virginia



Adopted Budget
FY2015-2016

THE CITY OF FAIRFAX, VIRGINIA

A BRIEF HISTORY

Farmers from eastern Virginia and Maryland began settling this area in the early 1700s. Fairfax County, formed in 1742, was named for Thomas, the Sixth Lord Fairfax, whose family's land grant included all of Northern Virginia. The City of Fairfax began as the Town of Providence, platted in 1805 on fourteen acres of land owned by Richard Ratcliffe. The early community was centered around the Fairfax County Courthouse, completed in 1800 at the corner of Little River Turnpike and Ox Road.

The area became a crossroads of conflict during the American Civil War with hardship and disruption experienced by all. On June 1, 1861, the first land engagement of the American Civil War was fought here resulting in the death of Captain John Quincy Marr, the first Confederate officer killed. Confederate John S. Mosby and his rangers' raid and capture of a sleeping Union general here on March 9, 1863 did not change Union control of the area--but the bold act remains one of war's best-known legends.

In the late nineteenth century the crossroads village expanded. New homes, barns, churches, and schools were built, including the county's first two-story brick elementary school in 1873, now the Fairfax Museum and Visitor Center. In 1874, the Town of Providence officially became the Town of Fairfax following Culpepper's name change from Fairfax to Culpepper.

By the early twentieth century, the mixed grain agricultural economy gave way to a booming dairy industry that served the growing population of the metropolitan Washington area. The Washington, Arlington and Falls Church Electric Railway was extended to Fairfax in 1904, inspiring new development and the Town's earliest residential subdivision. Civic and social progress saw the creation of a Town police unit, volunteer fire company, sports clubs, and civic organizations. Fairfax High School, the Town's first four-year high school, opened in 1935.

World War II and its aftermath brought rapid population growth that completed Fairfax's conversion to a suburban community. In 1959, the Town of Fairfax deeded a 150-acre tract of land to the University of Virginia to establish a permanent home for what is now George Mason University, an innovative leader in higher education.

In 1961, the Town of Fairfax was incorporated as the independent City of Fairfax. A new City Hall was completed in 1962. The City built new schools, established a bus service, expanded services to residents, and created a downtown historic district. Today, the City--through its elected officials and citizen involvement--strives to meet the changing needs of an increasingly multicultural community. Rich in history and tradition, residents and visitors enjoy a small-town atmosphere and an abundance of cultural and recreational pursuits in the midst of a busy metropolitan area. As the City's first Mayor, John C. Wood, said in 1962, "Fairfax has a wonderful past and present, and an even greater future."

City of Fairfax

Adopted Budget

FY 2016



Mayor

R. Scott Silverthorne

City Council

Michael J. DeMarco

Jeffrey C. Greenfield

Nancy F. Loftus

David L. Meyer

Janice M. Miller

Eleanor D. Schmidt

City Manager

Robert L. Sisson



GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Virginia**

For the Fiscal Year Beginning

July 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Fairfax, Virginia for its annual budget for the fiscal year beginning July 1, 2014. This is the 20th consecutive year that the City of Fairfax has received this award, and is valid for a period of one year. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Table of Contents



Introduction

City Manager's Transmittal Letter	I
City Manager's Budget Message	A - 1
Organizational Chart	B - 2
Summary of Permanent Employees.....	B - 3
City and County Contracts	B - 4
Combined Statement of Revenues & Expenditures – All Funds	B - 5
Projected Fund / Cash Balance	B - 6
All Funds Summary of Revenues and Expenditures.....	B - 9
General Fund Summary of Revenues and Expenditures	B - 11
General Fund Budget Review by Category.....	B - 12
General Fund Expenditure Summary by Cost Center	B - 13
History of General Fund Revenues.....	B - 16
History of General Fund Expenditures	B - 17
General Fund Revenue by Category (Pie Chart).....	C - 2
General Fund Revenue Summary	C - 3
History of General Fund Revenues.....	C - 8
Major Revenue Sources	C - 9

Legislative

City Council	D - 5
City Clerk	D - 7

Judicial Administration

General District Court	D - 13
Joint Court Service.....	D - 15
Juvenile and Domestic Relations Court	D - 17
Commonwealth Attorney	D - 19
Court Services and Custody.....	D - 21

Electoral Board

Electoral Board/General Registrar	D - 25
---	--------

Table of Contents (continued)

General and Financial

City Manager	D - 33
City Attorney	D - 36
Public Audit of Accounts	D - 39
Personnel	D - 41
Community Relations	D - 44
Economic Development	D - 47
Cable TV	D - 50
Risk Management	D - 54
Telephone.....	D - 56
Information Technology	D - 58
Printing and Office Supplies	D - 61
Fleet Maintenance	D - 64
Finance and Accounting.....	D - 67
Real Estate Assessment	D - 70
Treasurer	D - 73
Commissioner of Revenue.....	D - 76
Retirement Expenses/Pool Maintenance	D - 79

Police Department

Police Administration.....	D - 83
Police Technical Services	D - 86
Police Field Operations.....	D - 89

Fire and Rescue

Fire and Rescue Administration	D - 95
Fire Operations.....	D - 98
Code Administration.....	D-101

Public Works

Asphalt Maintenance	D-107
Concrete Maintenance.....	D-110
Snow and Ice Control.....	D-113
Storm Drainage.....	D-116
Signs, Signals, Lighting.....	D-119
Refuse Collection.....	D-122
Facilities Maintenance.....	D-125
Street Right-of-Way and Public Grounds	D-128
Public Works Administration and Engineering	D-131
County Agent	D-134

Social Services

Health Department.....	D-139
Commission for Women.....	D-142
Community Services Board.....	D-144
Senior Citizen Tax and Rent Relief.....	D-146
Human Services Coordinator	D-148
Social Services.....	D-150

Table of Contents (continued)

Culture and Recreation

Recreation Administration	D-155
Recreation-Special Events	D-161
Facilities Division	D-164
Park and Ball Field Maintenance	D-167
Marketing.....	D-171
General Parks and Sherwood Legacy	D-175
Library Services	D-178
Historic Resources.....	D-183
Visual and Performing Arts.....	D-187

Community Development and Planning

Planning and Design Review	D-191
Current Planning	D-195

Education

School Board/Administration.....	D-201
Contracted Instruction Costs	D-204
School Capital Outlay	D-206
School Debt Service	D-208
School Lease Financing	D-210

Non-Departmental Accounts

General Debt Service.....	D-215
Employee Fringe Benefits.....	D-217
Market Wage Adjustment/Salary Vacancy	D-219
Reserve for Contingency	D-221
Budget Cut Clearing	D-223
Regional Agencies	D-224
Capital Budget Fund Transfer.....	D-226
Other Fund Transfers	D-228
Capital Leases.....	D-230
Schedule of General and Financial Accounts	D-232

Enterprise Funds

Wastewater Fund.....	E - 1
Transit Fund.....	F - 1

Capital Improvement Program FY 2015 – FY 2020

CIP Introduction	G - 3
CIP Summary	G - 5
Capital Project Detail	G - 16

<u>Stormwater Fund</u>	H - 1
-------------------------------------	-------

<u>Cable Grant Fund</u>	H - 19
--------------------------------------	--------

<u>Old Town Service District</u>	H - 23
---	--------

<u>Transportation Tax Fund</u>	H - 27
---	--------

Table of Contents (continued)

Supporting Detail

Expenditure Object Classification I - 2

Position Classification Plan – General I - 6

Position Classification Plan–Constitutional,Non Classified,Councils,Boards/Commissions I - 10

Position Classification Plan – Police I - 11

Position Classification Plan – Fire I - 12

Debt Service

Debt Service OverviewJ - 2

Debt RatiosJ - 4

Debt Service SchedulesJ - 5

Capital Lease SchedulesJ - 12

Rates & Levies.....K - 1

GlossaryL - 1

The City of Fairfax

Office of the City Manager



June 19, 2015

The Honorable R. Scott Silverthorne
and Members of the City Council
City of Fairfax
Fairfax, Virginia 22030

RE: City Manager's Adopted FY15-16 Budget Transmittal Message

Dear Mayor Silverthorne and Members of City Council:

In accordance with responsibilities established for the City Manager under the City Charter, I am submitting the adopted budget for the City of Fairfax for the 2015-2016 fiscal year beginning July 1, 2015.

In compliance with City Council policy and sound fiscal practice, the budget is balanced. Further, the adopted budget comports with City Council approved FY16 Budget Guidelines.

The adopted budget sets total city expenditures of \$170,598,944, an increase of 5.8% over the current fiscal year. General Fund spending is \$130,464,802, an increase of 1.9% from current year.

Following are the major themes that have influenced the construction of the FY16 adopted budget.

1. **STABLE FINANCIAL OUTLOOK.** For FY16, the city's economy is projected to advance with moderate growth. The city's real estate tax base, source of its single largest source of revenue, will see limited growth; overall 1.8%, as a result of assessments increasing approximately \$100M. By contrast, last year's assessment increase totaled \$176M. Commercial assessments are down 1.9%, residential assessments are up approximately 2.91%. Other large revenue sources, sales tax, BPOL, and personal property tax in total are projected to increase modestly.
2. **BUDGET CONSTRAINED BY NON-DISCRETIONARY EXPENDITURES.** The City's ability to adjust expenses in any fiscal year is constrained by the significant percentage of non-discretionary expense categories that comprise the General Fund budget. Each of the following large expense areas is basically off-limits when analyzing potential expenditure reductions:

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- School Instruction Contract
- Non-Education County Contracts
- Annually Required Contribution to Retirement Systems
- Debt Service

These expenditures comprise approximately 55.4% of total General Fund expenditures. Remaining areas available for reduction of expenditures are therefore reduced to 44.6% of the General Fund budget.

- 3. EDUCATION CONTRACT.** The largest single expenditure of the General Fund for FY16 is the City of Fairfax schools instructional contract with Fairfax County. This expense is expected to be \$46,100,000, an increase of \$660,000 or 1.5%.
- 4. SALE OF THE CITY'S WATER SYSTEM.** The sale of the city's water utility system in January 2014 has resulted in several positive impacts on the FY16 budget and beyond:
 - Water rate reduction scheduled for July 2015 for residential and commercial customers will also reduce the cost of purchased water by the city,
 - Remaining on-hand Water Fund monies are providing leverage as partial tax equivalency for the C&I tax, and
 - City's financial stability is enhanced as result of utility sale.
- 5. INCREASE FOR THE TRANSPORTATION TAX FUND.** The Transportation Tax Fund is used to account for the funds collected by the city under the C&I tax which is currently levied on those property classifications at a rate of 5.5¢ per hundred dollars of assessed valuation. The FY 16 adopted budget includes an increase in the C&I tax of 2¢, equaling 7.5¢ per hundred. Since localities are required to levy a C&I tax of 12.5¢ or equivalent funding to qualify for matching funds, the budget directs the use of other funds (on-hand funds from dormant Water Fund) to achieve C&I tax equivalency between the adopted new rate of 7.5¢ and the 12.5¢ required to maximize the receipt of regional transportation funds. Revenues from the C&I tax, or equivalent from a dedicated source, and matching NVTAs "30%" funds, afford the city transportation infrastructure opportunities not possible in prior years and will have a significant effect on the city's ability to keep pace with the needs of its transportation system. For every dollar of C&I tax or equivalency (up to the 12.5¢ maximum) the city will receive just over one dollar of NVTAs 30% funds. The total estimated annual revenue to be received by the city at the maximum rate (12.5¢ or equivalent) is \$2,250,000. Further, it is recommended that City Council adopt another 2¢ increase in the C&I rate in FY17 and again use on-hand Water Fund monies to make up the equivalency of the 12.5¢.
- 6. RETIREMENT PLAN FUNDING.** The city supplemental retirement plan costs are projected to be reduced \$850,000 from FY15 projections due to the plan's investment performance and actions taken by the city and the Retirement Committee to adjust certain benefits. The Virginia Retirement System costs are projected to stay at the same rate for FY16. The city's total projected costs for both systems will be \$5,967,615 for FY16 versus \$6,715,523 for FY15.

7. **ADDITIONAL EMPLOYEES.** Departmental managers requested a number of additional positions for FY16. Due to budgetary constraints, only one additional FTE position has been approved: a park maintenance employee needed to help maintain the recently completed downtown park and other sites.
8. **PAY AND CLASSIFICATION STUDY.** The budget includes a pay and classification study in FY16 at an estimated cost of \$45,000. The past 7-8 years of pay adjustments were dependent on scarce funding and several years passed without merit pay being available. This created pay compression between employees and the perception that the pay plans need attention. It has been a number of years since the city conducted a thorough pay study, relying instead on in-house analysis and spot adjustments which have worked reasonably well; however, it is time for a thorough review by a compensation professional.
9. **EMPLOYEE COMPENSATION ADJUSTMENTS.** Compensation adjustments approved in the FY16 adopted budget for city employees are a 3.5% merit step (\$313,000) for eligible employees and a 1% market adjustment (\$270,000).
10. **DEBT SERVICE.** The city's total debt service payment for FY16, including educational debt is \$13,089,299 a decrease from estimated FY15 of \$111,848. This expense represents 10.0% of General Fund spending. The city's debt load remains a significant burden; however, it is well within state law limitations.
11. **FUNDING FOR STORMWATER: REGULATORY COMPLIANCE, NEW CONSTRUCTION AND MAINTENANCE.** The Storm Water Fund was created in 2014 to enable a more focused approach to city storm water infrastructure maintenance with a dedicated funding source. Two cents from the real estate tax has been set aside for this fund for the past two years and it is approved to stay at that level for FY16. However, projected workload and increasing project expenses may result in requests for additional personnel resources and funding in the FY17 budget.
12. **INCREASES IN NON-EDUCATION CONTRACTS WITH COUNTY.** Non-education contracts with Fairfax County will increase \$646,000 primarily reflecting increased jail contract costs.
13. **WASTEWATER RATE INCREASE NECESSARY.** With the phase out of the Water Fund, the Wastewater Fund will continue to exist and function as an enterprise system, as before, since the city will continue as the operator and owner of the wastewater system. By contract with the city, Fairfax Water bills and collects fees from city residents for the city-provided wastewater services; then those fees are remitted to the city. The city will continue to set the annual rate for wastewater collection and treatment. As earlier projected, the approved rate increase for wastewater services is 10% for FY16. Annual increases in the wastewater rates in the 10-12% range will be necessary over the next several years to generate sufficient funds for debt service related to the city's share of improvements at the Noman Cole Wastewater Plant, with the estimated city share at \$40M, as well as to pay for ongoing capital needs of the in-city wastewater collections system. With the reduction in water rates in July, the combined water and sewer bill for city residents

will likely be among the lowest in Northern Virginia, even with the wastewater rate increase.

- 14. CAPITAL FUNDING INCREASED, FAR SHORT OF NEED.** The Capital Improvement Program transfer from the General Fund is approved at \$5,008,106. Requests totaling over \$12M were made by the various departments before prioritization. The city faces significant funding hurdles in the next few years as it grapples with debt amortization and pressure to increase CIP funding.
- 15. PARKS SYSTEM CAPITAL NEEDS DETAILED.** During the current year, the Parks and Recreation Master Plan was completed which effectively documents the significant needs, capital and otherwise, of the park system. In an effort to begin to address the deferred needs, the Parks and Recreation Director identified over \$2M in capital maintenance needs in FY16 alone, and some \$14M worth of projects in the 5-year period 2016-2020. Unfortunately, only \$601k in funding could be included for the department's capital needs in FY16. During the budget adoption process, the City Council helped staff examine alternative strategies for achieving the goals of the master plan, whether that continues to be a pay-as-you-go model at an increased funding commitment or the use of pay-go funding as annual debt service on a larger bonded program, or some other method.
- 16. INTERNAL COST CONTAINMENT EFFORTS.** Throughout the year, the city staff searches for cost reduction strategies and/or methodologies that will improve services without increasing costs. In other words, there is an effort to look within the organization for cost control before looking 'outside' for tax or fee increases to balance the budget. Following is a list of representative items, some significant, some minor. All are important.
 - Annual Savings on P-Card Use; now in excess of \$40k;
 - Overtime policies refined; savings produced;
 - Printing of business cards restricted to need-only basis;
 - Phase out of most desk top printers and color copying on cost-prohibitive copiers;
 - City Treasurer evaluating alternative investment strategies for greater ROI;
 - Commissioner of the Revenue secured additional funding from state for the DMV facility at City Hall;
 - Retirement Committee reviewing streamlining investment processes for greater ROI;
 - Careful use of "30%" transportation funding to leverage available resources;
 - Sought (and received) permission to use transportation funding to pay for legal expenses on transportation projects instead of payment from General Fund;
 - Use of grants. For example, the city recently initiated a request, subsequently approved, of the VA Attorney General for grant funding in the amount of \$600k, for a portion of the cost of a renovated firing range. Other grants, for a myriad of purposes, are used throughout the year; and
 - Extensive use of sponsorships of publications and events.

17. WHAT ISN'T FUNDED IN THIS BUDGET? The following community needs, requested or documented by city residents for inclusion into the budget, while fully justifiable, could not be addressed due to lack of funding:

- No additional registered arborist included; city has one arborist on staff presently.
- No increase in the Senior Tax Relief program;

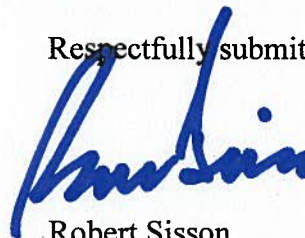
18. 1.2 CENT REAL ESTATE RATE INCREASE APPROVED. The budget preparation process is an intense exercise in attempting to balance a complicated list of needs, usually dominated by capital projects and employee compensation requests, with estimated available revenue. The persistent pattern is that there are never enough resources. After an effort to curtail as many costs as seem reasonable, given community expectations of quality services, and in conformance with City Council policy of a minimum 10% General Fund Cash Balance, the City Council adopted a real estate tax increase of 1.2¢ from the current rate of \$1.04 to \$1.052. Additionally, as mentioned above, the City Council adopted an increase in the C&I tax of 2¢ from 5.5¢ to 7.5¢ per hundred dollars of assessed valuation. Therefore, an owner of commercial or industrial property will pay a combined real estate rate of \$1.127 where a residential property owner will pay \$1.052. There is no increase sought for the existing downtown service district real estate rate.

19. OTHER INCREASES CONTAINED IN BUDGET. There are several relatively minor increases approved in the Rates and Levies Schedule, primarily in the Fire Marshal Permits area, which will generate approximately \$5k in additional revenue.

In summary, the adopted FY16 budget reflects our efforts to address community priorities, to maintain the desired quality of life, and to provide infrastructure, services, and facilities that will support the community's needs. It is also a positive reflection of diverse points of view, having been given careful thought about how to best care for the community in which we live.

We appreciate the dedication given to the budget process by the Mayor and City Council. Finally I want to say thank you to the team of city employees who make the preparation of the budget document possible. A complete list of those individuals is found at page A-35.

Respectfully submitted,



Robert Sisson
City Manager

Historic Old Town Hall



City Manager's Budget Message FY 2016 Budget

FY 2016 Adopted Budget Highlights

- Expenditures for all funds total \$170,598,944, an increase of 5.8% from FY 2015
- General Fund revenues and expenditures of \$130,464,802, an increase of 1.9% over FY 2015
- Capital Fund expenditures for General Fund supported projects of \$6,505,532 (\$5,008,106 pay as you go and \$1,497,426 debt service) representing 5.0% of General Fund expenditures
- A 1.2¢ real estate tax rate increase to \$1.052 per \$100 of assessed value, which includes 2.0¢ dedicated to the Stormwater Fund; average residential tax bill to increase 4.09%
- The real estate tax rate necessary to provide residential equalization, whereby the average homeowner would pay no more in taxes than in the prior year equates to \$1.01 per \$100 of assessed value
- A 2.0¢ increase in the Commercial and Industrial real estate tax, from 5.5¢ to 7.5¢ per \$100 of assessed value
- One cent on the real property tax rate is equivalent to \$567,166
- Real estate residential assessments increase an average of 2.9% for CY 2015; commercial assessments decrease an average of 2.1% for CY 2015; combined assessments increase an average of 1.2% for CY 2015. New Construction has been excluded from this calculation
- Based on increase in value, assessed value of all real property equal to \$5,611,206,804, an increase of \$62,256,004 or 1.1%. The increase in assessed value due to estimated new construction is \$38,000,000 or 0.7%. Assessed value of all real property equal to \$5,649,206,804, an increase of \$100,256,004 or 1.8%
- Provides a 3.5% merit raise for eligible employees at \$313,494 (General Fund) and a 1.0% market adjustment (COLA) at \$270,407
- Includes an additional full-time equivalent employee for the Parks and Recreation Department
- \$300,000 was allocated from the General Fund to establish an Economic Development Opportunity Fund
- Contributes an additional \$50,000 (\$100,000 total) to fund the City's housing improvement fund (Housing Renaissance Fund)
- Wastewater utility rate increase of 10.0% to support the City's share of capital project costs required for the Noman M. Cole, Jr. Wastewater Treatment Plant
- Use of \$975,017 Unassigned General Fund Balance

Guide to the Budget Document

OVERVIEW

The City's budget serves as a financial and policy plan that guides decisions made during each fiscal year. The budget is the single most important document we have for establishing control over the direction of change and determining the future of the City. It lays the groundwork for what we hope will be our community's continued future prosperity. Within the pages of the document, the reader will find:

- A fiscal plan
- Revenue and expenditure summaries
- Policy statement
- Goals and objectives
- An annual operating program
- A long range planning guide
- A management tool to ensure financial control
- Performance measures to ensure accountability and evaluate performance

Not all narratives will contain each of these components, but rather only those that are applicable.

BUDGET PREPARATION PROCESS

The development of the City's Operating Budget involves three phases: formulating budget requests, City Manager executive review and proposal, and City Council review and adoption. Each of the three phases is summarized as follows:

Formulating Budget Requests: September – December

- The formative stage of every budget begins in the Fall.
- Work with the City's Budget Committee throughout the entire budget process
- City Council sets guidelines for the budget in November, which provides the framework for developing the new budget. In addition, the City Manager briefs the City Council on the financial summary of the previous fiscal year, and a projection of the current and upcoming fiscal years.
- City agencies assess their budgetary needs and submit requests to the Budget Committee. Requests are typically due in the middle of December.
- Revenue estimates are derived from a review of current and projected economic indicators, current and proposed Federal and State legislation, knowledge of future events in the City and a review of historic trends.

City Manager Executive Review and Proposal: December – February

- Requests from departments are reviewed and evaluated for priority.
- Meetings are held between the departments and Budget Committee to discuss budget requests. Based on estimated revenues, funding is requested by the City Manager for the programs and services required to maintain an essential level of service or to provide for enhancements to programs identified as priorities by City Council.
- City Manager proposes the budget to City Council in late February or early March.
- By law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.

City Council Review and Adoption: March – May

- City departments provide department budget presentations.
- City Council advertises the proposed real estate tax rate (mid to late March)
- Council reviews the proposed budget and a minimum of two public hearings are held to provide the public with an opportunity to comment to ensure the budget is responsive to citizen needs.
- After careful deliberation, the proposed budget, as modified for additions and deletions, is enacted by City Council as the adopted budget. In addition, City Council adopts the real estate tax rate, all other rates and levies, and the budget appropriation resolution.
- The budget can only be amended by the City Council after proper notice and a public hearing.
- The Adopted Operating Budget takes effect on July 1, the beginning of the fiscal year.

The Capital Improvement Program (CIP) follows a similar process whereby departments submit estimates, which are evaluated for priority and funding. The initial proposed CIP is issued in November and presented to the City Council and the Planning Commission in a joint work session for discussion. The Planning Commission holds a public hearing on the CIP and issues a memorandum to the City Council with recommendations. The City Council holds a series of work sessions and public hearings on the CIP and defers action until adoption of the operating and capital budgets in April/May. The City Manager refines the initial proposed CIP based on an evaluation of operating funding requests and available resources. A capital budget (the first year of the CIP) is included in the operating budget—together they become the adopted budget. The CIP document contains all detailed project and budgetary information for the full five year period.

BUDGET REVIEW SCHEDULE

The following dates were scheduled for City Council review and approval of the budget, but are subject to change per City Council:

FY 2016 Budget Calendar	
Date	Action Item
October 28, 2014	Discussion of the FY 2014 Financial Results, FY 2015 Budget Update, Projections for FY 2016, and suggested FY 2016 Budget Guidelines.
November 18, 2014	FY 2016 Budget Guidelines – Public Hearing and Adoption
December 2, 2014	FY 2016 CIP Joint Work Session w/Planning Commission; Major Department CIP Presentations
March 3, 2015	FY 2016 Proposed Budget Presentation
March 5, 2015	FY 2016 Budget Staff Presentations to Council and Community Outreach
March 10, 2015	FY 2016 Budget Public Hearing; Consideration of Real Estate Tax Rate to be Advertised*
March 24, 2015	FY 2016 Public Hearing and City Council Budget Discussion Work Session
April 7, 2015	FY 2016 City Council Budget Discussion Work Session
April 14, 2015	FY 2016 Introduction of C&I, Wastewater; RE Tax Rate Public Hearing
April 21, 2015	FY 2016 City Council Budget Discussion Work Session
April 29, 2015	FY 2016 Public Hearings: Budget, Rates & Levies, C&I, Wastewater, Budget Adoption (Note: WEDNESDAY replacing Tuesday's regular Council Meeting)

* Required 30 days advance notice prior to public hearing on real estate tax rate if assessments are to increase greater than 1%. ¹

ORGANIZATION OF THE BUDGET

The City's financial operations are budgeted and accounted for in a number of funds. Fiduciary funds, used to account for assets held by the City in a trustee capacity (i.e. City retirement funds), are not included. A fund is a separate accounting unit. All of the following funds are adopted (through appropriation resolutions) and included in the budget book as part of the City's annual budget review:

General Fund — This fund is the principal operating fund of the City, used to account for all expenditures and revenues not required to be accounted for in other funds. Generally, the majority of the spending incurred in performing the normal functions of the City, such as public works, public safety, administration, etc., is captured in the General Fund. The major revenue sources that fund these functions are general property taxes, other local taxes, licenses & fees, fines & forfeitures, charges for services, use of money & property, and State & Federal aid.

General Fund (continued) – General government services and expenditures are organized into the following functions: Legislative, Judicial Administration, Electoral Board, General & Financial, Public Safety, Public Works, Social Services, Recreation & Cultural, Community Development & Planning, Education, and Non-departmental (primarily fringe benefits and debt service). Within each General Fund function are departments that account for a specific set of governmental activities. For example, within the Public Safety function are the Fire and Police departments. Every department accounts for its activities in various accounts. While budgetary control is exercised at the department level, accounts are utilized to allow for more detailed management.

Capital Fund — Each year, the City adopts a five-year Capital Improvement Program (CIP) that serves as a blueprint for the long-term physical improvements the City wishes to make. The Capital Fund is funded through transfers from the General, Stormwater, Transportation Tax, Cable, Downtown, and Wastewater funds, the Northern Virginia Transportation Authority (NVTA), Federal and State aid, bond issues, and private donations. The current year CIP is included as part of the annual budget.

Stormwater Fund — This fund was established to account for major stormwater projects. Two cents on the real estate tax rate are dedicated for project funding. This is a separate Capital Fund.

Cable Grant Fund — This fund receives its revenue from cable television fees, which can only be used for cable television equipment. This is a separate Capital Fund.

Old Town Service District Fund – This fund was established to fund services and commercial projects in the Old Town District. The City levies an additional 6 cents per \$100 of assessed value on all properties in this district.

Utility Fund — Wastewater services are accounted for in the Utility Fund, which is an enterprise fund. Enterprise funds are those funds in which the cost of providing goods or services is financed primarily through user charges.

Transit Fund — The Transit Fund is used to account for operations of the City’s transit system. The City’s transit system owns and operates the CUE bus system and funds the City’s share of Washington Metropolitan Transportation Authority (WMATA) costs. The Transit Fund receives funding from the NVTA and the Northern Virginia Transportation Commission (NVTTC).

Transportation Tax Fund – This fund levies an additional 7.5 cents per \$100 of assessed value on all commercial and industrial properties. This fund also accounts for “30%” monies received from the NVTA pursuant to HB2331. The revenue collected is to be used exclusively for approved transportation projects and transit costs.

BUDGETARY BASIS

The budgets of the General and Capital funds (including Stormwater, Old Town Service District, Cable Grant, and Transportation Tax) utilize the modified accrual basis of accounting under which revenues are recorded when measurable and available to finance operations during the year. Expenditures, except for interest, are recorded when the liability is incurred. Interest is recorded when due. Budgets of the Wastewater and Transit funds utilize the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when the liability is incurred. The budget basis of accounting does not materially differ from that used for financial reporting (all funds), with the notable exceptions of depreciation and amortization, and debt service reporting in the enterprise funds, which are more appropriately illustrated in the City's Comprehensive Annual Financial Report (CAFR).



Council Goals*

1. *Economic Development:*

- Capture opportunities for economic development and advance the economic health of the City through balanced business expansion, retention, attraction, incubation, and placement to progress a business environment conducive to maintaining the quality of life to which our residential and business communities have become accustomed.

2. *Governance:*

- Maintain a high-performing, efficient, and effective governing system through open, multi-modal communication with our residential and business communities; ensure active participation from our diverse citizenry, and a professional, capable City administration collectively creating a model of successful municipal governance to sustain the City as a vital, thriving community.

3. *Neighborhoods:*

- Build strong, safe, and secure neighborhoods, and improve residential quality of life through active community participation, improved connectivity through enhanced and inclusive communication, provide a safety net for those in need, well-funded renovation programs, a culture of shared accountability, and robust city services.

4. *Transportation:*

- Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region by use of a transportation infrastructure with traffic control systems that maximize safety, ease of use, and reliability while minimizing travel time and inconvenience.

5. *Development and Redevelopment:*

- Enable appropriate, targeted, sustainable, and transportation-oriented mixed use development and redevelopment that expands on our sense of place, supports our changing demographics, prioritizes housing affordability, and significantly contributes to the economic strength of the City.

***These goals were adopted by the City Council on July 22, 2014.**

Council Strategic Priorities Linked by Function

The five strategic priorities generated by the City Council provide the framework to align our top strategic priorities through City Departments in creating goals and objectives that support the City Council's vision and achieve operational and sustainable accountability.

The relationship between departments and related council strategic priorities are identified in the chart below:

<i>Strategic Priority</i>					
<i>Function</i>	#1 <i>Economic Development</i>	#2 <i>Governance</i>	#3 <i>Neighborhoods</i>	#4 <i>Transportation</i>	#5 <i>Development & Redevelopment</i>
Legislative		*			
Judicial Administration		*			
Electoral Board		*			
General and Financial Administration	*	*	*		*
Public Safety			*		
Public Works			*	*	*
Social Services			*		*
Culture and Recreation	*		*		*
Community Development and Planning	*		*	*	*
School Board/Education			*		

Water and Wastewater Fiscal and Operating Policies*

ESTABLISHMENT OF RATES

1. Water and Wastewater rates and fees shall be established by City Council in a transparent manner consistent with all similar City activities. To that end, customers and residents (the rate payers) shall be given notice of all meetings of the City Council when such discussions and rate settings occur. In the establishment of annual Water and Wastewater rates, the City shall adequately disclose future growth plans and their expected impact on future rates.
2. The City shall annually prepare and include in the adopted budget a three-year future estimated rate schedule.
3. All ratepayers shall be charged uniform rates within their rate class. The determination of rates for the enterprise funds shall conform to standard municipal utility practices.
4. Rates for the enterprise funds, including the timing of rate adjustments, shall be designed to recover fixed and variable costs in such a manner as to ensure cost recovery and rate stability.
5. Rates of the enterprise funds shall be established to 1) ensure efficient and effective operation of the utilities, 2) fully recover actual operating and maintenance expenses incurred during the fiscal year, 3) repay annual debt payments for capital expenses of the enterprise fund, and 4) ensure surplus revenues are reserved to facilitate rate stability for ratepayers.

APPLICATION OF THE MANAGEMENT FEE

1. The Water and Wastewater utilities shall reimburse services received from other City departments, including but not limited to, personnel, administrative expenses, equipment and facilities. These services shall be prorated to reflect actual costs and designated as the “management fee”. The Water and Wastewater enterprise funds shall pay the City for, or reimburse the City for materials and services purchased during the fiscal year when consumed.
2. The procedures used to allocate each fund’s share of the management fee shall be reviewed by the City’s auditor not less frequently than every five years. The results of such a review shall be included as part of the documentation for subsequent rate proceedings. Unless otherwise justified by the auditor’s review, the total amount included in the Water and Wastewater enterprise funds for payment to the City, or other entities, for management fee expenses may each be increased at a rate no greater than the growth rate of the City’s total budget.

*** Because the Fiscal and Operating Policies were adopted by Council, they cannot be amended without Council action. These policies will be amended at a future date. With the City’s transition out of the water treatment and distribution business in January 2014, policies relating to the Water Fund no longer apply.**

RECOVERY OF CAPITAL INVESTMENT

1. Utility physical plant investments in excess of normal and customary repair and replacement will be capitalized and amortized for rate setting over their useful lives, either through depreciation/amortization or sinking fund amortization of borrowings. Normal and customary repair and replacement will be expensed when incurred during the fiscal year. Depreciation and amortization shall conform to standard municipal utility practices.

UNDESIGNATED FUNDS

1. Surplus revenues, also known as Undesignated Funds, will be used in lieu of customer revenues, if possible, when those surplus funds reach a level equal to 100% of the prior year's fund expenses, unless such funds are to be held for pay-as-you-go capital expenses.
2. Surplus revenues shall be invested through the City and the interest earned shall be credited to the respective Water and Wastewater funds. Surplus revenues shall not be transferred from their respective Water and Wastewater accounts to be used for non-utility purposes.

Council Adopted Financial Policies

To establish and document a policy framework for fiscal decision-making and to strengthen the financial management of the City, in April 2000, the City Council initially enacted a comprehensive set of Financial Policies, as detailed below. The goal of these policies is to ensure that financial resources are well managed and available to meet the present and future needs of the citizens of the City of Fairfax. Revisions to the financial policies were incorporated per recommendations by the Budget Committee and approved by the City Council in November of 2008.

Budgeting Policies:

1. The City's annual operating budget, capital budget and Capital Improvement Program (CIP) shall be coordinated with, and shall be in concert with, the City's Comprehensive Plan.
2. The City shall adhere to the following guidelines in preparing, implementing and executing the annual budget:
 - a. Mayor and City Council shall develop general budget guidelines and provide them to the City Manager by November 15.
 - b. The Capital Improvement Program shall be considered by the City Council prior to its consideration of the annual budget.
 - c. Where appropriate, revenues related to expenditures shall be reflected in the budget documents.
 - d. The Mayor and City Council shall meet with selected boards and commissions in work sessions as part of the budget deliberations to review budget items concerning areas of interest to the boards and commissions.
 - e. The Mayor and City Council shall conduct a quarterly review of the implementation of the budget.
3. Budgeted current revenues must be greater than budgeted current expenditures.
 - a. Significant one-time revenues shall be used only for one-time expenditures.
 - b. Revenues must be increased or expenditures decreased, in the same fiscal year, if deficits appear.

4. The target for the General Fund transfer to the Capital Fund shall be at least 5 percent of General Fund expenditures to help ensure adequate reinvestment in capital plant and equipment. This transfer percentage incorporates the City's use of annual debt service payments toward capital projects.
5. The City shall set utility rates for the Water* and Wastewater funds that will ensure industry-standard operation of the enterprise functions.

Reserve Policies:

1. The target for the General Fund balance shall be, at minimum, approximately 10 percent of General Fund expenditures.

Debt Policies:

1. Debt Service Targets
 - a. Annual debt service expenditures shall be less than 9 percent of annual expenditures.
 - b. Outstanding Debt shall be less than 3 percent of assessed valuation.
2. The term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

Revenue/Cash Management Policies:

1. The City shall develop an aggressive economic development effort in order to lessen the impact of any future real estate rate increases.
2. The City shall maintain a diversified revenue base in order to shelter City finances from short-term fluctuations in any single revenue stream.
3. Annual City revenues shall be projected by an objective and thorough analytical process.
4. The City shall deposit all funds within 24 hours of receipt.
5. Investment of City funds shall emphasize the preservation of principal with safety, with liquidity and yield being the primary factors considered.

- * Because the Fiscal and Operating Policies were adopted by Council, they cannot be amended without Council action. These policies will be amended at a future date. With the City's transition out of the water treatment and distribution business in January 2014, policies relating to the Water Fund no longer apply.

Accounting/Auditing and Financial Reporting Policies:

1. The City shall take necessary action to ensure receipt of the Government Finance Officers Association annual accreditation for the budget and for the comprehensive annual financial report (audit).
2. An independent audit shall be performed annually and a management letter shall be received by City Council. City administration shall prepare a response to the management letter on a timely basis to resolve any issues contained in the letter.

Council Adopted Budget Guidelines

FY 16 Budget Guidelines were approved by the City Council in November of 2014.

Revenue:

- Projected revenues must equal or exceed proposed expenditures. Significant one-time revenues shall be used only for one-time expenditures.
- The City will pursue federal, state and private grants but will strictly limit financial support of these programs to avoid commitments which continue beyond funding availability.
- Sufficient user charges and fees shall be budgeted to support the full cost (operating, direct, indirect and capital) of operations. Market rates and charges imposed by other public and private organizations for similar services should be considered when establishing tax rates, fees and charges.

Operating:

- Continually review City government programs and operations to achieve the most efficient and effective delivery of community services possible.
- The annual budget process shall weigh all competing requests for City resources within expected fiscal constraints. New initiatives shall be financed by reallocating existing City resources to programs and services with the highest priorities or through new revenue sources.
- Consider allocating funds to the school tuition reserve to absorb unforeseen deficits in future school tuition budgets

Employee Staffing/Compensation/Administration:

- Consider a fair and affordable market adjustment and performance based increase for employees to retain parity with other local governments.
- The City's budget shall fully fund the Annual Required Contribution (ARC) to the City's Supplemental Retirement Plan, as determined by the City's actuaries.

Capital Improvement Program (CIP):

- Maintain the General Fund CIP transfer to provide the minimum funding required for repairs and maintenance to adequately protect the City's investment in infrastructure. The sources of funding will largely be determined based on the useful life of the project. However, the City will use the pay as you go funding method whenever practical.

Fund Balance:

- Maintain an Unencumbered General Fund balance equal to approximately 10 percent of the general fund expenditures in conformance with the City Council financial policy.

Financial:

- Follow the rating agencies and financial advisor directives, in order to maintain the highest possible credit rating.
- Adhere to the Council's adopted financial policies.

Community Profile

City Government

Date of Incorporation	1799
Date of City Charter	1961
Form of Government	Council—Manager
City Employees	399.30

Physiographic

Land Area - Square Miles	6.34
Acres of Public Parks & Open Space	188
Paved – Lane Miles	169
Sidewalks	87

Utilities

Telephone	Verizon
Electric	Dominion Virginia Power
Gas	Washington Gas
Water	Fairfax Water
Wastewater	City of Fairfax
Cable	COX Cable / Verizon

Economic Indicators:

Largest Private Employers (June 2014)

The Wackenhut Corp
Fairfax Nursing Center
Ted Britt Ford Sales
Zeta Associates
Multivision, Inc
Catholic Diocese of Arlington
Fairfax Volkswagen, Honda

Largest Public Employers (June 2014)

City of Fairfax
Dominion Virginia Power
U.S. Postal Service
Department of Rehabilitation Services
U.S. Department of the Treasury

Taxes:

Real Estate Tax Rate

FY 2016: \$1.052 per \$100 assessed value
FY 2015: \$1.040 per \$100 assessed value

Personal Property Tax Rate

FY 2016: \$4.13 per \$100 assessed value
FY 2015: \$4.13 per \$100 assessed value

City Finances – Bond Ratings

Moody's Investors Service, Inc	Aaa
Standard & Poor's	AAA

Population

2013 UVA Weldon Cooper Ctr. Estimate	23,938
2010 U.S. Census	22,671
2000 U.S. Census	21,498
1990 U.S. Census	19,622

Households

2010 U.S. Census	8,347
2000 U.S. Census	8,035
1990 U.S. Census	7,362

Average Household Size

2010 U.S. Census	2.64 persons
2000 U.S. Census	2.61 persons

Age (2010 Census)

(1-19)	22.4%
(20-34)	22.5%
(35-64)	41.5%
(65 +)	13.7%

Race and Ethnicity (2010 Census)

White	61.4%
Hispanic	15.8%
Asian	15.1%
Black	4.6%
Other/Mixed	3.2%

Note: White, Asian and Black categories include non-Hispanics only.

Source: U.S. Census Bureau

Unemployment

	Nov 2013	Nov 2014
City of Fairfax	3.5%	3.5%
Virginia	5.3%	5.0%
United States	7.0%	5.8%

Hotel Industry

	Dec. 2010	Feb. 2014
Number of Hotel Rooms	561	1,138
Occupancy Rate	70%	72%
Average Daily Rate	\$92	\$110

Vacancy Rates

	FY 2012	FY 2014
Office Space	10.4 %	13.6 %
Retail Space	2.8 %	3.7 %
Industrial	<1.0 %	6.7 %

City of Fairfax Employment by Industry

The largest major industry sector was Retail Trade with 18.7% of the employment followed by Professional, Scientific and Technical Services with 17.2%, Health Care and Social Assistance with 15.5% and Accommodation and Food Services with 11.1 %. The following is a listing of major industries and the number employed in those sectors for 2014 in the City of Fairfax.

Industry Group	Employees
Retail Trade	3,758
Professional, Scientific & Technical Services	3,452
Health Care and Social Assistance	3,101
Accommodation and Food Services	2,224
Administrative and Waste Services	1,480
Government	1,207
Other Services (Except Public Administration)	926
Finance and Insurance	807
Public Administration	636
Construction	614
Arts, Entertainment and Recreation	419
Education Services	404
Information	340
Transportation and Warehousing	307
Real Estate, Rental and Leasing	159
Management of Companies and Enterprises	114
Manufacturing	96
Wholesale Trade	66

*Source: Virginia Employment Commission,
Quarterly Census of Employment and Wages, First Quarter 2014*

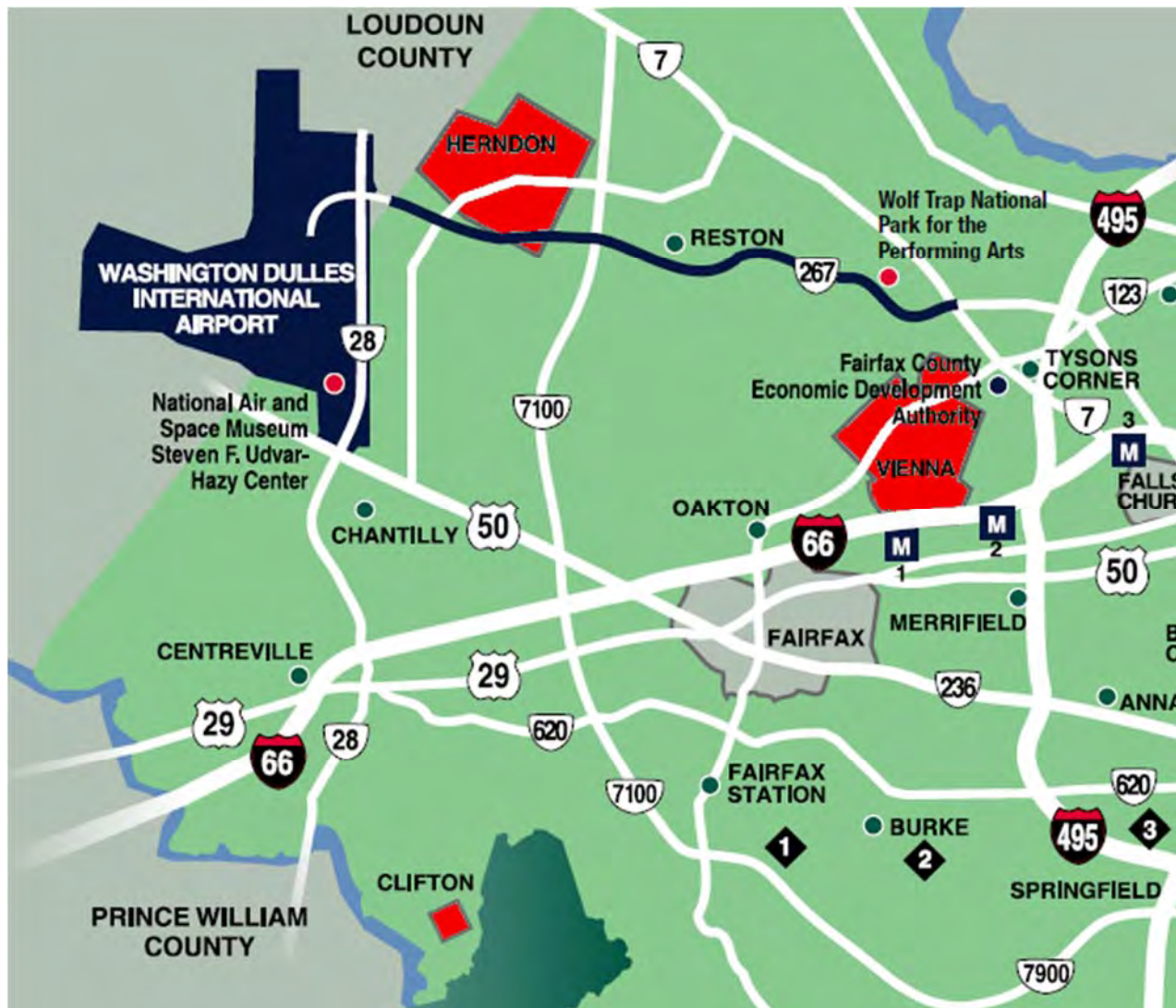
Economic Assumptions and Budgetary Influences

The underlying economic assumptions in this budget are:

- Increase in residential assessments of 2.9 percent; commercial assessments decreasing 2.1 percent (excludes new construction)
- A stable regional economy as reflected in higher business licenses (BPOL) projected revenue
- State funding projected to increase 3.1 percent
- Non-education Fairfax County contracts to increase 10.0 percent
- School tuition contract with Fairfax County Public Schools to increase 1.5 percent
- Addition of 1.0 full-time equivalent (FTE) to the General Fund employee count
- Several organization-wide factors have influenced the budgetary decisions in this budget, including:
 - The desire to maintain a comparatively low overall tax burden on City taxpayers while meeting the budgetary demands of rising costs
 - Continue the high level of services and amenities offered to citizens, including parks, roads, trash and leaf collection services, City Hall services, social welfare programs, etc.
 - Continue to address infrastructure needs and concerns that have arisen as a result of past budgetary deferrals due to economic pressures (i.e. roads, storm drainage infrastructure, and facility maintenance)
 - Consideration of the short and long-term impact of changing demographics in the City, especially the fluctuating number of school-age children living in the City, influencing the cost of schools as well as the demand for recreation and social programs

Economic Condition and Outlook

An independent jurisdiction of 6.34 square miles, just 15 miles west of Washington D.C., the City of Fairfax lies in the heart of Northern Virginia. Bounded by Interstate 66 to the north and less than five miles west of the Capital Beltway, the City is at the crossroads of the area's major north/south and east/west highways. Two major airports, Washington Dulles International Airport and Reagan National Airport, are within 30 minutes; and the City-run bus system provides direct access to mass transit at the Vienna Metro station, two miles from the center of the City.



Local Economy

The City continues to recover and adapt from the recession and the ripple effects of sustained reductions in federal spending. Sluggish employment growth persists and has impacted localities across the region. As of the end of 2013, there were 19,490 jobs within the City of Fairfax representing a slight decrease from the 2012 average of 19,731. Encouragingly the City is faring better than most with unemployment reported at 3.5%, which is well below state and national averages and an indicator of renewed interest by businesses to relocate within the City.

Downsizing by federal contractors has had a discernable impact on the regional office market. The City of Fairfax experienced an increase of almost 3.2% in office vacancy over the last year, reaching 13.6%. Fortunately the retail market continues to bolster the City's economy; at 3.7%, our vacancy rates remain among the lowest in the region.

Despite lingering economic malaise, three key revenue sources that are bellwethers for the local economy (Real Estate (RE), Local Sales and Use and Business Professional and Occupational License taxes) are projected to show significant increases. The City's largest source of revenue, RE tax continued its overall growth due to a 2.9% increase in CY 2015 residential assessments. Additionally, Local Sales and Use tax is projected to increase 2.9% over the FY 2015 Budget. Should actual experience result in substantially lower than projected revenues, the City will respond with additional cost containment efforts for non-critical services.

Economic Development

Since 1990, the Economic Development Office (EDO) has been focused on ensuring a strong economic base across the City. The EDO promotes the City's office and retail spaces to business prospects; vacant commercial properties to developers; assists businesses in their location decisions and processing through the City's administrative procedures; and acts as a facilitator for existing businesses in understanding and working through issues with city ordinances and policies.

Major Projects

Over 230,000 square feet in existing retail centers are currently undergoing renovations or have planned for future improvements or redevelopment. An additional 133,000 square feet of office space is undergoing significant exterior and interior improvements. Multiple high-end residential projects are under construction or recently added to the market.

Commercial:

Major mixed-use development projects are on the horizon that will begin to fulfill the City's Fairfax Boulevard Master Plan.

Fairfax Circle Plaza Shopping Center Redevelopment: A proposal to redevelop approximately 108,000 square feet of commercial space (the oldest dating back to 1964) was approved earlier this year. The mixed-use development will include 400 multifamily apartments and 88,000 square feet of retail (including a 54,000 square foot grocery store). Ground breaking is expected in 2017.

NOVUS: Currently a car storage lot for Ted Britt Ford, this 8.33 acre site will experience significant redevelopment over the next few years. City Council recently approved a plan to convert the site into 403 multifamily apartments, including 24 affordable dwelling units; it will also consist of 29,000 square feet of first-floor retail and commercial uses – including a 4,000-square-foot office space for use by a nonprofit, a 5,000-square-foot restaurant, and 11,000 square feet of residential amenities.

Northfax: The \$30 million Northfax transportation and stormwater improvement project is underway creating new and significant opportunities for public and private investment on Fairfax Boulevard. The City is actively working with land owners to assess potential development strategies, property consolidations and public private partnership opportunities. A feasibility study of the entire area is planned with a third-party consultant.

Aldi: Recently named as Retailer of the Year by Private Label Store Magazine, Aldi opened its newest location in the City's Kamp Washington area in September 2014. Occupying 20,000 square feet, the retailer is a welcome addition to the City, adding new well-paying jobs, providing more retail choice, and contributing to the commercial tax base.

Lowes: This big-box retailer was approved to redevelop a former Kmart in the City's Kamp Washington area, occupying roughly 75,000 square feet of space. In addition to constructing a new building, the developer will make various site improvements including facade enhancements, landscaping, adding in bike facilities and maximizing visibility of other businesses in the shopping center with new signage.

Residential:

Layton Hall. A plan to redevelop a 7.81 acre site currently occupied by a 110-unit garden apartment complex with 360 multifamily units has been approved; however financial constraints have caused the developer to place the project on hold for an indefinite period of time. In the interim the developer will proceed with renovations to the existing complex to improve curb appeal, render operations more efficient, and improve future marketability.

Eleven Oaks. Under construction and will consist of 12 single family detached units.

Residences at Main. Approved for 42 luxury town homes with more than half constructed.

Canfield Village. Under construction with approximately 29,000 square feet of commercial (office and first floor retail) and 14 town homes.

Recognition

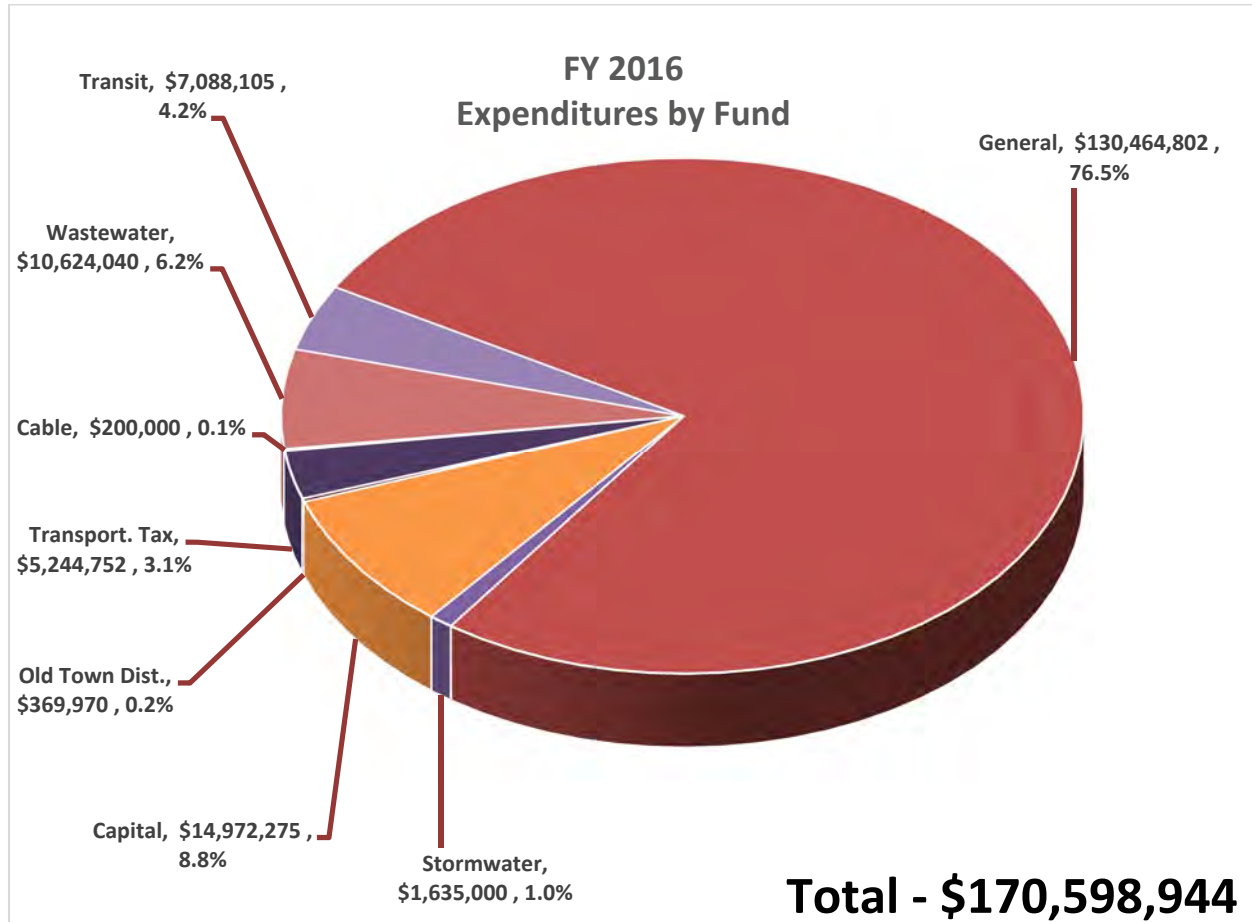
- ✚ **Google named the City of Fairfax as 2014 e-City for Virginia.** Google's eCity Awards "recognize the strongest online business community in each state," observing how businesses in each city use their Web presence for business development and customer service.
- ✚ **The Mason Enterprise Center at George Mason University** was recently named as one of the Top 10 U.S. and Top 20 Global University Business Incubators (UBI) by the UBI Index. A project spearheaded and supported by the City of Fairfax in an ongoing partnership with Mason, the Mason Enterprise Center (MEC) is an integrated network of programs and professional resources. It provides direct support for university and corporate-based entrepreneurship, technology transfer and innovation, as well as support for private sector clients engaged in business start-up and expansion.
- ✚ **City of Fairfax wins the National Gold Medal Award, 2011** The Gold Medal Award honors communities throughout the United States that demonstrate excellence in long-range planning, resource management, volunteerism, environmental stewardship, program development, professional development and agency recognition in the area of Parks and Recreation.



- ✚ **Forbes called the City "a great place for entrepreneurs"** and stated the City's sole-proprietors-per-capita ranks in the top 1% nationwide. The Atlantic magazine, a brand of Atlantic Media, which is dedicated to equipping opinion leaders with breakthrough ideas and original insights," recently identified the City as one of the nation's top jurisdictions for its high concentration of "creative class" workers.
- ✚ In 2009, the City was ranked **third by Forbes magazine in their article titled "America's Top 25 Towns to Live Well."** The City is proud of this accolade based on the quality of services provided to the citizens, and the significant investments made to its schools, parks, public buildings, and land purchases as part of open space preservation.
- ✚ **The City's bond ratings continue to be Aaa (Moody's) and AAA (Standard & Poor's),** placing the City in the top tier of municipal bond issuers.

Overview – All Funds

Expenditures for all funds total **\$170,598,944**. Less General Fund transfers (\$7,674,458), net expenditures total **\$162,924,486**. This is an increase of 1.1 percent over the FY 2015 Budget. Further details follow in the accompanying sections of the budget book.



Note: Percentages may not total due to rounding; sums may differ immaterially due to rounding

Cash Management / Fund Balance

Financial policies recommended by the City’s financial advisors, the City’s auditors, and as adopted by the City Council, require an unassigned fund balance equal to a minimum of approximately 10 percent of General Fund expenditures. More than being key to maintaining the City’s bond rating, an adequate fund balance allows the City to cope with revenue shortfalls, to pay for unbudgeted expenditures or unanticipated needs, to pay for other one-time large expenditures, and provide for adequate cash flows to absorb fluctuating expenditures and revenues during the fiscal year. The Adopted FY 2016 Budget results in a 10.0% fund balance. In addition, \$256,000 was budgeted as Assigned School Tuition Reserve in FY 2015. This reserve balance is scheduled to remain unchanged through FY 2016.

The following chart provides a history of the City’s General Fund Balance:

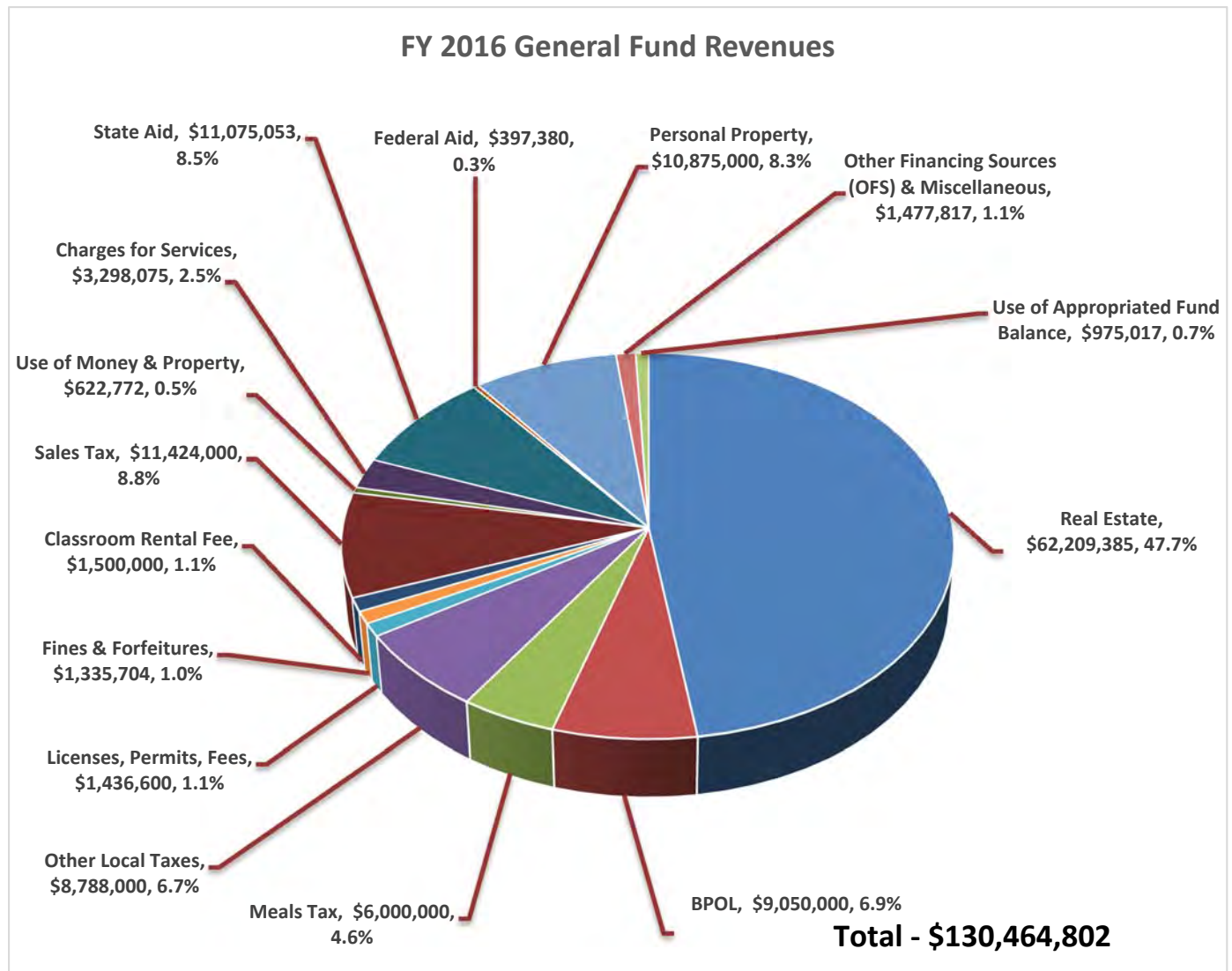
General Fund - Fund Balance		
Fiscal Year	Amount	% of Expenditures
2016*	\$13,058,512	10.0%
2015*	14,033,529	10.9%
2014	15,130,848	12.0%
2013	16,288,209	13.7%
2012	13,205,665	11.4%
2011	15,171,679	13.8%
2010	15,569,907	14.1%
2009	14,420,568	13.1%
2008	15,834,008	14.8%
2007	14,612,497	14.6%
2006	14,278,483	14.6%
2005	12,534,246	11.3%
2004	10,975,387	13.4%

* Estimate

General Fund Revenues

Overview – General Fund

General fund revenues equate to \$130,464,802 for FY 2016, which represents an increase of 2.0% (\$2,492,331) over FY 2015. The following chart provides a summary overview of revenues by category for FY 2016.



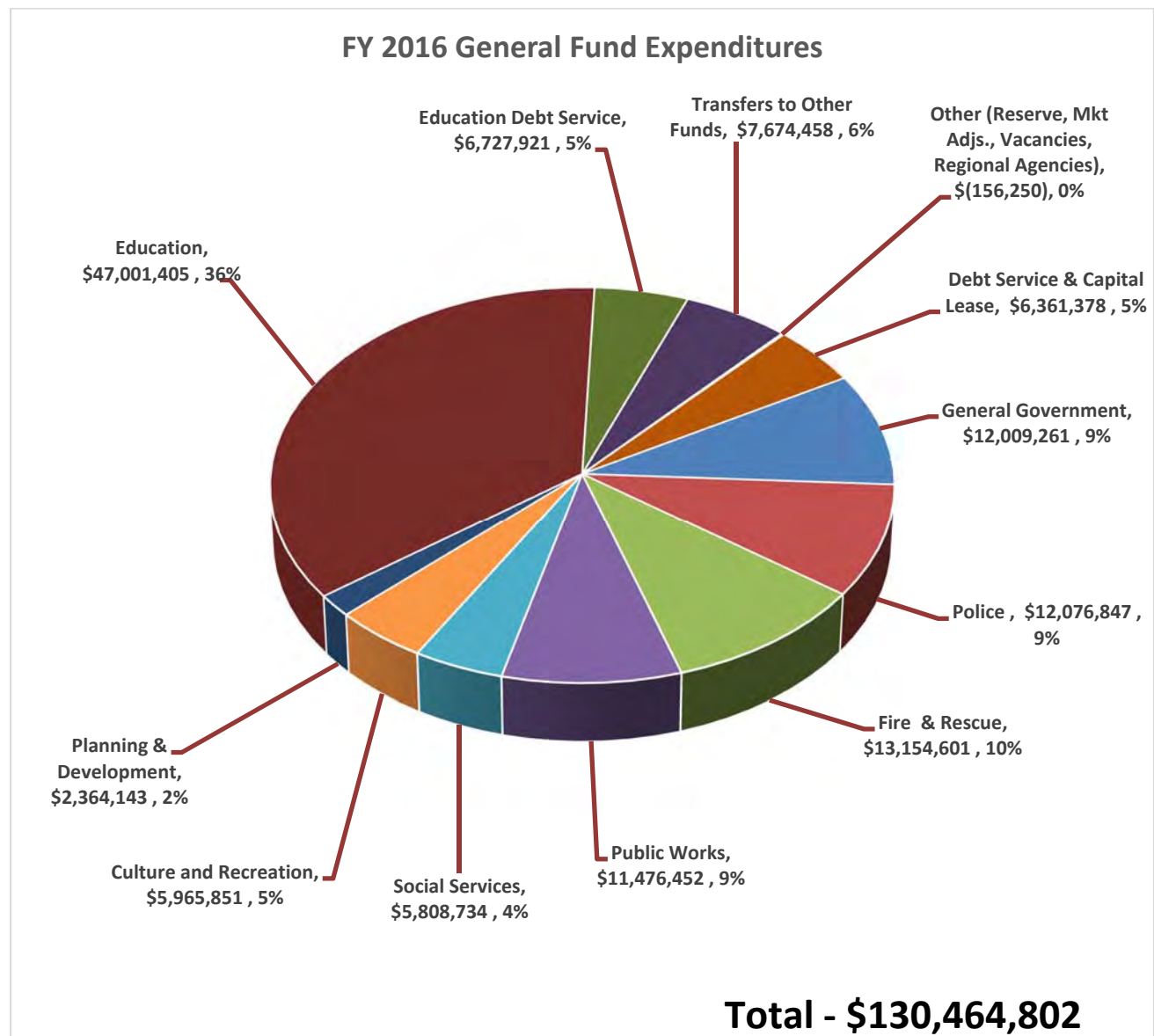
Note: Percentages may not total due to rounding; sums may differ immaterially due to rounding

The Use of Appropriated Fund Balance in the amount of \$975,017 is from the FY 2015 estimated Unassigned General Fund balance. The estimated ending Unassigned General Fund Balance in FY 2016 is equal to 10.0 percent (\$13.1 million) of General Fund expenditures.

General Fund Expenditures

Overview- General Fund

The City's General Fund expenditures are budgeted at \$130,464,802 for FY 2016. The largest spending category remains Education, followed by the Fire Department, Police Department, General Government and Public Works. The "Transfers to Other Funds" category notes the General Fund transfers to the Capital Budget, Old Town Fund, Stormwater Fund, and Transportation Tax Fund.



Note: Percentages may not total due to rounding; sums may differ immaterially due to rounding

General Fund Revenue and Expenditure Changes - FY 2015 to FY 2016

The following chart highlights the major changes in expenses from last year's budget:

FY 2016 General Fund Expenditure Changes

Increase / (Decrease) in Expenditures	\$ Change
Changes in Personnel Costs:	
City Retirement Plan Costs	(815,691)
Other Fringe Benefits Adjustments	131,171
Merit	313,494
COLA	270,407
Reduction in Salary Vacancy	641,101
Other Compensation Adjustments	31,549
All Other Changes	137,127
School Tuition Contract	661,107
County Contracts - Non Education	646,238
CIP Transfer	131,008
Transfer to C & I (2.0¢ Rate increase)	344,821
Total Increase / (Decrease) in Expenditures	2,492,331

The following chart highlights the major changes in revenues from last year's budget:

FY 2016 General Fund Revenue Changes

Increase / (Decrease) in Revenues	\$ Change
Real Estate Taxes	845,334
C&I Taxes (due to Tax Rate Change 2.0¢)	344,822
Personal Property Taxes	378,608
Local Sales & Use Tax	324,000
All Other Changes	19,623
Ambulance Fees	234,665
State Sales Tax & Basic Aid	343,437
Safer Grant	217,000
Appropriated Fund Balance Repayment (FY 2015)	500,000
School Tuition Reserve (FY 2015)	256,000
Use of Surplus/Unassigned Fund Balance	(971,158)
Total Increase / (Decrease) in Revenues	2,492,331

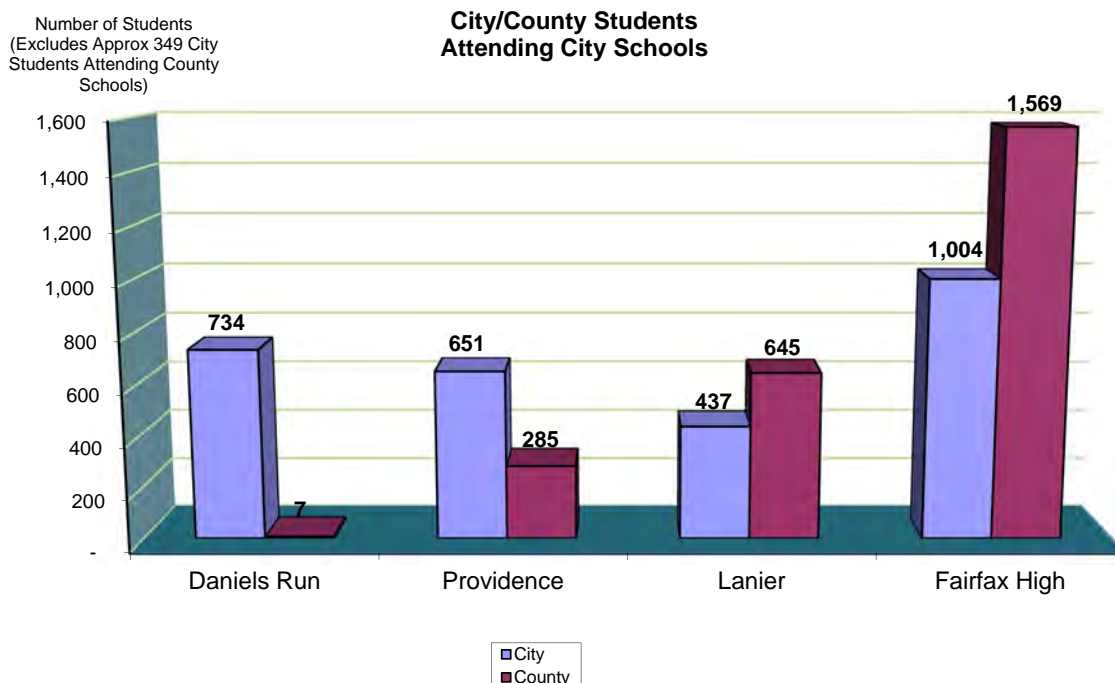
Education

The total budget for the schools is \$53.7 million, an increase of .7% (\$.38 million). Administrative costs account for \$0.9 million, and combined debt/lease payments equate to \$6.7 million. The largest portion of this budget is the school tuition contract with Fairfax County Public Schools, budgeted at \$46.1 million, an increase of 1.5% (\$0.66 million) over the FY 2015 budget. The following chart highlights the historical costs associated with the school tuition contract.

Fiscal Year	Final Tuition Bill (excludes Classroom Rental Fee)	ADM
2016*	\$ 46,088,864*	3,135*
2015*	45,127,757*	3,132*
2014	44,029,716	3,077
2013	43,361,720	3,107
2012	40,392,677	3,081
2011	37,927,714	2,976
2010	37,380,696	2,905
2009	37,625,873	2,764
2008	37,806,032	2,771
2007	34,188,018	2,766
2006	32,785,342	2,745
2005	30,679,214	2,784
2004	27,291,210	2,767
2003	26,534,379	2,751

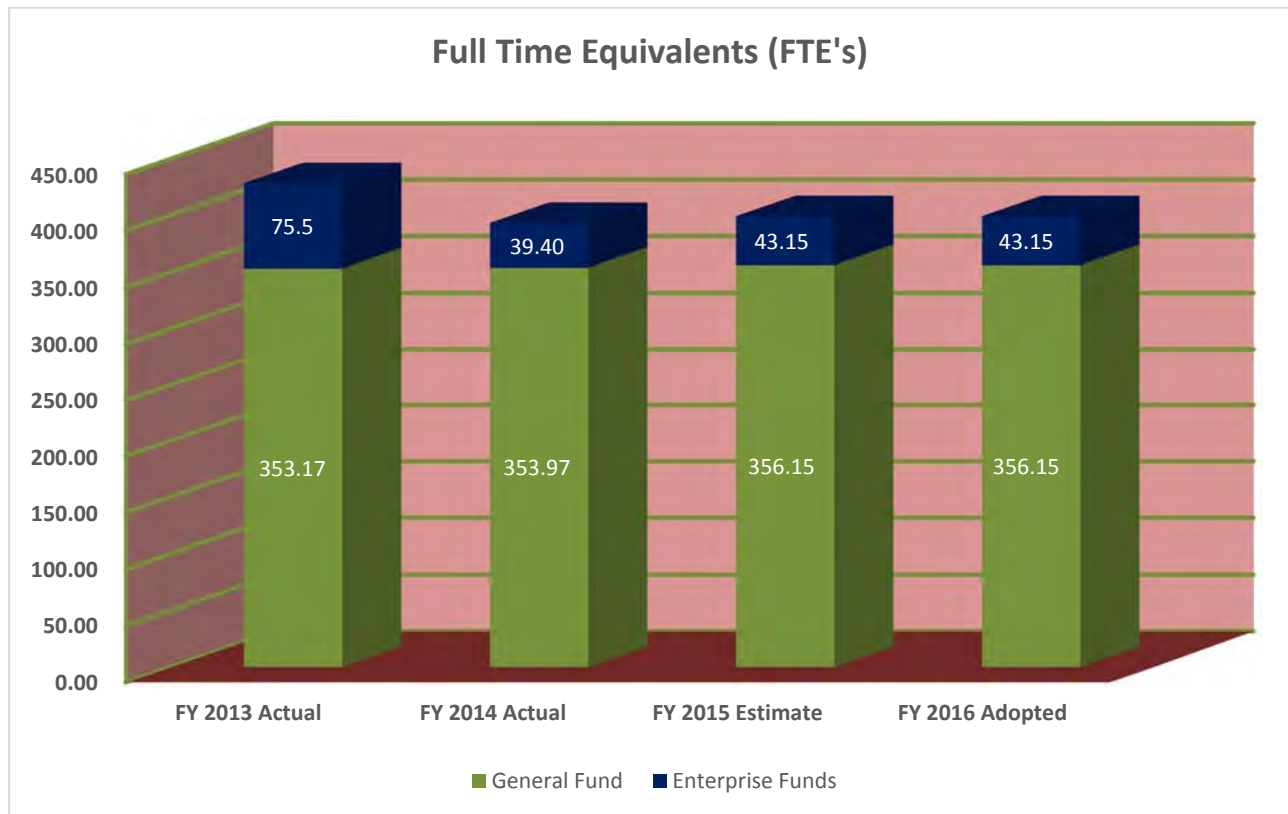
* These figures are reconciled to actual amounts after the close of the respective fiscal year and may be adjusted

City students comprise a majority of the total population at both Daniels Run and Providence Elementary Schools at 99% and 70%, respectively. Lanier Middle School and Fairfax High School statistics note that City students represent 40% of their schools' populations.



Employees, Salaries and Fringe Benefits

The FY 2016 budget provides for a 3.5% merit (step) increase for eligible employees, and a 1.0% market adjustment (COLA). Employee benefits remain unchanged; however, FY 2016 retirement costs in the General Fund are projected to decrease by overall by \$0.6 million due to a reduction in the recommended City contribution to its supplemental retirement plan.



Contract Services

Expenses for county and regional service contracts make up 42.1 percent of the City's General Fund expenditures. The City contracts with Fairfax County for many services, the largest of which is the City's School Tuition Contract.

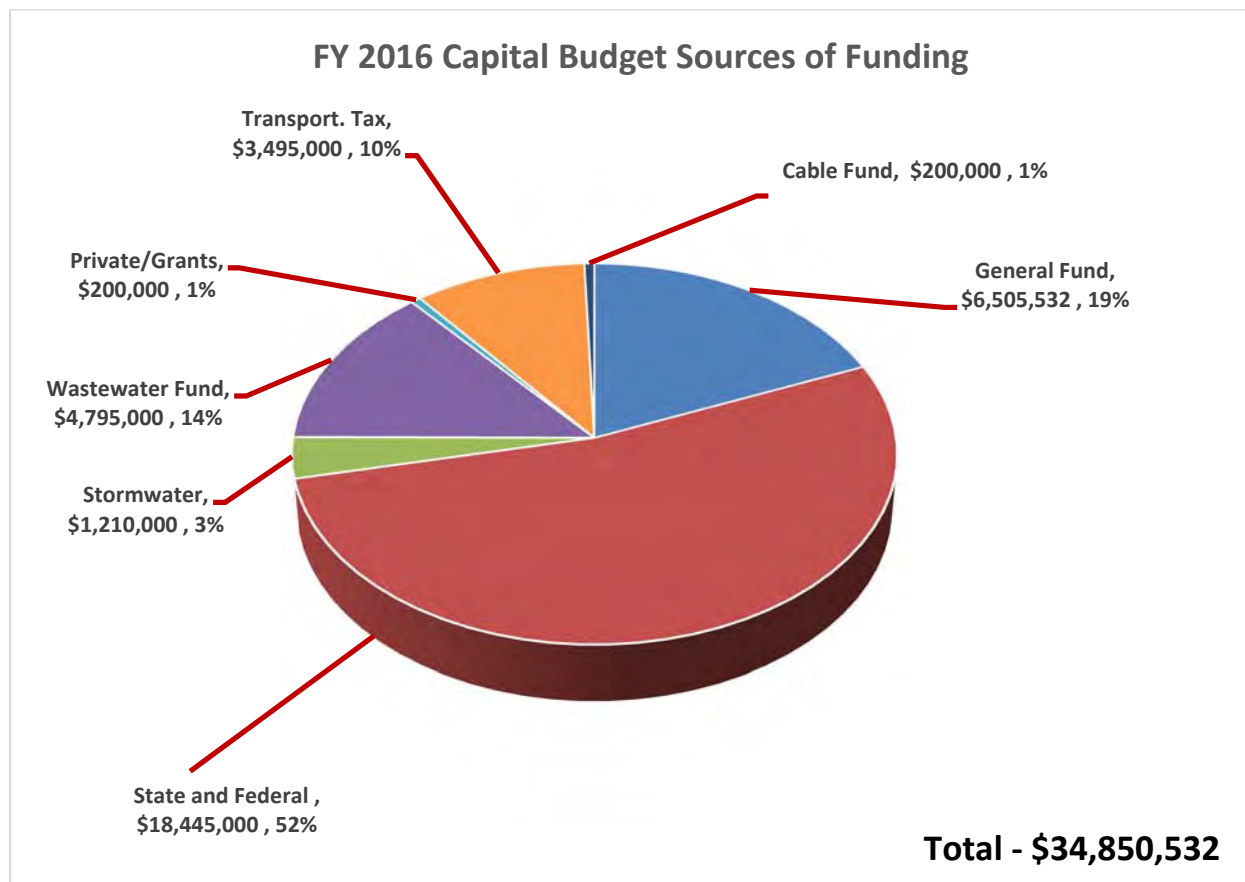
City-County and Regional Service Contracts				
	FY 2015 Budget	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
City-County Contracts:				
School Tuition Contract	\$ 45,427,757	\$ 46,088,864	\$ 661,107	1.46%
Library Services	797,334	801,947	4,613	0.58%
Joint Court Service	269,918	266,336	(3,582)	-1.33%
Juvenile and Domestic Court	447,860	469,302	21,442	4.79%
Commonwealth Attorney	77,114	107,079	29,965	38.86%
Jail and Custody Service	1,361,136	1,752,772	391,636	28.77%
Fire & Rescue – Operations	132,713	194,000	61,287	46.18%
Refuse Disposal	450,000	450,000	-	0.00%
Extension - County Agent	47,795	48,298	503	1.05%
Social Services	1,720,656	1,783,393	62,737	3.65%
Health Department	1,166,628	1,244,265	77,637	6.65%
Subtotal City-County Contracts	51,898,911	53,206,256	1,307,345	2.52%
Regional Agencies:				
Community Services Board	1,453,677	1,510,434	56,757	3.90%
Council of Governments	16,586	16,996	410	2.47%
Health Systems Agency	2,350	2,350	-	0.00%
Area Agency on Aging	46,701	46,701	-	0.00%
Legal Services of NoVa	23,042	24,079	1,037	4.50%
NoVa Community College	1,894	1,895	1	0.05%
NoVa Regional Commission	17,334	17,563	229	1.32%
NoVa Regional Park Authority	44,431	45,309	878	1.98%
Volunteer Center	7,046	7,040	(6)	-0.09%
Subtotal Regional Agencies	1,613,061	1,672,367	59,306	3.68%
Total Contract Services	\$ 53,511,972	\$ 54,878,623	\$ 1,366,651	2.55%

Capital Fund

The adopted Capital Improvement Program for FY 2016 totals **\$34,850,532**. The chart below summarizes the City's adopted capital improvement plan and compares to the adopted FY 2015 program.

Category	FY 2015 Adopted	FY 2016 Adopted	Change	
			\$	%
Schools	\$ 481,500	\$ 250,187	\$ (231,313)	-48.04%
General Government	2,326,986	2,682,483	355,497	15.28%
Recreation / Community Appearance	525,295	600,862	75,567	14.39%
Environment	4,092,000	6,355,000	2,263,000	55.30%
Transportation	21,205,317	24,962,000	3,756,683	17.72%
General Fund Subtotal	\$ 28,631,098	\$ 34,850,532	\$ 6,219,434	21.72%

In addition to the General Fund, funding for the Capital Fund comes from the Wastewater Fund, Federal and State funds (including NVTa 70% funds available under HB 2331), the Cable Fund, privately donated funds, the Stormwater Fund, and the Transportation Tax Fund (includes NVTa 30% funds available under HB2331). The following chart illustrates the sources of funding for the Capital Budget in FY 2016; additional information can be found in Section G of this budget.



Note: Sums may differ immaterially due to rounding

Wastewater Fund

	FY 2014 Actual	FY 2015 Adopted	FY 2015 Estimate	FY 2016 Adopted
Revenues	\$ 5,022,178	\$ 9,726,232	\$ 9,119,063	\$ 11,208,825
Expenditures	\$ 4,693,886	\$ 8,221,421	\$ 8,870,129	\$ 10,624,040
Rate Increase	12%	10%	10%	10%

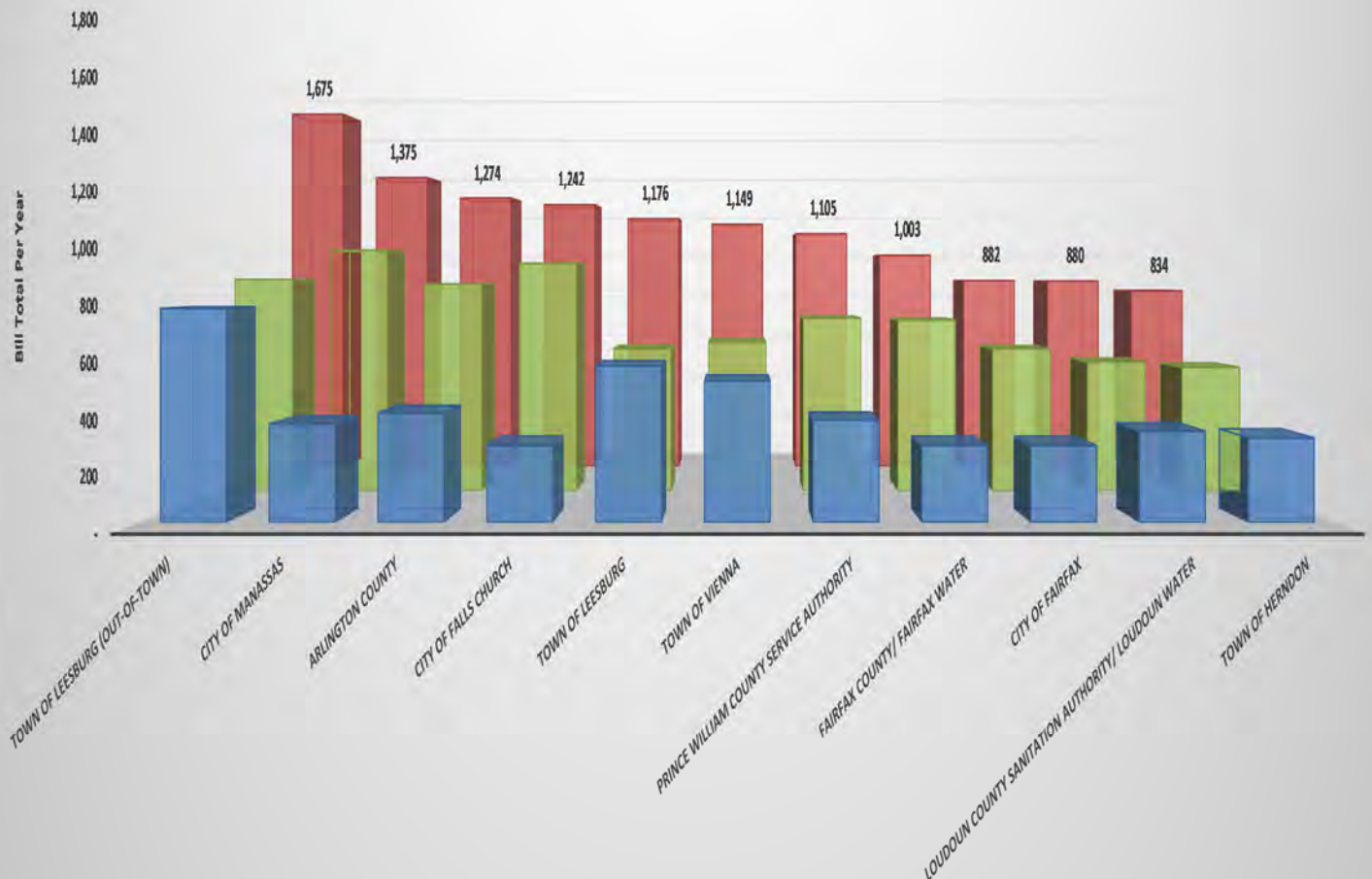
For FY 2016, a rate increase of 10 percent has been adopted for the Wastewater Fund in order to keep pace with future operating, capital, and debt service costs as well as building the Wastewater Fund balance to industry recommended levels. In FY 2010, the City was officially notified of planned cost increases related to the City's cost sharing agreement with Fairfax County for the treatment of the City's wastewater at the County's Noman M. Cole Water Pollution Control Plant. This plant is subject to continuing stringent environmental standards to protect the Chesapeake Bay and therefore, numerous process upgrades to reduce nitrogen and phosphorus are mandated. Additionally, there are general capital upgrade costs, unrelated to treatment techniques that must be addressed at this facility. The City's portion of these upgrades is projected to be approximately \$40.6 million by 2023. The City has successfully financed the first two phases of these costs and has established a payment schedule acceptable to both jurisdictions. Future rate increases to enable repayment of the debt for the Wastewater treatment plant upgrades and modifications will be significant. Establishment of a future rate increase schedule was prepared to match the financial forecast and ensure rate stabilization.

Apart from the financial requirements of the Wastewater treatment facility, in FY 2009 the City undertook an analysis of the Wastewater collection system. Numerous infrastructure recommendations were made by the City's consulting engineers and financial advisors which resulted in the preparation of a multiyear Capital Improvement Plan. FY 2016 will require \$1,350,000 for continued wastewater conveyance maintenance to include pipe relining, manhole rehabilitation and an asset management program.

The three-year forecast for Wastewater fee increases is 10 to 12 percent per year. These increases are primarily driven by needed infrastructure improvements, particularly at the Noman M. Cole Water Pollution Control Plant.

The following chart is a comparison of the average quarterly residential cost for wastewater treatment by local jurisdiction.

**FY16 ADOPTED ANNUAL
TOTAL RESIDENTIAL WATER & WASTEWATER BILLS**
(Based on 96 tgal of water consumed per year)



	Town of Leesburg (Out-of-Town)	City of Manassas	Arlington County	City of Falls Church	Town of Leesburg	Town of Vienna	Prince William County Service Authority	Fairfax County/ Fairfax Water	City of Fairfax	Loudoun County Sanitation Authority/ Loudoun Water	Town of Herndon
Water	785	362	404	284	576	521	377	284	284	337	313
Wastewater	890	1,012	870	958	600	628	727	719	598	544	521
Combined	1,675	1,375	1,274	1,242	1,176	1,149	1,105	1,003	882	880	834

Transit Fund

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Revenues:				
Local	\$ 578,554	\$ 637,700	\$ 615,000	\$ 617,000
GMU Contribution	720,000	720,000	720,000	720,000
NVCT	224,602	882,307	928,000	828,000
DRPT	2,084,306	3,173,353	3,173,353	3,173,353
Transfer from Transportation Tax Fund	1,275,000	1,352,783	1,373,551	1,749,752
Total Revenues	\$ 4,882,462	\$ 6,766,143	\$ 6,809,904	\$ 7,088,105
Expenditures:				
Operating Expenditures	\$ 3,431,491	\$ 3,592,789	\$ 3,636,551	\$ 3,914,752
DRPT transfer to NVCT Fund	2,084,306	3,173,353	3,173,353	3,173,353
Total Expenditures	\$ 5,515,797	\$ 6,766,142	\$ 6,809,904	\$ 7,088,105

The City/University/Energysaver (CUE) bus system provides an alternative transportation mode for City and area residents and George Mason University (GMU) students and faculty throughout the City and to and from GMU and Metro. The City has operated the CUE system since 1985 and provides 12 buses on a fixed route system traveling 441,430 vehicle miles during 30,215 hours of operation each year.

The adopted basic fare (cash or Smarttrip) is \$1.75, which matches WMATA's rate. GMU currently contributes \$720,000 annually to cover the cost of student and faculty ridership. The chart below summarizes CUE's past financial results. As directed by the Department of Rail and Public Transportation (DRPT) in FY 2014, Transit Fund revenues and expenditures reflect the pass through of funds from DRPT to the Washington Metropolitan Area Transit Authority (WMATA) on the City's behalf. CUE did not require a subsidy since FY 2012 because supplemental funding available from the Transportation Fund currently supports the Transit Fund deficit.

Acknowledgements

The budget is the product of an intensive effort by staff in all City departments. Appreciation is expressed to David Hodgkins, Assistant City Manager / Director of Finance, Jennie Tripoli, Assistant Director of Finance and Kerry Kidd, Budget Manager who have principal responsibility for the preparation of this document. Others who contributed significantly to the preparation and printing include Romelyn Guzman, Melanie Crowder, and Joanna Ormesher. Additional thanks go to each of the Department Directors, the City School Superintendent and staff, the Constitutional Officers and every employee who participated in finalizing materials for City Council's deliberation.



Old Town Square Fountains

Budget Information Request

Copies of the FY 2016 Adopted Budget and FY 2016-2020 Capital Improvement Program (CIP) are available as follows:

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City Hall
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E-mail: romelyn.guzman@fairfaxva.gov

City website: <http://www.fairfaxva.gov/budget/budget.asp>

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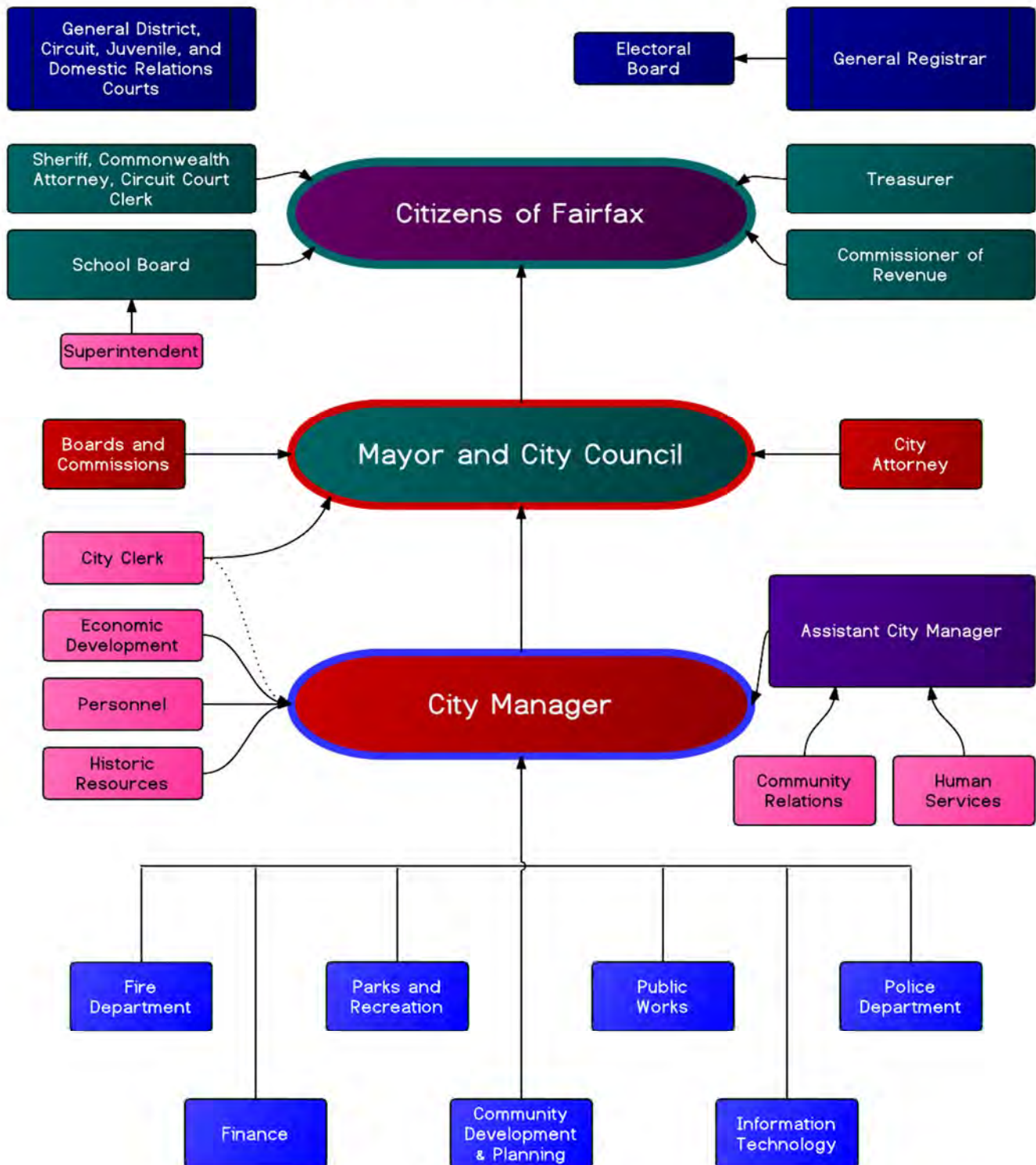
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BUDGET SUMMARY

City of Fairfax, Virginia Organizational Chart



Summary of Permanent Employee Positions

Department	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
City Clerk	1.50	1.50	1.50	1.50
Electoral Board	2.50	2.50	2.50	2.50
City Manager	2.63	3.00	3.00	3.00
Personnel	4.00	4.00	4.00	4.00
Community Relations	1.00	1.00	1.00	1.00
Marketing	0.50	0.50	0.50	0.50
Cable TV	1.50	1.75	1.75	1.75
Information Technology	9.00	9.00	9.00	9.00
Printing & Office Supplies	1.00	1.00	1.00	1.00
Fleet Maintenance	13.00	12.00	12.00	12.00
Finance & Accounting	7.50	7.50	7.50	7.50
Real Estate Assessment	4.00	5.00	5.00	5.00
Treasurer	7.75	7.75	7.75	7.75
Commissioner of Revenue	9.00	9.00	9.00	9.00
Police Department	90.00	90.25	90.25	89.25
Fire Department	80.00	80.00	80.00	80.00
Public Works	77.80	77.20	76.10	76.10
Social Services	0.62	0.62	0.62	0.62
Parks & Recreation	18.38	19.88	19.38	20.38
Historic Resources	3.95	3.95	3.95	3.95
Community Development & Planning	15.50	16.50	17.50	17.50
Economic Development	1.00	1.00	1.00	1.00
Education	1.85	1.90	1.85	1.85
Total General Fund	353.97	356.80	356.15	356.15
Wastewater Fund	8.20	9.10	9.20	9.20
Transit Fund	30.50	30.50	33.25	33.25
Stormwater Fund	0.70	0.70	0.70	0.70
Total Enterprise Funds	39.40	40.30	43.15	43.15
Total All Funds	393.37	397.10	399.30	399.30

FY 2016 Adopted Budget – City of Fairfax, Virginia

City of Fairfax and Fairfax County Contracts

Contract	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
School Tuition Contract	\$ 44,029,716	\$ 45,427,757	\$ 45,127,757	\$ 46,088,864	\$ 661,107	1.46%
Library Services	744,224	797,334	801,947	801,947	4,613	0.58%
Joint Court Service	280,964	269,918	254,867	266,336	(3,582)	-1.33%
Juvenile and Domestic Court	477,677	447,860	521,577	469,302	21,442	4.79%
Commonwealth Attorney	72,362	77,114	105,854	107,079	29,965	38.86%
Court Services and Custody	1,676,511	1,361,136	1,677,294	1,752,772	391,636	28.77%
Fire and Rescue - Operations	240,040	132,713	194,000	194,000	61,287	46.18%
Refuse Disposal	413,553	450,000	450,000	450,000	-	0.00%
Extension - County Agent	40,068	47,795	46,218	48,298	503	1.05%
Social Services	1,667,791	1,720,656	1,700,449	1,783,393	62,737	3.65%
Health Services	1,107,494	1,166,628	1,190,684	1,244,265	77,637	6.65%
Total	\$ 50,750,399	\$ 51,898,911	\$ 52,070,647	\$ 53,206,256	\$ 1,307,345	2.52%

Category Summary

Education	44,029,716	45,427,757	45,127,757	46,088,864	661,107	1.46%
Non Education	6,720,683	6,471,154	6,942,890	7,117,392	646,238	9.99%
Total	\$ 50,750,399	\$ 51,898,911	\$ 52,070,647	\$ 53,206,256	\$ 1,307,345	2.52%

FY 2016 Adopted Budget – City of Fairfax, Virginia
Combined Statement of Revenues and Expenditures - All Funds

Category	General Fund	Capital Budget*	Wastewater Fund	Transit Fund	Total
Revenues:					
General Property Tax	\$ 73,084,385	\$ -	\$ -	\$ -	\$ 73,084,385
Other Local Taxes	35,262,000				35,262,000
Licenses, Permits & Fees	1,436,600				1,436,600
Fines & Forfeitures	1,335,704				1,335,704
Use of Money & Property	2,122,772	200,000	418,397		2,741,169
Charges for Services	3,298,075		5,995,428	617,000	9,910,503
Miscellaneous Revenue	132,900				132,900
State and Federal Aid	11,472,433	21,940,000		4,721,353	38,133,786
Transfers from Other Funds		6,418,106		1,749,752	8,167,858
Other Financing Sources	1,344,917	1,497,426	4,795,000		7,637,343
Use of Surplus/Appropriated Fund Bal	975,017				975,017
Total Revenue	\$ 130,464,802	\$ 30,055,532	\$ 11,208,825	\$ 7,088,105	\$ 178,817,264
Expenditures:					
Legislative	\$ 248,552	\$ -	\$ -	\$ -	\$ 248,552
Judicial Administration	2,620,166				2,620,166
Electoral Board	275,122				275,122
General & Financial	8,865,421				8,865,421
Police Department	12,076,847				12,076,847
Fire & Rescue	13,154,601				13,154,601
Public Works	11,476,452				11,476,452
Social Services	5,808,734				5,808,734
Culture & Recreation	5,965,851				5,965,851
Community Development & Planning	2,364,143				2,364,143
Debt Service	1,598,936		1,866,494		3,465,430
Education	53,729,326				53,729,326
Interest & Uses - Capital Leases	4,762,442				4,762,442
Other Non-Departmental	(156,250)				(156,250)
Utility Service			3,962,546		3,962,546
Transit Service				7,088,105	7,088,105
Capital Projects		23,550,000	4,795,000		28,345,000
Transfer to Other Funds	7,674,458	(1,128,003)			6,546,455
Total Expenditures	\$ 130,464,802	\$ 22,421,997	\$ 10,624,040	\$ 7,088,105	\$ 170,598,944

Notes:

* - Capital Budget also includes the Cable Fund, Old Town Fund, Transportation Tax Fund, and Stormwater Fund

FY 2016 Adopted Budget – City of Fairfax, Virginia

Projected Fund / Cash Balance - All Funds				
	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
General Fund				
Beginning Fund Balance	\$ 16,391,124	\$ 14,258,000	\$ 15,130,848	\$ 14,033,529
Surplus / Appropriated Fund Balance	1,260,276	1,190,175	841,319	975,017
Revenues - Non Fund Balance	124,936,695	126,782,296	127,409,305	129,489,785
Total Revenues	126,196,971	127,972,471	128,250,624	130,464,802
Expenditures	126,196,971	127,972,471	128,250,624	130,464,802
Less Encumbrances	-	256,000	256,000	-
Ending Fund Balance - Unassigned	\$ 15,130,848	\$ 13,684,673	\$ 14,033,529	\$ 13,058,512
Wastewater Fund				
Beginning Cash Balance	\$ 8,157,569	\$ 8,779,904	\$ 8,485,861	\$ 8,734,795
Revenues	5,022,178	9,726,232	9,119,063	11,208,825
Expenses	4,693,886	8,221,421	8,870,129	10,624,040
Transfer In	-	-	-	-
Ending Cash Balance	\$ 8,485,861	\$ 10,284,715	\$ 8,734,795	\$ 9,319,580
Transit Fund				
Beginning Cash Balance	\$ 636,220	\$ 49,887	\$ 2,885	\$ 2,884
Revenues	4,882,462	6,766,143	6,809,904	7,088,105
Expenses	5,515,797	6,766,142	6,809,905	7,088,105
General Fund Transfer	-	-	-	-
Ending Cash Balance	\$ 2,885	\$ 49,888	\$ 2,884	\$ 2,884
Stormwater Fund				
Beginning Fund Balance	\$ 454,784	\$ 177,040	\$ -	\$ 147,079
Revenues (Transfer from General Fund)	1,107,261	1,394,728	1,397,079	1,553,033
Expenses	518,180	1,535,000	1,250,000	1,635,000
Less: Committed Fund Balance	1,043,865	-	-	-
Ending Fund Balance	\$ -	\$ 36,768	\$ 147,079	\$ 65,111
Old Town Fund				
Beginning Fund Balance	\$ 122,027	\$ 272,838	\$ 4,349,934	\$ 182,039
Revenues	4,760,970	195,976	189,114	187,931
Expenses	533,063	452,734	4,357,009	369,970
Ending Fund Balance	\$ 4,349,934	\$ 16,080	\$ 182,039	-
Transportation Tax Fund				
Beginning Fund Balance	\$ 3,392,136	\$ 6,638,067	\$ 4,418,394	\$ 6,786,754
Revenues	4,599,853	4,670,382	4,844,410	4,645,389
Expenses	3,573,594	2,455,283	2,476,051	5,244,752
Less: Committed Fund Balance	-	-	-	-
Ending Fund Balance	\$ 4,418,394	\$ 8,853,166	\$ 6,786,754	\$ 6,187,391

Comments on Projected Fund Balance - All Funds

General Fund:

The City projects balanced budgets in both the FY 2015 budget and the adopted FY 2016 budget, which is largely the result of revenues generated by the FY 2015 increase in the real estate tax rate and an improved real estate market. Surplus unassigned fund balance in the amount of \$975,017 will be used in FY 2016 to balance the General Fund budget. The result is a projected ending fund balance for June 30, 2016 of \$13.1m (10.0%) of General Fund expenditures.

Water & Wastewater Funds:

In FY 2008 and FY 2011, the City financed \$5m and \$24m respectively in bond financing for water and wastewater capital projects. The debt financing is structured to meet the City's water and wastewater capital needs and help grow cash reserves to proper industry recommended levels. After the sale of the City's water treatment plant and related assets to Loudoun Water in January 2014, the remaining balance due on the 2008 financing was paid off with a portion of the resulting proceeds. The remaining \$24m due on the 2011 financing was refinanced and transferred to the wastewater fund as a revenue bond, supported by the cash flows of the wastewater fund.

In concert with the City's financial advisors, annual wastewater rate increases are recommended for the foreseeable future. As such, the FY 2016 adopted budget includes a recommended 10% rate increase for the Wastewater Fund, with similar rate increases likely to be recommended in the FY 2017 and FY 2018 budgets. The Wastewater Fund rate increase is necessary due to additional costs associated with the City's portion of capital improvements mandated at the Fairfax County Wastewater Treatment Plant (where the City's wastewater is treated) and improvement projects for the collection system and the increased debt service on the 2011 financing.

City of Fairfax water customers became retail water customers of Fairfax Water in January 2014 when the City bought into Fairfax Water's system and sold its water utility assets to Fairfax Water and Loudoun Water; the City's Water Utility effectively ceased operations at that time and is not included in the FY 2016 budget.

Transit Fund:

This fund maintains a minimal cash balance. The transit system operates at a deficit, requiring transfers from the State and the Commercial & Industrial Transportation Tax Fund.

Stormwater Fund:

As in the FY 2015 budget, the FY 2016 adopted budget reflects 2 cents (equivalent to approximately \$1.13m) on the real estate tax rate dedicated to fund Stormwater projects. Expenditures of \$1.6m are adopted for improvements relating to Stormwater infrastructure.

Old Town Fund:

This fund was established to fund services and commercial projects in the Old Town District. The City levies an additional 6 cents per \$100 of assessed value on all properties in this district.

Comments on Projected Fund Balance - All Funds Continued

Transportation Tax Fund:

The City Council established the Transportation Tax Fund as part of the FY 2010 Adopted Budget, which levied an additional 8 cents per \$100 of assessed value on all commercial and industrial properties, located in the City of Fairfax. During the FY 2011 budget process, this rate was reduced by 2.5 cents from 8 to 5.5 cents per \$100 of assessed value. The rate increases to 7.5 cents per \$100 of assessed value for FY 2016. All residential properties including apartment buildings are excluded from this tax. By approving HB 3202 and HB 2479 the General Assembly authorized Northern Virginia Transportation Authority (NVTA) members to raise revenue, by enacting a local ordinance levying the additional commercial tax. The revenue collected by the jurisdiction imposing this tax and all fund balance carried forward is to be used solely for transportation purposes. A preliminary set of projects has been approved by the City Council and are currently in the design and right-of-way acquisition phase.

HB 2313, as amended by the Governor went into effect July 1, 2013. The bill contains statewide and regional revenue components that will provide roughly \$840 million annually for transportation funding by FY2018, as well as a regional component for Northern Virginia which will provide another \$300 - \$350 million annually.

The additional revenue generated for Northern Virginia will result from the state imposing an additional state sales tax of 0.7%, an additional 2.0% state transient occupancy tax, and an additional state recordation fee equal to \$0.15 per \$100 of the value of the real property for which the deed, instrument, or writing is being recorded. The additional revenues are deposited into a Northern Virginia Transportation Authority Fund, with 30% of the funds being distributed to the member localities for use on transportation projects, and the remainder to be used for regional transportation projects. The 30% allocation will be distributed to the individual localities provided that locality imposes its commercial/industrial tax at the maximum rate of 12.5 cents per \$100 of assessed value (or dedicated an equal amount of revenue from an alternate source). In general, the revenue allocated to each jurisdiction may be used for (1) transportation projects which increase capacity and (2) costs related to transit (i.e. CUE expenses).

A transfer of \$900,000 in excess proceeds from the sale of the City's water utility assets will allow the City to maximize the allocation of the NVTA 30% monies available under HB2313.

FY 2016 Adopted Budget – City of Fairfax, Virginia

All Funds Summary - Revenues				
	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
General Fund Revenues				
General Property Tax	\$ 69,749,308	\$ 71,501,022	\$ 71,701,729	\$ 73,084,385
Other Local Taxes	34,369,169	34,970,000	34,484,788	35,262,000
Licenses, Permits & Fees	1,434,496	1,462,869	1,331,739	1,436,600
Fines & Forfeitures	1,113,719	1,307,700	1,333,096	1,335,704
Use of Money & Property	2,696,575	2,297,128	2,865,749	2,122,772
Charges for Services	3,049,479	3,018,183	3,155,272	3,298,075
Miscellaneous Revenue	145,536	134,700	171,959	132,900
State and Federal Aid	11,480,641	10,974,384	11,203,512	11,472,433
Other Financing Sources	897,772	1,116,310	1,161,461	1,344,917
Appropriated Fund Balance	1,260,276	1,190,175	841,319	975,017
Total General Fund Revenues	126,196,971	127,972,471	128,250,624	130,464,802
Wastewater				
Operating Revenue	4,180,014	4,517,835	5,295,646	5,670,428
Availability Charges	523,509	2,200,000	225,000	325,000
Other Revenues	324,945	451,397	418,397	418,397
Other Financing Sources	(6,290)	2,557,000	3,180,020	4,795,000
Total Wastewater	5,022,178	9,726,232	9,119,063	11,208,825
Transit				
Daily Receipts	573,091	615,000	600,000	600,000
Miscellaneous	5,463	22,700	15,000	17,000
State Revenues (NVTC)	224,602	882,307	928,000	828,000
DRPT Revenues	2,084,306	3,173,353	3,173,353	3,173,353
George Mason University	720,000	720,000	720,000	720,000
Transfers In	1,275,000	1,352,783	1,373,551	1,749,752
General Fund Support	-	-	-	-
Total Transit	4,882,462	6,766,143	6,809,904	7,088,105
Other Funds				
Stormwater Fund	1,107,261	1,394,728	1,397,079	1,553,033
Transportation Tax Fund	4,599,853	4,670,382	4,844,410	4,645,389
Old Town Fund	4,760,970	195,976	189,114	187,931
Cable Fund	128,021	235,000	225,000	200,000
Capital Fund	26,982,121	21,085,598	21,085,598	23,469,180
Total Other Funds	37,578,226	27,581,684	27,741,201	30,055,532
Total Revenues	\$ 173,679,836	\$ 172,046,530	\$ 171,920,793	\$ 178,817,264

Totals may differ due to immaterial rounding.

FY 2016 Adopted Budget – City of Fairfax, Virginia

All Funds Summary - Expenditures				
	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
General Fund Expenditures				
Legislative	\$ 230,344	\$ 244,510	\$ 248,879	\$ 248,552
Judicial Administration	2,523,536	2,175,478	2,579,392	2,620,166
Electoral Board	223,474	223,234	231,696	275,122
General & Financial	6,625,346	8,193,214	8,235,050	8,865,421
Police Department	12,116,608	12,682,763	12,255,112	12,076,847
Fire & Rescue	13,130,471	12,922,188	13,125,963	13,154,601
Public Works	11,662,603	11,617,737	11,619,794	11,476,452
Social Services	5,243,811	5,618,629	5,513,271	5,808,734
Culture & Recreation	5,469,026	5,878,981	5,850,362	5,965,851
Community Development & Planning	2,083,794	2,504,460	2,691,652	2,364,143
Debt Service	1,000,225	855,501	849,501	1,598,936
Education	52,628,494	53,348,112	53,522,712	53,729,326
Interest and Uses - Capital Leases	5,405,887	5,252,747	4,793,571	4,762,442
Other Non Departmental	207,506	(733,452)	(351,616)	(156,250)
Fund Transfers	7,645,848	7,188,370	7,085,287	7,674,458
Total General Fund Expenditures	126,196,971	127,972,471	128,250,624	130,464,802
Wastewater				
County Wastewater Contract	2,026,367	2,060,000	2,060,000	2,100,000
Capital Improvements	-	1,567,000	3,180,020	4,795,000
Line Maintenance	609,586	1,804,711	874,022	928,858
Administration & Engineering	835,285	925,521	891,898	933,688
Debt Service	1,222,648	1,864,189	1,864,189	1,866,494
Total Wastewater	4,693,886	8,221,421	8,870,129	10,624,040
Transit	5,515,797	6,766,142	6,809,905	7,088,105
Other Funds				
Stormwater Fund	518,180	1,535,000	1,250,000	1,635,000
Transportation Tax Fund	3,573,594	2,455,283	2,476,051	5,244,752
Old Town Fund	73,857	452,734	4,357,009	369,970
Cable Fund	612,155	225,000	225,000	200,000
Capital Fund	26,982,121	20,739,080	21,085,598	14,972,275
Total Other Funds	31,759,907	25,407,097	29,393,658	22,421,997
Less Fund Transfers	(7,645,848)	(7,188,370)	(7,085,287)	(7,674,458)
Total Expenditures	\$ 160,520,713	\$ 161,178,761	\$ 166,239,029	\$ 162,924,486

Totals may differ due to immaterial rounding.

FY 2016 Adopted Budget – City of Fairfax, Virginia

General Fund - Summary of Revenues and Expenditures				
	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Revenues				
General Property Tax	\$ 69,749,308	\$ 71,501,022	\$ 71,701,729	\$ 73,084,385
Other Local Taxes	34,369,169	34,970,000	34,484,788	35,262,000
Licenses, Permits & Fees	1,434,496	1,462,869	1,331,739	1,436,600
Fines & Forfeitures	1,113,719	1,307,700	1,333,096	1,335,704
Use of Money & Property	2,696,575	2,297,128	2,865,749	2,122,772
Charges for Services	3,049,479	3,018,183	3,155,272	3,298,075
Miscellaneous Revenue	145,536	134,700	171,959	132,900
State and Federal Aid	11,480,641	10,974,384	11,203,512	11,472,433
Other Financing Sources	897,772	1,116,310	1,161,461	1,344,917
Use of Surplus/Appropriated Fund Bal	1,260,276	1,190,175	841,319	975,017
Total Revenues	\$ 126,196,971	\$ 127,972,471	\$ 128,250,624	\$ 130,464,802
Expenditures				
Legislative	\$ 230,344	\$ 244,510	\$ 248,879	\$ 248,552
Judicial Administration	2,523,536	2,175,478	2,579,392	2,620,166
Electoral Board	223,474	223,234	231,696	275,122
General & Financial	6,783,080	8,476,483	8,522,624	8,865,421
Police Department	12,116,608	12,682,763	12,255,112	12,076,847
Fire & Rescue	13,130,471	12,922,188	13,125,963	13,154,601
Public Works	11,662,603	11,617,737	11,619,794	11,476,452
Social Services	5,243,811	5,618,629	5,513,271	5,808,734
Culture & Recreation	5,469,026	5,878,981	5,850,362	5,965,851
Community Development & Planning	1,926,060	2,221,191	2,404,077	2,364,143
Debt Service	1,000,225	855,501	849,501	1,598,936
Education	52,628,494	53,348,112	53,522,712	53,729,326
Interest and Uses - Capital Leases	5,405,887	5,252,747	4,793,571	4,762,442
Other Non Departmental	207,506	(733,452)	(351,616)	(156,250)
Transfer to CIP	5,331,717	4,877,098	4,607,098	5,008,106
Transfer to Wastewater Fund	-	-	-	-
Transfer to Transit	-	-	-	-
Transfer to Stormwater	1,074,761	1,109,728	1,112,079	1,128,033
Transfer to Old Town Dist.	186,970	195,976	186,514	187,931
Transfer to Trans. R/E Tax Fund	1,052,401	1,005,568	1,179,596	1,350,389
Total Expenditures	\$ 126,196,971	\$ 127,972,471	\$ 128,250,624	\$ 130,464,802

Totals may differ due to immaterial rounding.

FY 2016 Adopted Budget – City of Fairfax, Virginia
City of Fairfax, Virginia - General Fund Budget Review by Category

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Revenues				
Real Estate Revenues	\$ 59,505,606	\$ 61,004,630	\$ 60,884,712	\$ 62,209,385
Personal Property	10,243,702	10,496,392	10,817,018	10,875,000
Other Local Taxes	34,369,169	34,970,000	34,484,788	35,262,000
Licenses, Permits, and Fees	1,434,496	1,462,869	1,331,739	1,436,600
Fines and Forfeitures	1,113,719	1,307,700	1,333,096	1,335,704
Use of Money and Property	2,696,575	2,297,128	2,865,749	2,122,772
Charges for Services	3,049,479	3,018,183	3,155,272	3,298,075
Miscellaneous Revenue	145,536	134,700	171,959	132,900
State Revenue	10,857,572	10,745,584	10,727,089	11,075,053
Federal Revenue	623,069	228,800	476,423	397,380
Other Financing Sources	897,772	1,116,310	1,161,461	1,344,917
Appropriated Fund Balance	1,260,276	1,190,175	841,319	975,017
Total Revenues	\$ 126,196,971	\$ 127,972,471	\$ 128,250,624	\$ 130,464,802
Expenditures				
Compensation	\$ 29,849,516	\$ 29,745,254	\$ 30,346,465	\$ 30,969,724
Fringe Benefits	11,938,545	12,803,460	12,570,864	12,151,019
Non Education County Contracts	6,720,683	6,471,154	6,942,890	7,117,392
Transfer to Other Funds (Storm, DT, Trans Tax)	2,314,132	2,311,272	2,478,189	2,666,352
Senior Tax Relief	939,463	992,850	992,850	1,009,431
Education:				
Tuition Contract	44,029,716	45,427,757	45,127,757	46,088,864
School Debt Service	7,026,370	6,969,400	6,975,400	6,145,440
School Capital Lease	710,367	64,379	582,676	582,482
General Debt Service:	1,000,225	858,401	849,501	1,598,936
General Capital Lease	5,405,887	5,249,847	4,793,571	4,762,442
Capital Budget - GF Transfer	5,331,717	4,877,098	4,607,098	5,008,106
Other (Contracts, Fuels, Utilities, Supplies, etc.)	10,930,351	12,201,600	11,983,363	12,364,615
Total Expenditures	\$ 126,196,971	\$ 127,972,471	\$ 128,250,624	\$ 130,464,802

FY 2016 Adopted Budget – City of Fairfax, Virginia

General Fund Expenditure Summary

Agency Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Legislative						
City Council	\$ 62,214	\$ 77,494	\$ 83,134	\$ 77,494	\$ -	0.00%
City Clerk	<u>168,130</u>	<u>167,016</u>	<u>165,745</u>	<u>171,058</u>	<u>4,042</u>	<u>2.42%</u>
Total Legislative	\$ 230,344	\$ 244,510	\$ 248,879	\$ 248,552	\$ 4,042	1.65%
Judicial Administration						
General District Court	\$ 16,023	\$ 19,450	\$ 19,800	\$ 24,677	\$ 5,227	26.87%
Joint Court Service	280,964	269,918	254,867	266,336	(3,582)	-1.33%
Juvenile & Domestic Court	477,677	447,860	521,577	469,302	21,442	4.79%
Commonwealth Attorney	72,362	77,114	105,854	107,079	29,965	38.86%
Court Services & Custody	<u>1,676,511</u>	<u>1,361,136</u>	<u>1,677,294</u>	<u>1,752,772</u>	<u>391,636</u>	<u>28.77%</u>
Total Judicial Administration	\$ 2,523,536	\$ 2,175,478	\$ 2,579,392	\$ 2,620,166	\$ 444,688	20.44%
Electoral Board						
Electoral Board	\$ 223,474	\$ 223,234	\$ 231,696	\$ 275,122	\$ 51,888	23.24%
General & Financial						
City Manager	\$ 403,142	\$ 489,692	\$ 487,609	\$ 495,226	\$ 5,534	1.13%
Economic Development	157,734	283,269	287,575	553,363	270,094	95.35%
City Attorney	459,116	575,269	411,264	383,190	(192,080)	-33.39%
Public Audit of Accounts	71,832	74,827	74,827	69,295	(5,532)	-7.39%
Personnel	549,404	609,838	629,681	673,280	63,442	10.40%
Community Relations	128,556	173,740	173,133	171,618	(2,122)	-1.22%
Cable TV	172,545	246,600	244,759	253,532	6,932	2.81%
Risk Management	317,399	321,051	373,707	292,319	(28,732)	-8.95%
Telephone	114,873	116,861	125,582	125,582	8,721	7.46%
Information Technology	1,316,083	1,973,416	2,009,535	2,138,628	165,212	8.37%
Printing & Office Supplies	205,693	219,288	254,428	234,802	15,514	7.07%
Fleet Maintenance	(27,538)	-	-	-	-	0.00%
Finance	621,482	771,026	808,908	813,551	42,525	5.52%
Real Estate	536,911	594,175	616,227	616,280	22,105	3.72%
Treasurer	619,191	827,313	842,984	840,120	12,807	1.55%
Commissioner of Revenue	1,004,438	1,046,118	1,042,404	1,060,136	14,018	1.34%
Retirement Expenses	104,900	112,000	112,000	117,500	5,500	4.91%
Pool Maintenance	<u>27,319</u>	<u>42,000</u>	<u>28,000</u>	<u>27,000</u>	<u>(15,000)</u>	<u>-35.71%</u>
Total General and Financial	\$ 6,783,080	\$ 8,476,483	\$ 8,522,624	\$ 8,865,421	\$ 388,938	4.59%
Police						
Police Administration	\$ 1,074,836	\$ 1,171,222	\$ 1,159,005	\$ 1,157,344	\$ (13,878)	-1.18%
Technical Services	3,587,559	3,895,170	3,604,253	3,410,369	(484,801)	-12.45%
Field Operations	<u>7,454,213</u>	<u>7,616,371</u>	<u>7,491,854</u>	<u>7,509,135</u>	<u>(107,236)</u>	<u>-1.41%</u>
Total Police	\$ 12,116,608	\$ 12,682,763	\$ 12,255,112	\$ 12,076,847	\$ (605,916)	-4.78%

FY 2016 Adopted Budget – City of Fairfax, Virginia

General Fund Expenditure Summary

Agency Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Fire & Rescue						
Administration	\$ 1,432,122	\$ 1,490,161	\$ 1,508,733	\$ 1,462,314	\$ (27,847)	-1.87%
Fire Operations	9,845,298	9,589,715	9,801,416	10,034,478	444,763	4.64%
Code Administration	<u>1,853,050</u>	<u>1,842,312</u>	<u>1,815,813</u>	<u>1,657,809</u>	<u>(184,503)</u>	<u>-10.01%</u>
Total Fire & Rescue	\$ 13,130,471	\$ 12,922,188	\$ 13,125,963	\$ 13,154,601	\$ 232,413	1.80%
Public Works						
Asphalt & Concrete Maint.	\$ 2,080,539	\$ 2,100,632	\$ 2,057,914	\$ 1,869,316	\$ (231,316)	-11.01%
Snow Removal	458,486	373,197	403,519	441,945	68,748	18.42%
Storm Drainage	880,301	853,703	865,683	848,757	(4,946)	-0.58%
Signs, Signal, and Lighting	2,144,310	2,072,381	2,083,663	2,064,252	(8,129)	-0.39%
Refuse Collection	2,595,182	2,561,980	2,576,038	2,668,943	106,963	4.18%
Facility Maintenance	1,644,994	1,620,218	1,644,204	1,652,364	32,146	1.98%
R.O.W. & Grounds	1,183,530	1,157,127	1,127,760	1,040,063	(117,064)	-10.12%
Administration	635,195	830,704	814,794	842,514	11,810	1.42%
County Agent	<u>40,068</u>	<u>47,795</u>	<u>46,218</u>	<u>48,298</u>	<u>503</u>	<u>1.05%</u>
Total Public Works	\$ 11,662,603	\$ 11,617,737	\$ 11,619,794	\$ 11,476,452	\$ (141,285)	-1.22%
Social Services						
Health Department	\$ 1,107,494	\$ 1,166,628	\$ 1,190,684	\$ 1,244,265	\$ 77,637	6.65%
Commission for Women	312	1,575	1,575	1,075	(500)	-31.75%
Community Services Board	1,336,100	1,453,677	1,389,544	1,510,434	56,757	3.90%
Tax Relief	939,463	992,850	992,850	1,009,431	16,581	1.67%
Human Services Coordinator	115,759	123,143	128,069	125,036	1,893	1.54%
Social Services	<u>1,744,682</u>	<u>1,880,756</u>	<u>1,810,549</u>	<u>1,918,493</u>	<u>37,737</u>	<u>2.01%</u>
Total Social Services	\$ 5,243,811	\$ 5,618,629	\$ 5,513,271	\$ 5,808,734	\$ 190,105	3.38%
Culture and Recreation						
Administration	\$ 2,183,150	\$ 2,240,003	\$ 2,222,107	\$ 2,250,752	\$ 10,749	0.48%
Special Events	351,248	471,683	467,742	523,716	52,033	11.03%
Old Town Hall	269,029	349,384	343,022	351,902	2,518	0.72%
Park/Ballfield Maintenance	1,174,072	1,267,444	1,253,895	1,279,270	11,826	0.93%
Marketing	147,196	158,302	157,732	155,661	(2,641)	-1.67%
Library	744,224	797,334	801,947	801,947	4,613	0.58%
Historic Resources	<u>600,106</u>	<u>594,831</u>	<u>603,916</u>	<u>602,603</u>	<u>7,772</u>	<u>1.31%</u>
Total Culture and Recreation	\$ 5,469,026	\$ 5,878,981	\$ 5,850,362	\$ 5,965,851	\$ 86,871	1.48%

FY 2016 Adopted Budget – City of Fairfax, Virginia

General Fund Expenditure Summary

Agency Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Community Development and Planning						
Planning & Design Review	\$ 1,145,617	\$ 1,430,417	\$ 1,529,927	\$ 1,405,803	\$ (24,614)	-1.72%
Current Planning	<u>780,443</u>	<u>790,774</u>	<u>874,150</u>	<u>958,340</u>	<u>167,566</u>	<u>21.19%</u>
Total CD & P	\$ 1,926,060	\$ 2,221,191	\$ 2,404,077	\$ 2,364,143	\$ 142,952	6.44%
Education						
School Board	\$ 854,241	\$ 860,576	\$ 816,879	\$ 892,541	\$ 31,965	3.71%
Tuition	44,029,716	45,427,757	45,127,757	46,088,864	661,107	1.46%
Fixed Charges	-	-	-	-	-	0.00%
Capital Outlay	-	20,000	20,000	20,000	-	0.00%
School - Interest on Leases	237,367	64,379	182,516	170,022	105,643	164.10%
School - Uses from Leases	473,000	-	400,160	412,460	412,460	0.00%
School Debt Service	<u>7,034,170</u>	<u>6,975,400</u>	<u>6,975,400</u>	<u>6,145,440</u>	<u>(829,960)</u>	<u>-11.90%</u>
Total Education	\$ 52,628,494	\$ 53,348,112	\$ 53,522,712	\$ 53,729,326	\$ 381,215	0.71%
Debt Service						
General Debt Service	\$ 1,000,225	\$ 855,501	\$ 849,501	\$ 1,598,936	\$ 743,435	86.90%
Non-Departmental						
Interest on Leases	\$ 1,814,986	\$ 1,941,259	\$ 1,882,243	\$ 1,859,469	\$ (81,790)	-4.21%
Uses From Leases	3,590,901	3,311,488	2,911,328	2,902,973	(408,515)	-12.34%
Regional Agencies	207,506	159,384	159,384	161,932	2,548	1.60%
Salary Vacancy	-	(761,836)	(380,000)	(124,408)	637,429	83.67%
Reserve / Budget Cut	-	(131,000)	(131,000)	(193,775)	(62,775)	-47.92%
Capital Budget	5,331,717	4,877,098	4,607,098	5,008,106	131,008	2.69%
Transit Fund	-	-	-	-	-	0.00%
Transfer to Other Funds	<u>2,314,132</u>	<u>2,311,272</u>	<u>2,478,189</u>	<u>2,666,352</u>	<u>355,080</u>	<u>15.36%</u>
Total Non-Departmental	\$ 13,259,241	\$ 11,707,665	\$ 11,527,243	\$ 12,280,650	\$ 572,985	4.89%
Total General Fund Expenditures	\$ 126,196,971	\$ 127,972,471	\$ 128,250,624	\$ 130,464,802	\$ 2,492,331	1.95%

FY 2016 Adopted Budget – City of Fairfax, Virginia

History of General Fund Revenues by Category

Category	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate	2016 Adopted
Real Estate	\$ 37,522,201	\$ 38,953,943	\$ 40,975,135	\$ 43,774,958	\$ 47,677,911	\$ 49,960,103	\$ 57,072,395	\$ 59,505,606	\$ 60,884,712	\$ 62,209,385
Personal Property	7,298,936	8,870,109	9,207,637	10,011,917	11,070,647	9,976,554	10,377,334	10,243,702	10,817,018	10,875,000
Sales Tax	11,604,756	13,721,180	13,587,593	13,433,255	8,831,494	9,907,063	10,263,955	11,580,673	11,200,000	11,424,000
BPOL	8,370,119	8,444,976	8,662,866	8,599,019	8,375,551	8,151,072	8,932,634	8,709,712	8,950,000	9,050,000
Meals Tax	2,176,558	2,235,496	2,301,359	4,628,045	4,634,109	4,938,869	5,553,975	5,703,399	5,900,000	6,000,000
Other Local Taxes	7,052,627	7,664,874	6,653,880	7,662,450	7,226,450	8,036,140	8,384,251	8,375,385	8,434,788	8,788,000
Licenses, Permits, and Fees	1,364,665	1,376,855	1,257,887	1,055,604	1,065,386	1,230,352	1,408,601	1,434,496	1,331,739	1,436,600
Fines & Forfeitures	1,567,914	954,306	879,234	893,186	873,594	1,041,172	1,148,262	1,113,719	1,333,096	1,335,704
Use of Money & Property	3,257,577	5,464,202	5,463,064	3,446,770	2,298,050	1,866,897	2,162,378	2,696,575	2,865,749	2,122,772
Charges for Services	954,341	973,262	1,061,561	1,391,864	2,424,216	2,878,252	3,249,168	3,049,479	3,155,272	3,298,075
Intergovernmental	9,444,194	10,054,930	10,597,452	10,960,395	11,033,810	10,358,222	11,318,838	11,480,641	11,203,512	11,472,433
Other Financing Sources / Misc.	260,375	1,016,217	1,066,827	3,527,196	3,070,983	1,076,776	1,152,263	1,043,308	1,333,420	1,477,817
Appropriated Fund Balance	-	-	-	2,180,574	3,877,676	282,267	-	1,260,276	841,319	975,017
Total Revenue	\$ 90,874,263	\$ 99,730,350	\$101,714,496	\$111,565,233	\$112,459,877	\$109,703,739	\$121,024,054	\$126,196,971	\$128,250,624	\$130,464,802

FY 2016 Adopted Budget – City of Fairfax, Virginia

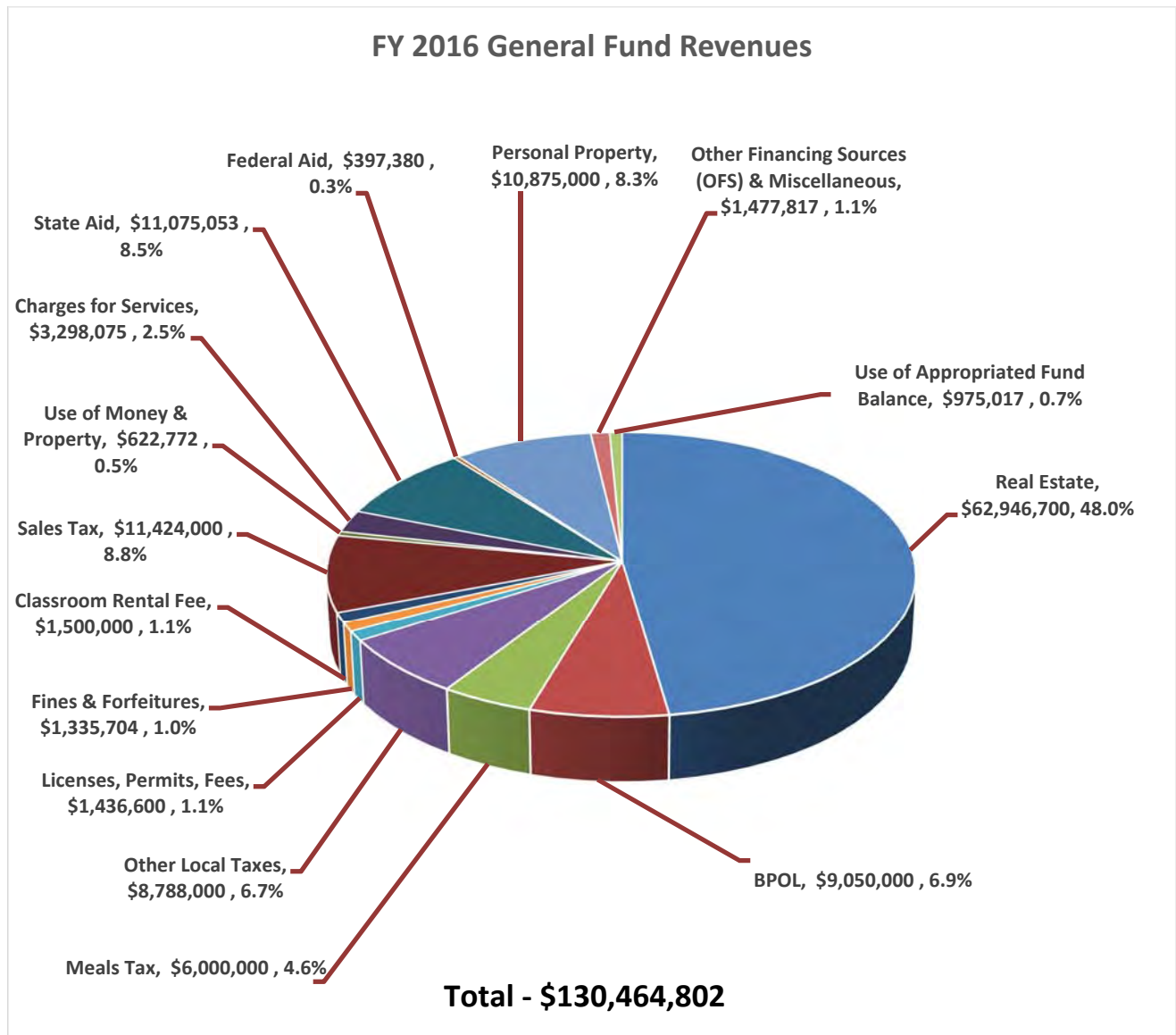
History of General Fund Expenditures by Department

Category	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate	2016 Adopted
Legislative	\$ 238,365	\$ 213,482	\$ 249,470	\$ 192,312	\$ 179,536	\$ 191,402	\$ 224,144	\$ 230,344	\$ 248,879	\$ 248,552
Judicial Administration	1,145,316	1,689,619	1,755,500	1,801,818	2,035,451	1,812,456	2,063,179	2,523,536	2,579,392	2,620,166
Electoral	150,448	145,443	170,875	150,070	148,191	132,424	219,437	223,474	231,696	275,122
General Government	6,390,789	6,959,137	6,917,546	6,562,917	6,259,272	6,512,592	6,772,441	6,783,080	8,522,624	8,865,421
Police	9,473,133	10,435,529	10,498,094	10,390,904	10,431,371	10,413,039	11,219,396	12,116,608	12,255,112	12,076,847
Fire	9,076,123	9,937,204	11,227,261	11,208,916	11,097,471	11,517,467	11,886,181	13,130,471	13,125,963	13,154,601
Public Works	9,179,215	9,594,896	10,814,142	10,561,599	10,469,030	10,296,840	11,135,575	11,662,603	11,619,794	11,476,452
Social Services	4,302,640	4,619,995	4,874,284	4,716,996	4,787,158	4,666,290	5,139,750	5,243,811	5,513,271	5,808,734
Culture and Recreation	4,327,000	4,489,533	4,779,894	4,423,151	4,359,702	4,680,062	5,186,835	5,469,026	5,850,362	5,965,851
Planning & Development	1,524,147	2,564,480	1,901,372	1,842,842	1,839,384	1,902,438	1,864,014	1,926,060	2,404,077	2,364,143
Education	37,684,721	41,991,554	46,732,735	46,390,831	45,504,869	46,428,547	51,262,702	52,628,494	53,522,712	53,729,326
Transfer to Other Funds	9,085,924	1,235,128	420,844	4,367,298	6,045,589	3,586,327	4,834,425	7,645,848	7,085,287	7,674,458
Other	5,408,292	6,402,313	7,226,437	7,385,987	7,441,952	7,563,853	7,473,292	6,613,618	5,291,456	6,205,128
Total Expenditures	\$ 97,986,113	\$ 100,278,313	\$ 107,568,454	\$ 109,995,641	\$ 110,598,976	\$ 109,703,737	\$ 119,281,371	\$ 126,196,971	\$ 128,250,624	\$ 130,464,802

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GENERAL FUND REVENUE OVERVIEW

The following pie chart provides an overview by category of General Fund revenue sources for the City of Fairfax as part of the FY 2016 Adopted Budget.



The Use of Undesignated Fund Balance in the amount of **\$975,017** is funded by the estimated FY 2015 Unassigned General Fund Balance. The ending Unassigned General Fund Balance is equal to approximately **10.0 percent (\$13.1m)** of adopted General Fund expenditures.

FY 2016 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
General Property Taxes							
311110	Real Estate Current December	\$ 27,547,578	\$ 27,381,076	\$ 27,681,436	\$ 28,523,826	\$ 1,142,750	4.17%
311111	Real Estate Current June	27,520,553	29,217,756	28,534,862	28,823,999	(393,757)	-1.35%
311112	Real Estate Old Town - June	88,248	95,963	91,500	91,500	(4,463)	-4.65%
311113	Delinquent Real Estate	824,796	725,000	835,000	840,000	115,000	15.86%
311114	Real Estate Old Town - December	93,816	95,013	95,014	91,500	(3,513)	-3.70%
311116	Delinquent R/E Old Town District	4,906	5,000	5,026	4,931	(69)	-1.38%
311119	Delinquent R/E Commercial	23,136	25,000	34,591	39,599	14,599	58.40%
311120	Stormwater Fund Tax	1,069,380	1,109,728	1,112,079	1,128,033	18,305	1.65%
311121	Comm. Real Estate Tax Rate Trans. - June	505,042	502,531	675,102	675,287	172,756	34.38%
311122	Comm. Real Estate Tax Rate Trans. - Dec	524,222	503,036	504,495	675,102	172,066	34.21%
311210	Personal Property Current	9,691,951	9,918,392	10,200,000	10,300,000	381,608	3.85%
311213	Delinquent Personal Property	294,272	330,000	330,000	295,000	(35,000)	-10.61%
311311	PSC R/E Current	947,135	994,527	965,608	965,608	(28,919)	-2.91%
311313	PSC R/E Delinquent	(529)	-	-	-	-	0.00%
311312	PSC PP Current	257,480	248,000	287,018	280,000	32,000	12.90%
311410	Penalties on Delinquent Taxes	252,314	250,000	250,000	250,000	-	0.00%
311411	Interest on Delinquent Taxes	105,008	100,000	100,000	100,000	-	0.00%
Total General Property Taxes		\$ 69,749,308	\$ 71,501,022	\$ 71,701,729	\$ 73,084,385	\$ 1,583,363	2.21%
Other Local Taxes							
312010	Local Sales & Use Tax	\$ 11,580,673	\$ 11,100,000	\$ 11,200,000	\$ 11,424,000	\$ 324,000	2.92%
312011	Consumers Utility Tax	1,653,003	1,650,000	1,650,000	1,683,000	33,000	2.00%
312012	Business & Occupational Licenses	8,709,712	9,275,000	8,950,000	9,050,000	(225,000)	-2.43%
312013	Motor Vehicle Licenses	618,553	640,000	620,000	630,000	(10,000)	-1.56%
312014	Recordation Tax	406,051	400,000	440,000	450,000	50,000	12.50%
312015	Bank Stock Tax	1,762,979	1,700,000	1,534,788	1,750,000	50,000	2.94%
312016	Tobacco Tax	924,350	975,000	900,000	900,000	(75,000)	-7.69%
312017	Transient Lodging Tax	613,363	780,000	820,000	850,000	70,000	8.97%
312018	Meals Tax	5,703,399	5,975,000	5,900,000	6,000,000	25,000	0.42%
312021	Consumption Tax	110,751	125,000	120,000	125,000	-	0.00%
312024	Communication Taxes	2,286,335	2,350,000	2,350,000	2,400,000	50,000	2.13%
Total Other Local Taxes		\$ 34,369,169	\$ 34,970,000	\$ 34,484,788	\$ 35,262,000	\$ 292,000	0.84%

FY 2016 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Licenses, Permits & Fees							
313202	Building Permits	\$ 159,725	\$ 250,000	\$ 160,000	\$ 210,000	\$ (40,000)	-16.00%
313203	Electrical Permits	95,947	150,000	95,000	100,000	(50,000)	-33.33%
313204	Plumbing Permits	61,399	80,000	60,000	70,000	(10,000)	-12.50%
313205	Mechanical Permits	104,185	120,000	111,183	110,000	(10,000)	-8.33%
313206	Elevator Inspection	58,951	53,000	53,000	55,000	2,000	3.77%
313225	Rental Housing Occupancy	5,100	2,000	1,000	1,000	(1,000)	-50.00%
313226	Fire Marshal Permit	91,450	80,000	80,000	80,000	-	0.00%
313227	Fire Protection System Permit	19,161	35,000	20,000	30,000	(5,000)	-14.29%
313231	Fire Marshal Development Fees	8,355	10,000	10,000	10,000	-	0.00%
313233	Public Safety Fee	38,635	49,000	38,624	49,000	-	0.00%
313234	Reinspection Fees	260	600	600	1,000	400	66.67%
313308	Sign Permits	13,150	18,000	16,472	16,500	(1,500)	-8.33%
313309	Occupancy Permits	32,675	31,000	28,000	32,000	1,000	3.23%
313310	Soil & Erosion Fees	12,475	10,000	10,000	10,600	600	6.00%
313323	Zoning Fees	47,000	49,000	42,000	45,000	(4,000)	-8.16%
313328	Special Use Permits	84,315	90,000	120,000	120,000	30,000	33.33%
313329	Variances	34,600	24,000	10,000	30,500	6,500	27.08%
313330	Partial R/E Tax Exemption	240	300	-	-	(300)	-100.00%
313411	Cemetery Interments	74,730	41,600	73,712	60,000	18,400	44.23%
313420	Street Opening Permits	56,900	50,000	50,000	40,000	(10,000)	-20.00%
313440	Public Right of Way Use	234,730	225,000	214,390	225,000	-	0.00%
313510	Animal Licenses	10,195	12,000	11,000	11,000	(1,000)	-8.33%
313512	Peddlers Permits	10,099	8,369	10,000	10,000	1,631	19.49%
313610	Cable TV	-	-	-	-	-	0.00%
313620	Transfer Fees	118,074	74,000	116,758	120,000	46,000	62.16%
313630	Cellular Comm	62,145	-	-	-	-	0.00%
Total Licenses, Permits & Fees		\$ 1,434,496	\$ 1,462,869	\$ 1,331,739	\$ 1,436,600	\$ (26,269)	-1.80%
Fines & Forfeitures							
314001	Court Fines & Forfeitures	\$ 737,038	\$ 750,000	\$ 735,000	\$ 725,504	\$ (24,496)	-3.27%
314002	Parking Fines	100,905	107,000	64,185	107,000	-	0.00%
314003	Juvenile Court	-	4,500	4,500	4,500	-	0.00%
314005	Circuit Court Revenue	14,369	7,500	28,711	10,000	2,500	33.33%
314006	Court Facilities Fee	18,374	20,000	20,000	20,000	-	0.00%
314010	Zoning Civil Penalties	18,900	9,000	7,000	10,000	1,000	11.11%
314011	Photo Red Light	126,386	300,000	380,000	360,000	60,000	20.00%
314012	Jail Admin Fee	1,586	1,700	1,700	1,700	-	0.00%
314013	Courthouse Security	96,161	108,000	92,000	97,000	(11,000)	-10.19%
Total Fines & Forfeitures		\$ 1,113,719	\$ 1,307,700	\$ 1,333,096	\$ 1,335,704	\$ 28,004	2.1%

FY 2016 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Use of Money & Property							
315101	Interest on Investments	\$ 24,487	\$ 190,000	\$ 292,845	\$ 20,000	\$ (170,000)	-89.47%
315106	Unrealized Gain / (Loss)	-	-	-	-	-	0.00%
315201	Rental - General Property	-	-	-	-	-	0.00%
315202	Rental - Old Town Hall	158,127	160,475	160,475	182,281	21,806	13.59%
315203	Rental - Green Acres	58,741	53,875	53,875	32,835	(21,040)	-39.05%
315206	Rental - Schools	2,071,812	1,500,000	1,950,000	1,500,000	-	0.00%
315208	Rental - Community Center	230,307	257,205	257,205	257,900	695	0.27%
315209	Rental - Main Street Day Care	28,015	28,000	28,000	28,000	-	0.00%
315210	Rental - Westmore School	-	-	-	-	-	0.00%
315211	Rental - Blenheim	57,202	49,738	61,767	41,886	(7,852)	-15.79%
315213	Rental - Ball Fields	67,884	57,835	61,582	59,870	2,035	3.52%
Total Use of Money & Property		\$ 2,696,575	\$ 2,297,128	\$ 2,865,749	\$ 2,122,772	\$ (174,356)	-7.59%
Charges for Services							
316110	Court Fees	\$ 7,099	\$ 6,600	\$ 6,600	\$ 6,600	\$ -	0.00%
316220	Sale of Record Copies	3,397	2,376	4,000	4,000	1,624	68.35%
316221	False Alarm Fees	37,150	34,000	36,975	37,000	3,000	8.82%
316223	Ambulance Fees	1,074,753	900,000	1,112,417	1,134,665	234,665	26.07%
316225	Fire Recovery Fee - GMU	200,000	200,000	200,000	200,000	-	0.00%
316230	Animal Control Fees	2,339	2,004	3,000	3,500	1,496	74.65%
316346	Community Programming	49,006	64,798	57,000	58,114	(6,684)	-10.32%
316347	Sherwood Programming	116,593	111,480	120,000	120,000	8,520	7.64%
316348	Green Acres Programming	51,544	64,248	64,248	77,200	12,952	20.16%
316349	Senior Programs	60,696	79,097	75,000	75,000	(4,097)	-5.18%
316350	Rec Youth	1,515	-	-	-	-	0.00%
316351	Day Camps	488,021	536,309	536,309	546,509	10,200	1.90%
316352	Pavilion Rentals	17,542	7,000	17,500	20,000	13,000	185.71%
316353	Cultural Arts	(309)	6,613	5,000	5,000	(1,613)	-24.39%
316354	Special Events	197,250	285,523	196,072	250,961	(34,562)	-12.10%
316355	Museum Revenue	606	1,200	1,200	1,200	-	0.00%
316356	Museum Gift Shop	13,419	15,500	14,500	14,500	(1,000)	-6.45%
316357	Show Mobile Revenue	3,464	4,800	4,800	4,800	-	0.00%
316460	Sale of Publications	18,553	35	50	35	-	0.00%
316461	Subdivision Review Fees	18,191	24,000	20,000	24,000	-	0.00%
316462	Site Plan Review Fees	90,387	90,000	80,000	88,000	(2,000)	-2.22%
316463	Architectural Review	3,345	3,400	5,000	3,600	200	5.88%
316464	Tree Removal Permit	1,870	1,300	1,500	1,400	100	7.69%
316466	Surety Review	12,975	15,000	10,000	14,000	(1,000)	-6.67%
316467	Mapping Sales	1,450	500	550	500	-	0.00%
316570	School Age Child Care	500,072	500,000	522,576	546,091	46,091	9.22%
316580	Returned Check Fees	2,887	4,000	3,000	3,000	(1,000)	-25.00%
316581	Charge Card Fees	15,179	8,000	13,000	13,000	5,000	62.50%
316585	Administrative Fees	9,711	15,000	10,000	10,000	(5,000)	-33.33%
316586	Collection Fees	1,405	1,500	1,500	1,500	-	0.00%
316587	Attorney Fees	1,892	1,400	1,400	1,400	-	0.00%
316712	5% Late Charge	2,144	2,500	2,500	2,500	-	0.00%
316810	Street & Sidewalk Assessments	308	-	-	-	-	0.00%
316811	Inspection Fees After Hours	45,025	30,000	29,575	30,000	-	0.00%
Total Charges for Services		\$ 3,049,479	\$ 3,018,183	\$ 3,155,272	\$ 3,298,075	\$ 279,892	9.27%

FY 2016 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Miscellaneous Revenue							
318102	Sale of Surplus Property	\$ 52,500	\$ 10,000	\$ 48,811	\$ 25,000	\$ 15,000	150.00%
318104	Sale of Cemetery Lot	24,408	22,700	49,248	33,700	11,000	48.46%
318105	Perpetual Care - Cemetery	5,161	2,000	3,900	4,200	2,200	110.00%
318107	Recycled Newspaper	-	-	-	-	-	0.00%
318108	Sale of City License Plates	4,650	5,000	5,000	5,000	-	0.00%
318201	Misc. Revenue	58,817	95,000	65,000	65,000	(30,000)	-31.58%
318203	Police Seized Assets	-	-	-	-	-	0.00%
Total Miscellaneous Revenue		\$ 145,536	\$ 134,700	\$ 171,959	\$ 132,900	\$ (1,800)	-1.34%
State Aid							
321101	ABC Profits	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
321102	Wine Taxes	-	-	-	-	-	0.00%
321103	Rolling Taxes	275	-	-	-	-	0.00%
321104	State Aid Police	595,124	595,124	557,133	595,133	9	0.00%
321106	Vehicle Rental Tax	288,444	250,000	263,691	275,000	25,000	10.00%
321201	Commissioner of Revenue	139,859	137,000	139,000	139,000	2,000	1.46%
321202	Treasurer	95,107	93,000	95,000	95,000	2,000	2.15%
321203	Registrar /Electoral	41,432	50,000	41,432	50,000	-	0.00%
321204	DMV Reimbursement	53,810	45,000	55,000	55,000	10,000	22.22%
324201	State Sales Tax	2,915,703	2,836,117	2,836,117	3,126,567	290,450	10.24%
324202	Basic School Aid	4,199,796	4,147,013	4,200,000	4,200,000	52,987	1.28%
324204	State School Capital	-	-	-	-	-	0.00%
324302	Four for Life Grants	26,551	21,000	21,000	21,000	-	0.00%
324305	Smoke Alarm Grant	-	-	-	-	-	0.00%
324308	EMAC	-	-	-	-	-	0.00%
324321	Rescue Squad Assc Grant	-	-	-	-	-	0.00%
324323	Fire Equip Mini Grant	1,000	-	-	-	-	0.00%
324324	Byrne Jag Grant	-	-	-	-	-	0.00%
324331	Asset Forfeiture	766	-	-	-	-	0.00%
324344	Fire Programs Fund	77,838	63,000	63,000	63,000	-	0.00%
324403	Street & Highway Maint.	2,383,636	2,501,829	2,449,215	2,448,852	(52,977)	-2.12%
324405	Solid Waste Grant	6,366	6,501	6,501	6,501	-	0.00%
324411	Disaster Assistance State	31,865	-	-	-	-	0.00%
324612	Blenheim Grant	-	-	-	-	-	0.00%
324614	Arts Grant	-	-	-	-	-	0.00%
Total State Aid		\$ 10,857,572	\$ 10,745,584	\$ 10,727,089	\$ 11,075,053	\$ 329,469	3.07%

FY 2016 Adopted Budget – City of Fairfax, Virginia

General Fund Revenue Summary

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Federal Aid							
331005	Bulletproof Vest Grant	\$ 4,894	\$ 2,800	\$ 2,800	\$ 2,800	\$ -	0.00%
331009	Alcohol Safety Grant	19,391	18,000	19,280	18,000	-	0.00%
331010	Gang Task Force Grant	17,564	-	4,463	-	-	0.00%
331011	FEMA Grant	37,303	-	-	-	-	0.00%
331017	VA Dept Emer Mgmt Grant	-	-	-	-	-	0.00%
331018	NCR Regional Planner	135,340	125,000	150,000	150,000	25,000	20.00%
331023	Byrne JAG Grant	2,087	2,000	2,080	2,080	80	4.00%
331043	Safer Grant	102,666	-	217,000	217,000	217,000	0.00%
331044	Assistance for Firefighters Grant	-	60,000	60,000	-	(60,000)	-100.00%
331045	Citizen Preparedness Grant	-	-	-	-	-	0.00%
331046	LEMPG Grant	7,500	7,500	7,500	7,500	-	0.00%
331047	UASI EOC GRANT	41,861	9,000	-	-	(9,000)	-100.00%
331048	EMPG Sheltering Grant	16,862	-	13,300	-	-	0.00%
331049	UASI Citizen Prep Grant	16,946	4,500	-	-	(4,500)	-100.00%
331051	UASI Phone	130,000	-	-	-	-	0.00%
331052	UASI State	90,655	-	-	-	-	0.00%
336010	NVERS SUSTAINMENT GRANT	-	-	-	-	-	0.00%
Total Federal Aid		\$ 623,069	\$ 228,800	\$ 476,423	\$ 397,380	\$ 168,580	73.68%
Other Financing Sources							
318230	Fire Grant from Walmart	\$ 2,000	\$ -	\$ -	\$ -	\$ -	0.00%
318282	Fairfax Little League	5,625	5,625	5,625	5,625	-	0.00%
318288	FPYC Turf Contribution	77,375	77,375	77,375	77,375	-	0.00%
318289	Schools Turf Contribution	-	20,000	20,000	20,000	-	0.00%
319008	City - County Contract	744,224	797,334	801,947	801,947	4,613	0.58%
341030	Bond Refunding	-	-	-	-	-	0.00%
341040	Sale of Property	-	-	-	-	-	0.00%
342030	Insurance Recoveries	68,548	20,000	70,000	70,000	50,000	250.00%
347360	Downtown Fund Transfer for Debt Service	-	195,976	186,514	369,970	173,994	88.78%
347403	Sewer Transfers	-	-	-	-	-	0.00%
347512	Water Transfers	-	-	-	-	-	0.00%
Total Other Financing Sources		\$ 897,772	\$ 1,116,310	\$ 1,161,461	\$ 1,344,917	\$ 228,607	20.48%
Total Revenues		\$ 124,936,695	\$ 126,782,296	\$ 127,409,305	\$ 129,489,785	\$ 2,707,489	2.14%
Total Appropriated Fund Balance							
	Repayment to General Fund	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ -	\$ 500,000	100.00%
	School Tuition Reserve	-	(256,000)	(256,000)	-	256,000	100.00%
	Use of Unassigned Fund Balance	-	-	-	-	-	0.00%
	Use of Prior Year's Surplus	1,760,276	1,946,175	1,597,319	975,017	(971,158)	-49.90%
Total Appropriated Fund Balance		\$ 1,260,276	\$ 1,190,175	\$ 841,319	\$ 975,017	\$ (215,158)	-18.08%
Total Revenue Available		126,196,971	127,972,471	128,250,624	130,464,802	2,492,331	1.95%

FY 2016 Adopted Budget – City of Fairfax, Virginia
History of General Fund Revenues by Category

Category	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate	2016 Adopted
Real Estate	\$ 37,522,201	\$ 38,953,943	\$ 40,975,135	\$ 43,774,958	\$ 47,677,911	\$ 49,960,103	\$ 57,072,395	\$ 59,505,606	\$ 60,884,712	\$ 62,209,385
Personal Property	7,298,936	8,870,109	9,207,637	10,011,917	11,070,647	9,976,554	10,377,334	10,243,702	10,817,018	10,875,000
Sales Tax	11,604,756	13,721,180	13,587,593	13,433,255	8,831,494	9,907,063	10,263,955	11,580,673	11,200,000	11,424,000
BPOL	8,370,119	8,444,976	8,662,866	8,599,019	8,375,551	8,151,072	8,932,634	8,709,712	8,950,000	9,050,000
Meals Tax	2,176,558	2,235,496	2,301,359	4,628,045	4,634,109	4,938,869	5,553,975	5,703,399	5,900,000	6,000,000
Other Local Taxes	7,052,627	7,664,874	6,653,880	7,662,450	7,226,450	8,036,140	8,384,251	8,375,385	8,434,788	8,788,000
Licenses, Permits, and Fees	1,364,665	1,376,855	1,257,887	1,055,604	1,065,386	1,230,352	1,408,601	1,434,496	1,331,739	1,436,600
Fines & Forfeitures	1,567,914	954,306	879,234	893,186	873,594	1,041,172	1,148,262	1,113,719	1,333,096	1,335,704
Use of Money & Property	3,257,577	5,464,202	5,463,064	3,446,770	2,298,050	1,866,897	2,162,378	2,696,575	2,865,749	2,122,772
Charges for Services	954,341	973,262	1,061,561	1,391,864	2,424,216	2,878,252	3,249,168	3,049,479	3,155,272	3,298,075
Intergovernmental	9,444,194	10,054,930	10,597,452	10,960,395	11,033,810	10,358,222	11,318,838	11,480,641	11,203,512	11,472,433
Other Financing Sources / Misc.	260,375	1,016,217	1,066,827	3,527,196	3,070,983	1,076,776	1,152,263	1,043,308	1,333,420	1,477,817
Appropriated Fund Balance	-	-	-	2,180,574	3,877,676	282,267	-	1,260,276	841,319	975,017
Total Revenue	\$ 90,874,263	\$ 99,730,350	\$101,714,496	\$111,565,233	\$112,459,877	\$109,703,739	\$121,024,054	\$126,196,971	\$128,250,624	\$130,464,802

Major Revenue Sources

Real Estate Tax

Background

Each year, the City Assessor's Office appraises all **real property** in the City to determine its value for tax purposes. All assessments of real property, including land and permanently affixed structures, are based on **fair market value** and are equitable with the assessments of comparable properties. Real estate assessments, which are made each year by the Assessor's Office, are effective January 1 of the year and are at 100 percent of fair market value. During the budget process, City Council determines how much income the City must generate to provide municipal services to residents. The Council then sets a tax rate that will yield the needed revenue. That tax rate multiplied by the assessed value of the property determines the taxes owed by each property owner. City taxes are paid twice a year - June 21 and December 5.

Fiscal Impact – Real Estate Tax Revenues

Category	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Real Estate Tax Revenue	\$ 58,266,235	\$ 59,778,087	\$ 59,478,985	\$ 60,631,466
Base Real Estate Tax Rate	\$1.04	\$1.02	\$1.032	\$1.032
Stormwater Tax Rate	2.0¢	2.0¢	2.0¢	2.0¢
Total Real Estate Tax Rate	\$1.04	\$1.04	\$1.052	\$1.052

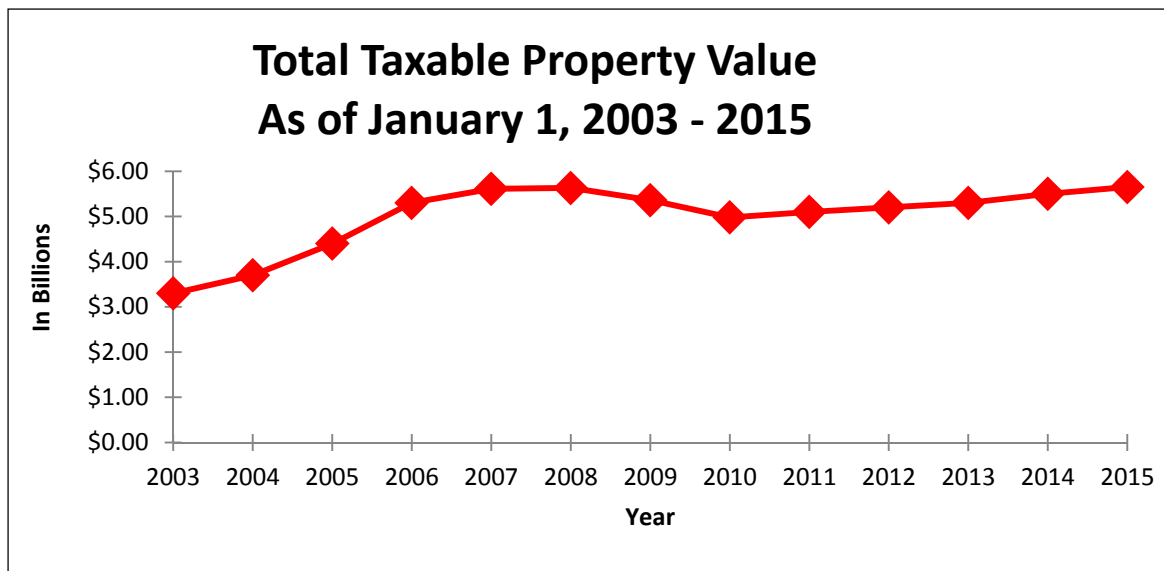
Category	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Old Town Service District Revenue	\$ 186,970	\$ 195,976	\$ 191,540	\$ 187,931
Old Town Service District Tax Rate	6.0¢	6.0¢	6.0¢	6.0¢

Category	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Commercial & Industrial Revenue	\$ 1,052,401	\$ 1,030,567	\$ 1,214,187	\$ 1,389,988
Commercial & Industrial Tax Rate	5.5¢	5.5¢	7.5¢	7.5¢

Real property tax revenues account for the largest category of revenue for the General Fund, representing 47.7 percent of total General Fund revenues. The FY 2016 Budget increases the real estate tax rate to \$1.052. Included in the overall rate, 2.0 cents will continue to be dedicated for the Stormwater Fund. These funds are dedicated to meeting federal and state regulatory requirements along with maintenance of aging stormwater infrastructure, of which significant portions are reaching the end of their useful life.

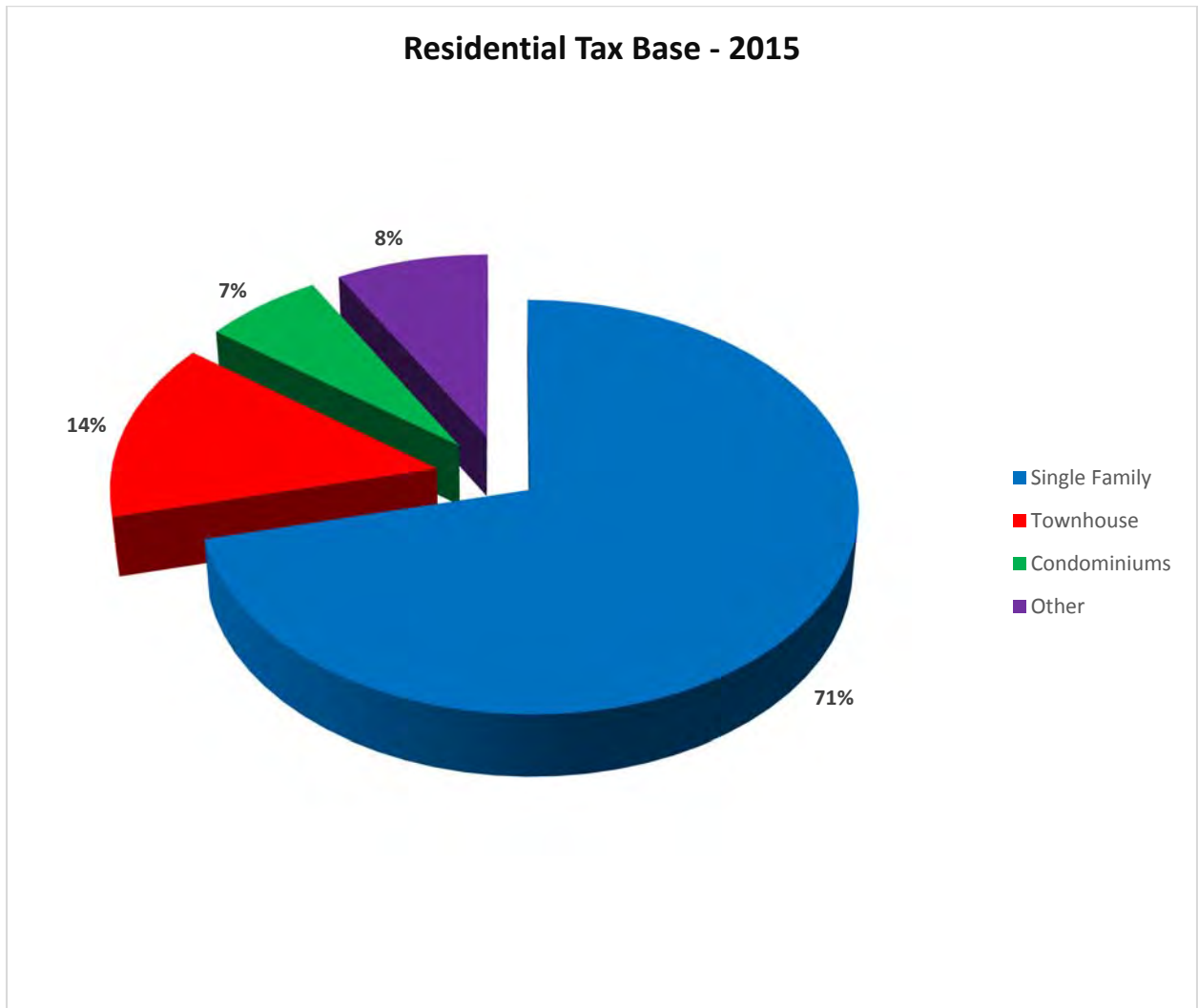
Total real estate assessments are up 1.8 percent, which includes new construction of \$38.0 million, compared to a 3.3 percent increase for the previous fiscal year.

Assessments	CY 2014	CY 2015	Variance	
			\$	%
Residential	\$ 3,463,135,200	\$ 3,597,784,104	\$ 134,648,904	3.9%
Commercial	\$ 2,085,815,600	\$ 2,051,422,700	\$ (34,392,900)	-1.6%
Total	\$ 5,548,950,800	\$ 5,649,206,804	\$ 100,256,004	1.8%

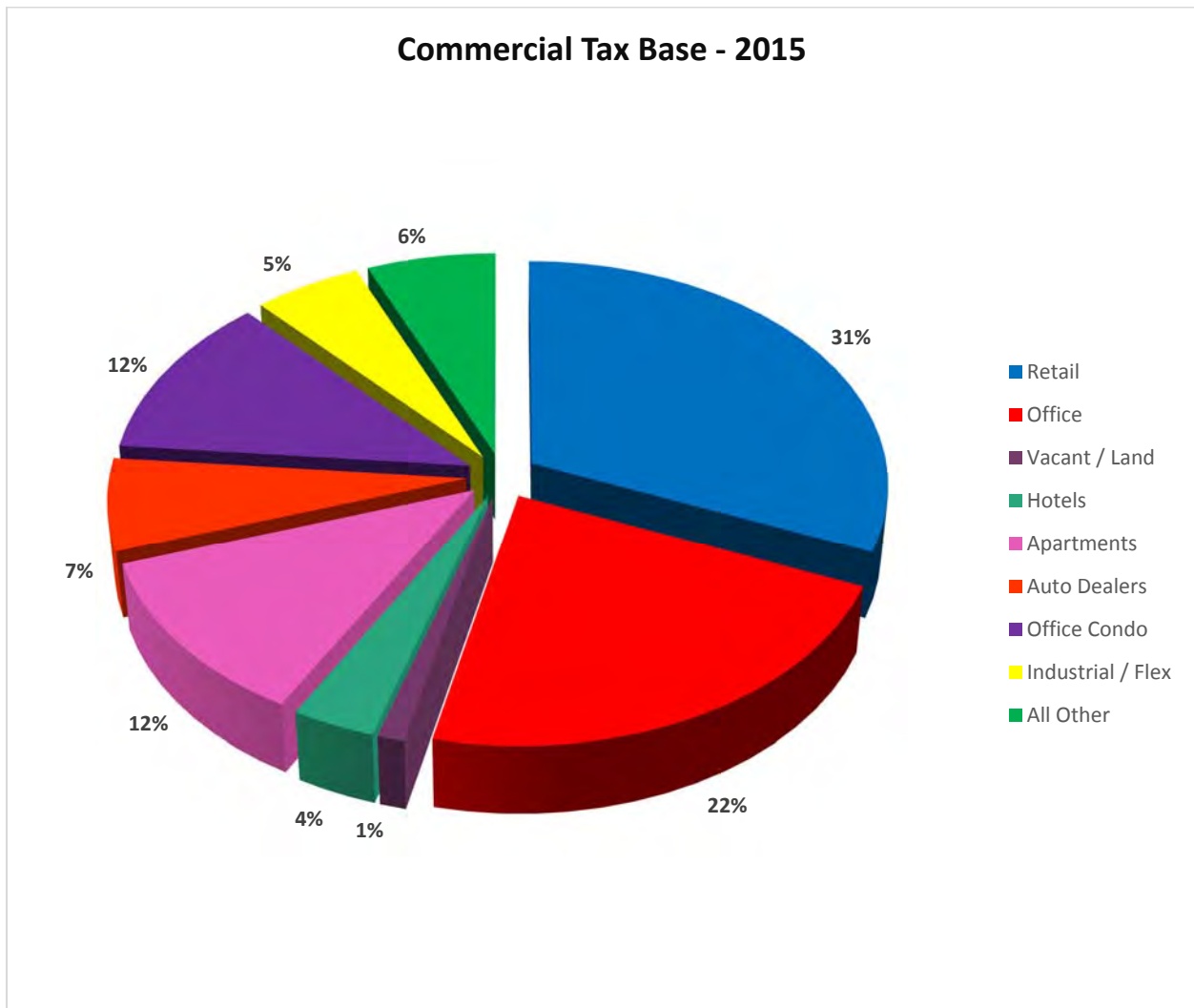


The calendar year 2015 total taxable value of City residential and commercial properties before appeals is \$5,649,206,804, an increase from last year's total assessed value of \$100,256,004 (1.8%).

The overall residential assessment total, including new construction, has increased by 3.9 percent. The following notes the breakout by category for the residential tax base.



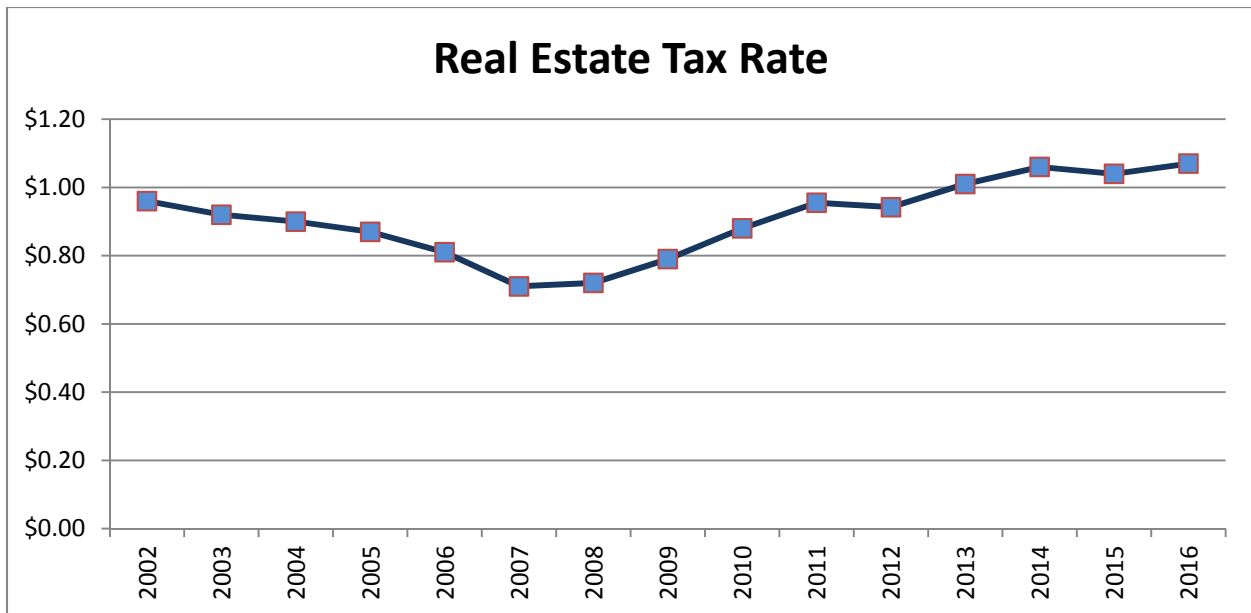
Commercial assessments note a decrease of 1.6 percent overall, which includes new construction. The following notes the breakout by category for the commercial tax base.



The Old Town Service District remains at 6.0 cents per \$100 of assessed value. The revenue generated is used to provide additional government services to the Old Town Service District.

As part of the FY 2010 Adopted Budget, the Transportation Tax Fund provided for a surcharge on commercial and industrial real estate properties at a rate of 8.0 cents per \$100 of assessed value. During the FY 2011 budget process, the City Council decreased this rate from 8.0 cents per \$100 of assessed value to 5.5 cents per \$100 of assessed value. For FY 2016, the adopted rate is 7.5¢ per \$100 of assessed value.

A historical review of the City's Real Estate Tax Rate is below:



In comparing tax rates, it is important to keep in mind two factors often overlooked – levels of service vary from jurisdiction to jurisdiction, and for residents of area towns, a town tax is levied in addition to the county tax. Two large towns in our immediate area – Vienna and Herndon – known for similar levels of community services, levy real estate taxes of 22.88 and 26.5 cents per \$100 of assessed value (adopted fiscal year 2015 rates), respectively.

The City's adopted real estate tax rate of \$1.052 is an increase of 1.2 cents from FY 2015. The average residential tax bill is expected to increase by 4.1 percent. The following chart provides an illustrative example by three residential assessed values:

**Impact of Real Estate Tax Rate per FY 2016 Budget
Average Property Owner's Tax Bill at Various Values
All Residential Properties**

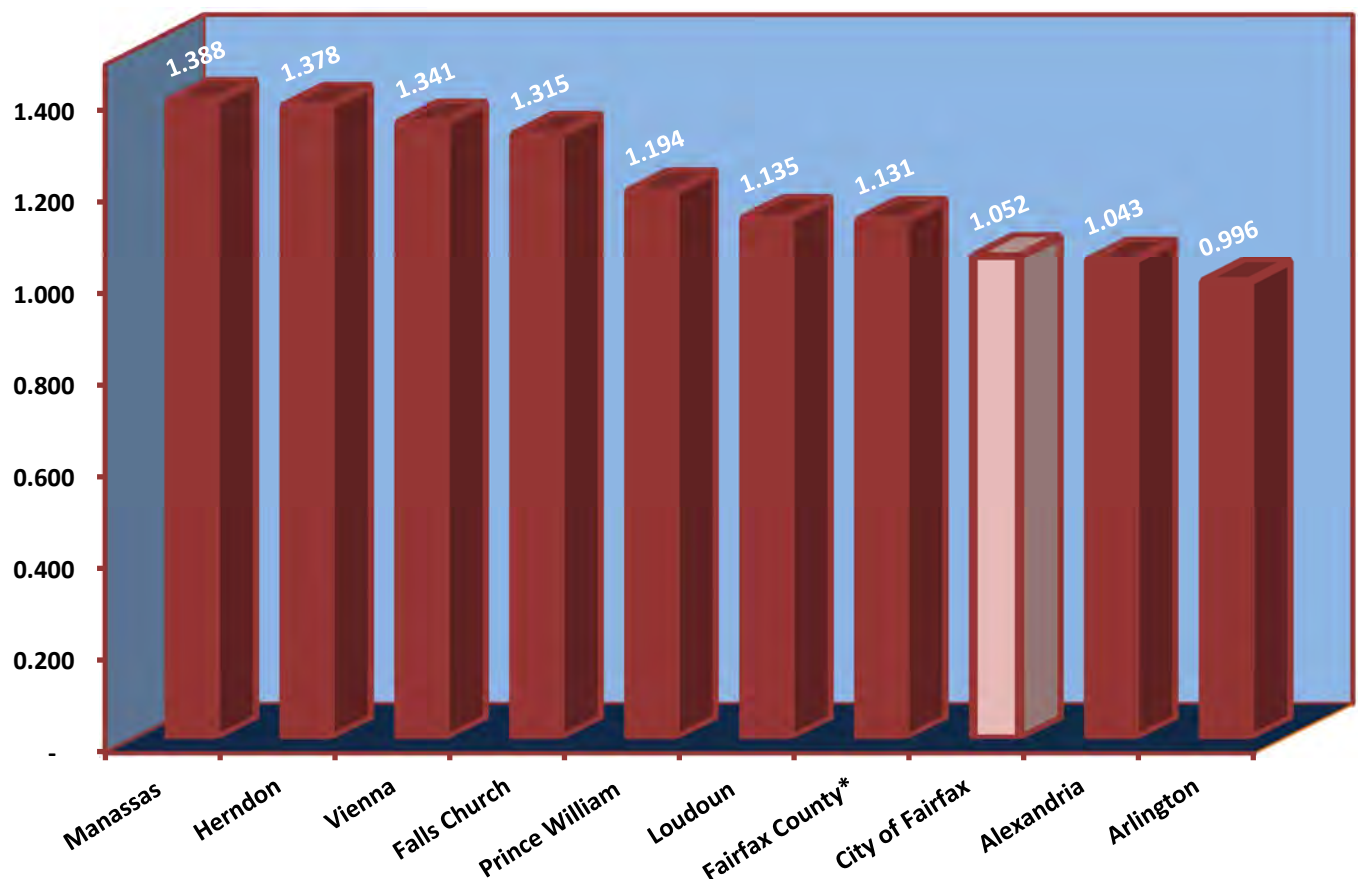
CY 14 Assessment	CY 14 Tax Rate	CY 14 Tax Bill	CY 15 Assessment	CY 15 Tax Rate	CY 15 Tax Bill	Change	
						\$	%
300,000	1.04	3,120	308,806	1.052	3,248	128	4.09%
500,000	1.04	5,200	514,676	1.052	5,413	213	4.09%
700,000	1.04	7,280	720,546	1.052	7,578	298	4.09%

Note: average estimated increase in assessment of 2.9 percent (excludes new construction); each property is separately valued therefore each assessment may be higher or lower than the average.

The real estate tax rate necessary to provide residential equalization, whereby the average homeowner would pay no more in taxes than in the prior year equates to \$1.01 per \$100 of assessed value. This is 4.2 cents less than the adopted FY 2016 rate of \$1.052. The real estate equalization rate for residential and commercial properties combined is \$1.025 per \$100 of assessed value, 2.7 cents less than the adopted rate of \$1.052.

FY 2016 Adopted rates are available for all of the surrounding jurisdictions, and are shown below for comparison.

Comparative Real Estate Tax Rates FY 2016 Adopted



***Fairfax County Rate includes Pest Management and Leaf Collection for most areas**

Personal Property Tax

Background

The City of Fairfax assesses all individuals and businesses on the value of motor vehicles, including automobiles, trucks, motorcycles, trailers, campers and other recreational vehicles and boats that are located in the City of Fairfax. The City also assesses all businesses on the value of all other personal property such as furniture and equipment located within the City boundaries. All such property is considered personal property. Additionally, the City imposes a Motor Vehicle License Tax for each vehicle and issues a vehicle license decal as proof that the license tax and personal property taxes have been paid.

The Commissioner of the Revenue determines the method of assessment for personal property and the City Council establishes the tax rate. The current personal property tax rate is \$4.13 per \$100 of assessed value. In addition to the personal property tax, all motor vehicles normally garaged in the city are required to display a Motor Vehicle License Decal. The Motor Vehicle License Tax is \$33.00 per annum and is administered directly by the City Treasurer. Before obtaining a decal, vehicle owners must register their vehicles with the Commissioner of the Revenue for personal property tax purposes.

At the current time, taxpayers are "reimbursed" by the state at a rate of approximately 52 percent of the tax up to the first \$20,000 of assessed value. This reimbursement is based on a fixed amount, approximately \$3.1 million, the 2004 level of reimbursement. While in most cases a disproportionate amount of tax collected at local levels is disbursed to other areas of the state through means such as the composite index for education funding, in the case of personal property tax, a disproportionately larger amount is paid to Northern Virginia, because there are more and higher value cars in this area.

Fiscal Impact – Personal Property Tax

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Personal Property Tax Revenue	10,243,702	10,496,392	10,817,018	10,875,000
Personal Property Tax Rate	\$4.13	\$4.13	\$4.13	\$4.13

**Personal Property Tax Rates
FY 2016 Adopted**



The FY 2016 Adopted Budget reflects no change in the Personal Property Tax rate of \$4.13. FY 2016 revenues are projected to increase 3.6% from the FY 2015 budget. The Commissioner of the Revenue noted both new and used car prices have increased from the previous year.

Local Sales and Use Tax

Background

A sales tax is imposed on gross receipts from retail sales. The seller collects the tax from the customer by separately stating the tax and adding it to the sales price or charge. The local sales and use tax is 1.0%

Fiscal Impact – Local Sales and Use Tax

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Local Sales & Use Tax Revenue	\$ 11,580,673	\$ 11,100,000	\$ 11,200,000	\$ 11,424,000

The local sales and use tax is one of the most important economic indicators and highest revenue generators for the City. These revenues are projected to increase in FY 2016 based on an improving retail sales trend in FY 2015.

Business, Professional, and Occupational License (BPOL) Tax

Background

All businesses operating in the City of Fairfax must apply for an annual license with the Commissioner of the Revenue. Business license taxes are levied annually and are typically based on a business's gross receipts. All new businesses must submit an application within 30 days of the start of operations. All business licenses expire at the end of each calendar year and must be renewed annually by **March 1**. Businesses in the City of Fairfax are taxed on either their gross receipts or a flat rate basis or both. Most businesses are taxed based on gross receipts. The BPOL tax rate is established annually by the City Council for each business category.

Fiscal Impact – BPOL Tax

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
BPOL Tax	\$ 8,709,712	\$ 9,275,000	\$ 8,950,000	\$ 9,050,000

Projections are based on year to date BPOL collections and other economic indicators which point to continuing growth. BPOL projected to miss budget in FY 2015, but is anticipated to increase by 1.1% above the FY 2015 estimate in FY 2016.

Meals Tax

Background

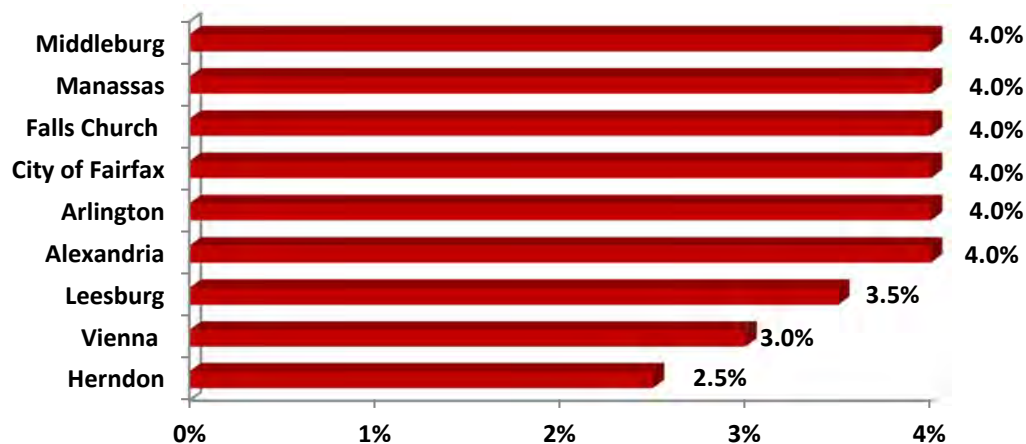
The City of Fairfax imposes a **4%** tax upon all meals sold in the City by a restaurant or similar establishment, whether prepared in the restaurant or not and whether consumed on the premises or not.

Fiscal Impact – Meals Tax

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Meals Tax Revenue	\$ 5,703,399	\$ 5,975,000	\$ 5,900,000	\$ 6,000,000
Meals Tax Rate	4%	4%	4%	4%

The City's meals tax remains a stable source of revenue for the City. The FY 2015 revenue estimate is projected to increase 3.4% from the FY 2014 actual, based on receipts for the first eight months of the current fiscal year. FY 2016 projects another increase over the FY 2015 estimate based on favorable trends and other economic indicators. As the following chart indicates, several area jurisdictions also impose this tax and in most cases at a rate on par with the City.

Meals Tax Rates FY 2016 Adopted



Tobacco Tax

Background

The cigarette tax is **85 cents** for each package of 20 cigarettes sold or used within the City. On January 1, 2010 the Tobacco Tax was increased by 25 cents, from 50 cents to 75 cents per package. On July 1, 2010 the rate was increased by 10 cents, from 75 cents to 85 cents per package.

Fiscal Impact – Tobacco Tax

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Tobacco Tax Revenue	\$ 924,350	\$ 975,000	\$ 900,000	\$ 900,000
Tobacco Tax Rate	\$0.85	\$0.85	\$0.85	\$0.85

Tobacco tax revenues for the FY 2015 estimate are projected at \$900,000, based on receipts for the first eight months of the current fiscal year, a slight decrease of 2.6% from FY 2014 actual revenues. FY 2016 revenues are projected to remain flat with the FY 2015 Estimate.

Tobacco Tax Rates FY 2016 Adopted



Transient Lodging Tax

Background

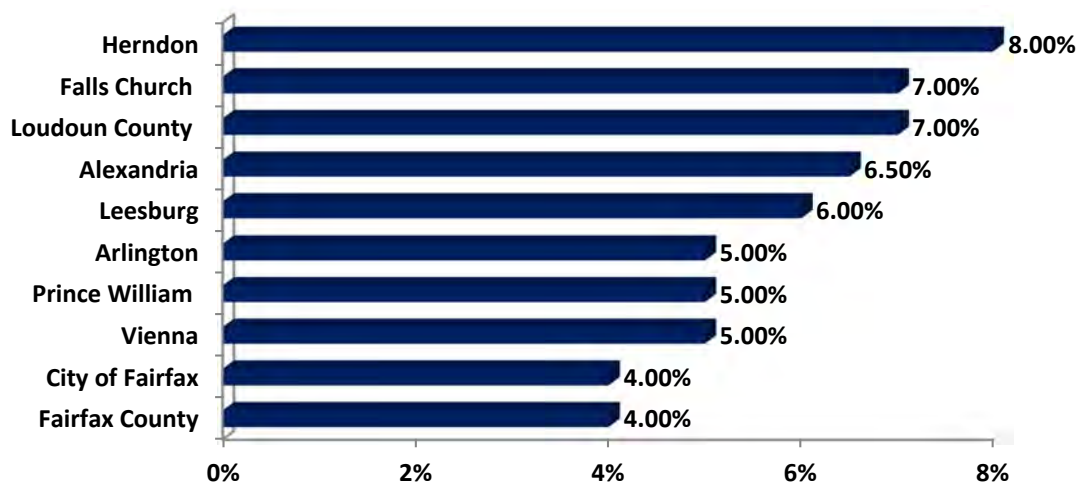
Every public or private hotel, inn, apartment hotel, hostelry, motel, or other lodging place within the city offering lodging for four or more persons at any one time on a transient basis (30 consecutive days or less), is levied a tax on the gross receipts of the lodging. The transient occupancy tax rate is **4 percent** of the total amount of the room rental charge, and is the maximum allowed per City charter. Any increase above the current figure needs approval from the General Assembly.

Fiscal Impact – Transient Lodging Tax

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Transient Lodging Tax Revenue	\$ 613,363	\$ 780,000	\$ 820,000	\$ 850,000
Transient Lodging Tax Rate	4%	4%	4%	4%

The Transient Lodging Tax revenue is projected to increase by 3.7% over the FY 2015 estimate based on the favorable trends seen during the first eight months of the current fiscal year. The City of Fairfax currently has the second lowest rate in the region as shown by the chart below.

Transient Lodging Tax Rate FY 2016 Adopted



Licenses, Permits, and Fees

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Licenses, Permits, and Fees	\$ 1,434,496	\$ 1,462,869	\$ 1,331,739	\$ 1,436,600

The City reviews its licenses, permits and fees rates and levies annually to ensure each is on par with other jurisdictions in the region. The budget for FY 2016 recommends a 7.9% increase from the FY 2015 estimate primarily due to an increase in construction-related permits as a result of an improving housing market.

Fines and Forfeitures

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Fines & Forfeitures	\$ 1,113,719	\$ 1,307,700	\$ 1,333,096	\$ 1,335,704

This category of revenues is projected to increase by 2.0% in FY 2016 from the FY 2015 estimate based on recent trends in collections. Photo Red Light fines and court fees are the primary cause of this increase.

Use of Money and Property

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Use of Money and Property	\$ 2,696,575	\$ 2,297,128	\$ 2,865,749	\$ 2,122,772

Overall revenues are projected to decrease by 12.1% in FY 2016 from the FY 2015 estimate. The decrease is primarily due to a decrease in investment interest (\$170,000) and rental fees for the Green Acres and Blenheim sites.

Charges for Services

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Charges for Services	\$ 3,049,479	\$ 3,018,183	\$ 3,155,272	\$ 3,298,075

This category is projected to increase due primarily to an increased trend in Ambulance Fee (reimbursement) billing in FY 2014 and FY 2015.

State Aid

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
State Aid	\$ 10,857,572	\$ 10,745,584	\$ 10,727,089	\$ 11,075,053

Total funding for state aid is projected to increase by 2.9% from the FY 2015 estimate, primarily due to higher state aid for education and highway maintenance.

Federal Aid

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Federal Aid	\$ 623,069	\$ 228,800	\$ 476,423	\$ 397,380

Federal Aid is typically dedicated to public safety areas. Federal Aid typically fluctuates from year to year.

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Adopted Budget

Fiscal Year

2016

General Fund

By Function & Program

General Fund Overview

The General Fund is the principal operating fund of the City. The majority of the spending in this fund is incurred in performing the normal, recurring functions of the City. The major revenue sources that fund these functions are general property taxes, other local taxes, licenses & fees, fines & forfeitures, charges for services, use of money & property, and State & Federal aid. Within each function are departments responsible for carrying out specific activities for that function. The cost of each department's activities is tracked by account categories, such as salaries, fringe, purchased services, internal services, other charges, supplies and materials, and capital outlay.

The functions and associated departments of the City's General Fund are:

- **Legislative (page D-5)**
 - Mayor and City Council; City Clerk
- **Judicial Administration (page D-13)**
 - General District Court; Joint Court Service; Juvenile and Domestic Court; Court Service and Custody
- **Electoral Board (page D-25)**
- **General & Financial Administration (page D-31)**
 - City Manager; City Attorney; Public Audit of Accounts; Personnel; Community Relations; Economic Development; Cable TV; Risk Management; Information Technology; Printing and Office Supplies; Fleet Maintenance; Finance and Accounting; Real Estate Assessment; Treasurer; Commissioner of the Revenue
- **Public Safety (page D-81)**
 - Police; Fire
- **Public Works (page D-105)**
 - Asphalt Maintenance; Concrete Maintenance; Snow and Ice Control; Storm Drainage; Signs, Signals, and Lighting; Refuse Collection; Facilities Maintenance; Streets and Rights of Way; Administration and Engineering
- **Social Services (page D-137)**
 - Health Department; Commission for Women; Community Services Board; Senior Citizen Tax Relief; Human Services Coordinator; Social Services
- **Culture and Recreation (page D-153)**
 - Parks and Recreation Administration; Special Events; Facilities Maintenance; Park and Ball Field Maintenance; Marketing; Library; Historic Resources; Cultural Arts
- **Community Development & Planning (page D-189)**
 - Planning and Design Review; Current Planning
- **School Board/Education (page D-199)**
 - School Board; Contracted Instruction Costs; Capital Outlay; Debt Service; Capital Leases
- **Non-departmental (page D-213)**
 - General Debt Service; Employee Fringe Benefits; Salary Vacancy; Reserve for Contingency; Contributions to Regional Agencies; Fund Transfers; Capital Leases

For the current 2014-2016 term, the Mayor and City Council established City-wide goals in the following areas: Economic Development, Governance, Neighborhoods, Transportation, Development & Redevelopment (refer to page A-8 for more detail). The departmental narratives in this section of the budget include department-specific goals and the links to the aforementioned City-wide goals, if applicable, and associated performance measures to track progress against those goals.

Strategic Priorities & Goals

1 Economic Development

Capture opportunities for economic development and advance the economic health of the City.

Culture & Rec

Enhance the cultural and leisure time activities for the Fairfax community.



Community Development

Develop and support coordinated land use and development strategies and policies consistent with the City's Comprehensive Plan.



General and Financial Admin

Provide the citizens the City with a strong, diverse economy that provides a wide range of goods and services for the community and an economy that provides a high rate of taxable revenue to the City.



2 Governance

Maintain a high-performing, efficient and effective government system.

Legislative

Set goals and formulate policy for providing a variety of needed or required municipal services to City residents.



Judicial Administration

Ensure fair, effective Court services for City residents.



Electoral Board

Promote our representative form of government by ensuring the integrity of the voter registration process and conducting free and fair elections.



General and Financial Admin

Ensure that resources funded by the City Council are well managed and available to provide municipal services to City residents.



Strategic Priorities & Goals

3 Neighborhoods

Build strong, safe neighborhoods and improve residential quality of life.

Public Safety

Increase sense of safety and protection of life and property.



Public Works

Provide City residents with refuse collection, stormwater and street Maintenance.



Culture & Rec

Enhance the quality of life by planning, administering and operating leisure-time activities for City residents.

Schools

Provide the best possible educational opportunities for the citizens of Fairfax.



Social Services

Provide real estate tax relief to qualified elderly or disabled residents.



Community Development

Improve and preserve the aesthetics throughout The City.



General and Financial Admin

Foster better communication between the City and neighborhoods.

4 Transportation

Provide for the safe, efficient and effective movement of all traffic through the City.

Public Works

Improve pedestrian infrastructure, bicycle and automobile transportation.



Community Development

Improve and facilitate safe bicycle, pedestrian and vehicle mobility throughout the City.



5 Development and Redevelopment

Enable appropriate and targeted mixed use development and redevelopment within the City.

Culture & Rec

Enhance the cultural and leisure time activities for the Fairfax community.



Public Works

Maintain City infrastructure to aid in attracting new economic activity to the City.



General and Financial Admin

Assist in finalizing and implementing current redevelopment and transportation projects



Social Services

Assure access of human services programs to all City residents.



Community Development

Facilitate well-conceived development and redevelopment projects and land use that enhance the quality of life for City residents.



LEGISLATIVE

Legislative Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 129,910	\$ 138,172	\$ 141,842	\$ 142,925	\$ 4,753	3.44%
Fringe Benefits	45,783	54,455	59,112	54,217	(238)	-0.44%
Purchased Services	21,199	16,000	14,000	16,000	-	0.00%
Internal Services	-	-	-	-	-	0.00%
Other Charges	31,419	32,713	30,755	32,240	(473)	-1.45%
Supplies & Materials	2,034	3,170	3,170	3,170	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total Expenditures	\$ 230,344	\$ 244,510	\$ 248,879	\$ 248,552	\$ 4,042	1.65%
Total FTE	1.50	1.50	1.50	1.50		

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Council

BUDGET COMMENTS:

No significant increase from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

The City's legislative body – A Mayor and six Council members – formulates policy and provides guidance to the City Manager who implements policy and manages the day-to-day operations of the municipal government.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system:
 - Set goals and general and budgetary guidelines and formulate policy for providing a variety of needed and/or desired municipal services to City citizens,
 - Ensure that financial resources are well managed and available in order to meet the present and future needs of City citizens and businesses,
 - Build a culture of transparency and predictability.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Meet goals by enacting resolutions and ordinances
- Adopt a budget that best funds needed services
- Provide revenues for services by setting tax rates
- Gain advice of citizens by appointing members to boards and commissions
- Ascertain public opinion by holding public hearings
- Determine land-use policy by acting on rezonings, special use permits and comprehensive plans
- Represent the City in community and regional cooperation efforts

SERVICES AND PRODUCTS:

- Two Council business meetings each month
- Policy and planning documents:
 - City Code amendments
 - Budgets
 - Comprehensive plans
- Public forums
- Conduit for citizen concerns
- Council representatives on community and regional boards

Cost Center 411110: City Council

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 29,000	\$ 33,500	\$ 33,500	\$ 33,500	\$ -	0.00%
Fringe Benefits	-	9,886	17,184	9,886	-	0.00%
Purchased Services	2,328	-	-	-	-	0.00%
Internal Services	-	-	-	-	-	0.00%
Other Charges	29,752	31,108	29,450	31,108	-	0.00%
Supplies & Materials	1,134	3,000	3,000	3,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 62,214	\$ 77,494	\$ 83,134	\$ 77,494	\$ -	0.00%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Mayor	**	1.0	1.0	1.0	1.0
Council	**	6.0	6.0	6.0	6.0
Total FTE		7.0	7.0	7.0	7.0

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Clerk

BUDGET COMMENTS:

An increase of \$4,042 or 2.42% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$4,753 or 4.54%**
 - 3.5% merit and 1.0% COLA
- **Other Charges, decrease of \$473 or 29.47%**
 - Travel and training was reduced to remain flat with FY 2014 actual expenses.

PROGRAM:

The City Clerk is appointed by the Council as its official record-keeper. The Clerk is custodian of official documents, such as ordinances, resolutions, contracts, agreements and the City Code and records the actions of the Council.

GOALS:

Council Goal

- #2, Governance – high-performance, efficient, communicative, and open governing system:
 - Record official actions and proceedings of the City Council,
 - Provide unsurpassed user-friendly and customer-focused services,
 - Establish a journal for the public and for historical purposes,
 - Maintain all original contracts and deeds.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Maintain an official record of all City Council meetings, prepare work session summaries and prepare the agenda packages
- Prepare resolutions and ordinances approved by the City Council
- Maintain searchable files of all original contracts agreements, deeds and policies.
- Maintain official City Code hard copy and electronic
- Maintain and fulfill proper FOIA request processes
- Ensure Council meetings and actions are announced and advertised based on City and State Code requirements
- Maintain City Council Policies and Procedures book
- Ensure Financial Disclosures are filed based on City and State Code requirements

SERVICES AND PRODUCTS:

- Preparation of Minutes of the City Council
- City Code updates and inquiries
- Agendas, ordinances and resolutions, proclamations and notables
- Official records (contracts, agreements, deeds)
- Record Management (destruction and retention of all City documents)
- Development and Maintenance of public record database
- Maintain online access to Council meeting video, agendas and minutes
- Manage appointments on all City Boards and Commissions
- Freedom of Information Act inquiries

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Clerk

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY2015 Estimate	FY2016 Projected
Output Measures				
Number of City Council agendas prepared	31	28	30	34
Number of City Council minutes approved	27	24	25	24
Number of <i>Council Reporters</i> prepared	21	24	24	23
Number of FOIA Requests filed with City Clerk	15	10	11	15
Number of Financial Disclosures sent	61	61	61	61
Number of proclamations prepared	26	20	22	30
Number of Board and Commission vacancies advertised	16	20	19	15
Outcome Measures				
Percent of <i>Council Reporters</i> prepared within two days of meeting	100%	100%	100%	100%
Percent of agendas and reporters on the web site within day of publication	100%	100%	100%	100%
Percent of Council staff reports online	100%	100%	100%	100%
Percent of Board and Commission vacancies filled	99%	99%	99%	97%
Percent of Financial Disclosures filed	100%	100%	100%	100%
Percent of FOIA requests prepared as required	100%	100%	100%	100%

PERFORMANCE MEASUREMENT RESULTS:

- The City Council typically holds two regular meetings per month with the exception of the August recess, when no regular meetings are held and the December holiday when one regular meeting is held, resulting in 21 regular City Council meetings per year. On average the Council also holds an additional 5-10 special meetings and work sessions based on need and public interest.
- All reports and agendas will continue to be available online within above mentioned timeframes as well as the addition of live and archived internet video streaming of City Council meetings.
- The fulfillment of FOIA requests and Financial Disclosures are governed by State law and therefore must be completed within a specific timeframe. Board and Commission vacancies are based on the number of new committees formed and resignations from existing committees, and their fulfillment is a reflection of citizen awareness and interest. We have added the vacant positions to the City website to boost interest.

Cost Center 411120: City Clerk

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 100,910	\$ 104,672	\$ 108,342	\$ 109,425	\$ 4,753	4.54%
Fringe Benefits	45,783	44,569	41,928	44,331	(238)	-0.53%
Purchased Services	18,871	16,000	14,000	16,000	-	0.00%
Internal Services	-	-	-	-	-	0.00%
Other Charges	1,667	1,605	1,305	1,132	(473)	-29.47%
Supplies & Materials	900	170	170	170	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 168,130	\$ 167,016	\$ 165,745	\$ 171,058	\$ 4,042	2.42%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
City Clerk	23	0.5	0.5	0.5	0.5
Assistant City Clerk	15	1.0	1.0	1.0	1.0
Total FTE		1.5	1.5	1.5	1.5

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JUDICIAL ADMINISTRATION

General District Court

Joint Court Service

Juvenile and Domestic Court

Commonwealth Attorney

Court Service and Custody

Judicial Administration Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Fringe Benefits	-	-	-	-	-	0.00%
Purchased Services	2,520,403	2,171,028	2,574,592	2,617,289	446,261	20.56%
Other Charges	1,849	3,450	3,800	1,877	(1,573)	-45.59%
Supplies & Materials	1,284	1,000	1,000	1,000	-	0.00%
Debt Service	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total Expenditures	\$ 2,523,536	\$ 2,175,478	\$ 2,579,392	\$ 2,620,166	\$ 444,688	20.44%

Revenues						
Juvenile Court	\$ -	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	0.00%
Circuit Court	14,369	7,500	28,711	10,000	2,500	33.33%
Court Facilities Fees	18,374	20,000	20,000	20,000	-	0.00%
Jail Admin Fee	1,586	1,700	1,700	1,700	-	0.00%
Courthouse Security	96,161	108,000	92,000	97,000	(11,000)	-10.19%
Court Fees	7,099	6,600	6,600	6,600	-	0.00%
Total Revenues	\$ 137,589	\$ 148,300	\$ 153,511	\$ 139,800	\$ (8,500)	-5.73%
Net Cost to the City	\$ 2,385,947	\$ 2,027,178	\$ 2,425,881	\$ 2,480,366	\$ 453,188	22.36%

FUNCTION: Judicial Administration
DEPARTMENT: General District Court
DIVISION OR ACTIVITY: General District Court

BUDGET COMMENTS:

An increase of \$5,277 or 26.87% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$6,800 or 45.33%**
 - Armored Car service to transport deposits to bank
- **Other Charges, decrease of \$1,573 or 45.59%**
 - Align with FY 2014 actual expenditures

PROGRAM:

The General District Court provides for a segment of the judicial service activities required under the law enforcement program. The court receives and distributes collaterals for misdemeanors, traffic cases and cases arising out of the Alcohol Safety Action Program (ASAP). Felonies and civil suits are heard in Fairfax County General District Court and all juvenile cases are heard at Fairfax County Juvenile and Domestic Relations Court.

GOALS:

Council Goals

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure that all persons who have matters before the court have timely hearings at all stages of the appropriate City or County proceedings by effectively scheduling the use of personnel, facilities and equipment resources by maximizing the benefits of intergovernmental and interregional cooperation.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES

- Process all police, citizen and judicial complaints, summons, orders and motions as required by law
- Collect, account for and process court collection payments

SERVICES AND PRODUCTS:

- Court Information

PERFORMANCE MEASURES:

Indicators	FY 2014 Estimate	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
New Traffic Actions	14,299	12,865	12,865	TBD
New Criminal Actions	525	683	683	TBD
New Civil Actions	192	157	157	TBD
New Cases Processed	15,016	13,705	13,705	TBD

PERFORMANCE MEASUREMENT RESULTS:

Projections for new traffic and criminal actions are expected to remain the same in FY 2015 and FY 2016 since all the police officer spots have been filled.

Cost Center 413110 General District Court
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Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 12,890	\$ 15,000	\$ 15,000	\$ 21,800	\$ 6,800	45.33%
Other Charges	1,849	3,450	3,800	1,877	(1,573)	-45.59%
Supplies & Materials	1,284	1,000	1,000	1,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 16,023	\$ 19,450	\$ 19,800	\$ 24,677	\$ 5,227	26.87%

FUNCTION: Judicial Administration
DEPARTMENT: Joint Court Service
DIVISION OR ACTIVITY: Joint Court Service

BUDGET COMMENTS:

No significant increase from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

The Joint Court Service provides a number of court service activities for the City of Fairfax by contract with Fairfax County on a contract basis. The Circuit Court has jurisdiction in criminal and civil cases. Civil jurisdiction provides for adoptions, divorces and controversies where the claim exceeds \$20,000. Public services include issuance of marriage licenses, notary commission, probating will and collection of recordation taxes.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Ensure effective, fair Court services for City of Fairfax residents by maximizing the benefits of intergovernmental and interregional cooperation.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Monitor effectiveness of court programs
- Evaluate provisions of contract agreement and payments

SERVICES AND PRODUCTS:

Circuit Court

- Felony cases
- Civil cases
- Appealed cases

Clerk of the Court

- Official function
- Recording legal documents
- Marriage
- Court attendance

Commonwealth Attorney

- Prosecution of felonies

Cost Center 413120: Joint Court Service

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	280,964	269,918	254,867	266,336	(3,582)	-1.33%
Total	\$ 280,964	\$ 269,918	\$ 254,867	\$ 266,336	\$ (3,582)	-1.33%

FUNCTION: Judicial Administration
DEPARTMENT: Juvenile and Domestic Relations District Court
DIVISION OR ACTIVITY: Juvenile and Domestic Relations District Court

BUDGET COMMENTS:

An increase of \$21,442 or 4.79% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$21,442 or 4.79%**
 - Increase based on higher City occupancy of Juvenile Detention Center and related facilities

PROGRAM:

The Juvenile and Domestic Relations Court provides administration of justice in the juvenile and domestic relations areas. Programs include community based juvenile crime control, the Girls and Boys Probation Houses and many innovative programs that identify youth offenders and redirect them towards successful outcomes. The activities are provided by the County of Fairfax and paid for on a contractual basis based on population.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Ensure effective, fair juvenile court services for City of Fairfax residents by maximizing the benefits of intergovernmental and interregional cooperation.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Monitor effectiveness of court programs and community alternatives
- Evaluate provisions of contract and payments

SERVICES AND PRODUCTS:

Juvenile Domestic Relations

- | | |
|-----------------------------|----------|
| • Juvenile Detention Center | 159 days |
| • Boys' Probation House | 0 days |
| • Girls' Probation House | 0 days |
| • Less Secure Shelter | 137 days |

Cost Center 413130: Juvenile & Domestic Relations District Court						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	477,677	447,860	521,577	469,302	21,442	4.79%
Total	\$ 477,677	\$ 447,860	\$ 521,577	\$ 469,302	\$ 21,442	4.79%

FUNCTION: Judicial Administration
DEPARTMENT: Commonwealth Attorney
DIVISION OR ACTIVITY: Commonwealth Attorney

BUDGET COMMENTS:

An increase of \$29,965 or 38.86% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$29,965 or 38.86%**
 - Increase due to filling of three vacant attorney positions.

PROGRAM:

The Office of the Commonwealth's Attorney is charged primarily with the prosecution of crime. This office prosecutes criminal and traffic matters in the Fairfax County General District Court, criminal and delinquency matters in the Juvenile and Domestic Relations District Court, and all felony cases in the Fairfax County Circuit Court.

The Commonwealth's Attorney is a Constitutional Officer of the Commonwealth of Virginia. As such, he is not an officer or employee of the County from which he was elected. In this jurisdiction, the Commonwealth's Attorney is elected by voters of the City of Fairfax and Fairfax County. The Office of the Commonwealth's Attorney is charged primarily with the prosecution of crime.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Prosecutes all felony cases in Fairfax County Circuit Court
- Prosecutes misdemeanor and traffic cases
- Prosecutes criminal and delinquency cases in Juvenile Court
- Advises Grand Jury relative to their duties
- Represents the Electoral Board in certain election matters
- Works with police in investigations of criminal law

Cost Center 413140: Commonwealth Attorney						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	72,362	77,114	105,854	107,079	29,965	38.86%
Total	\$ 72,362	\$ 77,114	\$ 105,854	\$ 107,079	\$ 29,965	38.86%

FUNCTION: Judicial Administration
DEPARTMENT: Court Services and Custody
DIVISION OR ACTIVITY: Court Services and Custody

BUDGET COMMENTS:

An increase of \$391,636 or 28.77% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$391,636 or 28.77%**
 - Significant increase in City utilization based upon triennial computation of occupancy rates at the adult detention center.

PROGRAM:

All court services and custody are provided through a contractual agreement with the Fairfax County Office of the Sheriff. The Sheriff is a Constitutional Officer who has law enforcement jurisdiction in both criminal and civil matters in the County and City of Fairfax. The Sheriff's Office is divided into two separate functions: the first area of operation is Court Services. Court Services has responsibility for ensuring the security of the courts including transport of prisoners, and the proper service execution of all civil legal processes. The other area of operation for the Sheriff is Custody Services. Custody Services is responsible for the confinement of prisoners in a safe and humane environment at the Adult Detention Center and Support Services Division. The Support Services Division or Pre-Release Center provides custody services to approximately 200 persons who are divided between the Work-Release, Electronic Incarceration and Community Labor Force functions.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Ensure a safe court environment for all participants
- Maintain both the integrity of the court process and courtroom decorum
- Transport prisoners throughout the State
- Operate the Adult Detention Center of Fairfax County

SERVICES AND PRODUCTS:

- Detention facilities
- Transportation of prisoners
- Courtroom enforcement
- Bailiffs for the various courts

Cost Center 413230: Court Services & Custody						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	1,676,511	1,361,136	1,677,294	1,752,772	391,636	28.77%
Total	\$1,676,511	\$1,361,136	\$1,677,294	\$1,752,772	\$ 391,636	28.77%

ELECTORAL BOARD

Electoral Board Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 139,928	\$ 135,730	\$ 144,281	\$ 149,722	\$ 13,992	10.31%
Fringe Benefits	56,297	54,843	56,754	56,039	1,196	2.18%
Purchased Services	20,263	22,750	22,750	62,090	39,340	172.92%
Internal Services	-	-	-	-	-	0.00%
Other Charges	4,965	7,611	6,611	5,621	(1,990)	-26.15%
Supplies & Materials	2,022	1,000	1,000	1,000	-	0.00%
Capital Outlay	-	1,300	300	650	(650)	-50.00%
Total Expenditures	\$ 223,474	\$ 223,234	\$ 231,696	\$ 275,122	\$ 51,888	23.24%
Revenues						
Salary Reimbursement	41,432	50,000	41,432	50,000	-	0.00%
Total Revenues	\$ 41,432	\$ 50,000	\$ 41,432	\$ 50,000	\$ -	0.00%
Net Cost to the City	\$ 182,042	\$ 173,234	\$ 190,264	\$ 225,122	\$ 51,888	29.95%
Total FTE	2.5	2.5	2.5	2.5		

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

BUDGET COMMENTS:

An increase of \$51,888 or 23.24% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$13,992 or 10.31%**
 - 3.5% merit and 1.0% COLA
 - Additional Temporary Help for four elections in FY 2016 rather than two elections in FY 2015.
- **Fringe, increase of \$1,196 or 2.18%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Purchased Services, increase of \$39,340 or 172.92%**
 - Additional costs for two additional elections in FY 2016.
 - Additional annual printing cost of \$10,000 for ballots for new voting machines
- **Other Charges, decrease of \$1,990 or 26.15%**
 - Travel and training was reduced to remain flat with FY 2014 actual expenses

PROGRAM:

The Electoral Board, appointed by the Circuit Court, oversees Elections and Campaign Finance reporting for City elected officials. The General Registrar, appointed by the Board, in addition to managing the electoral process for the Board, performs voter registration in conformity with all City, State and Federal laws.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Promote our representative form of government by ensuring the integrity of the voter registration process and conducting efficient, free, and fair elections.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

Electoral Board

- Oversees the electoral process to ensure elections are fair, free and accurate.
- Appoints and provides oversight of the General Registrar.
- Appoints Officers of Election.

General Registrar

- Provides voter registration for all eligible community members.
- Manages elections and other activities as directed by the Electoral Board.
- Ensures compliance of all Federal, State and local election laws.
- Manages the department.
- Serves the citizens of the City of Fairfax as the primary point of contact regarding elections, campaign finance, and all voting issues.

SERVICES AND PRODUCTS:

Electoral Board

- Oversees elections.
- Monitors the performance and security of the voting systems.
- Certifies election results.

FUNCTION: Electoral Board
DEPARTMENT: Electoral Board
DIVISION OR ACTIVITY: Electoral Board/General Registrar

SERVICES AND PRODUCTS, CONTINUED:
General Registrar

- Well managed, efficient, accessible, fair, honest and accurate elections
- Maintains official records of elections, candidates and other information for public inspection
- Maintains accurate voter registration rolls; maintains Virginia Voter Registration System database
- Answers voting and registration questions for the public and the media.
- Administers absentee voting systems
- Ensure timely and accurate reporting of election results
- Ensure the security, maintenance and integrity of voting systems
- Certify all local candidates' eligibility to run for office
- Review campaign finance submissions by local candidates.
- Assess civil penalties for campaign finance requirement violations
- Recruit and train Officers of Election. These are mostly citizens of the City of Fairfax

Voter registration remains relatively stable around 15,000 registered voters. Fluctuations occur as interest in an election grows. For example, citizens register prior to presidential elections and for elections where candidates or issues attract attention.

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Number of elections	3+ recount	3	2	4
Number of votes cast	15,206	11,500	9500	14,300
Number of Officers of Election deployment	113	136	101	199
Number of registered voters	15,000	15,000	15,500	15,500
Number of additions, deletions and changes to voter registrations	8,000	5,000	4500	9000
Number of times a Voting Machine is deployed	37	54	40	81
Absentee applications processed	1,892	850	650	980
Number of candidates qualified	0	18	1	19
Number of campaign finance forms processed	52	85	24	110
Number of formal voter complaints	0	0	0	0

Cost Center 414110: Electoral Board

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 139,928	\$ 135,730	\$ 144,281	\$ 149,722	\$ 13,992	10.31%
Fringe Benefits	56,297	54,843	56,754	56,039	1,196	2.18%
Purchased Services	20,263	22,750	22,750	62,090	39,340	172.92%
Internal Services	-	-	-	-	0	0.00%
Other Charges	4,965	7,611	6,611	5,621	(1,990)	-26.15%
Supplies & Materials	2,022	1,000	1,000	1,000	0	0.00%
Capital Outlay	-	1,300	300	650	(650)	-50.00%
Total	\$ 223,474	\$ 223,234	\$ 231,696	\$ 275,122	\$ 51,888	23.24%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Registrar	20	1.0	1.0	1.0	1.0
Deputy Registrar	12	1.0	1.0	1.0	1.0
Deputy Registrar (P/T)	12	0.5	0.5	0.5	0.5
Total Positions		2.5	2.5	2.5	2.5

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GENERAL AND FINANCIAL ADMINISTRATION

FY 2016 Adopted Budget - City of Fairfax, Virginia

General & Financial Government - Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 4,967,144	\$ 5,141,519	\$ 5,308,166	\$ 5,348,508	\$ 206,989	4.03%
Fringe Benefits	1,835,856	2,146,159	2,151,818	2,124,561	(21,598)	-1.01%
Purchased Services	1,871,925	1,945,565	1,895,865	1,902,167	(43,398)	-2.23%
Internal Services	(5,007,954)	(3,722,712)	(3,841,502)	(3,694,414)	28,298	0.76%
Other Charges	1,047,572	991,272	1,088,488	1,301,600	310,328	31.31%
Supplies & Materials	1,914,828	1,796,180	1,741,290	1,596,291	(199,889)	-11.13%
Capital Outlay	153,710	178,500	178,500	286,709	108,209	60.62%
Total Expenditures	\$ 6,783,080	\$ 8,476,483	\$ 8,522,625	\$ 8,865,421	\$ 388,938	4.59%
Revenues						
Returned Check Fee	\$ 2,887	\$ 4,000	\$ 3,000	\$ 3,000	\$ (1,000)	-25.00%
Sale of City License Plates	4,650	5,000	5,000	5,000	-	0.00%
Salary Reimb. - Revenue & Treasurer	234,966	230,000	234,000	234,000	4,000	1.74%
Total Revenues	\$ 242,503	\$ 239,000	\$ 242,000	\$ 242,000	\$ 3,000	1.26%
Net Cost to the City	\$ 6,540,577	\$ 8,237,483	\$ 8,280,625	\$ 8,623,421	\$ 385,938	4.69%
Total FTE	61.38	62.00	62.00	62.00		

FUNCTION: General and Financial
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

BUDGET COMMENTS:

An increase of \$5,534 or 1.13% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$11,053 or 2.67%**
 - 3.5% merit and 1.0% COLA
- **Fringe, decrease of \$4,696 or 2.65%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.

PROGRAM:

The City Manager, as chief executive officer of the municipal government, implements City Council policy and manages the activities of the City offices and departments.

GOALS:

Council Goals:

- #1, Economic Development – capture opportunities for economic development and advance the economic health of the City
 - Encourage the financial health and business expansion of the existing companies located within the City
- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure that resources funded by City Council are well managed and available in order to provide a variety of needed and/or desired municipal services to City citizens.
 - Ensure appropriate level of funding is directed to fund City Council priorities as outlined in Council's goals.
 - Build a culture of transparency and predictability and to ensure City Staff are committed to customer service and administrative excellence.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Provide Council with information and data necessary for formulating policy
- Direct and control departments and offices
- Exercise fiscal control over operations and submit an annual budget to City Council
- Respond to citizen inquiries and requests
- Evaluate programs and projects for effectiveness
- Conduct research and develop methodology for new programs
- Communicate Council policy to departments and offices
- Manage work force
- Act as liaison to the General Assembly and monitor legislation affecting the citizens of Fairfax

SERVICES AND PRODUCTS:

- Annual operating and capital budget
- Annual legislative program
- Special projects and reports
- Citizen relations
- Data and information analyses
- Responses to Council/citizen inquiries

FUNCTION: General and Financial
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Analysis and research to support Council policy formulation	As Necessary	As Necessary	As Necessary	As Necessary
Operating department performance				
Reviews	As Necessary	As Necessary	As Necessary	As Necessary
Contacts with Legislative Delegation				
and VML staff members	As Necessary	As Necessary	As Necessary	As Necessary
Outcome Measures				
% of time operating budget expenditures conform to established budgetary guidelines	100%	100%	100%	100%
Information requests from Mayor or City Council answered within 10 days	100%	100%	100%	100%
Information requests from the public answered within 10 days	100%	100%	100%	100%

Performance Measurement Results:

The City Manager's office strives to respond to all inquiries within the established guidelines.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415110: City Manager

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 393,439	\$ 414,256	\$ 419,006	\$ 425,309	\$ 11,053	2.67%
Fringe Benefits	121,789	177,001	170,033	172,305	(4,696)	-2.65%
Purchased Services	3,860	-	-	-	-	0.00%
Internal Services	(126,672)	(109,100)	(109,100)	(109,973)	(873)	-0.80%
Other Charges	10,230	6,135	6,170	6,185	50	0.81%
Supplies & Materials	495	1,400	1,500	1,400	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 403,142	\$ 489,692	\$ 487,609	\$ 495,226	\$ 5,534	1.13%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
City Manager	**	1.0	1.0	1.0	1.0
Assistant City Manager	**	0.5	0.5	0.5	0.5
City Clerk	23	0.5	0.5	0.5	0.5
Administrative Support Specialist	13	0.6	1.0	1.0	1.0
Total FTE		2.6	3.0	3.0	3.0

FUNCTION: General and Financial
DEPARTMENT: Law
DIVISION OR ACTIVITY: City Attorney

BUDGET COMMENTS:

A decrease of \$192,080 or 33.39% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, decrease of \$198,000 or 33.39%**
 - Litigation budget reduced from \$100,000 to zero since separate litigation funds have not been required in recent fiscal years. Funds related to litigation will be addressed if the need arises.
 - General legal services reduced by \$98,000 since a portion of the monthly flat legal fee paid is associated with, and already budgeted in, the capital projects funds.
- **Internal Services Allocation, decrease of \$5,921 or 33.39%**
 - The allocation of the cost of audit services to other departments decreased accordingly.

PROGRAM:

The City Attorney is appointed by City Council to provide municipal legal services on a contractual basis. The City Attorney selects the City Prosecutor and other providers of legal services on an as-needed basis, consulting with the City Council as required. In addition, the City Attorney coordinates with insurance counsel provided by the City's insurance carrier in certain cases for which coverage is afforded.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Protect the interests of the City of Fairfax by serving as legal advisor to the City Council, the City Manager, City staff, and various appointed boards and commissions.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Provide legal representation to the City Council, City Manager, all departments, boards, commissions and agencies of the City
- Issue legal opinions, prepare and review ordinances and other legal documents, including bonds, deeds, leases and contracts, as well as advising on legislative matters and drafting legislative items as required
- Represent the City (elected officials, appointees, employees and volunteers and departments) and various boards and commissions in litigation and administrative proceedings
- Attend City Council meetings, and meetings of other boards and commissions as requested
- Provide legal assistance regarding planning and zoning issues, including reviewing zoning applications and staff reports for City Council and City staff as requested and utilizing legal resources to enforce zoning violations and remediation thereof
- Prosecute misdemeanor and traffic offenses in the City's General District Court (and on appeal as necessary)
- Assist the City Treasurer in the collection of delinquent local taxes (real estate, personal property, business taxes, meals taxes etc.)

SERVICES AND PRODUCTS:

- General legal advice & representation

FUNCTION: General and Financial
DEPARTMENT: Law
DIVISION OR ACTIVITY: City Attorney

PERFORMANCE MEASURES:

Indicators	FY 2014 Estimate	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Formal/informal opinions issued	30	30	25	25
Ordinances prepared and/or reviewed for City Council and other boards and commissions	35	35	30	40
Lawsuits closed during the year	10	10	5	10
Review special use permits, special exceptions, variances, rezoning applications and staff reports	70	70	70	70
Appearances before City Council, Planning Commission, and Board of Zoning Appeals	35	35	35	35
Appearances in regulatory matters	2	2	1	1
Review and respond to FOIA requests	20	20	20	25

Performance Measurement Results:

- The City Attorney's office remains occupied with development and redevelopment initiatives in the City, which initiatives have remained steady or increased despite economic challenges facing localities generally because of the attractiveness of the City for projects. In addition, the City Attorney has continued to undertake many formal and informal briefings regarding legal and procedural issues of concern to the Mayor and City Council, and to the City's various boards and commissions, and City staff and consultants. In terms of specific projects, there are numerous issues relating to the rewrite of the zoning ordinance and various infrastructure projects throughout the City. In addition, the nature of future development and redevelopment projects in the City remains relatively complex, since there is very little empty site development and most land use work is in the nature of either infill development or in redevelopment, where the legal issues can be particularly complex.
- Also, the City remains the owner of a number of properties, and managing and disposing of these various properties continues to have numerous legal ramifications. In the zoning enforcement area, the City has continued a program enacted in recent years to aggressively enforce against violators, resulting in an increase in notices of violations and tickets, and resulting legal action (including litigation) to enforce the same as individuals and companies challenge various City enforcement efforts. Tax assessment appeals have also seen an increase, particularly in terms of litigation. Lastly, several large road and utility projects (i.e. Jermantown Road, Kamp Washington and Northfax) have resulted in complicated negotiations with landowners. Litigation continues to be the one area that it is virtually impossible to predict or budget for with any degree of certainty (and which can vary significantly year over year), and we continue to utilize a conservative estimating process in arriving at projections in this area.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415120: City Attorney						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 490,718	\$ 593,000	\$ 427,500	\$ 395,000	\$ (198,000)	-33.39%
Internal Services	(31,602)	(17,731)	(16,236)	(11,811)	5,921	33.39%
Total	\$ 459,116	\$ 575,269	\$ 411,264	\$ 383,190	\$ (192,080)	-33.39%

FUNCTION: General and Financial
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: Public Audit of Accounts

BUDGET COMMENTS:

A decrease of \$5,532 or 7.39% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, decrease of \$6,100 or 7.39%**
 - Results from a new contract with a new public accounting firm beginning in FY 2016. The change in accounting firms is part of the normal course of business after the expiration of the existing contract in FY 2015, and is not the result of a conflict or issue with the City's current accounting firm.
- **Internal Services Allocation, increase of \$568 or 7.40%**
 - The allocation of the cost of audit services to other departments decreased accordingly.

PROGRAM:

The City's financial records are audited annually by an independent certified public accounting firm employed by the City and responsible directly to the City Council.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Ensure that City financial methods and controls are in accordance with generally accepted accounting standards.
 - o Build transparency and accountability into City's financial management.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Review financial statements and accounts using standards of the American Institute of Certified Public Accountants and the State Auditor of Public Accounts
- Prepare an audit which accurately presents the financial condition of the City

SERVICES AND PRODUCTS:

- Comprehensive Annual Financial Report (CAFR)

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Outcome Measures				
Timely receipt of CAFR	Yes	Yes	Yes	Yes
Obtain Government Finance Officers Association (GFOA) Certificate of Achievement Award	Yes	Yes	Yes	Yes
Present audit findings to Management for improvements to internal policies & procedures	Yes	Yes	Yes	Yes

Performance Measurement Results:

For FY 2014, the City's Comprehensive Annual Financial Report (CAFR) was awarded a Certificate of Achievement for Excellence in Financial Reporting upon review by the Government Finance Officers Association (GFOA). The FY 2015 CAFR will be submitted to the GFOA in hopes of obtaining another award.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415130: Public Audit of Accounts						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 86,500	\$ 82,500	\$ 82,500	\$ 76,400	\$ (6,100)	-7.39%
Internal Services	(14,669)	(7,673)	(7,673)	(7,105)	568	7.40%
Total	\$ 71,832	\$ 74,827	\$ 74,827	\$ 69,295	\$ (5,532)	-7.39%

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

BUDGET COMMENTS:

An increase of \$63,442 or 10.40% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$10,360 or 2.84%**
 - 3.5% merit and 1.0% COLA
- **Fringe, decrease of \$3,340 or 2.15%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Purchased Services, increase of \$67,314 or 34.32%**
 - Funding of \$45,000 for a compensation study.
 - An increase of \$22,314 to cover higher costs associated with sending four employees through George Mason University's Masters in Public Administration Program.
- **Internal Services Allocation decrease of \$13,392 or 10.40%**
 - The overall increase in departmental costs were reduced as a result of an increased cost allocation.

PROGRAM:

The Office of Personnel administers a comprehensive human resource management system for the City that complies with Federal, State and City laws and regulations.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Recruit and retain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens.
 - o Ensure City Staff are committed to customer service and administrative excellence.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Recruit, evaluate and refer qualified candidates for City positions
- Coordinate continual training of the work force
- Respond to employees, retirees, and the public through telephone and walk-in inquiries and requests regarding employment, benefits, compensation, payroll and policy issues in a timely manner
- Generate accurate personnel action forms for new hires, employee performance evaluations, terminations and other miscellaneous status changes

SERVICES AND PRODUCTS:

- Job classification, compensation, evaluation systems and salary surveys
- Recruitment and hiring and employee orientation
- Employee activities – health fair, newsletter
- Personnel records
- Training
- Benefits
- Employee relations advice/guidance

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Number of Positions Filled	30	30	45	45
Average time to fill a job (days)	60	60	60	60
Applications received per year	2,000	2,000	2,500	2,500
Number of disciplinary actions	5	4	5	4
Number of grievances	0	0	0	0
Number of personnel/payroll actions	1,500	1,500	1,500	1,500
Outcome Measures				
Turnover rate	9.1%	8.9%	8.5%	9.0%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415140: Personnel

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 362,450	\$ 364,701	\$ 364,882	\$ 375,061	\$ 10,360	2.84%
Fringe Benefits	159,170	155,288	158,601	151,948	(3,340)	-2.15%
Purchased Services	174,610	196,151	212,500	263,465	67,314	34.32%
Internal Services	(167,029)	(128,733)	(128,733)	(142,125)	(13,392)	-10.40%
Other Charges	19,737	21,931	21,931	24,431	2,500	11.40%
Supplies & Materials	466	500	500	500	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 549,404	\$ 609,838	\$ 629,681	\$ 673,280	\$ 63,442	10.40%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Personnel Director	28	1.0	1.0	1.0	1.0
Benefits & Risk Manager	23	1.0	1.0	1.0	1.0
Personnel Analyst	20	0.0	0.0	0.0	0.0
Personnel Safety Technician	16	1.0	1.0	1.0	1.0
Personnel Technician	14	1.0	1.0	1.0	1.0
Total FTE		4.0	4.0	4.0	4.0

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Community Relations

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

The Community Relations Office manages a complete communications program to keep residents, business people and the media informed of municipal services and activities. This program employs a variety of print and electronic resources, including a community newsletter, special brochures and informational materials; news releases and media advisories; video and cable television; telephone bulletin boards; and the Internet.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Ensure an educated and involved citizenry and an informed media by providing information on City programs and activities through timely and efficient communication methods.
- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Improve connectivity through enhanced and inclusive communication.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Answer citizen requests for information and to ascertain community needs
- Produce informational, educational and promotional publications/materials for residents and business owners
- Prepare and disseminate news releases and media advisories targeted to print and electronic media outlets and community audiences
- Keep citizens informed of critical issues through the Internet (Web), cable television, telephone bulletin boards, electronic messages, social media and other media
- Keep current on information technology initiatives and their applications to community relations
- Survey and analyze effectiveness of communication programs
- Provide information regarding city services during emergencies via Emergency Operations Center or virtual EOC using in-house and public communication tools
- Explore methods to improve the management and implementation of communication programs
- Cultivate and maintain connections with civic association leadership
- Manage citizen outreach programs

SERVICES AND PRODUCTS:

- The *Cityscene* newsletter printing and mailing, plus electronic version with amenities
- Pamphlets, brochures, flyers, banners
- News releases and media advisories
- Photography of city events, programs and news-related issues
- Press conferences
- Emergency Operations Center and virtual EOC communication functions and coordination
- World Wide Web site content
- Chocolate Lovers Festival communication and publicity support
- Telephone Newline
- Fairfax City Alert (electronic message alert system)
- Social media public interaction (Facebook, Twitter, YouTube)

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Community Relations

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
<i>The Cityscene</i> monthly newsletter	12	12	12	12
Citizen inquiries handled	4,080	4,100	4,100	4,200
Web site inquiries handled	1,000	1,200	1,250	1,300
Media inquiries handled	420	420	420	430
News releases prepared and distributed	23	30	30	35

Performance Measurement Results:

Web inquiries have increased due to a number of factors, including our social media presence (which directs all traffic to the city website), multiple contact forms on the city website, as well as the popularity of city special events.

Fewer news releases are being sent due to two factors: The Cityscene and social media. The mailing of the Cityscene reduces the need for news releases, which often duplicate information included in the newsletter. Additionally, more media are relying on information provided on social media, rather than using formal news releases.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415150: Community Relations

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 87,367	\$ 86,783	\$ 87,169	\$ 88,029	\$ 1,246	1.44%
Fringe Benefits	39,470	36,952	38,465	35,539	(1,413)	-3.82%
Purchased Services	-	245	-	600	355	144.90%
Internal Services	-	-	-	-	-	0.00%
Other Charges	856	47,000	45,900	45,550	(1,450)	-3.09%
Supplies & Materials	864	1,960	800	1,700	(260)	-13.27%
Capital Outlay	-	800	800	200	(600)	-75.00%
Total	\$ 128,556	\$ 173,740	\$ 173,133	\$ 171,618	\$ (2,122)	-1.22%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Community Relations Specialist	19	1.0	1.0	1.0	1.0
Total FTE		1.0	1.0	1.0	1.0

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Economic Development

BUDGET COMMENTS:

An increase of \$270,094 or 95.35% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$4,311 or 4.54%**
 - 3.5% merit and 1.0% COLA
- **Purchased Services, decrease of \$49,000 or 50.52%**
 - Contract services contained a one-time expense \$54,000 in FY 2015 to fund an economic impact analysis model.
 - Advertising expense was increased by \$5,000 over FY 2015 to provide more opportunities to promote City businesses in various publications.
- **Other Charges, increase of \$315,000 or 632.53%**
 - Increase of \$15,000 to the funding provided to the Economic Development Authority (EDA).
 - \$300,000 was appropriated to establish an Economic Development Opportunity Fund.

PROGRAM:

To promote the economic well-being of the City and to ensure that the economic base of the City is strong and vibrant now and for the future, thus maintaining the low tax rate the City has enjoyed for several years.

GOALS:

Council Goals:

- #1, Economic Development – capture opportunities for economic development and advance the economic health of the City
 - o Provide the citizens the City with a strong, diverse economy that provides a wide range of goods and services for the community and an economy that provides a high rate of taxable revenue to the City. This is accomplished while maintaining the City's innate ambience and character.
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - o Assist in finalizing and implementing current redevelopment and transportation projects, such as the downtown redevelopment efforts and the Fairfax Boulevard Master Plan, including facilitating the redevelopment of Northfax Gateway and Kamp Washington.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Ensure that the City's economic base is strong and producing at optimum levels
- Promote the City's office and retail spaces to business prospects, vacant commercial properties to developers; assists businesses in their location decisions and processing through the City's administrative procedures
- Establish and implement economic development strategies, conduct studies and impact analysis on economic trends affecting the City. Develop and implement market strategies to encourage revitalization of the City's commercial areas. Assist in the resolution of issues affecting economic growth. Regularly meet with applicants for development projects; assist in coordinating activities with other City departments.
- Assist in the redevelopment of Old Town Fairfax into a destination location for the City residents and the surrounding area
- Assist in the revitalization of the Fairfax Boulevard Corridor consistent with the master plan and the concepts contained in the Comprehensive Plan
- Market the City and its benefits to the businesses in local, regional and national media to keep a stream of businesses, both office and retail/restaurants flowing into City commercial spaces
- Establish and maintain a business retention program. Develop and implement marketing strategies to encourage businesses to locate into the City
- Provide professional analysis of the commercial market and assistance to developers, businesses, institutions and City residents interested in the economic process and opportunities in the City.

FUNCTION: General & Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Economic Development

SERVICES AND PRODUCTS:

- Staff the Economic Development Authority
- Staff the Fairfax Innovation Center (Small Business Incubator & International Business Accelerator)
- Maintain and expand data bases on relevant commercial land uses
- Serve as City's interface with the Chamber of Commerce and Downtown Fairfax Coalition
- Place media advertising and public relations articles
- Create new fulfillment pieces and republishing of existing materials
- Maintain a listing of available spaces – office, retail, restaurant and industrial
- Maintain a listing of vacant properties and/or properties for redevelopment
- Provide economic development data to City departments and the public
- Liaison with business community and organizations
- Recruit new business and work to retain existing businesses as appropriate
- Manage EDA and certain City-owned properties
- Manage the disposition of City-owned properties
- Represent City at regional economic development and tourism development organizations

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Office Space – Vacancy Rate	12.4%	10.5%	13.6%	13.0%
Retail Space – Vacancy Rate	4.7%	3.2%	3.7%	3.5%
Number of Advertisements	4	3	2	2
Number of Restaurants	142	144	183	185
Average Daily Rate (Hospitality)	\$96	\$99	\$102	\$102
Occupancy Rate (Hospitality)	72%	74%	75%	75%

Performance Measurement Results:

- The City's overall commercial vacancy rates compare favorably to those in surrounding regions. An overview of the office market vacancy rate indicates:
 - Greater Fairfax County: 13.9%
 - Washington D.C. metropolitan region: 13.6%
 - U.S. National office market: 16.9%
- A slightly different condition holds for retail vacancy rates:
 - Greater Fairfax County: 2.5%
 - Washington D.C. metropolitan region: 4.7%
 - U.S. National retail market: 10.8%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 461210: Economic Development

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 64,608	\$ 95,013	\$ 98,340	\$ 99,324	\$ 4,311	4.54%
Fringe Benefits	25,832	40,456	41,435	40,239	(217)	-0.54%
Purchased Services	20,029	97,000	97,000	48,000	(49,000)	-50.52%
Internal Services	-	-	-	-	-	0.00%
Other Charges	45,279	49,800	49,800	364,800	315,000	632.53%
Supplies & Materials	1,986	1,000	1,000	1,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 157,734	\$ 283,269	\$ 287,575	\$ 553,363	\$ 270,094	95.35%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Economic Develop Director	26	1.0	1.0	1.0	1.0
Total FTE		1.0	1.0	1.0	1.0

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

BUDGET COMMENTS:

An increase of \$6,932 or 2.81% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$6,938 or 3.97%**
 - 3.5% merit and 1.0% COLA
- **Fringe, decrease of \$2,189 or 3.55%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Other Charges, decrease of \$700 or 31.53%**
 - Travel and training was reduced to remain flat with FY 2014 actual expenses.
- **Internal Services Allocation increase of \$2,538 or N/A%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$2,538 in cost is budgeted for Cable in FY 2016 versus \$0 in FY 2015.

PROGRAM:

The Community Relations Office manages a complete communications program to keep residents and the media informed of municipal services and activities. The Cable TV division helps the City achieve its communication goals through the use of video on cable television, online and DVD/Blu-ray discs. This division oversees the main video control room at City Hall, the mobile studio and nine remote PEG sites, including Old Town Hall, Fairfax High School, Lanier Middle School, Daniels Run Elementary School, Providence Elementary School, Police Station, Stacy C. Sherwood Community Center, Fairfax Museum and Visitor Center and the Civil War Interpretive Center. This division also oversees Cable Franchise Agreements and assists citizens with questions, concerns or complaints about cable service.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Keep residents and businesses informed of timely and pertinent information through the use of video programming. The programs are shown on the city's cable television station, Cityscreen-12, which is carried on the Cox Communications cable network and on Verizon FiOS, on the city's web site and on the city's YouTube channel. Copies of Cityscreen-12 programming are available on DVD and Blu-ray discs for purchase or loan.
 - o Manage issues pertaining to Cable Franchise Agreements and to oversee the Cable Capital Grant Fund. Encourage community-wide involvement in the governing process.
- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Foster better communication between the City and neighborhoods.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Program the electronic bulletin board on Cityscreen-12 with timely and pertinent information important to the community
- Televisе live, unedited coverage of City Council meetings and work sessions
- Televisе live, unedited coverage of Planning Commission meetings and work sessions
- Televisе live, unedited coverage of School Board meetings
- Produce and televisе "The Fairfax Scene" magazine programs
- Produce and televisе special and cultural events and activities
- Produce and televisе public service programs that promote an understanding of City government and the safety and quality of life of those in the community
- Produce and televisе promos for special and cultural events and activities
- Produce training and recruitment videos for city departments

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

OBJECTIVES (continued):

- Provide election results from City of Fairfax precincts
- Provide 24/7 streaming of Cityscreen-12 on the City's website
- Provide a video archive of recent Cityscreen-12 programming including meetings and special events
- Provide content on the city's YouTube channel
- Provide DVD and Blu-ray copies of programs as requested
- Oversee Cable Franchise Agreements
- Assist citizens with unresolved issues with cable service
- Oversee the Cable Capital Grant Fund

Ongoing Programming:

- 24-hour bulletin board
- City Council meetings
- School Board meetings
- Planning Commission meetings
- The Fairfax Scene program

Special Programming:

- Special event coverage (i.e. Independence Day Parade, Spotlight on the Arts, Fall Festival)
- Training and recruitment videos
- Budget presentation
- City Election results
- Public Service Announcements/Event Promotional Videos

On-line Video Archive:

- All televised meetings, The Fairfax Scene programs and special programming are available in the online video archive at www.fairfaxva.gov.

YouTube Channel:

- The Fairfax Scene programs, special programming, recruitment videos, promos and public service announcements are posted on the City's YouTube Channel: CityofFairfaxVA.

Discs for purchase and loan:

- All Cityscreen-12 programs are available for purchase on Blu-ray discs or on DVDs
- DVDs of all Cityscreen-12 programs are available for loan in the City Manager's Office

FUNCTION: General and Financial
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
City Council meetings/work sessions televised	23	23	22	33
School Board meetings televised/recorded*	11	10/11	10/11	10/11
Planning Commission meetings televised	12	19	17	21
Fairfax Scenes produced and televised	10	10	10	10
Special programming	24	16	17	18
Outcome Measures				
Percentage of programs shown on Cityscreen-12 and City's web site	100%	100%	100%	100%
Percentage of programs available to the public on City's web site, City's YouTube channel and on Blu-ray/DVD	100%	100%	100%	100%

Performance Measurement Results:

The increase in City Council meetings/work sessions televised is because the City Council has added a separate work session on the first Tuesday of the month.

*In the event that the School Board and Planning Commission hold simultaneous meetings, the body that is regularly scheduled to be televised is televised and the other body's meeting is recorded as a wide-shot only and added to the video archive.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415160: Cable TV

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 144,739	\$ 174,899	\$ 177,016	\$ 181,837	\$ 6,938	3.97%
Fringe Benefits	22,036	61,606	59,272	59,417	(2,189)	-3.55%
Purchased Services	3,647	6,375	6,252	6,720	345	5.41%
Internal Services	-	-	-	2,538	2,538	0.00%
Other Charges	1,514	2,220	720	1,520	(700)	-31.53%
Supplies & Materials	609	1,500	1,500	1,500	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 172,545	\$ 246,600	\$ 244,759	\$ 253,532	\$ 6,932	2.81%

Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Cable Television Manager	23	0.75	1.00	1.00	1.00
Cable TV Technician (P/T)	19	0.75	0.75	0.75	0.75
Total FTE		1.50	1.75	1.75	1.75

FUNCTION: General and Financial
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Risk Management

BUDGET COMMENTS:

A decrease of \$28,732 or 8.95% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Internal Services, decrease of \$4,266 or 8.95%**
 - The overall decrease in departmental costs results in a decrease to the amounts allocated to the enterprise funds through this line item.
- **Other Charges, decrease of \$33,565 or 9.44%**
 - The premiums for property insurance decreased due to the sale of the water utility.
- **Supplies & Materials, decrease of \$750 or 85.71%**
 - One-time funds of \$750 to upgrade new employee orientation equipment, included in FY 2015, are not needed in FY 2016.

PROGRAM:

The risk management program is composed of five main operational areas including insurance procurement, claims management, safety and loss control, administration of the City's workers' compensation program and contract review.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Protect the financial resources of the City, and provide a safe work environment.
 - o Promote a safety program and a liability loss prevention program that is functional and effective.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVE:

To reduce the frequency and severity of losses and to minimize liability exposure through an effective loss control program.

SERVICES AND PRODUCTS:

- Workers' Compensation Program
- Safety Education Program
- Loss Control Activities
- Claims Management – Loss Recovery
- Property and Liability Insurance
- Risk Management Information System
- Contract review for risk allocation

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Number of preventable accidents	41	40	39	37
Number of lost day injuries	17	12	15	16
Number of lost days	172	165	167	151
Number of light duty days	513	494	480	471

Performance Measurement Results:

- Preventable accidents expected to decrease now that defensive driver training is in place.
- Number of lost and light duty work days projected to increase due to injuries requiring surgery.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415230: Risk Management

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 4,073	\$ 12,468	\$ 12,468	\$ 13,785	\$ 1,317	10.56%
Internal Services	(136,100)	(47,676)	(47,676)	(43,410)	4,266	8.95%
Other Charges	449,300	355,384	408,040	321,819	(33,565)	-9.44%
Supplies & Materials	125	875	875	125	(750)	-85.71%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 317,399	\$ 321,051	\$ 373,707	\$ 292,319	\$ (28,732)	-8.95%

FUNCTION: General and Financial
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY: Telephone

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2015 Adopted Budget to fund the FY 2016 Adopted Budget.

PROGRAM:

The telephone communications system is a VoIP telephone service that provides a full range of telecommunications features.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure efficient transmission of information internally and externally via telephone, computer and Internet.
 - Enable employees and citizens to interact directly with departments in the transaction of City business

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Maintain telephone system in an effective manner for all users

SERVICES AND PRODUCTS:

- Management of the telephone infrastructure and services

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Telephone support call response	810	820	820	910
Outcome Measures				
Request completed in a timely/sat. fashion	99%	99%	99%	99%

Performance Measurement Results:

- The City continues to expand the number of telephones and facilities that must be supported, as well as the types of services required. The Fire Training Center, the City Hall Emergency Operations Center (EOC), Blenheim and the Museum were examples of the expansion efforts.
- Internet Services. In addition to increasing the bandwidth to all City facilities, the City completed a failover initiative between Verizon ISP and Cox ISP.
- FTE dedicated to handle all telephone communication issues is 0.5.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415240: Telephone						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Internal Services	\$ (28,611)	\$ (17,139)	\$ (18,418)	\$ (18,418)	\$ (1,279)	-7.46%
Other Charges	143,484	134,000	144,000	144,000	10,000	7.46%
Total	\$ 114,873	\$ 116,861	\$ 125,582	\$ 125,582	\$ 8,721	7.46%

FUNCTION: General and Financial
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY: Information Technology and Support

BUDGET COMMENTS:

An increase of \$165,212 or 8.37% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$47,096 or 5.33%.**
 - 3.5% merit and 1.0% COLA
 - A position was reclassified to a higher grade.
- **Purchased Services, increase of \$25,952 or 5.15%**
 - \$15,500 increase in computer fees/contracts for software licenses and security certificates.
 - \$10,400 increase in equipment maintenance for software and mobile app maintenance.
- **Other Charges, decrease of \$11,600 or 8.57%**
 - \$6,000 reduction in travel and training to keep funding level with FY 2014 actual expenses.
 - \$5,600 reduction in equipment rental resulting from renegotiations with Cox and Verizon for lower ISP fees.
- **Capital Outlay, increase of \$108,809 or 61.23%**
 - Increase for switch and router replacement at City Hall and Police headquarters. Replacement should occur every eight years.

PROGRAM:

The Department of Information Technology provides technical services to City departments in three core functions:

Enterprise Architecture
Business Process Improvement
Service Management

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Provide guidance and assistance in identifying appropriate technology to improve City operations and functions and to ensure efficient and effective City operations by providing computer services and technology tools to departments.
 - o Utilize technology (Facebook, Twitter, Email, Pinterest, Print and City Website) to make information and links readily available to the public.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Formulate and implement the City's Information Technology (IT) strategic plan
- Facilitate a 24-hour City Hall through e-government solutions
- Provide project management and oversight to City technology projects
- Operate a full-service data center providing 24-hour service to City staff
- Minimize long-term expenses associated with technical services
- Provide systems support for specialized staff requests
- Provide support to users of City computer systems
- Operate and maintain the City's enterprise network

FUNCTION: General and Financial
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY: Information Technology and Support

SERVICES AND PRODUCTS:

- Development, design and implementation of the City's Enterprise Architecture including business applications and telecommunications infrastructure
- Security and preservation of electronic information and systems
- Telecommunications implementation and operations.
- Management of the City's technology infrastructure and systems.
- Management of the Data Center for enterprise applications
- System analysis and design; data modeling and database design, and data warehouse
- Web and server application development

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Technical Support				
Technical service call responses	6950	7100	7200	7300
Number of workstations/computers	200	200	210	210
Number Laptops supported	95	95	95	95
Number of Mobile Devices: Cell Phones, Tablets and Smart Phones.	310	310	320	325
Network Administration				
Network support call responses	2400	2575	2600	2600
Number of servers	43	43	43	43
Number of applications/systems	133	134	134	134
Number of routers, switches and	90	92	94	94
Application Programming				
Requests for Web Services	1690	1750	1750	1820
Requests for GIS Services	1270	1300	1300	1300
Requests for queries/reports	400	550	700	800
Requests for custom applications	37	40	50	57
Outcome Measurers				
Network Management FTE	1.2	1.2	1.2	1.2
	AVG	AVG	AVG	AVG
Computer time available	99.9%	99.9%	99.9%	99.9%

Performance Measurement Results:

- Requests for services have increased over time as the City has continued to develop its use of technology to deliver services more efficiently. GIS and additional mapping capability, additional web based services and more sophisticated use of general office software has increased the need for more targeted support. Implementation of the new Tax and Revenue application and a redesigned city website will increase support slightly, as will the addition of mobile devices and mobile applications.
- The number of servers has declined as we increase our use of virtual technology.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415250: Information Technology

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 810,290	\$ 883,302	\$ 915,964	\$ 930,398	\$ 47,096	5.33%
Fringe Benefits	286,029	374,950	378,407	375,945	995	0.27%
Purchased Services	460,162	504,170	504,170	530,122	25,952	5.15%
Internal Services	(571,851)	(127,751)	(127,751)	(134,646)	(6,895)	-5.40%
Other Charges	133,036	135,400	135,400	123,800	(11,600)	-8.57%
Supplies & Materials	44,707	25,645	25,645	26,500	855	3.33%
Capital Outlay	153,710	177,700	177,700	286,509	108,809	61.23%
Total	\$ 1,316,083	\$ 1,973,416	\$ 2,009,535	\$ 2,138,628	\$ 165,212	8.37%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Director of Information Tech	**	1.0	1.0	1.0	1.0
Assistant Director of Info. Tech.	27	1.0	1.0	1.0	1.0
Program / Systems Analyst	24	1.0	1.0	1.0	1.0
Web Architect	24	1.0	1.0	1.0	1.0
Telecommunications Manager	24	1.0	1.0	1.0	1.0
GIS Manager	23	1.0	1.0	1.0	1.0
Network Administrator	22	1.0	1.0	1.0	1.0
IT Specialist	21	0.0	0.0	0.0	0.0
Telecommunications Technician	21	1.0	1.0	1.0	1.0
Computer Technician II	18	1.0	1.0	1.0	1.0
Operations Technician	13	0.0	0.0	0.0	0.0
Total FTE		9.0	9.0	9.0	9.0

FUNCTION: General and Financial
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Printing and Office Supplies

BUDGET COMMENTS:

An increase of \$15,514 or 7.07% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, decrease of \$700 or 100.00%**
 - A maintenance contract on older equipment has expired and is no longer needed.
- **Other Charges, increase of \$45,000 or 30.72%**
 - Increase in postage expense of \$30,000 for mailing the Cityscene and \$15,000 to overall higher postage costs.
- **Supplies & Materials, decrease of \$25,300 or 60.24%**
 - Significant cuts to purchases of toner for de-centralized printers and restriction of the use of color printers are being implemented. The leases for the large, centralized printers include the cost of toner, and are more cost efficient than multiple, desktop printers of various models.

PROGRAM:

Office support services for City operations are centralized in one function that provides office machines, office supplies, mail activities and duplicating of documents.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Ensure efficient departmental operations by providing needed office services.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Provide in-house duplicating, collation and binding services
- Maintain a stockroom of supplies for use by all departments within the City
- Provide mail service to all units

FUNCTION: General and Financial
DEPARTMENT: Personnel
DIVISION OR ACTIVITY: Printing and Office Supplies

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Pieces of mail processed annually	215,000	215,000	215,000	215,000
Supply orders filled	25	25	25	25
Mail room copying (pages)	530,000	530,000	530,000	530,000
Special printing projects	28	28	28	28
Number of agenda mailings	2,000	2,000	2,000	2,000
Outcome Measures				
Percentage of mail deliveries made as scheduled	100%	100%	100%	TBD

Performance Measurement Results:

- The number of items mailed has decreased due to the availability and use of electronic formats and communications.
- Supply orders for FY15 and FY16 will remain flat as a result of budget reductions.
- Mail room copying and printing projects are expected to remain flat.
- Special printing projects are expected to remain flat.
- Agenda mailings have decreased due to the availability and use of electronic formats and communications.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415260: Printing and Office Supplies

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 45,418	\$ 49,704	\$ 47,201	\$ 49,342	\$ (362)	-0.73%
Fringe Benefits	19,129	20,291	20,134	19,990	(301)	-1.48%
Purchased Services	495	700	-	-	(700)	-100.00%
Internal Services	(57,661)	(39,887)	(39,887)	(42,709)	(2,822)	-7.08%
Other Charges	159,033	146,480	191,480	191,480	45,000	30.72%
Supplies & Materials	39,279	42,000	35,500	16,700	(25,300)	-60.24%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 205,693	\$ 219,288	\$ 254,428	\$ 234,802	\$ 15,514	7.07%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Mail / Duplication Services Admin.	12	1.0	1.0	1.0	1.0
Total FTE		1.0	1.0	1.0	1.0

FUNCTION: General and Financial
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Fleet Maintenance

BUDGET COMMENTS:

A decrease of \$48,221 or 1.57% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$108,850 or 34.34%**
 - Increase in vehicle maintenance costs driven by aging fleet and higher labor costs.
- **Supplies & Materials, decrease of \$178,854 or 10.76%**
 - Decrease in fuel and lubricants due to lower oil prices.

PROGRAM:

An aggressive preventative and predictive maintenance program to maintain the City's fleet in an efficient and reliable manner. The City's fleet maintenance fund functions as an Internal Service fund, whereby each city department gets charged for its proportionate share of annual vehicle maintenance costs.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Protect the City's \$18 million plus investment in vehicles and other motorized equipment by keeping it in safe and efficient working order with minimal downtime.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Maintain all motorized equipment
- Perform preventive and predictive maintenance
- Inspect brakes monthly
- Provide fuel and lubricants
- Perform major and minor mechanical repairs
- Repair body and interior of damaged vehicles
- Maintain facility in accordance with all state and federal regulations
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:

- Reliable and efficient fleet of City vehicles
- Safety and emission inspections
- Write specifications for new vehicles
- Modifications to vehicles
- Welding
- Fueling and operation and recordkeeping
- Property yard supplies distribution
- Emergency road service
- Surplus vehicle preparation
- Two way radio maintenance

FUNCTION: General and Financial
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Fleet Maintenance

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Projected
Output Measures				
Number of repair orders	3,766	3,766	2,872	2,983
Total Fleet	664	664	653	642
PM Downtime hours	468,000	468,000	468,000	468,000
Efficiency Measures				
Mechanic to vehicle ratio	1/83	1/83	1/86	1/64
National average	1/45	1/45	1/45	1/55
Outcome Measures				
Vehicle availability	90%	90%	90%	90%
National average	95%	95%	95%	95%

Performance Measurement Results:

- Repair orders are expected to remain flat in FY 2016 as a result of budget reductions.
- The mechanic to vehicle ratio remains fairly constant. This is double the industry average, but has not negatively impacted vehicle availability. Staff employs the use of overtime to assist with busy periods, and the City uses a contractor to perform work on Fire Department vehicles due to their unique specifications.
- FY 2016 projected Mechanic to Vehicle Ratio will change from 1/86 to 1/64 if the Mechanic I position is approved. If the position isn't approved then the FY 2016 projected will stay at 1/86.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415270: Fleet Maintenance

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 863,024	\$ 777,285	\$ 835,545	\$ 803,645	\$ 26,360	3.39%
Fringe Benefits	292,926	318,884	321,061	313,557	(5,327)	-1.67%
Purchased Services	510,833	317,000	422,000	425,850	108,850	34.34%
Other Charges	8,923	5,500	8,000	6,250	750	13.64%
Supplies & Materials	1,770,170	1,661,600	1,612,670	1,482,746	(178,854)	-10.76%
Capital Outlay	-	-	-	-	-	0.00%
Subtotal	3,445,876	3,080,269	3,199,275	3,032,048	(48,221)	-1.57%
Internal Services	(3,473,414)	(3,080,269)	(3,199,275)	(3,032,048)	48,221	1.57%
Total	\$ (27,538)	\$ -	\$ -	\$ -	\$ -	0.00%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Automotive Supervisor	22	1.0	1.0	1.0	1.0
Automotive Parts Supervisor	18	1.0	1.0	1.0	1.0
Automotive Night Supervisor	18	1.0	1.0	1.0	1.0
Mechanic III	16	2.0	1.0	1.0	1.0
Mechanic II	14	2.0	2.0	2.0	2.0
Mechanic I	13	4.0	4.0	4.0	4.0
Automotive Parts Assistant Mgr	13	0.0	0.0	0.0	0.0
Administrative Assistant III	12	1.0	1.0	1.0	1.0
Automotive Parts Assistant	10	1.0	1.0	1.0	1.0
Total FTE		13.0	12.0	12.0	12.0

FUNCTION: General and Financial
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Finance and Accounting

BUDGET COMMENTS:

An increase of \$42,525 or 5.52% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$45,208 or 7.23%**
 - Two vacant positions were filled at a higher grade than originally budgeted in FY 2015.
 - 3.5% merit and 1.0% COLA
- **Fringe, increase of \$5,384 or 2.02%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Purchased Services, decrease of \$500 or 35.71%**
 - Funds of \$500 to advertise open positions will no longer be needed since the department is fully-staffed.
- **Internal Services Allocation increase of \$7,288 or 5.52%**
 - The overall decrease in departmental costs results in an increase to the amounts allocated to the enterprise funds through this line item.

PROGRAM:

The finance and accounting element of the Finance Department provides financial services, financial management and direction for the City organizations.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Ensure fiscal stability and efficient departmental operations by providing financial accounting and reporting, purchasing and budgeting services.
 - o Build a culture of transparency and predictability.
 - o Ensure the appropriate level of department assistance and guidance as it relates to the implementation of the City Council's goals, guidelines, and financial policies.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Control and record the results of all financial operations; report this information to City, State and federal agencies and the public in a timely manner; and process all accounts payable, inventory and payroll transactions (accounting)
- Provide centralized procurement to all City departments in a timely manner at the lowest and best cost available (purchasing)
- Prepare and administer the operating and capital budgets of the City (budget)

SERVICES AND PRODUCTS:

- Operating and capital budget preparation
- Payroll
- Procurement
- Accounts payable, including purchasing card (p-card) program administration
- Management reporting
- Financial reporting (Comprehensive Annual Financial Report, or CAFR)
- Tax Reporting
- Administration of City's supplemental retirement plan

FUNCTION: General and Financial
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Finance and Accounting

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Payroll checks issued (nearly 100% direct deposit now)	10	0	10	0
Prepare monthly and quarterly payroll reports and send to state and federal agencies	Yes	Yes	Yes	Yes
Purchase orders issued (should drop with use of p-cards)	1,800	1,500	1,500	1,400
P-card Rebate	\$36,000	\$38,000	\$38,000	\$40,000
Outcome Measures				
Receive "Clean" Annual Audit Opinion as reported in the Consolidated Financial Report (CAFR)	Yes	Yes	Yes	Yes
Prepare State Comparative Cost Report and issue draft CAFR to Virginia Auditor of Public Accounts by 11/30	Yes	Yes	Yes	Yes
Service Quality				
Obtain GFOA Certificate of Achievement for CAFR	Yes	Yes	Yes	Yes
Obtain GFOA Distinguished Budget Presentation Award for Operating Budget	Yes	Yes	Yes	Yes
Execute and Manage Budget Preparation Process	Yes	Yes	Yes	Yes

Performance Measurement Results:

The Office of Finance continues to meet all mandates and guidelines for the City's financial reporting. For FY 2013, the City's Comprehensive Annual Financial Report (CAFR) was awarded a Certificate of Achievement for Excellence in Financial Reporting upon review by the Government Finance Officers Association (GFOA). The FY 2014 CAFR has been submitted to the GFOA again this year in hopes of obtaining another award. In addition, the City's FY 2015 Operating Budget also received a Distinguished Budget Presentation Award from the GFOA. The Office of Finance strives annually to receive both awards.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415410: Finance & Accounting

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 581,842	\$ 625,635	\$ 657,873	\$ 670,843	\$ 45,208	7.23%
Fringe Benefits	222,669	266,393	272,537	271,777	5,384	2.02%
Purchased Services	623	1,400	900	900	(500)	-35.71%
Internal Services	(194,120)	(132,132)	(132,132)	(139,420)	(7,288)	-5.52%
Other Charges	7,226	6,330	6,330	6,050	(280)	-4.42%
Supplies & Materials	3,242	3,400	3,400	3,400	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 621,482	\$ 771,026	\$ 808,908	\$ 813,551	\$ 42,525	5.52%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Director of Finance*	**	0.5	0.5	0.5	0.5
Assistant Director of Finance	28	1.0	1.0	1.0	1.0
Budget Manager	24	1.0	1.0	1.0	1.0
Buyer	20	1.0	1.0	1.0	1.0
Accounting Technician	15	1.0	1.0	1.0	1.0
Accounting Specialist	15	1.0	1.0	1.0	1.0
Finance Technician	13	2.0	2.0	2.0	2.0
Total FTE		7.5	7.5	7.5	7.5

* Serves dually as Assistant City Manager

FUNCTION: General and Financial
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Real Estate Assessment

BUDGET COMMENTS:

An increase of \$22,105 or 3.72% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$24,020 or 5.99%**
 - 3.5% merit and 1.0% COLA
 - A position was reclassified to a higher grade.
- **Purchased Services, decrease of \$2,000 or 52.63%**
 - \$2,000 reduction in contract services to keep funding level with FY 2014 actual expenses.

PROGRAM:

The Real Estate division of the Finance Department annually appraises real property to determine fair market value for tax purposes and notifies owners of new assessments yearly.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Ensure the fair and equitable assessment of all real property in the City of Fairfax based on fair market value, the end result being the fair and even distribution of the tax burden among all property owners.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- List and appraise all existing real property within City limits
- List and appraise all new construction based on final permits
- Maintain an assessment/sales ratio of between 95 and 98 percent
- Maintain a coefficient of dispersion of between 5 and 9 percent
- Obtain sales data on all transactions occurring within the City
- Administer residential and commercial partial exemption programs for rehabilitated property

SERVICES AND PRODUCTS:

- Maintain computer assisted mass appraisal system (Assess Pro by Patriot Properties)
- Annual real estate assessment notification
- Real estate land book
- Property and sales data
- Inform and educate public
- Serve as support staff to Board of Equalization

FUNCTION: General and Financial
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Real Estate Assessment

PERFORMANCE MEASURES:

Indicators	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Number of parcels assessed	8,841	8,938	8,960	8,983
Total assessed value-taxable	\$5.22B	\$5.34B	\$5.55B	\$5.65B
Total assessed value-exempt	\$489M	\$494M	\$499M	\$499M
Number of building permits	591	819	913	1100
New construction value (growth)	\$37.1M	\$36.5M	\$32.0M	\$38.0M
Properties in Rehab programs	174	166	163	142
Tax \$ exempted for Rehab	\$171,542	\$177,694	\$183,530	\$160,204
Outcome Measures				
Coefficient of Dispersion	7.55%	7.81%	7.5%	7.5%
Efficiency Measures				
Per parcel maintenance cost	\$57.79	\$53.29	\$66.31	\$67.87
Cost per tax dollar assessed	\$.0095	\$.0089	\$.0101	\$.0102
Service Quality				
Median Sales Assessment Ratio	94.57%	91.04%	92.50%	95.00%

Performance Measurement Notes:

- Real estate assessments are on a calendar year basis (for example, FY2016 Projected reflects assessed values as of 1/1/15).
- Coefficient of Dispersion and Median Sales Assessment Ratio for FY2013 and FY2014 obtained from the Virginia Department of Taxation.
- Coefficient of Dispersion and Median Sales Assessment Ratio for FY2015 and FY2016 were estimated based on data available at the time.
- The Coefficient of Dispersion is a statistical measure of uniformity in the assessment of real property.
- Efficiency measures in FY2016 were calculated using the current tax rate of \$1.04/\$100 for residential and \$1.095/\$100 for commercial.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415420: Real Estate Assessment

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 352,661	\$ 400,729	\$ 420,563	\$ 424,749	\$ 24,020	5.99%
Fringe Benefits	164,948	170,404	174,622	171,421	1,017	0.60%
Purchased Services	1,238	3,800	1,800	1,800	(2,000)	-52.63%
Internal Services	-	-	-	-	-	0.00%
Other Charges	17,066	17,342	17,342	16,140	(1,202)	-6.93%
Supplies & Materials	998	1,900	1,900	2,170	270	14.21%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 536,911	\$ 594,175	\$ 616,227	\$ 616,280	\$ 22,105	3.72%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Real Estate Assessor	26	1.0	1.0	1.0	1.0
Real Estate Appraiser II	20	1.0	1.0	1.0	1.0
Real Estate Appraiser I	17	0.0	1.0	1.0	1.0
Real Estate Appraiser Trainee	14	1.0	1.0	1.0	1.0
Appraisal Technician	13	1.0	1.0	1.0	1.0
Total FTE		4.0	5.0	5.0	5.0

FUNCTION: General and Financial
DEPARTMENT: Treasurer
DIVISION OR ACTIVITY: Treasury Services

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

The Treasurer's Office, headed by an official elected by City residents, collects revenues, disburses monies and is custodian of funds. The Commonwealth of Virginia reimburses the City for a portion of the approved state salaries and expenses for this program.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - Ensure the City's fiscal integrity and viability by efficiently collecting and accurately accounting for City, Federal, State, and other revenues.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Provide efficient methods for collecting revenues and taxes including the use of technological advances to improve customer services
- Provide exceptional customer service which includes:
 - Responding to ALL customer inquiries with empathy and courtesy
 - Providing accurate information and guidance to the public
 - Minimizing customer wait times at the counter and on the phone
 - Demonstrating integrity, competence and reliability on all customer transactions, thereby fostering community trust
 - Creating a marketing mentality in communicating deadlines to customers so as to minimize late penalties and interest
- Collect delinquent tax revenue
- Maintain a collection ratio of a minimum of 98% for Real Estate and Personal Property Tax Collection
- Deposit funds within 24 hours of receipt.
- Disburse checks and wire transfers as directed by the Finance Department after ensuring that funds are available for payment
- Invest funds to obtain the highest rate of return while ensuring maximum security of principal
- Manage cash in a manner designed to prevent the necessity of utilizing short term borrowing to meet working capital needs
- Collect and remit State income and estimated tax payments
- Project applicable City revenue for annual budget using an analytical process

SERVICES AND PRODUCTS:

- Collection from customers in person, by mail or via internet, payments for:
 - real estate and personal property taxes (including issuing city decals)
 - city invoices
 - security alarms
 - dog tags
 - service fees
 - delinquent collection: real estate, personal property and meals taxes; business licenses; pre-Fairfax Water utility bills
 - state income and estimated income taxes, cigarette taxes
- Walk-in DMV services
- vehicle transactions (titles, registrations, decals, plates, handicap decals, trip passes)
- driving records
- Signature on checks guaranteeing availability of funds
- Information on City funds and revenue collecting

FUNCTION: General and Financial
DEPARTMENT: Treasurer
DIVISION OR ACTIVITY: Treasury Services

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Delinquent Tax Collection	\$1,146,580	\$1,085,000	\$1,185,000	\$1,150,000
Late payment penalty collected	252,314	250,000	250,000	250,000
Interest on delinquent taxes	105,008	100,000	100,000	100,000
Outcome Measures				
Collection Ratio for Current Taxes for Previous Fiscal Year (2014):				
Personal Property Tax	96.8%			
Real Estate Tax	98.3%			

Collection Rate for Prior Years' Taxes through End of Previous Fiscal Year (2014):

Personal Property Tax	98.6%
Real Estate Tax	99.9%

Performance Measurement Results:

The City has met its objective for Real Estate Property Tax collection in FY 2014. FY2014 Personal Property Tax was at a higher percentage than FY2013 and within 1.2% of meeting the objective. The City fully expects the same trend to continue for FY 2015 and FY 2016.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415440: Treasurer

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 562,275	\$ 553,384	\$ 559,253	\$ 565,531	\$ 12,147	2.20%
Fringe Benefits	205,751	227,065	233,072	222,366	(4,699)	-2.07%
Purchased Services	9,713	16,306	16,375	19,075	2,769	16.98%
Internal Services	(212,697)	(20,192)	(20,192)	(21,077)	(885)	-4.38%
Other Charges	20,101	16,850	20,475	17,675	825	4.90%
Supplies & Materials	34,047	33,900	34,000	36,550	2,650	7.82%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 619,191	\$ 827,313	\$ 842,984	\$ 840,120	\$ 12,807	1.55%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Treasurer	28	1.0	1.0	1.0	1.0
Deputy Treasurer	22	1.0	1.0	1.0	1.0
Accounting Technician	15	1.0	1.0	1.0	1.0
Treasury Technician II	13	2.0	2.0	2.0	2.0
Collections Specialist	12	1.0	1.0	1.0	1.0
Treasury Technician I	11	1.0	1.0	1.0	1.0
Decal Enforce. Officer (P/T)	6	0.75	0.75	0.75	0.75
Total FTE		7.75	7.75	7.75	7.75

FUNCTION: General and Financial
DEPARTMENT: Commissioner of the Revenue
DIVISION OR ACTIVITY: Commissioner of the Revenue

BUDGET COMMENTS:

An increase of \$14,018 or 1.34% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$18,612 or 2.60%**
 - 3.5% merit and 1.0% COLA
- **Fringe, decrease of \$6,812 or 2.29%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.

PROGRAM:

The Revenue office is headed by a Commissioner of the Revenue, who is a constitutional officer of the Commonwealth, elected by City residents. The office assesses for tax purposes the value of tangible property tax, both individual and business, and collects business tax revenues due the City. The office also receives and transmits State income and estimated income taxes, and therefore, the Commonwealth of Virginia reimburses the City for one-half the approved State salaries and expenses for this program.

GOALS:

Council Goals:

- #2, Governance – high-performance, efficient, communicative, and open governing system
 - o Ensure the City's fiscal integrity and viability by fairly and uniformly administering revenue collection due to the City from individuals and businesses.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Assess, process and/or transmit taxes to the Treasurer's Office for:
 - business licenses
 - meals tax
 - local public utility use
 - local cigarette use
 - bank franchise
 - transient lodging charge (quarterly)
 - vehicle rental charge (quarterly) and report to state for payment to the City
 - personal property
- Update daily accurate and current revenue records on residents and businesses
- Routinely determine taxpayer liability for personal property taxes
- Administer and conduct a routine business revenue audit program
- Prorate personal property tax on vehicles
- Maintain cost per Personal Property at or below \$.04
- Maintain cost per BPOL at or below \$.05

SERVICES AND PRODUCTS:

- Business and professional licenses
- Tax assessments (other than real property)
- Information for taxpayers on tax related issues
- Assistance with filing all taxes administered
- Notification by mail annually of license renewals and tax filings
- Electronically transmit Virginia income tax accelerated refund returns which usually provides taxpayer with refund check in five or less days
- Annual notification of vehicle registration and personal property tax return

FUNCTION: General and Financial
DEPARTMENT: Commissioner of the Revenue
DIVISION OR ACTIVITY: Commissioner of the Revenue

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Personal property revenue	\$10,243,703	\$10,496,392	\$10,817,018	\$10,875,000
BPOL Revenue	\$8,709,712	\$9,275,000	\$8,950,000	\$9,050,000
Efficiency Measures				
Cost per dollar levied – Personal Property	0.0300	0.0338	0.0338	0.0346
Cost per dollar levied – BPOL	0.0561	0.0485	0.0485	0.0530

Performance Measures Results:

- The Commissioner of Revenue's office strives to remain at or below its targeted levels for cost per Personal Property and cost per BPOL. However, these targeted figures may be adjusted following a fiscal year. This will allow for more accurate and realistic targets due to changes in assessments, personnel costs, and the projected number of BPOL licenses.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415450: Commissioner of the Revenue

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 699,031	\$ 715,828	\$ 725,355	\$ 734,440	\$ 18,612	2.60%
Fringe Benefits	276,106	296,869	284,179	290,057	(6,812)	-2.29%
Purchased Services	523	2,450	400	2,950	500	20.41%
Internal Services	6,471	5,571	5,571	5,789	218	3.91%
Other Charges	4,469	4,900	4,900	4,900	-	0.00%
Supplies & Materials	17,838	20,500	22,000	22,000	1,500	7.32%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,004,438	\$ 1,046,118	\$ 1,042,404	\$ 1,060,136	\$ 14,018	1.34%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Commissioner of Revenue	28	1.0	1.0	1.0	1.0
Deputy Comm. Of Revenue	22	1.0	1.0	1.0	1.0
Revenue Auditor	20	2.0	2.0	2.0	2.0
Revenue Inspector	15	2.0	2.0	2.0	2.0
Tax Technician	13	2.0	2.0	2.0	2.0
Administrative Assistant I	10	1.0	1.0	1.0	1.0
Total FTE		9.00	9.00	9.00	9.00

FY 2016 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Financial
DEPARTMENTS: Retirement Expenses and Community Pool Expense Contribution
DIVISION OR ACTIVITY: Miscellaneous Expenditures

BUDGET COMMENTS:

A decrease of \$9,500 or 6.17% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Other Charges, decrease of \$15,000 or 35.71%**
 - The City provides water to its three community pools at no cost. The decrease of \$15,000 is based on actual FY 2014 water usage.

Cost Center 415457 - Retirement Expense & Cost Center 415458 - Pool Maintenance

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 104,900	\$ 112,000	\$ 112,000	\$ 117,500	\$ 5,500	4.91%
Other Charges	27,319	42,000	28,000	27,000	(15,000)	-35.71%
Total	\$ 132,219	\$ 154,000	\$ 140,000	\$ 144,500	\$ (9,500)	-6.17%

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PUBLIC SAFETY

POLICE DEPARTMENT

Police Department Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 7,598,742	\$ 7,911,608	\$ 7,549,735	\$ 7,686,424	\$ (225,184)	-2.85%
Fringe Benefits	3,423,905	3,703,305	3,635,925	3,283,079	(420,226)	-11.35%
Purchased Services	235,025	287,800	287,800	296,800	9,000	3.13%
Internal Services	420,022	361,531	361,053	389,316	27,785	7.69%
Other Charges	208,085	223,519	225,599	218,228	(5,291)	-2.37%
Supplies & Materials	230,829	195,000	195,000	203,000	8,000	4.10%
Capital Outlay	-	-	-	-	-	0.00%
Total Expenditures	\$ 12,116,608	\$ 12,682,763	\$ 12,255,112	\$ 12,076,847	\$ (605,916)	-4.78%
Revenues						
Animal Licenses	\$ 10,195	\$ 12,000	\$ 11,000	\$ 11,000	\$ (1,000)	-8.33%
Peddlers Permits	10,099	8,369	10,000	10,000	1,631	19.49%
Court Fines / Forfeitures	737,038	750,000	735,000	725,504	(24,496)	-3.27%
Parking Meter Violations	100,905	107,000	64,185	107,000	-	0.00%
Sale of Record Copies	3,397	2,376	4,000	4,000	1,624	68.35%
False Alarm Fees	37,150	34,000	36,975	37,000	3,000	8.82%
Animal Control Fees	2,339	2,004	3,000	3,500	1,496	74.65%
State Aid - Police	595,124	595,124	557,133	595,133	9	0.00%
Grants	44,703	22,800	28,623	22,880	80	0.35%
Total Revenues	\$ 1,540,950	\$ 1,533,673	\$ 1,449,916	\$ 1,516,017	\$ (17,656)	-1.15%
Net Cost to the City	\$ 10,575,658	\$ 11,149,090	\$ 10,805,196	\$ 10,560,830	\$ (588,260)	-5.28%
Total FTE	90.0	90.3	90.3	90.3		

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

A decrease of \$13,878 or 1.18% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Fringe, decrease of \$28,147 or 8.75%**
 - Decrease due to a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Purchased Services, decrease of \$19,500 or 44.02%**
 - Funds are not required for the promotion process, which occurs every other year.
- **Internal Services, increase of \$25,137 or 372.73%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$31,881 in cost is budgeted for Police Admin in FY 2016 versus \$6,744 in FY 2015.

PROGRAM:

The administrative function of the Police Department provides central direction and control over all organizational components of the agency. All complaints about police services are reviewed by the Chief of Police and Professional Standards Division Commander who also oversees the internal affairs process. The administration function also develops and maintains the budgets for current and anticipated police service needs, maintains and oversees an internal audit and inspection program, develops policy and manages the training functions of the department.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Protect persons and property in the City of Fairfax through the fair and impartial enforcement of the laws of the Commonwealth of Virginia and the City of Fairfax.
 - o Enhance community safety and security by working collaboratively with residents.
 - o Enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Ensure direction, leadership and management to all police employees
- Maintain public safety through the recruitment, selection, retention and development of professional, dedicated and citizen-oriented officers and civilians to perform police services
- Research, plan and budget for police service needs for current and future years in order to maintain the quality of police service, anticipate changing needs and use innovative methods in providing police related services to the community
- Ensure the integrity of the department and its members in order to maintain the strong public confidence that is now in place
- Provide progressive training opportunities for all department employees

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administration

SERVICES AND PRODUCTS:

- Continued community liaison with civic and business leaders, civic groups and professional organizations
- Conduct routine inspections and audit to ensure the agency is meeting the highest standards in law enforcement
- Coordination of city-wide enforcement, investigation and prevention of criminal and traffic offenses
- Administration of the Internal Affairs and citizen complaint/commendation function
- Budget, planning and research
- Training Administration

PERFORMANCE MEASURES:

Indicators	CY 2014 Actual	CY 2015 Budget	CY 2015 Estimated	CY 2016 Projected
Output Measures				
Citizen complaints/All internal affairs cases:				
Investigated and processed	61	57	57	57
Citizen commendations received/processed	50	57	57	57
In-custody reports reviewed/analyzed	947	951	951	951

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- Citizen complaints/internal affairs cases investigated and processed remain stable. The department includes all cases handled by the internal affairs function including motor vehicle accidents which were not the fault of department employees.
- In-custody reports reviewed/analyzed have increased slightly from 2014 due to an increase in the number of custodial arrests and non-custodial police transports. Arrests and transports are expected to remain consistent in out-year estimates. This number may fluctuate depending on crime and arrest rates.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 421110: Police Administration

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 606,136	\$ 619,409	\$ 613,695	\$ 625,412	\$ 6,003	0.97%
Fringe Benefits	269,255	321,750	315,247	293,603	(28,147)	-8.75%
Purchased Services	12,507	44,300	44,300	24,800	(19,500)	-44.02%
Internal Services	7,835	6,744	6,744	31,881	25,137	372.73%
Other Charges	101,700	100,019	100,019	102,648	2,629	2.63%
Supplies & Materials	77,402	79,000	79,000	79,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,074,836	\$ 1,171,222	\$ 1,159,005	\$ 1,157,344	\$ (13,878)	-1.18%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Chief of Police	**	1.0	1.0	1.0	1.0
Assistant Chief	P 21	1.0	1.0	1.0	1.0
Captain	P 19	1.0	1.0	1.0	1.0
Police Lieutenant	P 16	1.0	1.0	1.0	1.0
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Administrative Assistant I	10	0.0	0.0	0.0	0.0
Total FTE		5.0	5.0	5.0	5.0

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Technical Services

BUDGET COMMENTS:

A decrease of \$484,801 or 12.45% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, decrease of \$257,579 or 10.70%**
 - Decrease due to retirements and attrition.
- **Fringe, decrease of \$209,004 or 19.52%**
 - Decrease due to retirements, attrition, and a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Purchased Services, increase of \$28,500 or 11.70%**
 - \$20,000 increase in equipment maintenance for updated storage for body-worn camera files.
 - \$8,500 increase in contract services for additional polygraph services for police applicants
- **Internal Services, decrease of \$38,798 or 53.14%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$34,209 in cost is budgeted for Police Technical Services in FY 2016 versus \$73,007 in FY 2015.

PROGRAM:

The Technical Services cost center comprises the Administrative Services and Criminal Investigations Divisions which provide necessary and specialized operational support functions and services. These divisions are responsible for the Emergency Communications Center, Criminal Investigations, Police Records/Data Processing functions, and property management and evidence control.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Ensure specialized services, investigations, enforcement, communications and support services are provided to citizens and various department sections and members.
 - o Enhance community safety and security by working collaboratively with residents.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

Criminal Investigations Division

- To ensure timely and productive investigations of criminal incidents
- To maintain the high closure rate of Uniform Crime Report Part I offenses, including cases of robbery, burglary, assault, rape and auto theft
- To aggressively investigate illegal drug cases
- To assist with Homeland Security through intelligence gathering, and sharing with regional and national law enforcement agencies and participating in the Joint Terrorism Task Force
- To participate in a regional gang task force

Emergency Communications Center (ECC)

- To maintain a high level of service during citizen interactions and contacts
- To ensure rapid dispatch of appropriate department personnel in answer to citizen calls

Police Records & Information Technology

- Continue to update the department's computer operating systems and network
- Upgrade the department's Record Management System and Computer Aided Dispatch
- To increase the number of in-car video cameras in the patrol fleet

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Technical Services

OBJECTIVES, CONTINUED:

Property & Evidence Section

- To maintain efforts to return evidence and property as soon as no longer needed
- To maintain strict security and inventory of all acquired in-custody property and evidence

SERVICES AND PRODUCTS:

- Apprehension of criminal offenders
- Emergency communication services
- Property/evidence security and control
- Records management services
- Internal IT services and law enforcement technology research/implementation
- Citizen Report/Incident information dissemination

PERFORMANCE MEASURES:

Indicators	CY 2014 Actual	CY 2015 Budget	CY 2015 Estimated	CY 2016 Projected
Output Measures				
Cases assigned	234	240	240	240
Cases closed	175	185	185	185
Calls for service	14,186	13,750	13,750	13,750
Total phone calls received	40,696	45,000	45,000	48,000
Outcome Measures				
Clearance rate	75%	77%	77%	77%

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- The number of cases assigned to the Criminal Investigations Division remains stable.
- Clearance rates will fluctuate depending on case complexity and solvability factors.
- Overall calls for service increased moderately.
- "Clearance rates" reflect only those cases assigned to CID.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 421120: Police Technical Services

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 2,237,661	\$ 2,407,362	\$ 2,131,445	\$ 2,149,783	\$ (257,579)	-10.70%
Fringe Benefits	958,243	1,070,801	1,053,721	861,797	(209,004)	-19.52%
Purchased Services	222,518	243,500	243,500	272,000	28,500	11.70%
Internal Services	84,818	73,007	73,007	34,209	(38,798)	-53.14%
Other Charges	27,440	39,000	41,080	31,080	(7,920)	-20.31%
Supplies & Materials	56,878	61,500	61,500	61,500	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 3,587,559	\$ 3,895,170	\$ 3,604,253	\$ 3,410,369	\$ (484,801)	-12.45%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Police Captain	P 19	2.0	2.0	2.0	2.0
Police Lieutenant	P 16	2.0	2.0	2.0	2.0
Detective Sergeant	P 14	1.0	1.0	1.0	1.0
Master Patrol Officer	P 12	9.0	9.0	9.0	8.0
Detective/PFC	P 11	1.0	1.0	1.0	1.0
Police IT Specialist	21	1.0	1.0	1.0	1.0
Police IT Technician	18	0.0	1.0	1.0	1.0
Dispatcher III	15	3.0	3.0	3.0	3.0
Dispatcher II	14	2.0	2.0	2.0	4.0
Dispatcher I	13	4.0	4.0	4.0	2.0
Police Records Specialist II	11	1.0	1.0	1.0	1.0
Administrative Assistant II	11	1.0	1.0	1.0	1.0
Police Records Specialist I	10	1.0	1.0	1.0	1.0
Total FTE		28.0	29.0	29.0	28.0

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Field Operations Division

BUDGET COMMENTS:

A decrease of \$107,236 or 1.41% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Fringe, decrease of \$183,075 or 7.92%**
 - Decrease due to a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Internal Services, increase of \$41,446 or 14.71%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$323,226 in cost is budgeted for Police Technical Services in FY 2016 versus \$281,780 in FY 2015.

PROGRAM:

The Field Operations component is primarily responsible for maintaining "street-level" police services. The Field Operations cost center includes the Patrol and the Support Operations Divisions, which provide services including traffic and crime enforcement, School Resource Officers, motorcycle patrol, K-9 units, school crossing guards, parking enforcement, public information/media relations activities, and animal control.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Ensure a high degree of citizen security from criminal activity and a safe environment for motorists and pedestrians by providing aggressive response to calls for service and targeted patrol of problem areas.
 - o Enhance community safety and security by working collaboratively with residents and businesses.
 - o Address speed violations in neighborhoods with targeted enforcement.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

Patrol Division

- To ensure timely and productive responses to citizen calls for service 24 hours a day
- To promote compliance with both criminal and traffic laws
- To provide high visibility patrol and traffic enforcement in residential areas

Support Operations Division

- To develop a more active outreach to the growing senior population
- To keep the community informed by use of media releases and social media
- To provide School Resource Officers to the middle and high school
- To enforce traffic and parking laws to ensure a smooth flow of traffic
- To provide for safe street crossing in school areas

Animal Control

- To protect the public from dangerous animals
- To enforce City ordinances that apply to domesticated animals

SERVICES AND PRODUCTS:

- 24-hour patrol of City streets
- Traffic enforcement
- Parking enforcement
- School crossing-guards
- Animal control & Canine patrol
- Accident investigation and reporting

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Police Field Operations Division

SERVICES AND PRODUCTS (continued):

- Crime reduction and crime prevention education services
- Illegal drug and controlled substances education

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Projected
Output Measures				
Calls for service	14,186	13,750	14,000	14,000
Drunk driving arrests	111	180	135	155
Criminal arrests	1,330	1,375	1,375	1,375
Traffic summonses	10,264	12,000	11,000	11,000
Parking summonses	2,329	3,500	3,250	3,500
Animal cases	643	700	725	725

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- Calls for service increased moderately over last year and are within historical fluctuations.
- The number of criminal arrests, traffic summonses, parking summons and drunken driving arrests decreased due to sworn personnel retirements, staffing shortages, and position vacancies.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 421130: Police Field Operations

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 4,754,944	\$ 4,884,837	\$ 4,804,595	\$ 4,911,230	\$ 26,393	0.54%
Fringe Benefits	2,196,407	2,310,754	2,266,957	2,127,679	(183,075)	-7.92%
Purchased Services	-	-	-	-	-	0.00%
Internal Services	327,369	281,780	281,302	323,226	41,446	14.71%
Other Charges	78,945	84,500	84,500	84,500	-	0.00%
Supplies & Materials	96,548	54,500	54,500	62,500	8,000	14.68%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 7,454,213	\$ 7,616,371	\$ 7,491,854	\$ 7,509,135	\$ (107,236)	-1.41%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Police Captain	P19	2.0	2.0	2.0	2.0
Police Lieutenant	P16	5.0	5.0	5.0	5.0
Police Sergeant	P14	6.0	6.0	6.0	6.0
Master Patrol Officer	P12	11.0	10.0	10.0	10.0
Police Officer	P10	12.0	12.0	12.0	12.0
Traffic Services Technician	14	1.0	1.0	1.0	1.0
Animal Control Officer	13	1.0	2.0	2.0	2.0
Animal Control Officer (P/T)	13	0.8	0.0	0.0	0.0
Police Officer First Class	11	13.0	13.0	13.0	13.0
Crossing Guard Super. (P/T)	10	0.8	0.8	0.8	0.8
Parking Enforce. Official	7	1.0	1.0	1.0	1.0
School Crossing Guard (P/T)	6	2.8	2.8	2.8	2.8
Parking Enforce. Official (P/T)	6	0.8	0.8	0.8	0.8
Total FTE		57.0	56.3	56.3	56.3

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PUBLIC SAFETY

FIRE DEPARTMENT

FY 2016 Adopted Budget - City of Fairfax, Virginia

Fire Department Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 7,559,217	\$ 7,629,051	\$ 7,714,794	\$ 7,855,085	\$ 226,034	2.96%
Fringe Benefits	3,271,304	3,456,341	3,516,970	3,328,311	(128,030)	-3.70%
Purchased Services	401,198	330,113	407,895	395,500	65,387	19.81%
Internal Services	610,864	501,026	501,026	585,155	84,129	16.79%
Other Charges	657,613	341,230	315,350	307,400	(33,830)	-9.91%
Supplies & Materials	286,102	269,750	275,250	279,250	9,500	3.52%
Capital Outlay	344,173	394,677	394,677	403,900	9,223	2.34%
Total Expenditures	\$ 13,130,471	\$ 12,922,188	\$ 13,125,963	\$ 13,154,601	\$ 232,413	1.80%
Revenues						
Building Permits	\$ 159,725	\$ 250,000	\$ 160,000	\$ 210,000	\$ (40,000)	-16.00%
Electrical Permits	95,947	150,000	95,000	100,000	(50,000)	-33.33%
Plumbing Permits	61,399	80,000	60,000	70,000	(10,000)	-12.50%
Mechanical Insp Fees	104,185	120,000	111,183	110,000	(10,000)	-8.33%
Elevator Insp Fees	58,951	53,000	53,000	55,000	2,000	3.77%
Fire Marshal Permit	91,450	80,000	80,000	80,000	-	0.00%
Fire Protection System Per	19,161	35,000	20,000	30,000	(5,000)	-14.29%
Fire Marshal Develop Fees	8,355	10,000	10,000	10,000	-	0.00%
Public Safety Fees	38,635	49,000	38,624	49,000	-	0.00%
Rental Housing Permits	5,100	2,000	1,000	1,000	(1,000)	-50.00%
Fire Programs Fund	77,838	63,000	63,000	63,000	-	0.00%
Four for Life Grants	26,551	21,000	21,000	21,000	-	0.00%
Fire Equipment Mini Grant	1,000	-	-	-	-	0.00%
Ambulance Fees	1,074,753	900,000	1,112,417	1,134,665	234,665	26.07%
Fire Recovery Fee	200,000	200,000	200,000	200,000	-	0.00%
NCR Regional Planner Grant	135,340	125,000	150,000	150,000	25,000	20.00%
Emergency Management Grants	341,127	21,000	20,800	7,500	(13,500)	-64.29%
Total Revenues	\$ 2,499,518	\$ 2,159,000	\$ 2,196,024	\$ 2,291,165	\$ 132,165	6.12%
Net Cost to the City	\$ 10,630,953	\$ 10,763,188	\$ 10,929,939	\$ 10,863,436	\$ 100,248	0.93%
Total FTE	80.0	80.0	80.0	80.0		

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

A decrease of \$27,847 or 1.87% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$30,639 or 3.90%**
 - 3.5% merit and 1.0% COLA
- **Fringe, decrease of \$19,605 or 5.02%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Internal Services Allocation decrease of \$40,731 or 57.06%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$30,649 in cost is budgeted for Fire Administration in FY 2016 versus \$71,380 in FY 2015.

PROGRAM:

The Administration Division of the Fire Department, supervised by the Fire Chief, develops procedures and oversees control of functions designed to provide for health, safety and the minimization of property damage to citizens of Fairfax.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Provide programs and procedures needed to protect people and property from fire, accident, illness and their related results.
 - o Enhance community safety and security by working collaboratively with residents and businesses.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Provide direction and administration to the fire department
- Ensure the development, as well as, regular review of policies, programs and procedures targeted at the prevention and response to all hazards emergencies in the City
- Ensure training that develops the skills essential to minimizing loss of life and property is provided to all employees
- Establish policies and procedures to ensure responsible and accountable fiscal activities within City directives
- Develop and administer programs that ensure maintenance of personnel health, wellness and fitness in light of occupational hazards and promote safety in the work place
- Provide the community with information and education that enhances their ability to avoid catastrophe and to react properly when confronted with a life-threatening emergency
- Evaluate and measure the effectiveness of the service delivered to customers
- Provide city-wide oversight of emergency management and preparedness activities

SERVICES AND PRODUCTS:

- Provides supervision and oversight for fire, emergency medical services and code enforcement
- Fire Prevention Code, Building Code, and City Code compliance
- Provides oversight of hazardous material regulation and mitigation procedures
- City of Fairfax Emergency Operations Plan

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES:

Indicators	CY 2014 Actual	CY 2015 Budget	CY 2015 Estimated	CY 2016 Projected
Output Measures				
Staff vacancies realized	3	2	5	0
Personnel hired	5	2	2	0
Personnel training hours received by Career and Volunteer staff	10,155	16,400	12,000	13,000
Vehicle accidents reviewed	10	10	10	7
Personnel injuries reported	27	30	30	20
Personnel injuries resulting in lost work days	2	2	2	2
Property damage and lost equipment incidents reviewed	7	20	15	15
Emergency plans and procedures reviewed or developed	20	20	20	20

Note: The Fire Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

Performance Measurement Results:

- The number of personnel hired is less than the staffing vacancies because we have 3 known retirements, but can't hire for these positions because of the SAFER Grant performance period.
- The decrease in training hours is attributed to our limited training budget and the reduction in the number of off duty training programs we were able to support. We continue to project more hours based on our desire to have a minimum of 240 hours of training per year per person.
- There was an increase in vehicle accidents for CY2014. This was a result of our apparatus striking objects on emergency incident scenes. We have purchased a new injury and accident reporting software package to better track these events and take proactive steps to eliminate the preventable events.
- We continue to remain constant with the number of reported personnel injuries for FY2014 and injuries resulting in lost work days.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 422110: Fire & Rescue Administration

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 762,938	\$ 786,357	\$ 804,333	\$ 816,996	\$ 30,639	3.90%
Fringe Benefits	318,990	390,174	389,420	370,569	(19,605)	-5.02%
Purchased Services	39,940	37,300	38,650	39,700	2,400	6.43%
Internal Services	82,928	71,380	71,380	30,649	(40,731)	-57.06%
Other Charges	182,425	132,550	132,550	131,500	(1,050)	-0.79%
Supplies & Materials	4,603	6,000	6,000	6,000	-	0.00%
Capital Outlay	40,298	66,400	66,400	66,900	500	0.75%
Total	\$ 1,432,122	\$ 1,490,161	\$ 1,508,733	\$ 1,462,314	\$ (27,847)	-1.87%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Fire Chief	**	1.0	1.0	1.0	1.0
Assistant Chief	22 F	1.0	1.0	1.0	1.0
Captain	17 F	2.0	2.0	2.0	2.0
Emergency Management Specialist	24	1.0	1.0	1.0	1.0
Master Technician	13 F	1.0	1.0	1.0	1.0
Management & Billing Analyst	15	1.0	1.0	1.0	1.0
Total FTE		7.0	7.0	7.0	7.0

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

BUDGET COMMENTS:

An increase of \$444,763 or 4.64% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$284,576 or 5.03%**
 - 3.5% merit and 1.0% COLA
- **Fringe, decrease of \$43,819 or 1.71%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Purchased Services, increase of \$62,987 or 22.88%**
 - This increase is due to the higher cost of the county contract.
- **Internal Services Allocation increase of \$133,676 or 35.65%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$508,675 in cost is budgeted for Fire Operations in FY 2016 versus \$374,999 in FY 2015.

PROGRAM:

The Operations Division is charged with emergency response to and mitigation of fire, flammable liquid, vehicle collisions, technical rescue and hazardous material incidents. The Division is also responsible for providing emergency treatment and transportation for patients with injuries and illnesses resulting from accidents or disease. Paramedics and EMT-Intermediates satisfy minimum staffing requirements for emergency medical response vehicles and provide advanced medical treatment capability to firefighting response vehicles.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Prepare for, respond to and mitigate fire, flammable liquid, vehicle collision, technical rescue, hazard materials and emergency medical situations.
 - o Prepare for and respond quickly and expeditiously to emergency incidents, minimizing human suffering and loss.
 - o Enhance community safety and security by working collaboratively with residents and businesses.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Reduce death, disability and suffering as a result of illness or accident
- Increase our exposure to the community, providing community education and other specialized outreach programs and information to residents and businesses
- Emphasize team-building education and exercises at the field level
- Continue to maximize the use of qualified volunteers in functional riding capacities, thereby reducing overtime expenditures
- Continue emphasis on hazardous materials recognition and mitigation through future classes and education
- Maintain and test skills used in firefighting, emergency medicine, and hazardous material incident mitigation efforts, assuring quality response and actions by emergency workers, and minimum life and property losses
- Maintain a high level of technical skills through a comprehensive Department training program
- Maintain appropriate State certifications for all emergency service providers
- Evaluate programs and products for potential enhancement of the Department's service delivery capability
- Ensure quality patient care delivery through an appropriate quality management program

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Operations

SERVICES AND PRODUCTS:

- Immediate emergency medical response to injuries and illnesses by both EMS transport units and suppression units
- Emergency field services delivery for firefighting/suppression, motor vehicle accidents, rescues and hazardous materials incidents
- Public education for emergency medical and fire/life safety to citizens and businesses
- Pre incident plans developed for potential use in emergencies
- Development and delivery of a Citywide infection control management program
- Delivery of a home smoke detector installation/battery replacement program

PERFORMANCE MEASURES:

Indicators	CY 2014 Actual	CY 2015 Budget	CY 2015 Estimated	CY 2016 Projected
Output Measures				
Total number of emergency vehicle responses	9,729	11,000	10,000	10,500
Number of vehicle responses to fire and other non EMS related incidents	4,134	3,000	4,200	4,500
Number of vehicle responses to EMS incidents	5,595	8,000	5,800	6,000
Number of volunteer hours as suppression minimum staffing	1,308	2100	1,500	1,500
Number of volunteer hours as suppression supplemental staffing	2,585	3,000	2,700	2,700
Number of continuing education hours (ALS/BLS) provided for career and FVFD	790	2,177	900	1000
Outcome Measures				
Volunteer members certified for suppression minimum staffing	10	15	15	20
Volunteer members certified for suppression supplemental staffing	12	15	15	20
Career members who are certified as ALS minimum staffing	42	45	45	45
Volunteer members who are certified as ALS minimum staffing	0	0	0	0
Career members who are certified as BLS minimum staffing	26	26	26	26

Performance Measurement Results:

- The total number of vehicle responses has leveled off as expected with the number of ALS units in Fairfax County and the changes in how certain calls are coded in Fairfax County's system.
- Volunteer hours of minimum and supplemental staffing decreased in CY 2014. This is as a result of the number of members certified to ride and who participate in the truck staffing program.
- Volunteer minimum staffing in both suppression and EMS continues to cycle up and down based on the number of active and new volunteers in the system.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 422120: Operations

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 5,749,915	\$ 5,656,513	\$ 5,826,107	\$ 5,941,089	\$ 284,576	5.03%
Fringe Benefits	2,573,464	2,563,983	2,544,038	2,520,164	(43,819)	-1.71%
Purchased Services	370,210	275,313	336,745	338,300	62,987	22.88%
Internal Services	464,448	374,999	374,999	508,675	133,676	35.65%
Other Charges	106,165	133,380	128,500	122,500	(10,880)	-8.16%
Supplies & Materials	277,221	257,250	262,750	266,750	9,500	3.69%
Capital Outlay	303,875	328,277	328,277	337,000	8,723	2.66%
Total	\$ 9,845,298	\$ 9,589,715	\$ 9,801,416	\$10,034,478	\$ 444,763	4.64%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Battalion Chief	20 F	3.0	3.0	3.0	3.0
Captain	17 F	6.0	6.0	6.0	6.0
Lieutenant	15 F	9.0	9.0	9.0	9.0
Fire Medic	12 F	24.0	24.0	24.0	24.0
Technician	12 F	3.0	3.0	3.0	3.0
Master Technician	13 F	6.0	6.0	6.0	6.0
Fire Fighter	10 F	9.0	9.0	9.0	9.0
Total FTE		60.0	60.0	60.0	60.0

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Code Administration

BUDGET COMMENTS:

A decrease of \$184,503 or 10.01% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, decrease of \$89,181 or 7.52%**
 - One inspector position filled at lower step than budgeted in prior year
- **Fringe, decrease of \$64,606 or 12.87%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Internal Services Allocation decrease of \$8,816 or 16.13%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$45,831 in cost is budgeted for Fire Code Administration in FY 2016 versus \$54,647 in FY 2015.
- **Other Charges, decrease of \$21,900 or 29.08%**
 - This decrease represents the costs previously funded by grants that were not renewed for FY 2016.

PROGRAM:

The Code Administration Division promotes life and property safety through code compliance and public education.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Ensure the public safety by enforcing recognized safety standards, by investigating fires, and by providing comprehensive safety education programs.
 - o Examine and amend, as appropriate, the regulations pertaining to construction in the City's mature residential areas, thereby ensuring that the balance between neighborhood improvement and neighborhood character is achieved.
 - o Propose and enforce rules related to the care and maintenance of properties to enhance safety and preserve neighborhood character.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Code Administration

OBJECTIVES:

- Inspect all public and commercial buildings for safety and code compliance
- Review all site, building and tenant space plans for code compliance
- Inspect critical facilities or areas where large numbers of people gather, or where hazardous conditions exist and issue fire prevention code permits where required
- Maintain a program establishing uniform enforcement of fire lanes in the City to insure accessibility by emergency vehicles
- Investigate all fires and any accidents in which people are burned
- Assist homeowners with residential inspections and with home improvement guidance
- Provide life safety education programs for residents, schools, and businesses within the City
- Conduct inspections for enforcement of the Property Maintenance Code, and the Health and Safety Menaces section of the City Code

SERVICES AND PRODUCTS:

- Fire Prevention Code, Building Code and City Code compliance
- Life safety education programs

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Code Administration

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Building/construction plans reviewed	1,003	1,600	1,200	1,600
Building permits issued	578	600	600	600
Estimated cost of construction	\$19,761,820	\$40,000,000	\$30,000,000	\$40,000,000
Other permits issued	1,736	1,900	1,800	1,900
Construction inspections conducted	7,639	9,000	8,000	9,000
Rental permits issued	22	50	25	25
Fire prevention permit inspections	641	450	600	600
In-home day care fire safety inspections	28	30	28	30
Property maintenance inspections	2,317	2,500	2,500	2,500
Tank farm facility inspections	200	200	200	200
Tank farm construction plans reviewed	22	20	20	20
Child Safety Seats Installed / Inspected	29	50	50	50
Smoke detectors and batteries installed	43	100	100	100
Number of staff hours provided to Life Safety Programs	135	250	200	250
Service Quality				
Percentage of investigations closed	100%	N/A	100%*	TBD
Customer satisfaction survey results (Scale 1-5)	4.9	4.9	4.9	4.9
Efficiency Measures				
Ratio of property loss to property value	16.8%	N/A	6.1%*	TBD
Outcome Measures				
Fire loss damage	\$2,163,330	N/A	\$195,520*	TBD
Total value of affected property from fire loss damage	\$12,874,153	N/A	\$3,199,720*	TBD
Number of citizens reached via community outreach programs	3,965	3,000	3,000	3,000

Performance Measurement Results:

- Number of rental permits changed due to limitations mandated by state law.
- Property maintenance inspections are conducted by one full-time staff member and supplemented by construction inspectors as available. An anticipated increase in construction activity will result in a reduced ability to conduct maintenance inspections.
- Life safety education activities, including smoke detector and child seat installations, are performed by staff as time permits. An anticipated increase in construction activity may reduce the time available for these functions.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 422140: Code Administration

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 1,046,364	\$ 1,186,181	\$ 1,084,354	\$ 1,097,000	\$ (89,181)	-7.52%
Fringe Benefits	378,850	502,184	583,513	437,578	(64,606)	-12.87%
Purchased Services	(8,952)	17,500	32,500	17,500	-	0.00%
Internal Services	63,488	54,647	54,647	45,831	(8,816)	-16.13%
Other Charges	369,022	75,300	54,300	53,400	(21,900)	-29.08%
Supplies & Materials	4,278	6,500	6,500	6,500	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,853,050	\$ 1,842,312	\$ 1,815,813	\$ 1,657,809	\$ (184,503)	-10.01%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Director of Code Enforce.	22 F	1.0	1.0	1.0	1.0
Captain	17 F	1.0	1.0	1.0	1.0
Lieutenant*	15 F	2.0	2.0	2.0	2.0
Life Safety Educ. Off.	15 F	0.0	0.0	0.0	0.0
Engineering Plans Examiner	21	1.0	1.0	1.0	1.0
Senior Inspector	19	4.0	4.0	4.0	4.0
Building Inspector	17	0.0	0.0	0.0	0.0
Property Maint. Inspector	17	1.0	1.0	1.0	1.0
Permit Technicians	13	3.0	3.0	3.0	3.0
Total FTE		13.0	13.0	13.0	13.0

PUBLIC WORKS

FY 2016 Adopted Budget - City of Fairfax, Virginia

Public Works Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 5,277,777	\$ 5,196,918	\$ 5,291,952	\$ 5,355,818	\$ 158,900	3.06%
Fringe Benefits	2,097,934	1,931,022	1,880,000	1,875,394	(55,628)	-2.88%
Purchased Services	1,312,373	1,424,070	1,381,993	1,428,198	4,128	0.29%
Internal Services	791,209	764,191	764,191	494,486	(269,705)	-35.29%
Other Charges	1,281,948	1,393,414	1,365,869	1,371,331	(22,083)	-1.58%
Supplies & Materials	822,142	833,122	860,788	846,225	13,103	1.57%
Capital Outlay	77,513	75,000	75,000	105,000	30,000	40.00%
Total Expenditures	\$ 11,660,897	\$ 11,617,737	\$ 11,619,794	\$ 11,476,452	\$ (141,285)	-1.22%
Revenues						
Meals Tax	\$ 1,425,850	\$ 1,493,750	\$ 1,475,000	\$ 1,500,000	\$ 6,250	0.42%
Cemetery Interments	74,730	41,600	73,712	60,000	18,400	44.23%
Street Opening Permits	56,900	50,000	50,000	40,000	(10,000)	-20.00%
Public ROW Use Fees	234,730	225,000	214,390	225,000	-	0.00%
Photo Red Light	126,386	300,000	380,000	360,000	60,000	20.00%
Sale of Surplus Property	52,500	10,000	48,811	25,000	15,000	150.00%
Sale of Cemetery Lots	24,408	22,700	49,248	33,700	11,000	48.46%
Perpetual Cemetery Care	5,161	2,000	3,900	4,200	2,200	110.00%
Recycled Newspapers	-	-	-	-	-	0.00%
Street & Highway Maintenance	2,383,636	2,501,829	2,449,215	2,448,852	(52,977)	-2.12%
Solid Waste Grant	6,366	6,501	6,501	6,501	-	0.00%
Total Revenues	\$ 4,390,666	\$ 4,653,380	\$ 4,750,777	\$ 4,703,253	\$ 49,873	1.07%
Net Cost to the City	\$ 7,270,230	\$ 6,964,357	\$ 6,869,017	\$ 6,773,199	\$ (191,158)	-2.74%
Total FTE	77.8	77.3	76.1	76.1		

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways - Asphalt

BUDGET COMMENTS:

A decrease of \$70,838 or 5.77% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$24,780 or 4.40%**
 - 3.5% merit and 1.0% COLA
- **Fringe, decrease of \$5,725 or 2.66%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Internal Services, decrease of \$66,393 or 33.85%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$129,736 in cost is budgeted in FY 2016 versus \$196,129 in FY 2015.
- **Other Charges, decrease of \$23,500 or 37.90%**
 - \$5,500 decrease in travel and training to keep funding level with FY 2014 actual expense.
 - \$18,000 decrease in other services to provide funding for purchase of street inventory data program while keeping the remaining funding level with FY 2014 actual expense.

PROGRAM:

The Highway Asphalt Division of the Public Works Department maintains the City's road surface infrastructure. The asphalt crew repairs potholes, repaves roadways, maintains shoulders, gravel lots, neighborhood walking paths and traffic calming devices.

GOALS:

Council Goals:

- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
 - o Ensure a safe and efficient highway and pedestrian transportation system for the public, by keeping City highways, streets and pedestrian walkways in excellent condition.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Maintain ride-ability on 15.5 miles of primary highways and 56.5 miles of secondary and residential streets
- Maintain anti-cut-through traffic devices
- Address potholes within 12 hours of citizen request

SERVICES AND PRODUCTS:

- Street repair and resurfacing
- Pothole repair
- Shoulder maintenance
- Repair asphalt pedestrian pathways
- Traffic calming device installation and maintenance
- Install and maintain guardrails
- Repair bridge decks
- Maintain City-owned gravel parking areas
- Work with Dominion Virginia Power to provide street lighting where needed

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways/Asphalt

PERFORMANCE MEASURES

Indicators	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Output Measures			
Street asphalt repairs (tons)	1,700	2,200	2,200
Street preventive maint. (man hrs)	3,890	4,940	4,940
Assist other depts/divisions (man hrs)	1,500	500	500
Paving Oversight (man hrs)	1,900	2,200	2,900
Infrastructure Projects (man hrs)	4,050	3,700	3,000

Performance Measurement Results:

- CIP paving oversight
- CIP asphalt sidewalk replacement oversight
- CIP crack sealing oversight
- Repaired multiple sections of guardrail citywide
- Performed winter gravel lot maintenance downtown
- Repaired Leonard Dr at Judicial Dr
- Performed asphalt base repairs on Blackthorn Ct, Boxford Ct, Estel Rd, Jermantown Rd, University Dr, and Poplar St
- Performed surface repairs on Burke Station Rd and Confederate Ln
- Performed pothole repairs citywide
- Repaired depression on University Dr

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431110: Asphalt Maintenance

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 568,879	\$ 562,900	\$ 579,326	\$ 587,680	\$ 24,780	4.40%
Fringe Benefits	267,526	214,908	208,424	209,183	(5,725)	-2.66%
Purchased Services	1,379	2,000	2,000	2,000	-	0.00%
Internal Services	227,860	196,129	196,129	129,736	(66,393)	-33.85%
Other Charges	19,689	62,000	35,000	38,500	(23,500)	-37.90%
Supplies & Materials	150,353	190,000	185,000	190,000	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,235,686	\$ 1,227,937	\$ 1,205,879	\$ 1,157,099	\$ (70,838)	-5.77%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Division Superintendent	25	1.0	0.5	0.5	0.5
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Administrative Assistant III	12	1.0	1.0	1.0	1.0
Equipment Operator	12	2.0	2.0	2.0	2.0
Truck Driver II	10	1.0	1.0	1.0	1.0
Truck Driver I	9	2.0	2.0	2.0	2.0
Total FTE		9.0	8.5	8.5	8.5

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways - Concrete

BUDGET COMMENTS:

A decrease of \$160,479 or 18.39% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, decrease of \$16,956 or 4.07%**
 - Decrease is due to vacancy, partially offset by increased overtime.
- **Fringe, decrease of \$18,321 or 11.45%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Internal Services, decrease of \$123,202 or 62.82%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$72,927 in cost is budgeted in FY 2016 versus \$196,129 in FY 2015.

PROGRAM:

The Highway Concrete Division of the Public Works Department maintains City concrete infrastructures. The concrete crew repairs and replaces curbs, gutters, sidewalks, driveway entrances and handicap ramps. This division is also responsible for installing and maintaining downtown brick sidewalks and brick crosswalks.

GOALS:

Council Goals:

- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
 - Ensure a safe and efficient highway and pedestrian transportation system for the public, by keeping City pedestrian walkways and curbs in excellent condition.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Build and maintain dedicated curbs, gutters, concrete and brick sidewalks and crosswalks for safe system pedestrian access throughout the City street system
- Continue to replace concrete infrastructure that has exceeded the designed life expectancy

SERVICES AND PRODUCTS:

- Concrete sidewalk construction
- Brick sidewalk/crosswalk construction and maintenance
- Curb and gutter construction
- Driveway entrance construction
- Handicap ramp construction
- Granite curb repair
- Maintenance of City-owned retaining walls
- Illegal sign removal in city right-of-ways
- Graffiti removal
- Retro-fit existing handicap ramps citywide

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Highways/Concrete

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Output Measures			
Concrete repairs (yds)	250	380	380
Concrete preventive maint. (man hrs)	3,540	5,900	2,840
Downtown brick sidewalk repair (man hrs)	2,600	1,940	2,700
Assist other depts/divisions (man hrs)	1,000	500	00
Illegal ROW sign removal (man hrs)	2,900	2,000	2,800
Concrete project oversight (man hrs)	1,300	1,000	3,000

Performance Measurement Results:

- Installation of curb on Roberts Rd, Rodgers Rd, Jermantown Rd, West Dr, Pinehurst Ave
- Sidewalk replacement on Virginia St, Country Hill Dr, West Dr, Brookwood Dr, Old Post Rd, Pinehurst Ave, Sharpe's Meadow Ln
- Brick sidewalk repairs on Sager Ave, Main St, West Dr, Old Lee Hwy, University Dr, Chain Bridge Rd, Blackthorn Ct, North St
- Installed historical markers
- Oversight of CIP concrete/brick contractors
- Graffiti removal
- Citywide illegal sign removal daily

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431111: Concrete Maintenance

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 359,295	\$ 416,736	\$ 395,089	\$ 399,780	\$ (16,956)	-4.07%
Fringe Benefits	196,739	160,030	151,017	141,709	(18,321)	-11.45%
Purchased Services	-	-	-	2,000	2,000	0.00%
Internal Services	227,860	196,129	196,129	72,927	(123,202)	-62.82%
Other Charges	25,117	29,650	29,650	27,650	(2,000)	-6.75%
Supplies & Materials	35,842	70,150	80,150	68,150	(2,000)	-2.85%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 844,853	\$ 872,695	\$ 852,035	\$ 712,216	\$ (160,479)	-18.39%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Equipment Operator	12	1.0	1.0	1.0	1.0
Truck Driver II	10	2.0	2.0	0.0	0.0
Utility Worker II	10	1.0	1.0	2.0	2.0
Truck Driver I	9	1.0	1.0	1.0	1.0
Total FTE		7.0	7.0	6.0	6.0

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Snow and Ice Control

BUDGET COMMENTS:

An increase of \$68,748 or 18.42% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$25,842 or 38.85%**
 - Higher overtime based on FY 2015 estimate.
- **Fringe, increase of \$1,977 or 38.85%**
 - FICA on increased overtime costs.
- **Internal Services, increase of \$34,929 or 100.40%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$69,718 in cost is budgeted in FY 2016 versus \$34,789 in FY 2015.
- **Supplies & Materials, decrease of \$22,000 or 11.12%**
 - Decrease in amount of snow melting chemicals needed based on lower usage in FY 2015 versus FY 2014.
- **Capital Outlay, increase of \$30,000 or 50.00%**
 - Additional funding provided for more brining equipment for road pre-treatments prior to snow/ice storms.

PROGRAM:

Snow and ice control is an emergency duty of the Highways Division of the Public Works Department. Personnel are deployed on a round-the-clock basis to keep the City's streets, pedestrian ways and CUE bus stops safe for travel during winter storms.

GOALS:

Council Goals:

- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
 - o Ensure a safe and efficient highway and pedestrian transportation system for the public by operating chemical spreaders, snow plows and snow blowers 24 hours a day when necessary to keep streets passable for City residents.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Place salt and sand on streets when snow or ice first begins to accumulate on the street
- Pre-treat roads with anti-icing brine material
- Plow snow from City streets when the depth of snow exceeds two inches
- Monitor weather conditions and prepare and train personnel for winter storms
- Make snow removal equipment operational by October 15 of each year
- Keep City parking facilities cleared in the event of winter storms
- Keep CUE bus stops and pedestrian ways open during major snow of 6 inches or more

SERVICES AND PRODUCTS:

- Chemical treatment to road surfaces and parking lots
- Snowplowing of road surfaces and parking lots
- Anti-icing treatment of road surfaces
- Clear access to bus stops
- Clear sidewalks along primary roads

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Snow and Ice Control

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Output Measures			
Total snowfall (inches)	40	6-20	6-20
Snow/Ice operations (man hrs)	9,500	4,000	4,000
Snow/Ice sidewalk clearing (man hrs)	1,500	300	300
Continuously treat main roads during storm (%)	100%	100%	100%

Performance Measurement Results:

- Public Works crews monitor all potential snow/ice storms and provide immediate road treatment and snow removal.
- Crews pre-treat the primary roadways prior to the start of precipitation which provides for a safer riding surface and reduces ice bonding.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431120: Snow Removal

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 168,357	\$ 66,519	\$ 94,280	\$ 92,361	\$ 25,842	38.85%
Fringe Benefits	15,104	5,089	7,650	7,066	1,977	38.85%
Internal Services	34,609	34,789	34,789	69,718	34,929	100.40%
Other Charges	6,531	9,000	9,000	7,000	(2,000)	-22.22%
Supplies & Materials	177,078	197,800	197,800	175,800	(22,000)	-11.12%
Capital Outlay	56,807	60,000	60,000	90,000	30,000	50.00%
Total	\$ 458,486	\$ 373,197	\$ 403,519	\$ 441,945	\$ 68,748	18.42%

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage

BUDGET COMMENTS:

An increase of \$4,946 or 0.58% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$26,521 or 6.06%**
 - Higher overtime based on FY 2015 estimate.
- **Purchased Services, decrease of \$4,000 or 40.00%**
 - Contract services reduced by \$4,000 provide some additional funding for tree removal and keep remaining funds level with FY 2014 actual expenses.
- **Internal Services, decrease of \$28,044 or 21.56%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$102,029 in cost is budgeted in FY 2016 versus \$130,073 in FY 2015.
- **Supplies & Materials, increase of \$10,000 or 18.35%**
 - Additional funding provided to stay level with FY 2014 actual expenditures due to increased work volume.

PROGRAM:

The Storm Drainage Division maintains the City's storm water collection systems, which consist of 300,000 linear feet of storm pipe, 2,572 catch basins, 145 outfalls, 28 box culverts and 7 bridges. Crews replace deteriorated storm lines, perform preventive maintenance tasks biannually, clear blocked streams, repair box culverts, and repair damaged driveway pipe and ditch lines.

GOALS:

Council Goals:

- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
 - o Ensure a safe and efficient highway and pedestrian transportation system for the public by enabling storm water to drain unimpeded, thus preventing flooding on roads and pedestrian walkways.
 - o Protect private property by ensuring the unobstructed flow of storm water through the City's creek system, and to provide safe and sound structures over waterways.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Clean ditch lines, storm pipes and catch basins
- Repair and replace storm pipes and catch basins
- Clean and clear stream beds of brush/obstacles to improve flow without affecting downstream properties
- Repair box culverts

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Storm Drainage

SERVICES AND PRODUCTS:

- Catch basin repair
- Creek and stream maintenance
- Drainage ditch maintenance
- Storm sewer pipe maintenance, repair, and replacement
- Culvert repairs
- Bridge repairs
- Erosion stabilization

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Output Measures			
Preventive maintenance (man hrs)	7,290	6,840	6,840
Assist other depts/divisions (man hrs)	1,000	500	500
Infrastructure projects (man hrs)	3,050	4,000	4,000

Performance Measurement Results:

- Replaced collapsed pipe at University Dr and Main St
- Installed surface grate on Jermantown Rd
- Replaced 8 damaged storm catch basin tops
- Regraded ditch line on First St and Hallman St
- Regraded ditch line and installed new storm box on Oak Pl
- Improved drainage per citizen request on Cedar Ave
- Made storm drainage improvements on Ranger Rd
- Regraded area for proper drainage on Confederate Ln
- Performed semi-annual cleaning of 1,840 storm structures
- Performed semi-annual outfall inspection
- Performed maintenance tasks to 25 storm structures
- Replaced broken headwall on Barlow Rd
- Inspected Dominion lights
- Oversight of CIP storm water contractors
- Read all commercial water meters for final bill
- Maintained fence at 11 Oaks and removed before development
- Set up brine tank mixing system

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431130: Storm Drainage

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 447,705	\$ 437,360	\$ 456,151	\$ 463,881	\$ 26,521	6.06%
Fringe Benefits	173,752	166,170	154,359	156,747	(9,423)	-5.67%
Purchased Services	4,906	10,000	5,000	6,000	(4,000)	-40.00%
Internal Services	151,118	130,073	130,073	102,029	(28,044)	-21.56%
Other Charges	57,532	55,600	55,600	55,600	-	0.00%
Supplies & Materials	45,288	54,500	64,500	64,500	10,000	18.35%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 880,301	\$ 853,703	\$ 865,683	\$ 848,757	\$ (4,946)	-0.58%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Equipment Operator I	12	1.0	1.0	1.0	1.0
Truck Driver II	10	1.0	1.0	1.0	1.0
Truck Driver I	9	3.0	3.0	3.0	3.0
Total FTE		7.0	7.0	7.0	7.0

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Signs, Signals, Lighting

BUDGET COMMENTS:

A decrease of \$8,129 or 0.39% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$36,617 or 4.37%**
 - 3.5% merit increase and 1.0% COLA
- **Internal Services, decrease of \$44,096 or 50.44%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$43,326 in cost is budgeted in FY 2016 versus \$87,422 in FY 2015.

PROGRAM:

Installing and maintaining traffic control devices – traffic/pedestrian signals, lane markings, traffic signs and directional markings – are activities of the Sign and Signal crew in the Highways Division of the Public Works Department.

GOALS:

Council Goals:

- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
 - o Ensure a safe and efficient highway and pedestrian transportation system for the public by controlling traffic flow with traffic signals, signs and markings that is effective under all driving conditions.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Program changes to signal plans throughout the City
- Install and repair all associated traffic control devices including the City's 58 traffic signals and the 3 VDOT traffic signals maintained under agreement by the City
- Provide accurate data entry to central traffic command center computer for the synchronization of arterial traffic signals
- Stripe lines - center lines, edge lines, stop lines and crosswalks - semi-annually
- Design and install new, and repair and replace, existing signs
- Install and maintain lighted crosswalks
- Install and maintain vehicle detector systems and maintain signal communications system
- Maintain traffic signal battery backup power systems to limit signal outages
- Maintain emergency vehicle signal preemption system to reduce fire/EMS response time
- Administer operating costs for City street light system maintained by Virginia Power
- Traffic control assistance at City special events

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Signs, Signals, Lighting

SERVICES AND PRODUCTS:

- Traffic and pedestrian signal installation, operation and maintenance
- Traffic sign installation and maintenance
- Pavement marking installation and maintenance
- Street name sign installation and maintenance
- Traffic control and signs for special events
- Central traffic signal computer operation
- Traffic signal timing optimization, implementation and adjustments
- Traffic conditions monitoring, accident reporting, and alleviation measures
- Emergency vehicle signal preempt installation, maintenance, and monitoring
- Signal construction inspection
- Street lighting
- Voting machine maintenance
- Yearly certification on the signal conflict monitors

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Signals preventative maintenance (crew hours)	1,760	1,860	1,860	1,900
Pavement markings (crew hours)	1,900	1,900	1,800	2,100
Sign maintenance (crew hours)	2,600	2,400	2,440	2,600

Performance Measurement Results:

- The plan for this division is to continue to concentrate on preventative maintenance. With the decrease in the contract services budget, staff will have to perform more in-house tasks increasing the projected output measure hours.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431140: Signs, Signals, Lighting

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 822,830	\$ 837,589	\$ 842,376	\$ 874,206	\$ 36,617	4.37%
Fringe Benefits	305,043	305,784	311,879	303,534	(2,250)	-0.74%
Purchased Services	136,919	142,000	142,000	142,000	-	0.00%
Internal Services	127,083	87,422	87,422	43,326	(44,096)	-50.44%
Other Charges	530,447	556,286	556,286	552,886	(3,400)	-0.61%
Supplies & Materials	221,988	143,300	143,700	148,300	5,000	3.49%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 2,144,310	\$ 2,072,381	\$ 2,083,663	\$ 2,064,252	\$ (8,129)	-0.39%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Traffic Signal Sys Engineer	23	1.0	1.0	1.0	1.0
Sign & Signal Supervisor	20	1.0	1.0	1.0	1.0
Traffic Signal & Comp Tech III	16	5.0	5.0	5.0	5.0
Sign & Signal Technician I	14	2.0	2.0	2.0	2.0
Sign Fabrication Tech	11	1.0	1.0	1.0	1.0
Line Loc Traffic Counter (P/T)	9	0.0	0.0	0.0	0.0
Total FTE		10.0	10.0	10.0	10.0

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Refuse Collection

BUDGET COMMENTS:

An increase of \$106,963 or 4.18% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$40,604 or 3.36%**
 - Increase in funding for overtime to match FY 2014 actual expenses.
 - 3.5% merit increase and 1.0% COLA
- **Internal Services, increase of \$77,716 or 33.50%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$309,679 in cost is budgeted in FY 2016 versus \$231,963 in FY 2015.

PROGRAM:

The collection and disposal of refuse and recycling programs are activities of the Operations Division of the Public Works Division.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Ensure an attractive and sanitary community for citizens by collecting trash and recycling on a regular basis and by disposing it in an efficient and environmentally safe manner.
- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Collect household refuse and recycling
- Continue to strive for minimal homes missed for refuse and recycling
- Continually monitor all workloads and responses from citizens
- Pick up brush, grass clippings and tree limbs
- Recycle newspapers, cans, glass, plastic with once-a-week pick up
- Haul refuse to the solid waste transfer station
- Collect ferrous metals weekly
- Collect automotive batteries, tires, oil and antifreeze for special environmentally safe disposal
- Pick up litter along highways
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:

- Limited weekly set out services for Elderly and Handicap
- Brush collection
- Weekly curbside recyclable collection
- Grass clipping collection
- Recycling drop-off center
- Recycling information and education
- Special debris collection
- White goods and metals collection
- Several programs – phone books, Christmas trees

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Refuse Collection

PERFORMANCE MEASURES:

INDICATORS	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Output Measures			
Number of homes served	6,498	6,600	6,600
Outcome Measures			
Number of homes missed for refuse	3%	3%	3%
Number of homes missed for recycling	1%	1%	1%

Performance Measurement Results:

- The City continues to pick up all refuse from single family homes and townhouses.
- The City continues to strive for minimal homes missed for refuse and recycling, and monitors all workloads and responses from citizens.
- Increase participation in Residential and Commercial Recycling programs through education and community involvement.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431210: Refuse Collections

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 1,224,504	\$ 1,209,341	\$ 1,235,422	\$ 1,249,945	\$ 40,604	3.36%
Fringe Benefits	525,540	479,701	463,653	464,319	(15,382)	-3.21%
Purchased Services	437,241	470,000	470,000	470,000	-	0.00%
Internal Services	269,492	231,963	231,963	309,679	77,716	33.50%
Other Charges	105,705	143,000	143,000	143,000	-	0.00%
Supplies & Materials	32,255	27,975	32,000	32,000	4,025	14.39%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 2,594,737	\$ 2,561,980	\$ 2,576,038	\$ 2,668,943	\$ 106,963	4.18%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Operations Director	25	1.0	1.0	1.0	1.0
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Sanitation Driver	10	8.0	8.0	8.0	8.0
Sanitation Worker III	8	0.0	0.0	0.0	0.0
Sanitation Worker II	6	6.0	6.0	6.0	6.0
Sanitation Worker I	5	6.0	6.0	6.0	6.0
Total FTE		23.0	23.0	23.0	23.0

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Facilities Maintenance

BUDGET COMMENTS:

An increase of \$32,146 or 1.98% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$21,865 or 4.29%**
 - 3.5% merit increase and 1.0% COLA
- **Supplies & Materials, increase of \$15,000 or 16.48%**
 - Operating supplies funding increased by \$15,000 based on actual FY 2014 expenses.

PROGRAM:

An aggressive preventative maintenance program including cleaning, repairing, renovating, providing utility service, and managing mechanical equipment contracts.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Protect the City's \$53 million investment in facilities, provide employees with a pleasant and productive work environment and provide citizens with a clean, comfortable place to conduct business and hold community meetings.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Repair electrical service, plumbing, carpentry, flooring, heating and air-conditioning on a systematic basis for all public buildings
- Administer maintenance contracts for heating and air-conditioning, elevators, clocks, alarm systems and pest control
- Clean City buildings and facilities daily
- Maintain security systems
- Set up equipment for meetings and events
- Control and maintain outdoor lighting at City facilities
- Maintain City-owned historic buildings
- Conduct environmental quality studies
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:

- Well maintained public buildings
- Clean meeting rooms
- Emergency service

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Facilities Maintenance

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Output Measures			
Square feet City buildings to maintain	341,324	291,703	291,703
Efficiency Measures			
Custodian per sq/ft City Buildings	1/22,000	1/22,000	1/22,000
National Average	1/15,000	1/15,000	1/15,000
Maintenance staff per sq/ft ratio	1/67,000	1/58,340	1/58,340
National Average	1/50,000	1/50,000	1/50,000

Performance Measurement Results:

- No significant changes anticipated.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431310: Facilities Maintenance

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 510,463	\$ 509,284	\$ 529,244	\$ 531,149	\$ 21,865	4.29%
Fringe Benefits	233,812	205,138	201,665	203,543	(1,595)	-0.78%
Purchased Services	568,268	579,900	572,400	579,900	-	0.00%
Internal Services	(252,097)	(239,253)	(239,253)	(242,377)	(3,124)	-1.31%
Other Charges	467,778	474,149	474,149	474,149	-	0.00%
Supplies & Materials	115,508	91,000	106,000	106,000	15,000	16.48%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,643,732	\$ 1,620,218	\$ 1,644,204	\$ 1,652,364	\$ 32,146	1.98%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	2.0	2.0	2.0	2.0
Utility Worker II	10	1.0	1.0	1.0	1.0
Utility Worker I	9	1.0	1.0	1.0	1.0
Custodian II	6	5.0	5.0	5.0	5.0
Custodian I	5	0.0	0.0	0.0	0.0
Total FTE		10.0	10.0	10.0	10.0

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds

BUDGET COMMENTS:

A decrease of \$117,064 or 10.12% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Internal Services, decrease of \$124,094 or 47.06%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$139,583 in cost is budgeted in FY 2016 versus \$263,677 in FY 2015.

PROGRAM:

Maintaining and beautifying public land and the City cemetery is the responsibility of the Operations Division of the Public Works Department.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Ensure an attractive and sanitary community by keeping City-owned land clean and planted with trees, shrubs and flowers.
 - o Operate the City Cemetery in an efficient and cost effective manner.
- #4, Transportation – provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit, and commercial vehicles through the City and region
 - o Continue emphasis on the reduction of the impact of increasing traffic through the City.
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - o Implement the Downtown Redevelopment Project to strengthen the City's economy and creation of a revitalized downtown core.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Plant trees, flowers and shrubs
- Water, weed and fertilize landscaped areas
- Collect leaves curbside during April, October, November and December
- Sweep streets on a scheduled basis
- Apply herbicides
- Remove diseased trees
- Prepare and maintain burial sites and cemetery
- Pick up litter on public property
- Maintain Green space
- Maintain/repair gaslights
- Power wash downtown brick sidewalks
- Looking for more effective ways to reduce operating cost

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds

SERVICES AND PRODUCTS:

- Curbside leaf collection
- Tree limb pruning along rights-of-way
- Cemetery
- Median strip tree planting and maintenance
- Flower bed design and installation
- Maintain/repair gaslights
- Turf Mowing City Wide

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Output Measures			
Number of maintenance hours on plantings	8,800	8,800	8,800
Trees and shrubs planted	65	65	65
Flowers planted	9,820	9,820	9,820
Maintain downtown planters	157	157	157
Maintain Gaslights	334	334	334
Mowing/ Man Hours	5,650	5,650	5,650

Performance Measurement Results:

- Maintenance hours are expected to remain fairly constant over the fiscal years illustrated. Trees and shrubs planted will increase for the new City park.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431320: Street Right of Way (ROW)

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 509,177	\$ 493,386	\$ 501,764	\$ 501,841	\$ 8,455	1.71%
Fringe Benefits	120,982	131,664	128,119	130,239	(1,425)	-1.08%
Purchased Services	105,944	148,000	120,000	148,000	-	0.00%
Internal Services	335,116	263,677	263,677	139,583	(124,094)	-47.06%
Other Charges	63,595	59,200	59,200	59,200	-	0.00%
Supplies & Materials	34,745	46,200	40,000	46,200	-	0.00%
Capital Outlay	13,970	15,000	15,000	15,000	-	0.00%
Total	\$ 1,183,530	\$ 1,157,127	\$ 1,127,760	\$ 1,040,063	\$ (117,064)	-10.12%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Equipment Operator	12	1.0	1.0	1.0	1.0
Cemetery Attendant	11	0.5	0.5	0.5	0.5
Truck Driver I	9	2.0	2.0	2.0	2.0
Total FTE		5.5	5.5	5.5	5.5

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Administration and Engineering

BUDGET COMMENTS:

An increase of \$11,810 or 1.42% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$5,625 or 23.08%**
 - Increase in contract services for environmental remediation work, such as underground fuel storage tank removal.
- **Other Charges, increase of \$8,817 or 194.68%**
 - Funding needed for additional dues/subscriptions related to expanded stormwater program.
- **Supplies & Materials, increase of \$3,078 or 25.24%**
 - Increases in supplies and operating materials in support of expanded stormwater program.

PROGRAM:

The office of the director manages the seven public works divisions – Administration / Engineering; Operations; Streets; Signs and Signals; Stormwater Management and Environment; Transportation/Transit and Wastewater – and provides professional engineering services for constructing and maintaining publicly owned land and facilities.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
 - o Ensure an attractive and sanitary community, and a safe, efficient highway and pedestrian transportation system for the public through professional management of resources.
 - o Examine and amend, as appropriate, the regulations pertaining to construction in the City's mature residential areas to ensure that the balance between neighborhood improvement and neighborhood character is achieved.
 - o Finalize and implement current redevelopment and transportation projects.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Jermantown Road Phase II Improvements
- Fairfax Boulevard at Chain Bridge Road Intersection and Drainage Improvements (Northfax)
- Kamp Washington Intersection Improvements
- Old Town Drainage Improvements and Water Main Replacements
- Burke Station Road Drainage Improvements
- Fairfax Boulevard and Oak Street Drainage Improvements
- Fairfax Boulevard Reconstruction from Kamp Washington to Fairchester
- Fairfax Boulevard Master Plan, expanding Northfax Gateway
- Old Lee Highway Improvements
- Fairfax Mason to Metro Bicycle Route
- Old Town Square Park
- Implementing a more accelerated schedule for critical transportation projects involving State and Federal funding.
- Continued emphasis on the reduction of the impact of increasing traffic through the City.
- Maintaining and rehabilitating the City infrastructure.

FUNCTION: Public Works
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Administration and Engineering

SERVICES AND PRODUCTS:

- Engineering and transportation studies
- Transportation improvements
- Major building renovations and additions
- Drainage improvement plans
- Floodplain and stormwater management
- Construction management and inspection
- City cemetery
- CUE bus
- Plan review
- Infrastructure repair and maintenance
- Provide support to Fairfax Water for water system maintenance

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Number of capital projects administered	50	50	50	60

Performance Measurement Results:

- For details about projects managed or administered, refer to the Capital Projects sections of this book.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431410: Public Works Administration

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 666,568	\$ 663,803	\$ 658,300	\$ 654,974	\$ (8,829)	-1.33%
Fringe Benefits	259,436	262,538	253,234	259,054	(3,484)	-1.33%
Purchased Services	17,648	24,375	24,375	30,000	5,625	23.08%
Internal Services	(329,832)	(136,738)	(136,738)	(130,135)	6,603	4.83%
Other Charges	5,553	4,529	3,984	13,346	8,817	194.68%
Supplies & Materials	9,086	12,197	11,638	15,275	3,078	25.24%
Capital Outlay	6,736	-	-	-	-	0.00%
Total	\$ 635,195	\$ 830,704	\$ 814,794	\$ 842,514	\$ 11,810	1.42%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Director of Public Works	**	0.9	0.9	0.9	0.9
Transportation Director	27	1.0	1.0	1.0	1.0
City Engineer	26	1.0	1.0	0.9	0.9
Stormwater Res Engineer	23	0.8	0.8	0.7	0.7
Facilities Inspector	17	1.6	1.6	1.6	1.6
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Engineering Technician	13	0.0	0.0	0.0	0.0
Total FTE		6.3	6.3	6.1	6.1

FUNCTION: Public Works
DEPARTMENT: Fairfax Cooperative Extension Services
DIVISION OR ACTIVITY: County Agent

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Youth Development provides administration and educational assistance to adult leadership and youthful membership of 4-H clubs
- Provide pest control

SERVICES AND PRODUCTS:

- Youth development
- Pest control
- Cooperative Extension

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431510: County Agent

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 40,068	\$ 47,795	\$ 46,218	\$ 48,298	\$ 503	1.05%
Total	\$ 40,068	\$ 47,795	\$ 46,218	\$ 48,298	\$ 503	1.05%

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SOCIAL SERVICES

Social Services Budget Summary

	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Expenditures						
Salaries	\$ 106,668	\$ 98,456	\$ 103,732	\$ 100,477	\$ 2,021	2.05%
Fringe Benefits	8,562	24,037	24,037	24,209	172	0.72%
Purchased Services	2,852,176	3,047,384	3,001,233	3,162,758	115,374	3.79%
Other Charges	2,276,079	2,448,502	2,384,019	2,521,040	72,538	2.96%
Supplies & Materials	325	250	250	250	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total Expenditures	\$5,243,811	\$5,618,629	\$5,513,271	\$5,808,734	\$ 190,105	3.38%
Revenues						
School Age Child Care	\$ 500,072	\$ 500,000	\$ 522,576	\$ 546,091	\$ 46,091	9.22%
Total Revenues	\$ 500,072	\$ 500,000	\$ 522,576	\$ 546,091	\$ 46,091	9.22%
Net Cost to the City	\$4,743,739	\$5,118,629	\$4,990,695	\$5,262,643	\$ 144,014	2.81%
Total FTE	0.6	0.6	0.6	0.6		

FUNCTION: Social Services
DEPARTMENT: Human Services
DIVISION OR ACTIVITY: Health Department

BUDGET COMMENTS:

An increase of \$77,637 or 6.65% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$77,637 or 6.65%**
 - The increase is contractually driven by the estimated shared cost of services with Fairfax County. The estimate is calculated by the County and based on experience with forecasts for the coming year's health service needs.

PROGRAM:

Through our contractual agreement with the Fairfax County Health Department, certain businesses such as restaurants, swimming pools and tourist establishments, as well as, septic systems, are regulated by environmental health inspections. During the past year, air quality monitoring was discontinued. Certain clinical health services are available to eligible City residents for diagnosis and treatment of communicable disease, prenatal health care and the comprehensive Adult Day Health Care Program. Health clinic services are also provided at all schools. Preparation continues for potential health emergencies such as the Cities Readiness Initiative for bioterrorism and a coordinated mosquito management program to reduce the impact of West Nile Virus.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Support the Fairfax County Health Department's goal of protecting the health of the people and environment, prevention of disease and disability and promotion of healthy behaviors and conditions for the people of the City of Fairfax. The Health Department provides public health services to targeted populations and environmental protection for residents of the City through four core functions: prevention of epidemics and the spread of disease, protecting the public against environmental hazards, promoting and encouraging healthy behaviors, and assuring the quality and accessibility of health services.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Conduct inspections of housing, swimming pools, tourist and food establishments
- Prepare for emerging threats including communicable disease or bioterrorism
- Provide public health home nursing care
- Provide Adult Day Health Services
- Offer specialty clinics and services

FUNCTION: Social Services
DEPARTMENT: Human Services
DIVISION OR ACTIVITY: Health Department

SERVICES AND PRODUCTS:

- School and home health care
- Adult Day Health Program
- Specialty clinics or nursing visits:
 - Maternity and Post-Partum
 - Communicable Disease such as TB, STD, salmonella, shigella, norovirus, meningitis
 - WIC
 - Communicable Diseases
 - Child Health and immunizations
 - Family Planning
 - Nursing Home Prescreening
 - International Travel Immunization
- Environmental inspections
- West Nile Virus/mosquito eradication
- Emergency Preparedness Planning
- MAPP

Cost Center 441110: Health Department

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$1,107,494	\$1,166,628	\$1,190,684	\$1,244,265	\$ 77,637	6.65%
Total	\$1,107,494	\$1,166,628	\$1,190,684	\$1,244,265	\$77,637	6.65%

FUNCTION: Social Services
DEPARTMENT: Human Services
DIVISION OR ACTIVITY: Commission for Women

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

The City Council established the Commission for Women in 1984 based on the recognition of the intertwining of women's and human service needs. The Commission seeks to:

1. Identify resources available to meet their needs;
2. Raise the awareness of City officials on legislative and policy matters affecting women;
3. Advocate for programs to appropriately address the needs of City residents.

Each March, the Commission for Women offers a community program in recognition of Women's History Month. For the past four years, the Fairfax Museum and Visitors Center and CFW have co-sponsored a Women's History Month program for Girl Scouts. The Commission continues its advocacy in support of Combating Human Trafficking and has lobbied for state legislation. This year, the Commission for Women hosted a full day of training for the family home child care providers in the City.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Improve the quality of life for women and families in the City of Fairfax.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Advise the Mayor and Council on matters affecting women in the City of Fairfax
- Reinforce and support existing human services in the City of Fairfax
- Assess problems facing families in today's changing society
- Monitor needs of women and families

SERVICES AND PRODUCTS:

- Community seminars
- Fall Festival
- Commission for Women guide to Human Services
- Maintenance of website
- Creation and distribution of Domestic Violence pamphlets in English and Spanish

Cost Center 441210: Commission for Women

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Other Charges	\$ 127	\$ 1,475	\$ 1,475	\$ 975	\$ (500)	-33.90%
Supplies & Materials	185	100	100	100	-	0.00%
Total	\$ 312	\$ 1,575	\$ 1,575	\$ 1,075	\$ (500)	-31.75%

FUNCTION: Social Services
DEPARTMENT: Human Services
DIVISION OR ACTIVITY: Community Services Board

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

The Fairfax-Falls Church Community Services Board is the legislatively mandated authority to plan and ensure the provision of public services to people with mental health, intellectual disabilities; substance abuse services; and infants at risk for developmental delays. Its mission includes empowering and supporting the people served by the CSB to live self-determined, productive and valued lives within our community; and to identify, develop and offer programs on prevention, intervention, treatment, rehabilitation, residential and other support services in a personalized, flexible manner appropriate to the needs of each individual and family served. This year, the system anticipates an increased role with wounded warrior, traumatic brain injury and autism, and developmental disabilities.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Offer the residents of the City access to mental health, intellectual disabilities, and substance abuse services and services to infants at risk for development delay on a sliding fee scale.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- To provide a simple, direct point of access regardless of disability
- To provide an integrated approach to primary care services in partnership with the Health Department
- To provide a comprehensive array of services that are effective and meet the demands for service
- Provide infrastructure to support service delivery
- To implement a more intensive model for substance abuse services to those who are homeless
- To actively partner with the agencies serving at-risk youth in a redesigned System of Care
- Provide support to families of persons within the service system
- Offer prevention and early intervention programs to mitigate the effects of illness

Cost Center 441220: Community Services Board						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Other Charges	\$ 1,336,100	\$ 1,453,677	\$ 1,389,544	\$ 1,510,434	\$ 56,757	3.90%
Total	\$ 1,336,100	\$ 1,453,677	\$ 1,389,544	\$ 1,510,434	\$ 56,757	3.90%

FUNCTION: Social Services
DEPARTMENT: Human Services
DIVISION OR ACTIVITY: Senior Citizen Tax and Rent Relief

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

Two relief programs for low to moderate-income elderly or disabled persons are provided by the City. Depending upon their annual income and assets, elderly and permanently and totally disabled residents of the City may receive up to 100% real estate tax relief or up to \$2,000 rental relief (a one-time annual payment). The income ceiling remains at \$72,000 and the net worth ceiling remains at \$340,000 (excluding the value of the primary residence) for real estate tax relief. The program limits for Rent Relief are as follows: net worth no greater than \$150,000 and an annual income not greater than \$40,000.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - o Provide real estate tax or rent relief to qualified elderly or disabled residents.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Offer citizens with fixed incomes a reduced tax cost by exempting some or all of the amount due or rent cost by paying a portion of the bill.

SERVICES AND PRODUCTS:

- Rental relief for qualified tenants
- Real estate tax relief for qualified property owners

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Number of Real Estate tax relief grants	300	350	329	330
Rent relief grants	5	5	5	10
Total funds in tax and rent relief	\$993,463	\$992,850	\$992,850	\$1,009,431

Cost Center 441230: Senior Citizen Tax Relief

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Other Charges	\$ 939,463	\$ 992,850	\$ 992,850	\$ 1,009,431	\$ 16,581	1.67%
Total	\$ 939,463	\$ 992,850	\$ 992,850	\$ 1,009,431	\$ 16,581	1.67%

FUNCTION: Social Services
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Human Services Coordinator

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

The Human Services Office coordinates and/or monitors participation in the wide range of human service programs available to City residents primarily through contract with Fairfax County and other regional agencies. The Human Services Coordinator is also responsible for monitoring City compliance with the Americans with Disabilities Act.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - Ensure access by City residents to human service programs provided by the City, directly or through contracts with Fairfax County and other agencies.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Oversee City contracts with Fairfax County and other regional agencies
- Provide information and referral services to clients
- Research human service policy questions
- Disseminate information and conduct needs assessments for development of future programs
- Monitor City compliance with the Americans with Disabilities Act

SERVICES AND PRODUCTS:

- Human services information and referral
- Advocates for Human Service Programming where access is limited or there are voids in services
- Monitors delivery of services by county and regional agencies
- Assures compliance with the ADA
- Provides staff support to the Commission for Women
- Provides staff support to the Human Services Committee

Cost Center 441240: Human Services Coordinator

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 106,668	\$ 98,456	\$ 103,732	\$ 100,477	\$ 2,021	2.05%
Fringe Benefits	8,562	24,037	24,037	24,209	172	0.72%
Purchased Services	-	-	-	-	-	0.00%
Other Charges	388	500	150	200	(300)	-60.00%
Supplies & Materials	141	150	150	150	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 115,759	\$ 123,143	\$ 128,069	\$ 125,036	\$ 1,893	1.54%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Human Svcs Coordinator (P/T)	23	0.62	0.62	0.62	0.62
Total FTE		0.62	0.62	0.62	0.62

FUNCTION: Social Services
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Social Services

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

Human service agencies of Fairfax County provide the City with a comprehensive array of social services on a contractual basis, with funding based on caseload plus a portion of administrative expenses. The mission of these Human Service Programs is to protect vulnerable children, elderly and persons with disabilities, help people strengthen their capacity for self-sufficiency and promote good outcomes through prevention and early intervention. Certain factors have challenged the social services delivery system. They include the economic downturn, aging of our population, the increasing language and cultural diversity and the lack of affordable housing. Youth and families in need of services for developmental, emotional or behavioral problems or at risk for out of home placement are served by the multi-agency collaboration of the schools, courts and foster care system in conjunction with families.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Assist individuals and families in the City of Fairfax to become or to remain economically and socially self-supporting.
 - o Protect and ensure a minimum standard of living for the vulnerable populations of children, persons with disabilities, and the elderly.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Provide affordable quality child care on a sliding fee scale for parents who are working full-time
- Assist individuals and families to become or to remain self-supporting
- Ensure basic health and safety standards in home child care facilities through inspection and certification
- Provide assisted transportation to medical services outside City limits for eligible disabled and elderly
- To promote utilization of community based services for youth at risk and their families
- To ensure timely access to quality health and dental care
- To reduce homelessness through expanded transitional and affordable housing opportunities
- To institute cost effective service delivery models that improve home care support for seniors
- To provide protective services for children and certain adults

Cost Center 441250: Social Services

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$1,744,682	\$1,880,756	\$1,810,549	\$1,918,493	\$ 37,737	2.01%
Total	\$1,744,682	\$1,880,756	\$1,810,549	\$1,918,493	\$ 37,737	2.01%

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PARKS AND RECREATION

FY 2016 Adopted Budget - City of Fairfax, Virginia

Parks and Recreation Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$2,119,952	\$2,138,072	\$2,093,759	\$2,209,158	\$ 71,087	3.32%
Fringe Benefits	534,126	597,625	611,236	569,663	(27,962)	-4.68%
Purchased Services	724,143	892,668	886,088	897,265	4,597	0.52%
Internal Services	96,985	83,479	83,479	101,465	17,986	21.55%
Other Charges	395,288	427,718	417,718	429,104	1,386	0.32%
Supplies & Materials	211,619	300,275	305,275	303,837	3,562	1.19%
Debt Service	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total Expenditures	\$4,082,112	\$4,439,836	\$4,397,554	\$4,510,492	\$ 70,656	1.59%
Revenues						
Rental - Old Town Hall	\$ 158,127	\$ 160,475	\$ 160,475	\$ 182,281	\$ 21,806	13.59%
Rental - Green Acres	58,741	53,875	53,875	32,835	(21,040)	-39.05%
Rental - Community Center	230,307	257,205	257,205	257,900	695	0.27%
Rental - Blenheim	57,202	49,738	61,767	41,886	(7,852)	-15.79%
Rental - Ball Fields	67,884	57,835	61,582	59,870	2,035	3.52%
Senior Programs	60,696	79,097	75,000	75,000	(4,097)	-5.18%
Community Programming	49,006	64,798	57,000	58,114	(6,684)	-10.32%
Sherwood Programming	116,593	111,480	120,000	120,000	8,520	7.64%
Green Acres Programming	51,544	64,248	64,248	77,200	12,952	20.16%
Day Camps	488,021	536,309	536,309	546,509	10,200	1.90%
Showmobile	3,464	4,800	4,800	4,800	-	0.00%
Pavilion Rentals	17,542	7,000	17,500	20,000	13,000	185.71%
Special Events	197,250	285,523	196,072	250,961	(34,562)	-12.10%
Total Revenues	\$1,556,377	\$1,732,383	\$1,665,833	\$1,727,356	\$ (5,028)	-0.29%
Net Cost to the City	\$2,525,735	\$2,707,453	\$2,731,721	\$2,783,137	\$ 75,683	2.80%
Total FTE	18.4	19.4	19.4	20.4		

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

An increase of \$10,749 or 0.48% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$2,267 or 0.19%**
 - Increases due to 3.5% merit and 1.0% COLA partially offset by decrease in temporary help wages.
- **Fringe, decrease of \$15,731 or 4.39%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Purchased Services, increase of \$20,854 or 6.12%**
 - Increase in camp busing volume. These costs are recovered through user fees.
- **Internal Services Allocation increase of \$302 or 20.36%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$1,785 in cost is budgeted for Parks & Rec in FY 2016 versus \$1,483 in FY 2015.

PROGRAM:

The Recreation Administration Account has traditionally encompassed a variety of expenditures and revenue items related to a comprehensive delivery of recreational programming. This account encompasses over 137 unique programs or 458 total programs, one Senior Center and a variety of cultural arts activities operating out of the Green Acres Center, Old Town Hall and soon to be opened Stacy C. Sherwood Community Center. The Recreation Administration Account is subdivided into the following Cost Center areas, General Administration, Cultural Arts, Youth Programs, Teen Programs, Adult Programs, Senior Programs, Camp Programs, and Trips. The Cost Centers were further broken down with budgets for specific programs in that particular segment.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Enhance the quality of life in the Fairfax community by planning, administering and operating a variety of leisure time activities for the enjoyment of citizens of all ages.
 - o Continue discourse with the Parks and Recreation Advisory Board in the analysis of services, facilities and activities.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Plan, program and implement recreation programs that meet the needs of the citizens
- Plan, program and implement facilities for a variety of functions
- Plan, program, implement and provide support for programming in the arts

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

SERVICES AND PRODUCTS:

- Senior adult center
- After School Activities at Daniels Run and Providence Elementary Schools
- Summer Day Camp program
- Athletic activities
- Concert series

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES

INDICATORS	FY 2015 BUDGET	FY 2015 ESTIMATED	FY 2016 PROJECTED
OUTPUT MEASURES			
YOUTH			
GREEN ACRES			
Total unique Green Acres youth programs	2	2	2
Total Green Acres youth programs	26	26	26
Total individual Green Acres youth participants	150	150	200
SHERWOOD			
Total unique Sherwood youth programs	25	25	29
Total Sherwood youth programs	111	110	124
Total individual Sherwood youth participants	659	650	604
COMMUNITY			
Total unique Community youth programs	20	20	24
Total Community youth programs	45	40	55
Total individual Community youth participants	420	400	540
Total unique youth programs	47	50	55
Total youth programs	182	180	205
Total individual youth participants	1229	1300	1344
ADULT/FAMILY			
GREEN ACRES			
Total unique Green Acres Adult programs	9	11	12
Total Green Acres Adult programs	98	77	85
Total individual Green Acres Adult participants	590	626	630
SHERWOOD			
Total unique Sherwood Adult programs	13	12	13
Total Sherwood Adult programs	55	55	54
Total individual Sherwood Adult participants	915	925	940
COMMUNITY			
Total unique Community Adult programs	4	2	2
Total Community Adult programs	4	12	4
Total individual Community Adult participants	60	40	40
Total unique adult programs	26	25	27
Total adult programs	157	144	143
Total individual adult participants	1565	1551	1610

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES (CONTINUED)

INDICATORS	FY 2015 BUDGET	FY 2015 ESTIMATED	FY 2016 PROJECTED
OUTPUT MEASURES			
SENIOR			
Total unique senior programs	12	13	13
Total senior programs	79	81	85
Total senior trips	40	40	40
Total senior fundraisers	3	4	3
Total senior participants	14,000	19,300	19,000
Total senior members	1,600	1,796	1,900
Total days senior center open	248	248	248
TRADITIONAL DAY CAMPS			
Total program locations	6	6	6
Total unique day camps	6	6	6
Total day camps	6	6	6
Total day camp unique participants			
Total day camp participants	919	938	913
SPECIALTY/SPORTS CAMPS			
Total unique specialty camps	3	12	9
Total unique sports camps	2	3	3
Total specialty camp	18	25	17
Total sports camp	2	5	3
Total unique specialty/sports camp participants			
Total specialty/sports camp participants	380	375	332
OVERALL			
Total unique programs	93	133	137
Total programs	443	440	458
Total number of cancelled recreation programs	70	48	70
Total number of recreation programs above min	500	250	500
Total number of recreation programs waitlist	50	3	50
Total number of customers	20,000	22,608	25,000
Resident customers	9,000	9,600	9,500
Non-resident customers	11,000	8,000	8,000
Total number of households-Unique	13,000	13,000	13,000
Total number of resident households-Unique	5,500	6,000	6,000
Total number of non-resident households-Unique	7,500	7,000	7,000

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES (CONTINUED) INDICATORS OUTPUT MEASURES	FY 2015 <u>BUDGET</u>	FY 2015 <u>ESTIMATED</u>	FY 2016 <u>PROJECTED</u>
Percentage of credit card payments	70%	71%	70%
Percentage number of online transactions	30%	26%	25%

Performance Measurement Results:

- The traditional Day Camps achieved American Camping Association Accreditation
- Classes at the Sherwood Community Center continue to gain strong enrollment
- Senior Center usage increased and program participation remains strong.
- 6 New offerings of Senior Center Classes
- Senior Center Membership increased by 200 (23%)
- Green Acres Adult Program offerings increased as well as participation

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 451110: Parks & Recreation Administration

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 1,238,699	\$ 1,219,880	\$ 1,203,763	\$ 1,222,147	\$ 2,267	0.19%
Fringe Benefits	281,932	358,434	366,655	342,703	(15,731)	-4.39%
Purchased Services	359,696	340,551	340,551	361,405	20,854	6.12%
Internal Services	1,723	1,483	1,483	1,785	302	20.36%
Other Charges	268,850	275,996	265,996	275,393	(603)	-0.22%
Supplies & Materials	32,249	43,659	43,659	47,319	3,660	8.38%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 2,183,150	\$ 2,240,003	\$ 2,222,107	\$ 2,250,752	\$ 10,749	0.48%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Director of Parks & Recreation	**	1.0	1.0	1.0	1.0
Cultural Arts & Marketing Manager	23	0.5	0.5	0.5	0.5
Event / Facilities Coordinator	20	1.0	1.0	1.0	1.0
Recreation Manager	19	2.0	2.0	2.0	2.0
Operations Manager	19	1.0	1.0	1.0	1.0
Co-Community Center Coordinator	19	0.0	0.0	0.0	0.0
Community Program Coordinator	15	1.0	1.0	1.0	1.0
Assistant Special Events/Fac Manager Asst. (P/T)	15	0.8	0.8	0.8	0.8
Facilities Coordinator	15	0.0	1.0	1.0	1.0
Facilities Coordinator	14	0.0	0.0	0.0	0.0
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Administrative Assistant I (PT)	10	0.8	0.8	0.8	0.8
Athletic Supervisor (P/T)	9	0.4	0.4	0.4	0.4
Total FTE		9.4	10.4	10.4	10.4

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Special Events

BUDGET COMMENTS:

An increase of \$52,033 or 11.03% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$36,790 or 47.54%**
 - Increase in Overtime allocated to special events due to new events and the impact of the 3.5% merit and 1.0% COLA.
- **Fringe, increase of \$2,814 or 47.53%**
 - Fringe associated with increase in salaries.
- **Other Charges, increase of \$20,593 or 29.15%**
 - Purchase of Event Barricades
 - Purchase of additional Event Decking
 - 50th Annual Independence Day Parade
- **Supplies & Materials, increase of \$11,647 or 38.05%**
 - Increase in Food and Beverage costs

PROGRAM:

The account is divided into specific cost centers that include the Independence Day Celebration, Fall Festival, Holiday Craft Show, Festival of Lights & Carols, and General Operations (Chocolate Lovers Festival, Father/Daughter Dance). Some of the Special Event duties include: recruiting craft vendors, contracting with entertainers, amusement ride and pyrotechnic companies, obtaining sponsorship, coordination of supplies, equipment and delivery of items, staffing of events, coordination with City departments to provide event support and security.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Enhance the cultural and leisure-time quality of life in the Fairfax community by producing special events that appeal to a wide variety of interests and age groups.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Program and execute special events in the City for the recreational enjoyment of the citizens
- Coordinate non-City special events in the City with a minimal impact to residents.

SERVICES AND PRODUCTS:

- Derby-Q
- Independence Day Celebration
- Rock the Block
- Fall Festival
- Holiday Craft show
- Festival of Lights and Carols
- Permitting for private non-city special events
- Coordination with Trails Day, Chocolate Lovers, Father/Daughter Dance, Mother/Son Campout

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Special Events

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Output Measures			
July 4 th Parade units	165	165	165
Craft show vendors at Special Events	600	625	630
Gourmet food vendors at special events	30	35	42
Food vendors at special events	62	103	110
Sponsors at special events	40	40	45
Attendance at all events	104,000	114,300	124,000

Performance Measurement Results:

- Craft Show vendors have increased slightly due to the implementation of the new on-line registration system.
- Sponsorships have leveled off with the current economic conditions. An aggressive sponsorship program has been developed anticipating greater returns on sponsorship investments for FY2016.
- Added Rock the Block summer series and Derby-Q which increased food vendors and attendance.
- World Police & Fire Games will greatly increase the attendance at the Independence Day Celebration.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 451220: Recreation Special Events

Title	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Salaries	\$ 81,540	\$ 77,393	\$ 73,452	\$ 114,183	\$ 36,790	47.54%
Fringe Benefits	523	5,921	5,921	8,735	2,814	47.52%
Purchased Services	181,666	287,122	287,122	267,312	(19,810)	-6.90%
Internal Services	-	-	-	-	-	0.00%
Other Charges	57,221	70,634	70,634	91,227	20,593	29.15%
Supplies & Materials	30,299	30,613	30,613	42,260	11,647	38.05%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 351,248	\$ 471,683	\$ 467,742	\$ 523,716	\$ 52,033	11.03%

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Facilities Division

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

The Facilities Division Account is comprised of maintenance, rental operation and monitoring of Old Town Hall, Green Acres, the Stacy C. Sherwood Community Center, Pavilions/Shelters, and the Show Mobile rental. This account is also responsible for the supervision of athletic fields, school use and field lighting.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - o Increase the use and marketability of all rentable facilities and items.
 - o Seek out new market segments of renters for all rentable facilities and items.
 - o Enhance the cultural and leisure-time quality of life by providing a well-maintained facility for City events.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Plan, manage and coordinate facilitate rentals for a variety of functions

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Facilities Division

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Output Measures			
Old Town Hall Rentals	153	160	165
Total Free Rentals at Old Town Hall	68	70	70
Unique Free Rentals at OTH	5	5	5
Weddings/Social Rents at Old Town Hall	62	65	70
Green Acres Rentals	461	350	375
Total Free Rentals at Green Acres	125	185	190
Unique Free Rentals at Green Acres	19	21	21
Sherwood Comm. Center Rentals-SCSCC	393	400	334
Total Free Rentals at SCSCC	63	68	70
Unique Free Rentals at SCSCC	11	12	12
Blenheim Rentals	*116	95	100
Total Free Rentals at Blenheim	9	10	10
Unique Free Rentals at Blenheim	5	5	5
Blenheim blocks by OHR/HFCI	175	200	160
Show Mobile Rentals	6	6	6
Pavilion/Shelter Rentals	325	325	325
Free Rentals of Show Mobile	2	3	3
Free Rentals of Pavilions/Shelters	43	45	45
Total Field Permits	277	290	290
Total Free Field Permits	10	10	10
Total Gym Permits	64	67	67

Performance Measurement Results:

- Old Town Hall rentals decreased for FY2014 due to changing of the start dates of the ground breaking of Old Town Square.
- Old Town Hall rentals are expected to increase from FY2015 to FY2016 due to the beautiful addition Old Town Square will provide for this rental venue – ceremony site, cocktail hour and a great photography location!
- Green Acres rentals dipped extremely low from FY2013 to FY2014 because we officially no longer had the on-going church group and only recovered about half the number of rentals through other on-going renters.
- Picnic pavilion rentals have remained strong.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 451250: Parks and Recreation Facilities

Title	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Salaries	\$ 162,399	\$ 195,852	\$ 195,571	\$ 204,371	\$ 8,519	4.35%
Fringe Benefits	13,080	14,983	14,983	15,634	651	4.34%
Purchased Services	51,935	80,853	74,773	88,308	7,455	9.22%
Internal Services	-	-	-	-	-	0.00%
Other Charges	33,615	38,016	38,016	20,189	(17,827)	-46.89%
Supplies & Materials	7,999	19,680	19,680	23,400	3,720	18.90%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 269,029	\$ 349,384	\$ 343,022	\$ 351,902	\$ 2,518	0.72%

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ball Field Maintenance

BUDGET COMMENTS:

An increase of \$11,826 or 0.93% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$19,828 or 3.23%**
 - 3.5% merit and 1.0% COLA
 - Increase in part-time salaries, partially offset by savings due to retirements.
- **Fringe, decrease of \$15,842 or 7.63%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Internal Services Allocation increase of \$17,684 or 21.57%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$99,680 in cost is budgeted for Parks & Rec in FY 2016 versus \$81,996 in FY 2015.
- **Other Charges, increase of \$4,273 or 18.36%**
 - Trail signage and maps for Snyder Trail.

PROGRAM:

The Parks Division of the Parks and Recreation Department maintains all the City parks, trails, athletic fields, and open spaces. The Parks Division budget includes expenditures for the routine maintenance and annual improvements of all 276 plus acres of park land, school athletic areas, open space, various public areas and 28 miles of trails. This division is also responsible for the set-up, maintenance, operation and clean-up on all City Special Events. The account is divided into specific cost centers that include; Athletic Fields, Grounds, Open Space, Playgrounds, School Fields, Trails and General Operations. Some of the duties of the Parks Division include trash removal, sign repairs, athletic field maintenance, fence repairs, leaf collection, mowing, plantings and beautification, ice and snow removal, trail building and repairs, facility lighting, bridge maintenance, drainage repairs, showmobile set-up and sound, sound system management and much more.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Provide safe high quality outdoor spaces for passive and active recreation opportunities that increases a sense of community, athletic endeavors and pursuits, appreciation of nature, and contribute to the improvement of the environment. The Parks Division is committed to providing safety, quality, appearance, and esthetics of all parks, trails, athletic areas and open space. The parks division is also committed to operating, preparing and managing over 15 special events year round.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ball Field Maintenance

PERFORMANCE MEASURES:

OBJECTIVE:

- To provide clean, safe, and beautiful park grounds and ensure quality access by all user groups.
- To utilize best management practices in the maintenance of all areas.
- To develop and implement new approaches to special event operation.
- To develop a new management structure for the maintenance and events crews, allowing for more timely and cost efficient up-keep of our facilities and events

PARK FACILITIES

Bridges	18
Ball Fields	17
Basketball Courts	8.5
Lighted Fields	8
Rectangular Fields	15
Pavilions/Shelters	10
Playgrounds	16
Restroom Facilities	1
Skate Parks	1
Show Mobiles	1
Synthetic Turf Fields	4
Tennis Courts	7
Volleyball Courts (Sand)	4

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Park and Ball Field Maintenance

PERFORMANCE MEASURES:

Indicators	FY14 Actual	FY15 Estimate*	FY16 Projected*
Output Measures			
Staff hours on Ball Field Maintenance	1,900	2,000	2,000
Staff hours on Special Events	1,850	2,200	2,400
Staff hours on Trails	2,100	1,700	1,800
Staff hours on Mowing	3,840	3,400	3,400
Staff hours on Clean Up (trash)	1,800	1,600	1,700
Tonnage of Trash Removed from Parks	32	30	30
Staff hours on Facility Maintenance	6,200	6,500	6,500
Staff hours on Leaf/Snow (regular & overtime)	3,400	2,500	2,500
Net tree gain-(loss) after new plantings, removals & storms	(20)	(10)	(0)
Staff hours – Full-time	21,885	21,000	21,000
Staff hours – Temporary	7,800	7,800	7,800
Maintainable acres of Parkland and Open space	179	181	181
Staff Hours for Recycling	N/A	100	150

*FY15 estimate includes 6 months of Class A facility and landscape maintenance to Old Town Square

*FY16 projection includes 12 months of Class A facility and landscape maintenance to Old Town Square

Performance Measurement Results:

- Provided more games played by providing more maintenance to ball fields
- Replaced 8 ball field dugout roofs
- Repaired 4 pavilion roofs
- Planted 35 new trees in our parks
- Assisted with two Eagle Scout projects – Information kiosk at Thaiss Park and mile markers along trail in Van Dyck Park
- Coordinated \$90,000 field renovation to the two athletic fields at Lanier Middle School
- Coordinated the field renovation to Field 4 at Providence Elementary Schools
- Coordinated new irrigation installations at Sherwood Community Center, Providence Elementary Field 4, and Lanier Middle School Field 3 inside track.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 451340: Parks and Recreation Ball Field Maintenance

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 604,894	\$ 613,573	\$ 589,601	\$ 633,401	\$ 19,828	3.23%
Fringe Benefits	229,070	207,681	213,104	191,839	(15,842)	-7.63%
Purchased Services	83,857	135,499	135,499	137,197	1,698	1.25%
Internal Services	95,262	81,996	81,996	99,680	17,684	21.57%
Other Charges	21,209	23,272	23,272	27,545	4,273	18.36%
Supplies & Materials	139,782	205,423	210,423	189,608	(15,815)	-7.70%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 1,174,072	\$ 1,267,444	\$ 1,253,895	\$ 1,279,270	\$ 11,826	0.93%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Crew Supervisor	18	1.0	1.0	1.0	2.0
Utility Worker II	10	3.0	3.0	3.0	3.0
Utility Worker I	9	2.0	2.0	2.0	2.0
Laborer II	6	1.0	1.0	1.0	1.0
Laborer I	5	2.0	2.0	2.0	2.0
Total FTE		9.0	9.0	9.0	10.0

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Marketing

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. For budget presentation purposes only, Marketing salary, fringe, and other lines are split between Cultural Arts and Marketing.

PROGRAM

To continue to increase the positive perception of the City, both internally to residents, and externally to investors and visitors to increase the visibility, and advance the City through all available local, regional and State resources in the most cost effective manner.

GOALS:

Council Goals:

- #1, Economic Development – capture opportunities for economic development and advance the economic health of the City
 - o Increase the number of people eating, shopping, staying, visiting and doing business in the City and so increasing revenues to the City.
- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - o Increase the prominence and viability of the City as a place to visit and stay when in the Capitol region, and the City venues as places to position potential new and return business.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES

- Implement an effective Marketing and Public Relations strategy for the City of Fairfax, and all City events and venues.
- Provide marketing support for City departments.
- Public Relations and marketing for City venues and City events
- Promote Old Town Plaza in association with Old Town businesses.
- Increase marketing budget by attracting additional grants and sponsorships.
- Incorporate current trends, research information and best practice gained through liaison with state agencies such as Virginia Tourism Corporation and George Mason University.
- Bring added value and marketing expertise to business partnerships: Kimco Realty Corporation, Combined Properties. Old Town Traders, Downtown Fairfax Coalition, George Mason University, hotel groups such as Marriott group, Comfort Inn and Holiday Inn group.
- Achieve cost benefits through cross marketing opportunities with partnerships: including George Mason University, Destination Fairfax, Fairfax Spotlight on the Arts and Fairfax City Regional Library

SERVICES AND PRODUCTS

- Effective public relations campaigns:
 - Social Media –Constant Contact, Facebook, Twitter, YouTube, Instagram and Pinterest, to promote City events and venues
 - eMAS and ActiveNet
- Print & electronic media advertising – build partnerships for efficient media spend.
- Maintain media relationships and an effective photo library for internal and external use.
- Develop content and maintain compelling visitor and cultural websites, VisitFairfax, Spotlight on the Arts, and Commission on the Arts.

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Marketing

SERVICES AND PRODUCTS, CONTINUED:

- Work with IT department on content for City website, and maintain Parks and Recreation website
- City Brochure development, production and distribution.
- Special event co-op marketing including production of downtown performance events.
- Press Releases, and Online calendar productions for City Special and Cultural events.

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2016 Projected
Output Measures			
Number of Advertisements per single insert paper/electronic/web	40	60	70
Social Media per single insert Facebook/Twitter/Pinterest/Google+/Foursquare/Instagram	452	552	704
Press Releases prepared and sent	66	72	92
Number of Brochures distributed	30,000	40,000	50,000
City Clips, prepared and sent [including emergency messages]	145	145	200
Number of Downtown Events [not including Cultural events at OTH and Sherwood Center - 2015 Old Town Square]	50	55	80
Marketing support for Downtown events Est. attendance **	175,000	200,000	250,000
New residents packages prepared and distributed	80	80	90

** Downtown events:

Bonita Lestina Performance Series at Old Town Hall
 Children's Performance Series at Old Town Hall
 Old Town Art Galleries
 New Year's Eve Run,
 Chocolate Lovers Festival
 Spotlight on the Arts Festival,
 Antique Car Show at City Hall
 Old Town Plaza Summer Music Series (Summer in the City)
 Summer Band Series at Veterans' Amphitheater (Summer in the City)
 4th July (Summer in the City)
 Fall Festival
 Fall for the Book
 Irish Folk Festival
 2014 World Cup
 World Fire & Police Games

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Marketing

Performance Measurement Results:

Increases in size and nature of events have created an increase in PR and media opportunities, resulting in increasing attendance at events. The year 2015 marks the Fairfax 2015 World Police & Fire Games and it is anticipated that large crowds and increased business will result from this event. The City of Fairfax and George Mason will see the highest concentration of events, with 16 events in the area, and two of the major events in the City. This event is reflected in the budget. The anticipated opening of Old Town Square with its opening, promotion and summer events, is similarly reflected in this budget with the promotion and marketing to attract attendees to the City.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415152: Marketing

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 32,420	\$ 31,374	\$ 31,372	\$ 35,057	\$ 3,683	11.74%
Fringe Benefits	9,522	10,606	10,573	10,752	146	1.38%
Purchased Services	46,988	48,643	48,143	43,043	(5,600)	-11.51%
Internal Services	-	-	-	-	-	0.00%
Other Charges	14,393	19,800	19,800	14,750	(5,050)	-25.51%
Supplies & Materials	1,290	900	900	1,250	350	38.89%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 104,613	\$ 111,323	\$ 110,787	\$ 104,852	\$ (6,471)	-5.81%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Cultural Arts & Marketing Manager	23	0.5	0.5	0.5	0.5
Cultural Arts Coordinator	14	0.0	0.0	0.0	0.0
Total FTE		0.5	0.5	0.5	0.5

FUNCTION: Culture and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: General Parks and Sherwood Legacy

BUDGET COMMENTS:

This program does not impact the City's General Fund.

Donations through the Legacy program for the Stacy C. Sherwood Community Center and Parks will be allocated in the following manner. Irrigation will be installed on the civic green and planting beds around the Stacy C. Sherwood Community Center as part of the Sherwood Legacy Fund. The Sherwood Legacy fund also has expenditures and revenues related the 5th Annual Fundraiser Golf Tournament at Army Navy Country Club.

The Parks Fund regularly receives donations for park benches, trees and other equipment. The Parks Legacy Fund anticipates similar expenses to purchase and install donated items.

All expenses for any item from the Sherwood and Parks Legacy Funds are covered by the donation revenue.

PROGRAM

The Legacy Program is your unique way to contribute to the development and enhancement of the City of Fairfax Stacy C. Sherwood Community Center, parks, trails, arts and facilities.

Through gifting and naming opportunities your contribution will be used to purchase much needed community center, parks, trails and facility equipment while recognizing yourself or a loved one for years to come.

The Legacy Fund is a special revenue fund account broken into two donation categories; Sherwood Legacy Fund for the Stacy C. Sherwood Community Center and Parks Legacy Fund for general parks donations.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods

OBJECTIVES:

- Community Involvement
The Legacy for Fairfax Program allows you and your family to participate in your community providing equipment, facilities or program access to others to enrich their lives.
- Economic
Your contribution is tax deductible and helps the City of Fairfax provide much needed parks and amenities for all while keeping a reasonable tax base.
- Environmental
Contributions ensure a healthy facilities and park system with a focus on beautifying the community and maintaining sound environmental practices.
- Individual
What better feeling can one have than the feeling of knowing that you make a difference? You can make a difference in the aesthetics of your community, health of the environment and the sense of pride people have in our park system.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Sherwood and Parks Legacy Fund (172)

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Purchased Services	\$ -	\$ 15,119	\$ -	\$ -	\$ (15,119)	-100.00%
Other Services & Charges	-	4,049	-	-	(4,049)	-100.00%
Supplies and Materials	-	10,110	-	-	(10,110)	-100.00%
Total Expenditures	\$ -	\$ 29,278	\$ -	\$ -	\$ (29,278)	-100.00%
Revenues						
Donations, Contributions, Fees - General	\$ -	\$ 36,234	\$ -	\$ -	\$ (36,234)	-100.00%
Donations, Contributions, Fees - Sherwood	-	2,100	-	-	(2,100)	-100.00%
Total Revenues	\$ -	\$ 38,334	\$ -	\$ -	\$ (38,334)	-100.00%
Net	\$ -	\$ 9,056	\$ -	\$ -	\$ (9,056)	-100.00%

LIBRARY

FUNCTION: Library
DEPARTMENT: Library Services
DIVISION OR ACTIVITY: Library Services

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Enrich individual and community life by providing and encouraging the use of library resources and services to meet evolving education, recreational and information needs of residents.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

PROGRAM

Library services are available to City residents through a contractual agreement with Fairfax County that enables residents to access any of the eight regional or twelve community libraries within the library system. In addition, the library provides Access Services to people with visual or physical disabilities including translating the *Cityscene* into Braille for City residents. In addition, Website usage of library materials has expanded significantly. The Virginia Room located in the Fairfax City regional library maintains a collection rich in regional history and genealogy, as well as local and state government information and legal resources. A particular strength is Confederate Civil War military history. Other resources available for use are: maps, an extensive photographic archive, manuscripts, local newspapers, and rare books.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Library Budget Summary						
Expenditures	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ 744,224	\$ 797,334	\$ 801,947	\$ 801,947	\$ 4,613	0.58%
Total Expenditures	\$ 744,224	\$ 797,334	\$ 801,947	\$ 801,947	\$ 4,613	0.58%

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HISTORIC RESOURCES

Historic Resources Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 352,015	\$ 355,773	\$ 359,846	\$ 363,303	\$ 7,530	2.12%
Fringe Benefits	109,449	132,051	134,063	127,300	(4,751)	-3.60%
Purchased Services	77,012	42,600	42,600	42,600	-	0.00%
Internal Services	3,493	3,007	3,007	3,000	(7)	-0.23%
Other Charges	47,218	45,900	48,900	52,900	7,000	15.25%
Supplies & Materials	10,919	15,500	15,500	13,500	(2,000)	-12.90%
Capital Outlay	-	-	-	-	-	0.00%

Total Expenditures	\$ 600,106	\$ 594,831	\$ 603,916	\$ 602,603	\$ 7,772	1.31%
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Revenues

Museum Revenue	\$ 606	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	0.00%
Museum Gift Shop	13,419	15,500	14,500	14,500	(1,000)	-6.45%

Total Revenues	\$ 14,025	\$ 16,700	\$ 15,700	\$ 15,700	\$ (1,000)	-5.99%
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Net Cost to the City	\$ 586,081	\$ 578,131	\$ 588,216	\$ 586,903	\$ 8,772	1.52%
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Total FTE	3.95	3.95	3.95	3.95
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Personnel Classification	Grade	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>
Historic Resources Director	28	1.00	1.00	1.00	1.00
Historic Resources Specialist III	20	1.00	1.00	1.00	1.00
Historic Resources Specialist II	17	0.75	0.75	0.75	0.75
Historic Resources Specialist I	14	1.20	1.20	1.20	1.20
Total FTE		3.95	3.95	3.95	3.95

FUNCTION: Historic Resources
DEPARTMENT: Historic Resources
DIVISION OR ACTIVITY: Historic Resources

BUDGET COMMENTS:

An increase of \$7,772 or 1.31% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$7,530 or 2.12%**
 - 3.5% merit and 1.0% COLA
- **Fringe, decrease of \$4,751 or 3.60%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Other Charges, increase of \$7,000 or 15.25%**
 - Host a Civil War Photographs Exhibit
 - Culmination of the Sesquicentennial commemoration

PROGRAM:

The Office of Historic Resources oversees operation and management of City-owned historic properties and collections to ensure their preservation, promote greater public awareness, and provide attractions for heritage tourism that enhance City identity.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - o Preserve, restore, maintain, interpret and celebrate City historic properties and to work with non-profit preservation organizations, foundations, and the private sector to achieve these goals.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Act as liaison with Historic Fairfax City, Inc.
- Implement preservation and promotion objectives in Comprehensive Plan
- Promote Blenheim and Civil War Interpretive Center as a major regional historical site
- Ensure City historic sites are staffed and open to the public
- Communicate information on historic sites to the community through educational programs, walking tours, youth group outreach, special events, and the internet
- Assist with fundraising initiatives (e.g. HFCCI fundraisers) and revenue enhancement (e.g. Blenheim rentals) and coordination with non-profit organizations, foundations, and the public for fundraising opportunities
- Assist Destination Fairfax, Visit Fairfax, Civil War Trails, and other local and regional tourism initiatives
- Assist City preservation planning activity, ensure CLG compliance, perform project reviews
- Manage workforce of 50 volunteers and provide a variety of opportunities for citizen involvement through volunteering including special events, projects, and internships

SERVICES AND PRODUCTS:

- Fairfax Museum and Visitor Center
- Ratcliffe-Allison House & Kitty Pozer Garden
- Historic Blenheim and Civil War Interpretive Center
- Grandma's Cottage
- Fairfax Civil War Day/Special Events
- Special projects including Civil War Sesquicentennial commemorations (2011-2015)

FUNCTION: Historic Resources
DEPARTMENT: Historic Resources
DIVISION OR ACTIVITY: Historic Resources

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Museum & Visitor Center Visitation	7,284	7,500	7,500	7,700
Ratcliffe-Allison House Visitation	1337	1,400	1,400	1,500
Blenheim & Civil War Interpretive Ctr Vis.	4,990	4,800	4,800	4,900
Tours / Educational Programs	271	250	250	275

Performance Measurement Results:

- Fairfax Museum & Visitor Center visitation remains relatively stable and trends generally follow regional tourism patterns.
- Ratcliffe-Allison House is a key component for the revitalized downtown core, with visitation during special events, seasonal hours, and walking tours.
- The opening of the Blenheim site (opened Nov. 2008) has significantly increased total daily visitation, tours, and educational programs offered by the Office of Historic Resources.
- Visitation statistics above at Blenheim do not include approximately 4,000 attendees annually during rental events.

CULTURAL ARTS

Cultural Arts Budget Summary

	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Expenditures						
Salaries	\$64,839	\$62,747	\$62,743	\$70,114	\$ 7,367	11.74%
Fringe Benefits	19,044	21,212	21,146	21,504	292	1.38%
Other Charges	642	5,000	5,000	5,000	-	0.00%
Total Expenditures	\$84,525	\$88,959	\$88,889	\$96,618	\$ 7,659	8.61%
Revenues						
Cultural Arts	\$ (309)	\$ 6,613	\$ 5,000	\$ 5,000	\$ (1,613)	-24.39%
Net Cost to the City	\$84,834	\$82,346	\$83,889	\$91,618	\$ 9,272	11.26%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Cultural Arts & Marketing I	23	0.5	0.5	0.5	0.5
Total FTE		0.5	0.5	0.5	0.5

Note: the above cited personnel and expenses are budgeted under the Parks & Recreation Department. They are displayed for illustrative purposes only.

FUNCTION: Cultural Arts
DEPARTMENT: Cultural Arts
DIVISION OR ACTIVITY: Visual and Performing Arts

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

The Cultural Arts budget includes expenditures for Arts Grants, Public Art, creating and maintaining the Cultural Arts calendars, printing of brochures and Arts Directory, payments to performing and visual artists, hiring of specialized equipment, promotion and Marketing. This division is responsible for liaison with the Commission on the Arts, the booking and set up of concerts, events, booking of artists, curating Gallery shows, maintenance of website, liaison with Media and City based information centers, publications of programs and brochures, maintenance of sponsors and audience databases, liaison and specialized support for City Special Events. The account is divided into specific cost centers that include, Bonita Lestina Performance Series at Old Town Hall, Children's Performance Series, Friday Morning Music Club, Fairfax Irish Folk Festival, Public Art, Spotlight on the Arts Festival, Fall for the Book and Rotary Gallery shows. Some of the duties of the Cultural Arts Division also include writing and producing Annual Reports, Grant Writing, sponsorship development, writing websites, volunteer liaison, database maintenance, brochure and graphics development, media liaison, liaison with High School Arts Faculty Fairfax Academy for Communications and Arts, collaboration with Virginia Arts Commission, Local Arts Agency Boards, Cultural Alliance of Greater Washington, Fairfax Arts Council, George Mason Center for the Arts, Northern Virginia Community College, and local arts groups.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Enhance the cultural and leisure-time material well-being in the City of Fairfax by planning, administering and operating a variety of cultural activities for the enjoyment of all citizens.
 - o Continue dialogue with the Parks and Recreation Advisory Board both in the use and make-up of the Sherwood Center, Old Town Hall, Blenheim, and in the analysis of alternative venues for cultural use.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

Working in partnership with city businesses, local schools, performing groups and artists to cultivate a creative community that will benefit from the many advantages and economic benefits that the Arts can bring to all groups and levels of our community, thereby encouraging the economic impact of the Arts to the City and positive vitality and viability of living in the City.

FUNCTION: Cultural Arts
DEPARTMENT: Cultural Arts
DIVISION OR ACTIVITY: Cultural Arts, Continued

SERVICES AND PRODUCTS:

- Public Art projects
- Bonita Lestina Performance Series at Old Town Hall
- Friday Morning Music Club Concert Series
- Old Town Hall Children's Performance Series
- Summer Concerts Series, City of Fairfax Band
- Old Town Village Concert Series
- Old Town Plaza Series
- Commission on the Arts Grants Program
- Fall for the Book
- Arts Stage in association with Fall Festival
- Fairfax Spotlight on the Arts Festival
- City of Fairfax Arts Directory and Website
- Fairfax Art League
- Stacy C. Sherwood Community Center
- Rotary Gallery at The Sherwood
- Arts Liaison with GMU & City Arts groups.
- Fairfax Irish Folk Festival

PERFORMANCE MEASURES:

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Indicators				
Output Measures				
Old Town Hall Performances Series	38	38	40	40
Commission on the Arts Grants requests	23	18	18	18
Commission on the Arts - . Grants given	\$18,500	\$20,950	\$20,950	\$22,000
Summer Concerts Series – City Band	9	8	8	8
Fairfax Spotlight on the Arts, City events	60	65	50	54
Old Town Plaza Series	13	13	16	20
Rotary Art Gallery at Sherwood shows	4	5	6	8
Fall for the Book – City events	9	15	15	16

Performance Measurement Results:

- Fairfax Spotlight on the Arts Festival continues to work with in partnership with more local and regional performers and performing groups. The greater cultural opportunities at Sherwood Center have not affected attendance at Old Town Hall Performance Series which remain stable with increasing contributions offsetting the performers' costs.
- Grant monetary requests increased in 2015 due to more art opportunities and greater awareness of arts and performance potential in the City of Fairfax.
- Old Town Plaza Performances originally created as part of the First Friday Series in Old Town, carry on as part of Old Town business/arts promotion and has become a part of the Old Town arts scene

COMMUNITY DEVELOPMENT AND PLANNING

Community Development and Planning Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 1,285,226	\$ 1,454,110	\$ 1,498,364	\$ 1,544,887	\$ 90,777	6.24%
Fringe Benefits	466,811	605,907	605,539	612,894	6,987	1.15%
Purchased Services	100,035	80,000	219,000	80,000	-	0.00%
Internal Services	6,591	5,674	5,674	2,062	(3,612)	-63.66%
Other Charges	9,489	15,800	15,800	14,600	(1,200)	-7.59%
Supplies & Materials	7,908	9,700	9,700	9,700	-	0.00%
Capital Outlay	50,000	50,000	50,000	100,000	50,000	100.00%
Total Expenditures	\$ 1,926,060	\$ 2,221,191	\$ 2,404,077	\$ 2,364,143	\$ 142,952	6.44%

Revenues						
Sign Permits	\$ 13,150	\$ 18,000	\$ 16,472	\$ 16,500	\$ (1,500)	-8.33%
Occupancy Permits	32,675	31,000	28,000	32,000	1,000	3.23%
Soil & Erosion Fees	12,475	10,000	10,000	10,600	600	6.00%
Zoning Fees	47,000	49,000	42,000	45,000	(4,000)	-8.16%
Special Use Permits	84,315	90,000	120,000	120,000	30,000	33.33%
Variances	34,600	24,000	10,000	30,500	6,500	27.08%
Zoning Penalties	18,900	9,000	7,000	10,000	1,000	11.11%
Subdivision Fees	18,191	24,000	20,000	24,000	-	0.00%
Site Plan Fees	90,387	90,000	80,000	88,000	(2,000)	-2.22%
Architectural Review	3,345	3,400	5,000	3,600	200	5.88%
Tree Removal Permit	1,870	1,300	1,500	1,400	100	7.69%
Surety Review	12,975	15,000	10,000	14,000	(1,000)	-6.67%
Total Revenues	\$ 369,883	\$ 364,700	\$ 349,972	\$ 395,600	\$ 30,900	8.47%

Net Cost to the City	\$ 1,556,177	\$ 1,856,491	\$ 2,054,105	\$ 1,968,543	\$ 112,052	6.04%
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Total FTE	15.5	16.5	17.5	17.5
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FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

BUDGET COMMENTS:

A decrease of \$24,614 or 1.72% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Fringe, decrease of \$22,120 or 5.37%**
 - Fringe associated with higher base salaries is mostly offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.

PROGRAM:

The Planning and Design Review Division of the Department of Community Development and Planning provides professional expertise to the City Council and advisory boards and commissions, including the Planning Commission, Board of Architectural Review, Fairfax Renaissance Housing Corp., and the Environmental Sustainability Committee, regarding the development and implementation of plans, policies, and initiatives pertaining to land use, physical development, demographics/economics, environmental stewardship, and quality of life issues.

GOALS:

Council Goals:

- #1, Economic Development – capture opportunities for economic development and advance the economic health of the City
- #3, Neighborhoods – build strong, safe, and secure neighborhoods
- #4, Transportation – Provide for the safe, efficient, and effective movement of pedestrians, cyclists, motorists, mass transit and commercial vehicles through the City and region
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - o Develop and support coordinated land use and development strategies and policies, which are consistent with the City's Comprehensive Plan and the vision and goals of the City Council.
 - o Provide high-quality research and analyses, best practices-based approaches, and innovative, yet practical advice to decision-makers in order to produce a vibrant and sustainable community that protects, conserves, and enhances its economic, social, and environmental resources.
 - o Engage residents and property owners, elected and appointed officials, and other vested community stakeholders, and work in a collaborative manner across departments, identify tangible and attainable solutions to the land use and development, transportation, and environmental challenges that face the City.
 - o Manage the City's land use, comprehensive planning and sustainability programs, including the maintenance of the Comprehensive Plan and the development of the Sustainability Plan, and assist in implementing redevelopment plans and other departmental projects, such as those identified as priorities by the City Council.
 - o Maintain an effective land use program in a manner that emphasizes consistency with the Comprehensive Plan and conformance with applicable City policies, regulations and City Council goals of residential rejuvenation and economic development.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Assure the accuracy, relevance, and validity of the Comprehensive Plan, the City's official policy guide for development-related decisions;
- Prepare Zoning Ordinance text amendments in support of the Plan
- Provide decision-makers with reports and analyses on planning matters
- Provide appropriate staff support for assigned boards and commissions
- Provide professional guidance during the land use application evaluation process
- Represent the City on various boards and committees

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

OBJECTIVES (continued)

- Engage City departments in implementing sustainability initiatives and measures
- Educate residents and City businesses on sustainable practices and encourage their use
- Administer City's Census program and disseminate statistical information
- Facilitate the review by the Planning Commission of the Capital Improvement Program and Comprehensive Plan determinations for qualifying public projects

SERVICES AND PRODUCTS:

- Comprehensive Plan amendments and updates
- Master or small area plans preparation and implementation
- Zoning Ordinance text amendments
- Planning and zoning related reports and analyses
- Management of the City's sustainability program
- Assistance in the City's economic development efforts
- Fiscal impact analyses and maintenance of the City's fiscal impact model
- Mapping support, geographic analyses, and digital visualizations
- Demographic/economic/housing summaries, estimates, and projections
- Management of the land use application process
- Preparation of legal advertisements and posting of notifications for land use applications
- Staff the Planning Commission
- Staff the Board of Architectural Review
- Staff the Fairfax Renaissance Housing Corporation
- Staff the Environmental Sustainability Committee

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Estimate	FY 2016 Projected
Output Measures			
City Council meetings and work sessions	26	30	30
Planning Commission meetings and work sessions	15	15	20
Board of Architectural Review meetings	15	15	22
Fairfax Renaissance Housing Corporation meetings	11	11	11
Environmental Sustainability Committee meetings	12	12	11
Comprehensive Plan or Zoning Ordinance map/text amendments	2	2	3
Planning and zoning reports and analyses	13	8	10
Presentations to and meetings with boards, committees, neighborhood groups, and the public	11	11	12

*New output measure, data not available

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

Performance Measurement Results:

- Prepared amendment to the Comprehensive Plan and draft voluntary development condition/proffer to include implementation measures for the provision of affordable housing
- Facilitated drafting of update to the Zoning Ordinance and conducted community outreach through workshop and advisory committee
- Prepared a Zoning Ordinance text amendment to revise the regulations for signs in the Old Town Fairfax Historic District and for temporary signs citywide
- Prepared various planning and zoning reports and analyses, including: housing affordability; student generation; fiscal impact; employment; population and housing estimates for the Metropolitan Washington Council of Governments; regional zoning fee summary and city text amendment history; and auto title/payday lending zoning regulations
- Oversaw the preparation of a retail, office, and lodging market analysis for Fairfax Boulevard
- Advanced the City's sustainability program, including: publishing articles in *Cityscene* to educate residents on environmental programs; maintaining the City's silver certification in VML's green government challenge; partnering with other City departments to launch pilot programs and projects for recycling; assisting the Environmental Sustainability Committee in its outreach efforts; and collaborating with LEAP-VA and the Fairfax Renaissance Housing Corporation to implement a residential energy efficiency program.

Cost Center 461110: Planning Design & Review

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 809,343	\$ 989,009	\$ 939,985	\$ 986,515	\$ (2,494)	-0.25%
Fringe Benefits	288,031	411,908	421,442	389,788	(22,120)	-5.37%
Purchased Services	36,591	15,800	154,800	15,800	-	0.00%
Internal Services	-	-	-	-	-	0.00%
Other Charges	7,392	9,000	9,000	9,000	-	0.00%
Supplies & Materials	4,260	4,700	4,700	4,700	-	0.00%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$1,145,617	\$1,430,417	\$1,529,927	\$1,405,803	\$ (24,614)	-1.72%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Director of Planning	**	1.0	1.0	1.0	1.0
Division Chief	27	2.0	2.0	2.0	2.0
Special Projects Engineer	25	0.0	0.0	0.0	0.0
Sustainability Coord. (P/T)	23	0.5	0.5	0.5	0.5
Planner III	23	1.0	2.0	2.0	2.0
Planner II	20	4.0	4.0	4.0	4.0
Planner II (P/T)	20	0.0	0.0	0.0	0.0
Planner I	17	0.0	0.0	0.0	0.0
Administrative Assistant IV	14	1.0	1.0	1.0	1.0
Total FTE		9.5	10.5	10.5	10.5

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

BUDGET COMMENTS:

An increase of \$167,566 or 21.19% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$93,271 or 20.05%**
 - 3.5% merit and 1.0% COLA
 - Over-hire of Planner III/Deputy Zone Admin who is on active military leave. This cost is offset in the salary vacancy factor.
- **Fringe, increase of \$29,107 or 15.00%**
 - Fringe associated with higher base salaries and over-hire. 3
- **Internal Service, decrease of \$3,612 or 63.66%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$2,062 in cost is budgeted for Current Planning in FY 2016 versus \$5,674 in FY 2015.
- **Capital Outlay, increase of \$50,000 or 100.00%**
 - Increase in funding for the Renaissance Housing Program

PROGRAM:

The Current Planning Division of the Department of Community Development and Planning provides professional expertise to City decision-makers and administers standards for development and use of land and structures in the City supporting the Comprehensive Plan, goals and other City policy related to land use and development.

GOALS:

Council Goals:

- #1, Economic Development – capture opportunities for economic development and advance the economic health of the City
- #5, Development and Redevelopment – enable appropriate, targeted, sustainable, and transportation-oriented development and redevelopment
 - o Facilitate well-conceived development and redevelopment projects and land uses that enhance the quality of life for Fairfax residents.
 - o Protect the City's attractive properties by enforcing standards of the zoning ordinance, and implementing City policy and Council goals related to quality of life, residential rejuvenation and economic development.
 - o Provide professional administration and enforcement of the City's zoning and various environmental regulations.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Administer, interpret and enforce residential, commercial, and industrial zoning and subdivision regulations.
- Provide timely staff analyses and recommendations for Board of Zoning Appeals.
- Provide effective and timely review of development plans and building permits.
- Provide effective administration of surety for development.

SERVICES AND PRODUCTS:

- Zoning Ordinance interpretation
- Zoning inspections and enforcement
- Sign, home occupation, and use permit issuance
- Zoning compliance administration
- Building permit review
- Site Plan and Subdivision review

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

SERVICES AND PRODUCTS (continued):

- Special Exception and Variance application processing, evaluations, and recommendations
- Confer with potential applicants and community representatives to discuss appropriate parameters for development
- Illegal sign and noise abatement programs
- Floodplain Permitting
- Tree Management Permitting
- Staff the Board of Zoning Appeals

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Estimate	FY 2016 Projected
Output Measures			
Use and Development Permits	1392	1330	1450
Land Use Applications	30	35	33
Development Plans and Subdivisions	59	45	48
Site Bonds	28	20	24
Board of Zoning Appeals and follow-up	6	6	8

Performance Measurement Results:

- The amount of land use activity has remained substantial and includes larger-scale projects.
- The complexity of development proposals continues to increase, as the character of new development is now mostly in the form of redevelopment of existing sites.
- Zoning enforcement activity continues to be a challenge in terms of the volume of cases and the nature of the violations.

Cost Center 461220: Current Planning

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 475,883	\$ 465,101	\$ 558,379	\$ 558,372	\$ 93,271	20.05%
Fringe Benefits	178,780	193,999	184,097	223,106	29,107	15.00%
Purchased Services	63,444	64,200	64,200	64,200	-	0.00%
Internal Services	6,591	5,674	5,674	2,062	(3,612)	-63.66%
Other Charges	2,097	6,800	6,800	5,600	(1,200)	-17.65%
Supplies & Materials	3,648	5,000	5,000	5,000	-	0.00%
Capital Outlay	50,000	50,000	50,000	100,000	50,000	100.00%
Total	\$ 780,443	\$ 790,774	\$ 874,150	\$ 958,340	\$ 167,566	21.19%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Deputy Director CD&P	27	1.0	1.0	1.0	1.0
Planner III	23	2.0	2.0	2.0	2.0
Planner II	20	0.0	0.0	1.0	1.0
Site Plan Coordinator	20	0.0	0.0	0.0	0.0
Zoning Inspector	15	1.0	1.0	1.0	1.0
Zoning Technician	13	2.0	2.0	2.0	2.0
Total FTE		6.0	6.0	7.0	7.0

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SCHOOL BOARD

EDUCATION

FY 2016 Adopted Budget - City of Fairfax, Virginia

Education Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Expenditures						
Salaries	\$ 280,074	\$ 276,308	\$ 288,622	\$ 299,095	\$ 22,787	8.25%
Fringe Benefits	78,996	87,109	84,837	88,273	1,164	1.34%
Purchased Services	44,448,530	45,852,207	45,502,757	46,519,562	667,355	1.46%
Other Charges	72,778	67,455	64,920	69,475	2,020	2.99%
Supplies & Materials	3,579	5,254	3,500	5,000	(254)	-4.83%
Debt Service	7,744,537	7,039,779	7,558,076	6,727,921	(311,857)	-4.43%
Capital Outlay	-	20,000	20,000	20,000	-	0.00%
Total Expenditures	\$ 52,628,494	\$ 53,348,112	\$ 53,522,712	\$ 53,729,326	\$ 381,215	0.71%
Revenues						
Wine Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
State Sales Tax	2,915,703	2,836,117	2,836,117	3,126,567	290,450	10.24%
Basic School Aid	4,199,796	4,147,013	4,200,000	4,200,000	52,987	1.28%
Rental of Schools	2,071,812	1,500,000	1,950,000	1,500,000	-	0.00%
Total Revenues	\$ 9,187,310	\$ 8,483,130	\$ 8,986,117	\$ 8,826,567	\$ 343,437	4.05%
Net Cost to the City	\$ 43,441,183	\$ 44,864,982	\$ 44,536,595	\$ 44,902,759	\$ 37,778	0.08%
Total FTE	1.9	1.9	1.9	1.9		

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Board/Administration

BUDGET COMMENTS:

An increase of \$31,965 or 3.71% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$22,787 or 8.25%**
 - 3.5% merit and 1.0% COLA

PROGRAM:

The Fairfax public school program is provided through an independent school district administered by a school board and superintendent that contracts with the Fairfax County School System for operating the four City schools – Fairfax High, Sidney Lanier Middle, Daniels Run, and Providence Elementary.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Ensure the best possible education for the school age youth of the City by overseeing the City-County Tuition Contract and establishing education policy.
 - o Pursue the implementation of infrastructure projects throughout the City with specific emphasis on school's renovation and General Obligation bond funding consistent with the request of the School Board.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

School Board

- Establish policy for City schools within the terms of the City-County tuition contract
- Approve a budget for capital projects and for City-County tuition contract

Superintendent

- Implement school board policy
- Administer the tuition contract
- Oversee the construction of approved capital projects
- Act as liaison between the City school board and Fairfax County in the operation and use of educational facilities
- Promote education on a continuing basis
- Inform citizens of the many educational opportunities available through the public school system

SERVICES AND PRODUCTS:

- City-County Tuition Contract
- Fairfax City Schools Budget
- Public School Board Meetings
- Forum for citizen opinion

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Board/Administration

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Output Measures				
School Board Meetings	13	13	12	12
School Board Work Sessions	9	9	10	9

- The School Board holds meetings on the first Monday of the month, and additional meetings deemed necessary.
- The School Board holds works session on the third Monday of the month, and additional meetings as deemed necessary.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 481110: School Board

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 280,074	\$ 276,308	\$ 288,622	\$ 299,095	\$ 22,787	8.25%
Fringe Benefits	78,996	87,109	84,837	88,273	1,164	1.34%
Purchased Services	418,814	424,450	375,000	430,698	6,248	1.47%
Other Charges	72,778	67,455	64,920	69,475	2,020	2.99%
Supplies & Materials	3,579	5,254	3,500	5,000	(254)	-4.83%
Capital Outlay	-	-	-	-	-	0.00%
Total	\$ 854,241	\$ 860,576	\$ 816,879	\$ 892,541	\$ 31,965	3.71%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
School Superintendent	**	0.5	0.5	0.5	0.5
Communications Specialist	17	0.0	0.0	0.0	0.0
Executive Assistant	20	1.0	1.0	1.0	1.0
Asst to Superintendent	**	0.4	0.4	0.4	0.4
Total FTE		1.9	1.9	1.9	1.9

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: Contracted Instruction Costs

BUDGET COMMENTS:

The FY 2016 Adopted Budget reflects an overall increase of \$661,107, or 1.46 % in expenditures from the FY 2015 Adopted Budget.

- **Purchased Services, increase of \$661,107 or 1.46%**

An increase of \$661,107 in contract services with Fairfax County Public Schools (FCPS) reflects FCPS projected cost increase from the FY 2015 Adopted Budget.

PROGRAM:

Under the terms of the 1978 agreement, the County School System provides to the City a complete and varied program of instruction that is equal to that provided in County schools. The contract cost is based on the County's costs and on a percentage of City students to the total City-County student population.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Ensure the best possible education for the school-age youth of the City, by providing a comprehensive program of instruction to meet the needs of every student in the City.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Support the quality school curriculum provided by the County

SERVICES AND PRODUCTS:

- Curriculum in City schools
- Instructional services

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
City ADM	3,107	3,107	3,100	3,167
Tuition cost per student	\$13,946	\$14,000	\$13,730	\$13,540

PERFORMANCE MEASUREMENT RESULTS:

- The City of Fairfax School Membership follows a School Year (SY) basis.
- Figures for 2015 and 2016 are projections.
- Tuition cost per student is an estimate. To be determined once final contract with Fairfax County Public Schools is finalized after Fairfax County budget meetings.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 481220: Contracted Instruction Costs						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$44,029,716	\$45,427,757	\$45,127,757	\$46,088,864	\$ 661,107	1.46%
Total	\$44,029,716	\$45,427,757	\$45,127,757	\$46,088,864	\$ 661,107	1.46%

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Capital Outlay

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

PROGRAM:

The City School Board and Superintendent determine the minor capital improvements needed by each school which includes interior amenities to be funded in the operating budget. Capital projects that modify the actual school facilities are funded out of the capital budget.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Ensure the best possible education for the school age youth of the City, by providing facilities and equipment for use by students.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Maintain and provide necessary equipment and facilities

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 481350: Capital Outlay Expense							
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>	
Capital Outlay	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%	
Total	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%	

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Debt Service

BUDGET COMMENTS:

The FY 2016 Adopted Budget reflects an overall decrease of \$829,960, or 11.90 % in expenditures from the FY 2015 Adopted Budget.

- **Debt Service, decrease of \$829,960 or 11.90%**
 - The final payments on the unrefunded portions of the 2004 and 2005 school bonds were made during FY 2015.

PROGRAM:

School bonds are issued for projects too large to be funded by current revenues and that will have a long-term benefit to the public school system. The City recently took advantage of historically low interest rates and refunded the majority of the 2004 and 2005 school bonds.

<u>Year Issued</u>	<u>Amount</u>	<u>Purpose</u>
2004	\$42,000,000	Remodel and expand Fairfax High and Lanier Middle schools
2005	\$44,800,000	Remodel and expand Fairfax High and Lanier Middle schools
2010	\$20,462,400	Refunding - Remodel and expand Fairfax High and Lanier MS

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Ensure the best possible education for the school age youth of the City, by providing facilities and equipment for use by students.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Fund debt service

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 481710: School Debt Service						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Debt Service	\$ 7,034,170	\$ 6,975,400	\$ 6,975,400	\$ 6,145,440	\$ (829,960)	-11.90%
Total	\$ 7,034,170	\$ 6,975,400	\$ 6,975,400	\$ 6,145,440	\$ (829,960)	-11.90%

FUNCTION: Education
DEPARTMENT: Fairfax Public Schools
DIVISION OR ACTIVITY: School Lease Financing

BUDGET COMMENTS:

The FY 2016 Adopted Budget reflects an overall increase of \$518,104, or 804.78 % in expenditures from the FY 2015 Adopted Budget.

- **Interest, increase of \$105,644 or 164.10%**
- **Uses on School Financing, increase of \$412,460 or N/A%**
 - Both increases are due to a reclassification of debt service from general to Schools for the Series C Certificate of Participation; 18% is applicable to transportation and 82% is applicable to schools.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 481710: School Interest - Capital Leases & 481730: School Uses - Capital Leases

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Purchased Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Interest	237,367	64,379	182,516	170,022	105,643	164.10%
Uses on School Financing	473,000	-	400,160	412,460	412,460	0.00%
Total	\$ 710,367	\$ 64,379	\$ 582,676	\$ 582,482	\$ 518,103	804.78%

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NON-DEPARTMENTAL ACCOUNTS

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FUNCTION: Non-Departmental
DEPARTMENT: Finance
DIVISION OR ACTIVITY: General Debt Service

BUDGET COMMENTS:

An increase of \$743,436 or 86.90% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. This increase is driven by higher principal payments coming due on the 2010 General Obligation Refunding bond.

PROGRAM:

Long-term borrowing through the sale of bonds is one method of obtaining money necessary to finance projects too large to be funded by current revenues and that will have a long-term benefit to the public. The costs of projects with a long-term use are spread through the life of the project and are paid for by the users through annual taxation. The general fund debt service pays off long-term general debt obligations. See the Supporting Detail section of this document for more information on the general obligation debt issued by the City.

OBJECTIVES:

- Pay debt service when due.

SERVICES AND PRODUCTS:

- Principal and interest payments on general bonds

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 491710: General Debt Service						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Debt Service	\$ 1,000,225	\$ 855,501	\$ 849,501	\$ 1,598,936	\$ 743,435	86.90%
Total	\$ 1,000,225	\$ 855,501	\$ 849,501	\$ 1,598,936	\$ 743,435	86.90%

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Employee Fringe Benefits

BUDGET COMMENTS:

The City provides a broad array of fringe benefits to its employees, including a supplemental retirement plan, participation in the Virginia Retirement System (VRS), and subsidized health insurance premiums.

City-wide, fringe expense decreased by \$684,521 or 5.00%; fringe for General Fund employees decreased by \$658,697 or 5.14%. The main drivers of the changes are as follows:

- Social Security (increase of \$53,173 or 2.13%) – Increase due to Adopted 3.5% merit and 1.0% COLA.
- VRS (increase of \$67,783 or 1.9%) – actuarially determined employer cost remained at 13.07% for FY 2016. The increase is due to the Adopted merit and COLA.
- City Retirement (decrease of \$815,691) – actuarially determined employer costs decreased from 6.62% to 4.62% for general employees and from 16.64% to 12.24% for Public Safety employees. These significant decreases are due to changes made to the retirement plan (target rate of return, vesting period, and normal retirement age) as well as strong investment returns in the prior fiscal year.
- Health Insurance (decrease of \$14,138) – premium rates remained relatively flat overall.
- Life Insurance (decrease of \$50,000)

The fringe benefits are budgeted in the individual operating accounts. For comparative purposes they are shown below by type of benefit.

FY 2016 Fringe Benefits Summary		
	FY 2015	FY 2016
Category	Adopted	Adopted
Social Security	\$ 2,492,713	\$ 2,545,886
Virginia Retirement System (VRS)	3,642,316	3,710,099
City Retirement	3,073,207	2,257,516
Health Insurance	3,593,098	3,578,960
Life Insurance	195,432	145,432
Disability	109,544	139,498
Workers Compensation	563,293	607,691
Total	\$ 13,669,603	\$ 12,985,082
	FY 2015	FY 2016
All Funds	Adopted	Adopted
General	12,803,460	12,144,763
Wastewater	231,305	230,045
Transit	634,838	588,585
Stormwater	0	21,689
Total All Funds	\$ 13,669,603	\$ 12,985,082

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Employee Fringe Benefits

OBJECTIVES:

- Monitor benefit programs available to determine optimum programs

PROGRAM:

The responsibility for the administration of employee benefits is under the direct control of the City Manager.

Social Security is a portion of the retirement benefits program which is shared by both the City and each of its employees. The employee and the City each contribute 6.2% of the Social Security wage base determined annually by the Internal Revenue Service and 1.45% for Medicare on all wages.

Retirement: In addition to the Social Security program, the City and its full-time employees participate in two other plans – the Virginia Retirement System (VRS) and the City plan. This provides a comprehensive retirement package and is a condition of employment. Employees contribute 5% to VRS and from 3.0% to 7.0% to the City Retirement Plan. For the City Retirement Plan, in FY 2016, the City will contribute 4.62% of all full-time and part-time general employees' creditable compensation. For Public Safety personnel, the City will contribute 12.24% of creditable compensation in FY 2016. The City's employer contribution to VRS remains 13.07%.

Health Insurance: The City participates in a series of group plans that provide a broad range of protection to the employee and his/her family in the area of complete health. This includes medical-surgical protection, hospitalization and major medical. The City pays the major portion of the cost for full-time employees.

Unemployment Compensation: In 1978, Federal unemployment compensation commenced for employees of state and local governments. In January 1983, the City switched from a fixed cost payment to one where we reimburse the State for actual claims by former employees.

Worker's Compensation provides insurance to each employee against loss of income created by injury sustained while on-the-job. This is required by law for all employers and is administered under the laws of the State of Virginia. The City pays the full cost of this coverage.

Life Insurance: The City provides life insurance for full-time employees equal to twice the employee's salary with the maximum amount of life insurance for any employee being \$200,000. The City provides up to a \$50,000 life insurance policy for part-time employees.

Long Term Disability: This is fully paid by the City and guarantees an employee 50% of salary to a maximum of \$4,000 per month to age 65 for non-job connected disabilities. Payments are offset by funds received from retirement and Social Security.

Accident and Sickness (Short Term Disability): This is a program that provides payments up to \$1,000 per week for 26 weeks for non-job connected illness or injury. Payments start after 30 days. The program is funded 88% by the City and 12% by the employee or 75% City / 25% employee for employees hired after 1/1/2013.

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Market Adjustment/Salary Vacancy

BUDGET COMMENTS:

The FY 2016 Adopted Budget projects a decrease in vacancy related savings from the FY 2015 Adopted Budget. Vacancy savings are generated from personnel cost reductions through normal employee turnover. Vacancy is projected to decrease by \$637,429 because overtime and temporary help hired to fill gaps and/or deal with emergency situations decrease overall vacancy savings.

PROGRAM:

The City Manager recommends to the City Council an overall adjustment to the employee pay plan to keep the City compensation plan competitive with other Northern Virginia jurisdictions.

OBJECTIVES:

- Monitor cost-of-living indicators

SERVICES AND PRODUCTS:

- Cost of living allowance

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415456: Salary Vacancy

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ -	\$ (761,836)	\$ (380,000)	\$ (124,408)	\$ 637,429	83.67%
Total	\$ -	\$ (761,836)	\$ (380,000)	\$ (124,408)	\$ 637,429	83.67%

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Reserve for Contingency

BUDGET COMMENTS:

There are no adjustments from the FY 2015 Adopted Budget for the FY 2016 Adopted Budget.

PROGRAM:

A reserve account is established to provide funds for unforeseen expenditures and contingent liabilities.

OBJECTIVES:

- Arrange for financial flexibility to pay for unknown cost increases and/or unforeseen necessary projects

SERVICES AND PRODUCTS:

- Funds for contingencies

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 415460: Reserve for Contingency							
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>	
Other Charges	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	0.00%	
Total	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	0.00%	

FY 2016 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Budget Cut Clearing Account

BUDGET COMMENTS:

A decrease of \$62,775 or 30.47% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. This account is a budgetary one only in which savings across departments due to changes in things like the retirement plans or leave policies are budgeted; these changes are too difficult to allocate to specific departments or they cannot be allocated at all. Fewer such changes are budgeted for FY 2016.

Cost Center 415499: Budget Cut Clearing

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Other Charges	\$ -	\$ (206,000)	\$ (206,000)	\$ (268,775)	\$ (62,775)	-30.47%
Total	\$ -	\$ (206,000)	\$ (206,000)	\$ (268,775)	\$ (62,775)	-30.47%

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Regional Agencies

BUDGET COMMENTS:

No significant adjustment from the FY 2015 Adopted Budget is needed to fund the FY 2016 Adopted Budget.

General Subsidies/Contributions:

This account funds the operating contributions to the various regional agencies as detailed below. It should be noted that the capital requests for the Northern Virginia Park Authority and the Northern Virginia Community College are provided for in the Capital Projects Fund.

FY 2016 Regional Agency Spending

Agency	FY 2015	FY 2016
	Budget	Adopted
Council of Governments	16,586	16,996
Health Systems Agency	2,350	2,350
Area Agency on Aging	46,701	46,701
Legal Services of NoVa	23,042	24,079
NoVA Community College	1,894	1,895
Northern Virginia Regional Commission	17,334	17,563
NoVa Regional Park Authority	44,431	45,309
Volunteer Center	7,046	7,040
Total	\$ 159,384	\$ 161,933

PROGRAM:

The City participates in a variety of regional programs by contributing a share of the capital and operating costs, which allows residents to take advantage of the opportunities and activities offered.

GOALS:

Council Goals:

- #3, Neighborhoods – build strong, safe, and secure neighborhoods
 - o Provide residents a full range of services that can most efficiently be administered on a regional, cooperative basis.

City Council's goals can be found on page A-8, budgetary guidelines on page A-15, and financial policies on page A-12.

OBJECTIVES:

- Exchange information with other jurisdictions
- Share resources with other jurisdictions

SERVICES AND PRODUCTS:

- Regional government programs
 - Council of Governments
 - Planning District Commission
- Education
 - Northern Virginia Community College classes and facilities
- Social services
 - Health Systems Agency & Agency on Aging

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 431520: Regional Agencies						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Other Charges	\$ 207,506	\$ 159,384	\$ 159,384	\$ 161,932	\$ 2,548	1.60%
Total	\$ 207,506	\$ 159,384	\$ 159,384	\$ 161,932	\$ 2,548	1.60%

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Capital Budget Fund Transfer

BUDGET COMMENTS:

An increase of \$131,008 or 2.69% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget.

Details of the various adopted projects can be found in Capital Budget - Section G of the budget document.

Capital projects not funded by State, Federal, or private grants must be funded by the General Fund. Funding sources are noted in the summary portion of section G. In the event that revenues do not meet or exceed forecasts, or there are other major revenue pressures, capital projects are among the first to be cut or deferred.

Cost Center 491910: Capital Budget Fund Transfers						
Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Interfund Transfers	\$ 5,331,717	\$ 4,877,098	\$ 4,607,098	\$ 5,008,106	\$ 131,008	2.69%
Total	\$ 5,331,717	\$ 4,877,098	\$ 4,607,098	\$ 5,008,106	\$ 131,008	2.69%

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Other Fund Transfers

BUDGET COMMENTS:

An increase of \$355,080 or 15.36% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Transfer to the Transportation Tax Fund**

A two cent tax rate increase, from 5.5 cents to 7.5 cents per \$100 of assessed value on commercial and industrial real property, has been adopted for FY 2016 to allow the City to access additional transportation tax funds from the State. The maximum tax rate on C&I properties is 12.5 cents.

See section H – Other Funds in this book for more detail.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 491925: Other Fund Transfers						
Title	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Transfer to Stormwater Fund	\$ 1,074,761	\$ 1,109,728	\$ 1,112,079	\$ 1,128,033	\$ 18,305	1.65%
Transfer to Old Town Svc. District Fund	186,970	195,976	186,514	187,931	(8,045)	-4.11%
Transfer to Transportation Tax Fund	1,052,401	1,005,568	1,179,596	1,350,389	344,821	34.29%
Total	\$ 2,314,132	\$ 2,311,272	\$ 2,478,189	\$ 2,666,352	\$ 355,080	15.36%

FUNCTION: Non-Departmental
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Capital Leases

BUDGET COMMENTS:

A decrease of \$490,305 or 9.33% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Certificate of Participation (COPs) series A was paid in full in FY 2015, resulting in lower debt service payments. This reduction is partially offset by new debt service due on the lease financings for Old Town Square, the police firearms training center, and the FY 2015 capital lease for synthetic turf and vehicle replacements.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 491720: & Interest 491730: Uses - Capital Leases

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Debt Service	\$ 1,814,986	\$ 1,941,259	\$ 1,882,243	\$ 1,859,469	\$ (81,790)	-4.21%
Capital Outlay	3,590,901	3,311,488	2,911,328	2,902,973	(408,515)	-12.34%
Total	\$ 5,405,887	\$ 5,252,747	\$ 4,793,571	\$ 4,762,442	\$ (490,305)	-9.33%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
<u>City Council (411110)</u>							
511105	Salaries-Full Time	-	-	-	-	-	0.00%
511110	Salaries-Part Time	29,000	33,500	33,500	33,500	-	0.00%
512110	Fringe Benefits	-	9,886	17,184	9,886	-	0.00%
530113	Contract Services	2,328	-	-	-	-	0.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
550501	Travel & Training	3,222	3,000	3,250	3,000	-	0.00%
550601	General Subsidies/Contribution	8,415	9,500	9,500	9,500	-	0.00%
550720	Special Events	5,096	4,000	2,000	4,000	-	0.00%
550813	Discretionary Fund	1,217	2,600	2,600	2,600	-	0.00%
550820	Dues & Subscriptions	11,803	12,008	12,100	12,008	-	0.00%
560110	Office Supplies	1,134	3,000	3,000	3,000	-	0.00%
	Total	62,214	77,494	83,134	77,494	-	0.00%
<u>City Clerk (411120)</u>							
511105	Salaries - Full Time	100,910	104,672	108,342	109,425	4,753	4.54%
512110	Fringe Benefits	45,783	44,569	41,928	44,331	(238)	-0.53%
530512	Code Supplements	4,042	6,000	5,000	6,000	-	0.00%
530620	Advertising	14,829	10,000	9,000	10,000	-	0.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
550501	Travel & Training	827	1,300	1,000	827	(473)	-36.38%
550720	Special Events	774	-	-	-	-	0.00%
550820	Dues & Subscriptions	65	305	305	305	-	0.00%
560110	Office Supplies	900	170	170	170	-	0.00%
	Total	168,130	167,016	165,745	171,058	4,042	2.42%
<u>District Court (413110)</u>							
530113	Contract Services	12,890	15,000	15,000	21,800	6,800	45.33%
550501	Travel & Training	1,277	3,000	3,200	1,277	(1,723)	-57.43%
550820	Dues & Subscriptions	572	450	600	600	150	33.33%
560110	Office Supplies	784	500	500	500	-	0.00%
560120	Small Equipment	500	500	500	500	-	0.00%
	Total	16,023	19,450	19,800	24,677	5,227	26.87%
<u>Joint Court Service (413120)</u>							
530835	City-County Contracts	209,646	195,833	185,709	194,066	(1,767)	-0.90%
530846	Facilities Management	71,318	74,085	69,158	72,270	(1,815)	-2.45%
	Total	280,964	269,918	254,867	266,336	(3,582)	-1.33%
<u>Juvenile & Domestic Relations District Court (413130)</u>							
530835	City-County Contracts	473,977	445,460	516,619	465,506	20,046	4.50%
590106	Fairfax County Principal	3,072	2,000	4,327	3,362	1,362	68.10%
590111	Fairfax County Interest	628	400	631	434	34	8.50%
	Total	477,677	447,860	521,577	469,302	21,442	4.79%
<u>Commonwealth Attorney (413140)</u>							
530835	City-County Contracts	50,800	53,624	78,635	78,635	25,011	46.64%
530846	Facilities Management	21,562	23,490	27,219	28,444	4,954	21.09%
	Total	72,362	77,114	105,854	107,079	29,965	38.86%
<u>Court Services & Custody (413230)</u>							
530835	City-County Contracts	1,498,706	1,215,016	1,500,779	1,568,314	353,298	29.08%
530846	Facilities Management	89,125	83,120	85,716	89,573	6,453	7.76%
590106	Fairfax County Principal	73,450	52,000	80,087	83,691	31,691	60.94%
590111	Fairfax County Interest	15,230	11,000	10,712	11,194	194	1.76%
	Total	1,676,511	1,361,136	1,677,294	1,752,772	391,636	28.77%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
<u>Electoral Board (414110)</u>							
511105	Salaries - Full Time	110,775	115,176	115,171	120,394	5,218	4.53%
511110	Salaries - Part Time	25,170	19,348	25,170	25,365	6,017	31.10%
511115	Salaries - Overtime	1,441	1,206	1,373	1,345	139	11.50%
511125	Salaries - Temporary Help	2,542	-	2,567	2,618	2,618	0.00%
512110	Fringe Benefits	56,297	54,843	56,754	56,039	1,196	2.18%
530113	Contract Services	14,022	16,000	16,000	37,500	21,500	134.38%
530351	Equipment Maintenance	5,177	4,400	4,400	6,700	2,300	52.27%
530521	Printing & Duplicating	1,000	2,250	2,250	17,650	15,400	684.44%
530620	Advertising	64	100	100	240	140	140.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
550430	Equipment Rental	656	656	656	1,312	656	100.00%
550501	Travel & Training	3,984	6,630	5,630	3,984	(2,646)	-39.91%
550820	Dues & Subscriptions	325	325	325	325	-	0.00%
560110	Office Supplies	1,613	500	500	500	-	0.00%
560420	Operating Supplies	409	500	500	500	-	0.00%
580103	Office Equipment Replacement	-	300	300	650	350	116.67%
580208	New Other Mach & Equip	-	1,000	-	-	(1,000)	-100.00%
	Total	223,474	223,234	231,696	275,122	51,888	23.24%
<u>City Manager (415110)</u>							
511105	Salaries - Full Time	393,439	414,256	419,006	425,309	11,053	2.67%
511160	Incentive Awards	-	-	-	-	-	0.00%
512110	Fringe Benefits	121,789	177,001	170,033	172,305	(4,696)	-2.65%
530113	Contract Services	3,860	-	-	-	-	0.00%
540010	Wastewater & Transit Allocation	(126,672)	(109,100)	(109,100)	(110,267)	(1,167)	-1.07%
540102	Motor Pool Charges	-	-	-	294	294	0.00%
550501	Travel & Training	3,169	1,385	1,385	1,385	-	0.00%
550720	Special Events	50	-	-	-	-	0.00%
550820	Dues & Subscriptions	7,012	4,750	4,785	4,800	50	1.05%
560110	Office Supplies	495	1,400	1,500	1,400	-	0.00%
	Total	403,142	489,692	487,609	495,226	5,534	1.13%
<u>City Attorney (415120)</u>							
530110	General Legal Services	486,923	425,000	360,000	325,000	(100,000)	-23.53%
530114	Delinquent Tax Collections	3,795	5,000	4,500	4,000	(1,000)	-20.00%
530117	City Prosecutor	-	63,000	63,000	66,000	3,000	4.76%
530118	Litigation	-	100,000	-	-	(100,000)	-100.00%
540010	Wastewater & Transit Allocation	(31,602)	(17,731)	(16,236)	(11,811)	5,921	33.39%
	Total	459,116	575,269	411,264	383,190	(192,080)	-33.39%
<u>Public Audit of Accounts (415130)</u>							
530111	Audit Services	86,500	82,500	82,500	76,400	(6,100)	-7.39%
540010	Wastewater & Transit Allocation	(14,669)	(7,673)	(7,673)	(7,105)	568	7.40%
	Total	71,832	74,827	74,827	69,295	(5,532)	-7.39%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Personnel (415140)							
511105	Salaries - Full Time	362,450	364,701	364,882	375,061	10,360	2.84%
511125	Temporary Help	-	-	-	-	-	0.00%
512110	Fringe Benefits	159,170	155,288	158,601	151,948	(3,340)	-2.15%
512985	Employee Education	-	-	-	-	-	0.00%
530113	Contract Services	174,610	196,151	212,500	263,465	67,314	34.32%
540010	Wastewater & Transit Allocation	(167,029)	(128,733)	(128,733)	(142,125)	(13,392)	-10.40%
550501	Travel & Training	886	3,000	3,000	1,000	(2,000)	-66.67%
550807	Other Expenses	16,966	16,400	16,400	20,900	4,500	27.44%
550820	Dues & Subscriptions	1,885	2,531	2,531	2,531	-	0.00%
560110	Office Supplies	466	500	500	500	-	0.00%
	Total	549,404	609,838	629,681	673,280	63,442	10.40%
Community Relations (415150)							
511105	Salaries - Full Time	86,962	86,783	86,783	87,651	868	1.00%
511115	Salaries - Overtime	405	-	386	378	378	0.00%
512110	Fringe Benefits	39,470	36,952	38,465	35,539	(1,413)	-3.82%
530113	Contract Services	-	-	-	-	-	0.00%
530351	Equipment Maintenance	-	245	-	-	(245)	-100.00%
530521	Printing & Duplicating	-	-	-	600	600	0.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
550501	Travel & Training	25	1,900	1,000	100	(1,800)	-94.74%
550806	Other Services	-	45,000	44,500	45,000	-	0.00%
550807	Other Expenses	631	-	200	225	225	0.00%
550820	Dues & Subscriptions	200	100	200	225	125	125.00%
560110	Office Supplies	41	100	200	200	100	100.00%
560420	Operating Supplies	823	1,860	600	1,500	(360)	-19.35%
580103	Office Equipment Replacement	-	800	800	200	(600)	-75.00%
	Total	128,556	173,740	173,133	171,618	(2,122)	-1.22%
Marketing (415152)							
511105	Salaries - Full Time	45,118	46,987	46,983	49,114	2,127	4.53%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries Overtime	108	-	-	-	-	0.00%
511125	Temporary Help	19,614	15,760	15,760	21,000	5,240	33.25%
511135	Holiday Worked	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	19,044	21,212	21,146	21,504	292	1.38%
530113	Contract Services	13,763	20,000	20,000	20,000	-	0.00%
530116	Web Development spec.	895	6,500	8,000	3,000	(3,500)	-53.85%
530521	Printing & Duplication	2,621	9,000	7,000	6,900	(2,100)	-23.33%
530620	Advertising	29,710	13,143	13,143	13,143	-	0.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
550470	Rental Expense	58	500	500	750	250	50.00%
550501	Travel & Training	-	500	500	500	-	0.00%
550720	Special Events	6,756	10,300	10,300	8,500	(1,800)	-17.48%
550806	Other Services	680	5,500	5,500	1,500	(4,000)	-72.73%
550807	Other Expenses	6,699	2,000	2,000	2,500	500	25.00%
550820	Dues & Subscriptions	200	1,000	1,000	1,000	-	0.00%
550830	Cultural Arts	642	5,000	5,000	5,000	-	0.00%
560110	Office Supplies	948	500	500	750	250	50.00%
560120	Small Equipment	342	400	400	500	100	25.00%
	Total	147,196	158,302	157,732	155,661	(2,641)	-1.67%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
<u>Cable TV (415160)</u>							
511105	Salaries - Full Time	-	105,486	105,486	106,540	1,054	1.00%
511110	Salaries - Part Time	128,182	52,063	52,498	53,023	960	1.84%
511115	Salaries - Overtime	433	-	412	-	-	0.00%
511125	Temporary Help	13,353	16,050	18,070	22,274	6,224	38.78%
511135	Holiday Worked	1,087	1,300	550	-	(1,300)	-100.00%
511180	Salary Reimbursement	1,683	-	-	-	-	0.00%
512110	Fringe Benefits	22,036	61,606	59,272	59,417	(2,189)	-3.55%
530113	Contract Services	3,631	4,375	4,252	4,720	345	7.89%
530351	Equipment Maintenance	17	2,000	2,000	2,000	-	0.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
540102	Motor Pool Charges	-	-	-	2,538	2,538	0.00%
550501	Travel & Training	794	1,500	-	800	(700)	-46.67%
550820	Dues & Subscriptions	720	720	720	720	-	0.00%
560420	Operating Supplies	609	1,500	1,500	1,500	-	0.00%
	Total	172,545	246,600	244,759	253,532	6,932	2.81%
<u>Risk Management (415230)</u>							
530113	Contract Services	2,902	5,468	5,468	6,785	1,317	24.09%
530355	Uninsured Costs	1,171	7,000	7,000	7,000	-	0.00%
540010	Wastewater & Transit Allocation	(136,100)	(47,676)	(47,676)	(43,410)	4,266	8.95%
550314	Other Insurance	432,986	346,679	400,000	313,709	(32,970)	-9.51%
550315	Workers Comp Insurance	-	-	-	-	-	0.00%
550501	Travel & Training	14,373	6,070	6,000	6,070	-	0.00%
550820	Dues & Subscriptions	1,941	2,635	2,040	2,040	(595)	-22.58%
560110	Office Supplies	125	875	875	125	(750)	-85.71%
	Total	317,399	321,051	373,707	292,319	(28,732)	-8.95%
<u>Telephone (415240)</u>							
540010	Wastewater & Transit Allocation	(28,611)	(17,139)	(18,418)	(18,418)	(1,279)	-7.46%
550110	Utilities Expense	143,484	134,000	144,000	144,000	10,000	7.46%
	Total	114,873	116,861	125,582	125,582	8,721	7.46%
<u>Information Technology (415250)</u>							
511105	Salaries - Full Time	806,130	879,990	912,841	927,399	47,409	5.39%
511115	Salaries - Overtime	3,765	3,312	3,123	2,999	(313)	-9.45%
511125	Temporary Help	395	-	-	-	-	0.00%
512110	Fringe Benefits	286,029	374,950	378,407	375,945	995	0.27%
530113	Contract Services	86,790	77,300	77,300	77,400	100	0.13%
530127	Computer Fees/Contracts	28,018	36,100	36,100	51,625	15,525	43.01%
530351	Equipment Maintenance	345,354	390,770	390,770	401,097	10,327	2.64%
530620	Advertising	-	-	-	-	-	0.00%
540010	Wastewater & Transit Allocation	(571,851)	(127,751)	(127,751)	(138,215)	(10,464)	-8.19%
540102	Motor Pool Charges	-	-	-	3,569	3,569	0.00%
550430	Equipment Rental	107,909	103,900	103,900	98,300	(5,600)	-5.39%
550501	Travel & Training	24,558	31,000	31,000	25,000	(6,000)	-19.35%
550807	Other Expenses	-	-	-	-	-	0.00%
550820	Dues & Subscriptions	569	500	500	500	-	0.00%
560110	Office Supplies	25,207	18,200	18,200	18,200	-	0.00%
560120	Small Equipment	19,500	7,445	7,445	8,300	855	11.48%
580103	Office Equipment Replacement	153,710	158,700	158,700	238,637	79,937	50.37%
580208	New Machinery & Equipment	-	19,000	19,000	47,872	28,872	151.96%
	Total	1,316,083	1,973,416	2,009,535	2,138,628	165,212	8.37%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Printing and Office Supplies (415260)							
511105	Salaries - Full Time	45,418	47,204	47,201	49,342	2,138	4.53%
511115	Salaries - Overtime	-	-	-	-	-	0.00%
511125	Temporary Help	-	2,500	-	-	(2,500)	-100.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
512110	Fringe Benefits	19,129	20,291	20,134	19,990	(301)	-1.48%
530351	Equipment Maintenance	495	700	-	-	(700)	-100.00%
540010	Wastewater & Transit Allocation	(57,661)	(39,887)	(39,887)	(42,709)	(2,822)	-7.08%
550430	Equipment Rental	49,550	51,480	51,480	51,480	-	0.00%
550806	Other Services	109,483	95,000	140,000	140,000	45,000	47.37%
560110	Office Supplies	39,279	42,000	35,500	16,700	(25,300)	-60.24%
	Total	205,693	219,288	254,428	234,802	15,514	7.07%
Fleet Maintenance (415270)							
511105	Salaries - Full Time	751,662	742,698	755,289	767,063	24,365	3.28%
511115	Salaries - Overtime	100,765	34,587	42,426	36,582	1,995	5.77%
511125	Temporary Help	-	-	20,000	-	-	0.00%
511130	On Call Pay	10,597	-	17,830	-	-	0.00%
511135	Holidays Worked	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
512110	Fringe Benefits	292,926	318,884	321,061	313,557	(5,327)	-1.67%
530113	Contract Services	27,122	22,000	27,000	27,000	5,000	22.73%
530350	Building Maintenance	39,758	35,000	35,000	35,350	350	1.00%
530352	Vehicle Maintenance	416,548	250,000	350,000	353,500	103,500	41.40%
530354	Uninsured Repairs	27,405	10,000	10,000	10,000	-	0.00%
540010	Wastewater & Transit Allocation	(231,341)	(750,000)	(750,000)	(750,000)	-	0.00%
540020	Distribution to Other Accounts	(3,242,073)	(2,330,269)	(2,449,275)	(2,344,121)	(13,852)	-0.59%
540102	Motor Pool Charges	-	-	-	62,073	62,073	0.00%
550501	Travel & Training	3,250	2,500	5,000	3,250	750	30.00%
550806	Other Services	5,673	2,700	2,700	2,700	-	0.00%
550820	Dues & Subscriptions	-	300	300	300	-	0.00%
560351	Repair Parts	513,060	389,850	439,850	444,249	54,399	13.95%
560352	Fuels & Lubricants	983,823	990,000	890,000	790,000	(200,000)	-20.20%
560353	Tires & Accessories	155,371	107,000	108,070	108,070	1,070	1.00%
560359	Change in Inventory	(48,162)	-	-	-	-	0.00%
560416	Uniforms	56,203	67,750	67,750	68,428	678	1.00%
560420	Operating Supplies	118,400	72,000	72,000	72,000	-	0.00%
580208	New Other Mach & Equip	(8,525)	35,000	35,000	-	(35,000)	-100.00%
	Total	(27,538)	-	-	-	-	0.00%
Finance & Accounting (415410)							
511105	Salaries - Full Time	512,699	625,635	657,873	670,843	45,208	7.23%
511110	Salaries - Part Time	67,546	-	-	-	-	0.00%
511115	Salaries - Overtime	-	-	-	-	-	0.00%
511125	Salaries - Temporary Help	1,203	-	-	-	-	0.00%
511160	Salaries - Incentive Awards	395	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
512110	Fringe Benefits	222,669	266,393	272,537	271,777	5,384	2.02%
530113	Contract Services	500	900	900	900	-	0.00%
530620	Advertising	123	500	-	-	(500)	-100.00%
540010	Wastewater & Transit Allocation	(194,120)	(132,132)	(132,132)	(139,420)	(7,288)	-5.52%
550501	Travel & Training	4,240	3,000	3,000	3,000	-	0.00%
550807	Other Expenses	(78)	-	-	-	-	0.00%
550820	Dues & Subscriptions	3,064	3,330	3,330	3,050	(280)	-8.41%
560110	Office Supplies	3,242	3,400	3,400	3,400	-	0.00%
	Total	621,482	771,026	808,908	813,551	42,525	5.52%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
<u>Real Estate Assessments (415420)</u>							
511105	Salaries - Full Time	347,238	400,086	418,563	422,749	22,663	5.66%
511115	Salaries - Overtime	-	643	-	-	(643)	-100.00%
511125	Temporary Help	5,423	-	2,000	2,000	2,000	0.00%
512110	Fringe Benefits	164,948	170,404	174,622	171,421	1,017	0.60%
530113	Contract Services	1,080	3,600	1,600	1,600	(2,000)	-55.56%
530620	Advertising	158	200	200	200	-	0.00%
540102	Motor Pool Charges	-	-	-	-	-	0.00%
550501	Travel & Training	1,961	4,600	4,600	2,000	(2,600)	-56.52%
550820	Dues & Subscriptions	15,106	12,742	12,742	14,140	1,398	10.97%
560110	Office Supplies	998	1,900	1,900	2,170	270	14.21%
	Total	536,911	594,175	616,227	616,280	22,105	3.72%
<u>Treasurer (415440)</u>							
511105	Salaries - Full Time	522,394	508,294	514,212	525,005	16,711	3.29%
511110	Salaries - Part Time	37,605	32,874	32,874	33,202	328	1.00%
511115	Salaries - Overtime	2,277	3,216	2,167	2,123	(1,093)	-33.97%
511125	Salaries - Temporary Help	-	7,000	6,000	3,200	(3,800)	-54.29%
511160	Incentive Awards	-	2,000	4,000	2,000	-	0.00%
512110	Fringe Benefits	205,751	227,065	233,072	222,366	(4,699)	-2.07%
530113	Contract Services	340	-	250	250	250	0.00%
530114	Delinquent Tax Collection	-	1,000	500	1,000	-	0.00%
530351	Equipment Maintenance	8,113	13,681	14,000	16,200	2,519	18.41%
530620	Advertising	1,260	1,625	1,625	1,625	-	0.00%
540010	Wastewater & Transit Allocation	(216,333)	(23,692)	(23,692)	(23,490)	202	0.85%
540102	Motor Pool Charges	3,636	3,500	3,500	2,413	(1,087)	-31.06%
550501	Travel & Training	4,146	7,475	7,000	4,200	(3,275)	-43.81%
550804	Processing Charge	15,555	9,000	13,000	13,000	4,000	44.44%
550820	Dues & Subscriptions	400	375	475	475	100	26.67%
560110	Office Supplies	34,047	33,900	34,000	36,550	2,650	7.82%
560120	Small Equipment	-	-	-	-	-	0.00%
	Total	619,191	827,313	842,984	840,120	12,807	1.55%
<u>Commissioner of Revenue (415450)</u>							
511105	Salaries - Full Time	679,704	693,133	702,479	711,664	18,531	2.67%
511115	Salaries - Overtime	420	2,653	2,501	2,402	(251)	-9.45%
511125	Temporary Help	13,533	15,000	15,000	15,000	-	0.00%
511160	Incentive Awards	5,374	5,042	5,374	5,374	332	6.58%
512110	Fringe Benefits	276,106	296,869	284,179	290,057	(6,812)	-2.29%
530113	Contract Services	186	400	400	900	500	125.00%
530351	Equipment Maintenance	-	1,700	-	1,700	-	0.00%
530620	Advertising	337	350	-	350	-	0.00%
540102	Motor Pool Charges	6,471	5,571	5,571	5,789	218	3.91%
550501	Travel & Training	3,859	4,000	4,000	4,000	-	0.00%
550820	Dues & Subscriptions	610	900	900	900	-	0.00%
560110	Office Supplies	17,838	20,500	22,000	22,000	1,500	7.32%
	Total	1,004,438	1,046,118	1,042,404	1,060,136	14,018	1.34%
<u>Retirement Expenses (415457)</u>							
530113	Contract Services	104,900	112,000	112,000	117,500	5,500	4.91%
	Total	104,900	112,000	112,000	117,500	5,500	4.91%
<u>Pool Maintenance (415458)</u>							
550110	Utilities Expense	27,319	42,000	28,000	27,000	(15,000)	-35.71%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Police Administration (421110)							
511105	Salaries - Full Time	600,856	618,409	608,284	619,998	1,589	0.26%
511115	Salaries - Overtime	2,198	-	2,093	2,050	2,050	0.00%
511130	On Call Pay	2,295	-	2,318	2,364	2,364	0.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
511138	Uniform / Shoe Allowance	788	1,000	1,000	1,000	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	269,255	321,750	315,247	293,603	(28,147)	-8.75%
530113	Contract Services	12,286	43,800	43,800	24,300	(19,500)	-44.52%
530620	Advertising	221	500	500	500	-	0.00%
540102	Motor Pool Charges	7,835	6,744	6,744	31,881	25,137	372.73%
550501	Travel & Training	11,879	11,000	11,000	11,000	-	0.00%
550503	Police Academy	77,634	78,643	78,643	81,272	2,629	3.34%
550601	General Subsidy/Contributions	376	376	376	376	-	0.00%
550799	Major Storm Expenses	183	-	-	-	-	0.00%
550807	Other Expenses	871	-	-	-	-	0.00%
550820	Dues & Subscriptions	10,757	10,000	10,000	10,000	-	0.00%
560110	Office Supplies	6,753	6,000	6,000	6,000	-	0.00%
560120	Small Equipment	499	1,000	1,000	1,000	-	0.00%
560416	Uniforms	69,790	70,000	70,000	70,000	-	0.00%
560420	Operating Supplies	361	2,000	2,000	2,000	-	0.00%
	Total	1,074,836	1,171,222	1,159,005	1,157,344	(13,878)	-1.18%
Police Technical Services (421120)							
511105	Salaries - Full Time	1,969,971	2,139,612	1,858,302	1,883,841	(255,771)	-11.95%
511115	Salaries - Overtime	180,325	181,151	182,019	174,818	(6,333)	-3.50%
511125	Temporary Help	8,850	5,061	8,850	8,850	3,789	74.87%
511130	On Call Pay	32,217	34,804	35,152	35,152	348	1.00%
511135	Holiday Worked	28,302	29,078	29,369	29,369	291	1.00%
511138	Uniform / Shoe Allowance	4,950	8,000	8,000	8,000	-	0.00%
511140	Shift Differential	12,652	9,656	9,753	9,753	97	1.00%
511180	Salary Reimbursement	395	-	-	-	-	0.00%
512110	Fringe Benefits	958,243	1,070,801	1,053,721	861,797	(209,004)	-19.52%
530113	Contract Services	49,314	49,000	49,000	57,500	8,500	17.35%
530351	Equipment Maintenance	173,204	194,500	194,500	214,500	20,000	10.28%
540102	Motor Pool Charges	84,818	73,007	73,007	34,209	(38,798)	-53.14%
550110	Utilities Expense	-	-	-	-	-	0.00%
550430	Equipment Rental	21,658	24,000	24,000	24,000	-	0.00%
550501	Travel & Training	50	11,000	11,000	1,000	(10,000)	-90.91%
550744	Byrne Jag Grant	1,872	-	2,080	2,080	2,080	0.00%
550807	Other Expenses	3,861	4,000	4,000	4,000	-	0.00%
560110	Office Supplies	15,486	14,000	14,000	14,000	-	0.00%
560120	Small Equipment	6,784	8,000	8,000	8,000	-	0.00%
560416	Uniforms	117	1,000	1,000	1,000	-	0.00%
560420	Operating Supplies	34,492	38,500	38,500	38,500	-	0.00%
580103	Equip Replacement	-	-	-	-	-	0.00%
	Total	3,587,559	3,895,170	3,604,253	3,410,369	(484,801)	-12.45%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Police Field Operations (421130)							
511105	Salaries - Full Time	4,149,339	4,216,340	4,218,867	4,312,256	95,916	2.27%
511110	Salaries - Part Time	155,293	189,359	115,232	116,384	(72,975)	-38.54%
511115	Salaries - Overtime	288,185	301,500	320,425	303,175	1,675	0.56%
511125	Salaries - Temporary Help	18,352	18,500	9,343	18,685	185	1.00%
511130	On Call Pay	11,432	10,188	10,290	10,290	102	1.00%
511135	Holiday Worked	98,902	103,677	104,714	104,714	1,037	1.00%
511138	Uniform / Shoe Allowance	5,550	-	-	-	-	0.00%
511140	Shift Differential	36,278	45,273	45,726	45,726	453	1.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(8,386)	-	(20,000)	-	-	0.00%
512110	Fringe Benefits	2,196,407	2,310,754	2,266,957	2,127,679	(183,075)	-7.92%
530113	Contract Services	-	-	-	-	-	0.00%
540102	Motor Pool Charges	327,369	281,780	281,302	323,226	41,446	14.71%
550703	DCJS One Time	2,624	-	-	-	-	0.00%
550704	Crime Prevention	(689)	5,000	5,000	5,000	-	0.00%
550799	Major Storm Expenses	529	-	-	-	-	0.00%
550806	Other Services	24,554	27,500	27,500	27,500	-	0.00%
550807	Other Expenses	51,926	52,000	52,000	52,000	-	0.00%
560110	Office Supplies	4,536	5,000	5,000	5,000	-	0.00%
560120	Small Equipment	3,244	4,500	4,500	4,500	-	0.00%
560420	Operating Supplies	82,399	40,000	40,000	48,000	8,000	20.00%
560451	Emergency Services Team	6,369	5,000	5,000	5,000	-	0.00%
560453	Asset Forfeiture Exp	-	-	-	-	-	0.00%
560454	Secret Service Task	-	-	-	-	-	0.00%
	Total	7,454,213	7,616,371	7,491,854	7,509,135	(107,236)	-1.41%
Fire Administration (422110)							
511105	Salaries - Full Time	739,720	762,844	780,473	793,180	30,336	3.98%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries - Overtime	2,685	2,513	2,557	2,505	(8)	-0.33%
511125	Temporary Help	-	-	-	-	-	0.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
511138	Uniform / Shoe Allowance	301	-	304	311	311	0.00%
511145	ALS Certification Pay	20,231	21,000	21,000	21,000	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	318,990	390,174	389,420	370,569	(19,605)	-5.02%
530113	Contract Services	39,775	33,900	35,250	36,300	2,400	7.08%
530620	Advertising	165	3,400	3,400	3,400	-	0.00%
530627	VFD Marketing Safer Grant	-	-	-	-	-	0.00%
540102	Motor Pool Charges	82,928	71,380	71,380	30,649	(40,731)	-57.06%
550501	Travel & Training	(1,139)	8,050	8,050	5,000	(3,050)	-37.89%
550507	VFD Training - Safer Grant	-	-	-	-	-	0.00%
550755	Fire Training	(72)	-	-	-	-	0.00%
550806	Other Charges	264	-	-	-	-	0.00%
550808	EMS Billing	180,742	121,500	121,500	121,500	-	0.00%
550820	Dues & Subscriptions	2,630	3,000	3,000	5,000	2,000	66.67%
560110	Office Supplies	4,603	6,000	6,000	6,000	-	0.00%
560120	Misc Equipment	5,055	7,400	7,400	7,900	500	6.76%
580210	Capital Outlay - State FDS	35,244	59,000	59,000	59,000	-	0.00%
	Total	1,432,122	1,490,161	1,508,733	1,462,314	(27,847)	-1.87%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Fire Operations (422120)							
511105	Salaries - Full Time	5,006,913	4,813,913	5,002,717	5,102,586	288,673	6.00%
511110	Salaries - Part Time	298	-	-	-	-	0.00%
511115	Salaries - Overtime	418,941	402,000	379,006	394,119	(7,881)	-1.96%
511125	Temporary Help	31,845	53,005	53,535	53,535	530	1.00%
511130	On Call Pay	-	-	-	-	-	0.00%
511135	Holiday Worked	-	62,109	62,109	62,109	-	0.00%
511138	Uniform / Shoe Allowance	3,215	-	-	-	-	0.00%
511140	Shift Differential	-	-	-	-	-	0.00%
511145	ALS Certification Pay	327,636	350,000	353,500	353,500	3,500	1.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(38,934)	(24,514)	(24,759)	(24,759)	(245)	-1.00%
512110	Fringe Benefits	2,573,464	2,563,983	2,544,038	2,520,164	(43,819)	-1.71%
530113	Contract Services	112,182	125,900	125,900	127,100	1,200	0.95%
530350	Building Maintenance	6,958	5,700	5,700	5,700	-	0.00%
530351	Equipment Maintenance	11,030	11,000	11,145	11,500	500	4.55%
530835	City - County Contracts	240,040	132,713	194,000	194,000	61,287	46.18%
540102	Motor Pool Charges	464,448	374,999	374,999	508,675	133,676	35.65%
550110	Utilities Expense	72,649	79,880	75,000	78,000	(1,880)	-2.35%
550501	Travel & Training	21,980	31,000	31,000	22,000	(9,000)	-29.03%
550777	Assistance for Firefighters Grant	989	-	-	-	-	0.00%
550778	Walmart Grant	2,000	-	-	-	-	0.00%
550806	Other Services	8,548	22,500	22,500	22,500	-	0.00%
550820	Dues & Subscriptions	-	-	-	-	-	0.00%
560110	Office Supplies	416	-	-	-	-	0.00%
560120	Small Equipment	58,595	33,000	33,000	33,000	-	0.00%
560210	Janitorial Supplies	8,058	9,000	9,000	9,000	-	0.00%
560351	Repair Parts	14,117	12,000	12,000	12,000	-	0.00%
560416	Uniforms	29,612	43,250	43,250	43,250	-	0.00%
560418	Protective Clothing	63,105	53,000	53,000	53,000	-	0.00%
560419	Protective Clothing R & M	17,043	16,000	17,500	19,000	3,000	18.75%
560420	Fire - Operating Supplies	26,658	31,000	31,000	31,000	-	0.00%
560426	EMS - Operating Supplies	59,616	60,000	64,000	66,500	6,500	10.83%
580108	Other Mach & Equip Replace	18,307	20,000	20,000	20,000	-	0.00%
580208	New Other Mach & Equip	-	-	-	-	-	0.00%
580210	Capital Outlay - State	13,631	25,000	25,000	25,000	-	0.00%
580211	Improvements	271,937	283,277	283,277	292,000	8,723	3.08%
	Total	9,845,298	9,589,715	9,801,416	10,034,478	444,763	4.64%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Fire Code Administration (422140)							
511105	Salaries - Full Time	913,265	1,069,448	979,354	992,000	(77,448)	-7.24%
511115	Salaries - Overtime	23,347	12,563	-	-	(12,563)	-100.00%
511125	Temporary Help	71,328	65,000	65,000	65,000	-	0.00%
511130	On Call Pay	32,150	34,170	35,000	35,000	830	2.43%
511135	Holiday Worked	-	-	-	-	-	0.00%
511138	Uniform / Shoe Allowance	200	-	-	-	-	0.00%
511145	ALS Certification Pay	5,681	5,000	5,000	5,000	-	0.00%
511160	Incentive Awards	395	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	378,850	502,184	583,513	437,578	(64,606)	-12.87%
530113	Contract Services	800	1,000	1,000	1,000	-	0.00%
530351	Equipment Maintenance	1,400	1,500	1,500	1,500	-	0.00%
530360	Maint Code Violations	(11,152)	15,000	30,000	15,000	-	0.00%
540010	Wastewater & Transit Allocation	-	-	-	-	-	0.00%
540102	Motor Pool Charges	63,488	54,647	54,647	45,831	(8,816)	-16.13%
550501	Travel & Training	6,380	7,500	7,500	6,400	(1,100)	-14.67%
550749	NCR Regional Planner Grant	30,372	-	-	-	-	0.00%
550751	LEMPG Grant	7,244	7,500	-	-	(7,500)	-100.00%
550753	UASI Citizen Preparedness Grant	14,437	9,000	-	-	(9,000)	-100.00%
550754	Volunteer & Citizens Corps Grant	14,181	4,500	-	-	(4,500)	-100.00%
550756	UASI Phone App Grant	140,500	-	-	-	-	0.00%
550757	2012 UASI State Share	90,623	-	-	-	-	0.00%
550758	EMPG EOC Furniture Grant	24,793	-	-	-	-	0.00%
550806	Other Services	40,117	45,000	45,000	45,000	-	0.00%
550820	Dues & Subscriptions	375	1,800	1,800	2,000	200	11.11%
560110	Office Supplies	2,073	3,000	3,000	3,000	-	0.00%
560120	Small Equipment	2,112	2,500	2,500	2,500	-	0.00%
560416	Uniforms	-	-	-	-	-	0.00%
560420	Operating Supplies	94	1,000	1,000	1,000	-	0.00%
	Total	1,853,050	1,842,312	1,815,813	1,657,809	(184,503)	-10.01%
Asphalt Maintenance (431110)							
511105	Salaries - Full Time	533,098	491,980	490,866	499,732	7,752	1.58%
511115	Salaries - Overtime	82,933	59,769	77,310	75,736	15,967	26.71%
511125	Temporary Help	-	5,000	5,000	6,000	1,000	20.00%
511130	On Call Pay	5,120	6,151	6,151	6,213	62	1.00%
511135	Holiday Worked	3,293	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(55,565)	-	-	-	-	0.00%
512110	Fringe Benefits	267,526	214,908	208,424	209,183	(5,725)	-2.66%
530113	Contract Services	1,379	2,000	2,000	2,000	-	0.00%
540102	Motor Pool Charges	227,860	196,129	196,129	129,736	(66,393)	-33.85%
550430	Equipment Rental	-	2,000	2,000	2,000	-	0.00%
550501	Travel & Training	1,420	7,000	3,000	1,500	(5,500)	-78.57%
550806	Other Services	18,269	53,000	30,000	35,000	(18,000)	-33.96%
560120	Small Equipment	651	6,500	6,500	6,500	-	0.00%
560420	Operating Supplies	12,040	11,000	11,000	11,000	-	0.00%
560422	Construction Material	7,727	20,000	15,000	20,000	-	0.00%
560423	Asphalt	129,934	150,000	150,000	150,000	-	0.00%
560424	Concrete	-	-	-	-	-	0.00%
560435	Soil & Mulch	-	2,500	2,500	2,500	-	0.00%
	Total	1,235,686	1,227,937	1,205,879	1,157,099	(70,838)	-5.77%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Concrete Maintenance (431111)							
511105	Salaries - Full Time	351,278	366,880	332,370	338,151	(28,729)	-7.83%
511115	Salaries - Overtime	61,198	43,705	56,568	55,417	11,712	26.80%
511125	Temporary Help	-	-	-	-	-	0.00%
511130	On Call Pay	5,326	6,151	6,151	6,213	62	1.00%
511135	Holiday Worked	597	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(59,103)	-	-	-	-	0.00%
512110	Fringe Benefits	196,739	160,030	151,017	141,709	(18,321)	-11.45%
530113	Contract Services	-	-	-	2,000	2,000	0.00%
540102	Motor Pool Charges	227,860	196,129	196,129	72,927	(123,202)	-62.82%
550501	Travel & Training	-	3,000	3,000	1,000	(2,000)	-66.67%
550806	Other Services	25,117	26,650	26,650	26,650	-	0.00%
560120	Small Equipment	432	3,500	3,500	1,500	(2,000)	-57.14%
560420	Operating Supplies	5,944	5,100	5,100	5,100	-	0.00%
560422	Construction Material	3,240	6,550	6,550	6,550	-	0.00%
560424	Concrete	26,226	50,000	60,000	50,000	-	0.00%
560435	Soil & Mulch	-	5,000	5,000	5,000	-	0.00%
	Total	844,853	872,695	852,035	712,216	(160,479)	-18.39%
Snow & Ice Control (431120)							
511105	Salaries Full Time	163	-	-	-	-	0.00%
511115	Salaries Overtime	164,369	66,519	94,280	92,361	25,842	38.85%
511125	Temporary Help	74	-	-	-	-	0.00%
511130	On Call Pay	246	-	-	-	-	0.00%
511135	Holiday Worked	3,506	-	-	-	-	0.00%
512110	Fringe Benefits	15,104	5,089	7,650	7,066	1,977	38.85%
530113	Contract Services	-	5,000	5,000	10,000	5,000	100.00%
540102	Motor Pool Charges	34,609	29,789	29,789	59,718	29,929	100.47%
550430	Equipment Rental	1,459	2,000	2,000	2,000	-	0.00%
550501	Travel & Training	2,000	4,000	4,000	2,000	(2,000)	-50.00%
550799	Major Storm Expenses	2,572	-	-	-	-	0.00%
550807	Other Expenses	500	3,000	3,000	3,000	-	0.00%
560420	Operating Supplies	20,902	7,800	7,800	7,800	-	0.00%
560501	Chemicals - Other	156,176	190,000	190,000	168,000	(22,000)	-11.58%
580208	New Other Mach & Equip	56,807	60,000	60,000	90,000	30,000	50.00%
	Total	458,486	373,197	403,519	441,945	68,748	18.42%
Storm Drainage (431130)							
511105	Salaries - Full Time	353,685	379,942	364,533	368,990	(10,952)	-2.88%
511115	Salaries Overtime	93,196	50,652	84,852	83,125	32,473	64.11%
511125	Temporary Help	11,208	-	-	5,000	5,000	0.00%
511130	On Call Pay	9,914	6,766	6,766	6,766	-	0.00%
511135	Holiday Pay	2,721	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(23,018)	-	-	-	-	0.00%
512110	Fringe Benefits	173,752	166,170	154,359	156,747	(9,423)	-5.67%
530113	Contract Services	4,906	10,000	5,000	6,000	(4,000)	-40.00%
540102	Motor Pool Charges	151,118	130,073	130,073	102,029	(28,044)	-21.56%
550430	Equipment Rental	2,268	-	-	2,000	2,000	0.00%
550501	Travel & Training	2,534	4,600	4,600	2,600	(2,000)	-43.48%
550806	Other Services	52,731	51,000	51,000	51,000	-	0.00%
560120	Small Equipment	15,280	6,000	16,000	16,000	10,000	166.67%
560420	Operating Supplies	6,473	6,000	6,000	6,000	-	0.00%
560421	Pipe & Accessories	9,021	14,000	14,000	14,000	-	0.00%
560422	Construction Material	8,055	9,500	9,500	9,500	-	0.00%
560424	Concrete	945	6,000	6,000	6,000	-	0.00%
560430	Operating Material	236	8,000	8,000	8,000	-	0.00%
560435	Soil & Mulch	5,278	5,000	5,000	5,000	-	0.00%
	Total	880,301	853,703	865,683	848,757	(4,946)	-0.58%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
<u>Signs/Signals/Lighting (431140)</u>							
511105	Salaries - Full Time	680,613	691,988	704,440	720,136	28,148	4.07%
511110	Salaries Part Time	-	-	-	-	-	0.00%
511115	Salaries Overtime	125,853	120,600	113,136	108,660	(11,940)	-9.90%
511125	Temporary Help	-	-	-	20,160	20,160	0.00%
511130	On Call Pay	23,455	25,001	24,800	25,250	249	1.00%
511135	Holiday Worked	981	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(8,073)	-	-	-	-	0.00%
512110	Fringe Benefits	305,043	305,784	311,879	303,534	(2,250)	-0.74%
530113	Contract Services	136,919	142,000	142,000	142,000	-	0.00%
530351	Equipment Maintenance	-	-	-	-	-	0.00%
530620	Advertising	-	-	-	-	-	0.00%
540102	Motor Pool Charges	127,083	87,422	87,422	43,326	(44,096)	-50.44%
550110	Utilities Expense	503,324	534,586	534,586	534,586	-	0.00%
550501	Travel & Training	3,571	6,000	6,000	3,600	(2,400)	-40.00%
550807	Other Expenses	22,732	14,500	14,500	13,500	(1,000)	-6.90%
550820	Dues & Subscriptions	820	1,200	1,200	1,200	-	0.00%
560120	Small Equipment	9,099	8,500	8,600	13,500	5,000	58.82%
560420	Operating Supplies	46,850	35,000	34,800	35,000	-	0.00%
560421	Pipe & Accessories	3,553	4,800	4,700	4,800	-	0.00%
560422	Construction Material	8,672	10,000	10,500	9,000	(1,000)	-10.00%
560440	Signal Repairs	89,401	24,000	23,900	24,000	-	0.00%
560441	Traffic Sign Material	59,076	56,000	56,200	57,000	1,000	1.79%
560442	Pre-emption Repairs	5,337	5,000	5,000	5,000	-	0.00%
	Total	2,144,310	2,072,381	2,083,663	2,064,252	(8,129)	-0.39%
<u>Refuse (431210)</u>							
511105	Salaries - Full Time	1,091,408	1,108,477	1,106,160	1,121,930	13,453	1.21%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries Overtime	65,080	32,884	61,282	60,035	27,151	82.56%
511125	Temporary Help	68,016	67,980	67,980	67,980	-	0.00%
511130	On Call Pay	50	-	-	-	-	0.00%
511160	Incentive Awards	395	-	-	-	-	0.00%
512110	Fringe Benefits	525,540	479,701	463,653	464,319	(15,382)	-3.21%
530113	Contract Services	23,688	20,000	20,000	20,000	-	0.00%
530835	City - County Contracts	413,553	450,000	450,000	450,000	-	0.00%
540102	Motor Pool Charges	269,492	231,963	231,963	309,679	77,716	33.50%
550430	Equipment Rental	35,181	35,000	35,000	35,000	-	0.00%
550799	Major Storm Expenses	-	-	-	-	-	0.00%
550806	Other Services	70,524	100,000	100,000	100,000	-	0.00%
550809	Commercial Recycling	-	8,000	8,000	8,000	-	0.00%
550820	Dues & Subscriptions	-	-	-	-	-	0.00%
560420	Operating Supplies	32,255	27,975	32,000	32,000	4,025	14.39%
	Total	2,595,182	2,561,980	2,576,038	2,668,943	106,963	4.18%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Facilities Maintenance (431310)							
511105	Salaries - Full Time	462,353	475,751	483,989	495,728	19,977	4.20%
511115	Salaries Overtime	33,316	16,562	28,284	18,110	1,548	9.35%
511125	Temporary Help	-	-	-	-	-	0.00%
511130	On-Call Pay	14,794	16,971	16,971	17,310	339	2.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	233,812	205,138	201,665	203,543	(1,595)	-0.78%
530113	Contract Services	5,161	9,000	9,000	9,000	-	0.00%
530350	Building Maintenance	362,583	335,000	335,000	335,000	-	0.00%
530356	Blenheim Maintenance	29,310	34,900	34,900	34,900	-	0.00%
530357	Green Acres Maintenance	106,254	115,500	115,500	115,500	-	0.00%
530358	Westmore School Maintenance	-	-	-	-	-	0.00%
530359	Comm. Appearance Comm.	245	3,500	1,000	3,500	-	0.00%
530361	Community Center Maintenance	48,116	60,000	55,000	60,000	-	0.00%
530364	Fire Training Center	16,599	22,000	22,000	22,000	-	0.00%
540010	Transit & Wastewater Allocation	(266,656)	(251,785)	(251,785)	(256,780)	(4,995)	-1.98%
540102	Motor Pool Charges	14,559	12,532	12,532	14,403	1,871	14.93%
550110	Utilities Expense	466,339	474,149	474,149	474,149	-	0.00%
550501	Travel & Training	1,440	-	-	-	-	0.00%
560110	Office Supplies	1,262	-	-	-	-	0.00%
560120	Small Equipment	62	-	-	-	-	0.00%
560210	Janitorial Supplies	16,356	31,000	31,000	31,000	-	0.00%
560420	Operating Supplies	99,090	60,000	75,000	75,000	15,000	25.00%
560422	Construction Material	-	-	-	-	-	0.00%
560430	Operating Material	-	-	-	-	-	0.00%
	Total	1,644,994	1,620,218	1,644,204	1,652,364	32,146	1.98%
Streets/ROW (431320)							
511105	Salaries - Full Time	245,078	254,827	259,709	265,350	10,523	4.13%
511110	Salaries - Part Time	21,681	22,459	22,457	23,476	1,017	4.53%
511115	Salaries Overtime	42,445	36,100	39,598	33,015	(3,085)	-8.54%
511125	Temporary Help	199,816	180,000	180,000	180,000	-	0.00%
511130	On Call Pay	80	-	-	-	-	0.00%
511135	Holidays Worked	76	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	120,982	131,664	128,119	130,239	(1,425)	-1.08%
530113	Contract Services	105,944	148,000	120,000	148,000	-	0.00%
540102	Motor Pool Charges	335,116	263,677	263,677	139,583	(124,094)	-47.06%
550110	Utilities Expense	3,188	-	-	-	-	0.00%
550430	Equipment Rental	-	-	-	-	-	0.00%
550501	Travel & Training	2,957	1,700	1,700	1,700	-	0.00%
550806	Other Services	57,450	57,500	57,500	57,500	-	0.00%
550820	Dues & Subscriptions	-	-	-	-	-	0.00%
560351	Repair Parts	8,301	16,200	10,000	16,200	-	0.00%
560420	Operating Supplies	15,623	15,000	15,000	15,000	-	0.00%
560430	Operating Material	9,838	14,000	14,000	14,000	-	0.00%
560435	Soil & Mulch	984	1,000	1,000	1,000	-	0.00%
580108	Other Mach & Equip Replace	13,970	15,000	15,000	15,000	-	0.00%
	Total	1,183,530	1,157,127	1,127,760	1,040,063	(117,064)	-10.12%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
<u>Administration/Engineering/Transportation (431410)</u>							
511105	Salaries - Full Time	671,888	615,261	639,163	635,820	20,559	3.34%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries Overtime	9,537	7,342	9,081	8,897	1,555	21.17%
511125	Temporary Help	9,956	41,200	10,056	10,257	(30,943)	-75.10%
511130	On Call Pay	-	-	-	-	-	0.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511180	Salary Reimbursement	(24,813)	-	-	-	-	0.00%
512110	Fringe Benefits	259,436	262,538	253,234	259,054	(3,484)	-1.33%
530113	Contract Services	17,648	24,375	24,375	30,000	5,625	23.08%
540010	Transit & Wastewater Allocation	(329,832)	(158,701)	(158,701)	(160,957)	(2,256)	-1.42%
540102	Motor Pool Charges	-	21,963	21,963	30,822	8,859	40.34%
550430	Equipment Rental	-	500	-	500	-	0.00%
550501	Travel & Training	5,131	2,884	2,884	4,500	1,616	56.03%
550807	Other Expenses	-	-	-	-	-	0.00%
550820	Dues & Subscriptions	422	1,145	1,100	8,346	7,201	628.91%
560110	Office Supplies	2,401	1,747	3,250	4,200	2,453	140.41%
560120	Small Equipment	4,782	8,850	6,288	7,550	(1,300)	-14.69%
560420	Operating Supplies	1,902	1,600	2,100	3,525	1,925	120.31%
580208	New Other Mach & Equip	6,736	-	-	-	-	0.00%
	Total	635,195	830,704	814,794	842,514	11,810	1.42%
<u>County Agent (431510)</u>							
530835	City - County Contracts	40,068	47,795	46,218	48,298	503	1.05%
<u>Health Services (441110)</u>							
530835	City - County Contracts	1,107,494	1,166,628	1,190,684	1,244,265	77,637	6.65%
<u>Commission For Women (441210)</u>							
550501	Travel & Training	73	600	600	100	(500)	-83.33%
550601	General Sub/Contributions	-	-	-	-	-	0.00%
550720	Special Events	54	750	750	750	-	0.00%
550820	Dues & Subscriptions	-	125	125	125	-	0.00%
560110	Office Supplies	185	100	100	100	-	0.00%
	Total	312	1,575	1,575	1,075	(500)	-31.75%
<u>Community Services Board (441220)</u>							
550601	General Sub/Contributions	1,336,100	1,453,677	1,389,544	1,510,434	56,757	3.90%
<u>Senior Citizen Tax/Rent Relief (441230)</u>							
550760	Rent/Property Tax Relief	939,463	992,850	992,850	1,009,431	16,581	1.67%
<u>Human Services Coordinator (441240)</u>							
511105	Salaries - Full Time	-	-	-	-	-	0.00%
511110	Salaries - Part Time	-	81,456	-	83,477	2,021	2.48%
511125	Temporary Help	106,668	17,000	103,732	17,000	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
512110	Fringe Benefits	8,562	24,037	24,037	24,209	172	0.72%
550501	Travel & Training	138	500	150	200	(300)	-60.00%
550820	Dues & Subscriptions	250	-	-	-	-	0.00%
560110	Office Supplies	141	150	150	150	-	0.00%
	Total	115,759	123,143	128,069	125,036	1,893	1.54%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Social Services (441250)							
530833	School Age Child Care	602,827	650,775	632,968	664,617	13,842	2.13%
530835	City - County Contracts	994,789	971,250	971,250	1,019,813	48,563	5.00%
530839	Day Care Contract	8,883	9,500	9,500	9,500	-	0.00%
530841	Fastran	1,372	8,000	5,600	5,600	(2,400)	-30.00%
530842	Comprehensive Services Act	16,111	25,000	25,000	25,000	-	0.00%
530843	Baileys Health Center	42,746	54,631	54,631	57,363	2,732	5.00%
530844	Dental Clinic	1,063	1,500	1,500	1,500	-	0.00%
530845	Main Street Child Care	76,891	150,000	100,000	125,000	(25,000)	-16.67%
530847	Indigent Burials	-	5,100	5,100	5,100	-	0.00%
530848	Christmas in April	-	5,000	5,000	5,000	-	0.00%
	Total	1,744,682	1,880,756	1,810,549	1,918,493	37,737	2.01%
Recreation Administration (451110)							
511105	Salaries - Full Time	632,726	701,569	685,531	700,330	(1,239)	-0.18%
511110	Salaries - Part Time	92,490	91,759	92,768	96,302	4,543	4.95%
511115	Salaries - Overtime	40,431	19,014	17,926	18,554	(460)	-2.42%
511125	Temporary Help	473,053	407,538	407,538	406,961	(577)	-0.14%
512110	Fringe Benefits	281,932	358,434	366,655	342,703	(15,731)	-4.39%
530113	Contract Services	288,159	259,633	259,633	280,923	21,290	8.20%
530350	Building Maintenance	-	2,500	2,500	-	(2,500)	-100.00%
530351	Equipment Maintenance	431	1,100	1,100	1,400	300	27.27%
530521	Printing & Duplicating Expense	8,608	-	-	-	-	0.00%
530620	Advertising	62,500	77,318	77,318	79,082	1,764	2.28%
540102	Motor Pool Charges	1,723	1,483	1,483	1,785	302	20.36%
550110	Utilities Expense	82,392	83,775	83,775	82,809	(966)	-1.15%
550314	Insurance	-	-	-	-	-	0.00%
550430	Equipment Rental	-	800	800	1,600	800	100.00%
550501	Travel & Training	3,432	7,000	7,000	3,500	(3,500)	-50.00%
550601	General Sub/Contributions	65,000	65,000	65,000	70,200	5,200	8.00%
550804	Processing Charge	1,869	10,000	-	-	(10,000)	-100.00%
550806	Other Services	-	-	-	-	-	0.00%
550807	Other Expenses	110,258	103,386	103,386	111,649	8,263	7.99%
550813	Discretionary Fund	32	450	450	200	(250)	-55.56%
550820	Dues & Subscriptions	5,867	5,585	5,585	5,435	(150)	-2.69%
560110	Office Supplies	7,460	9,125	9,125	10,000	875	9.59%
560120	Miscellaneous Equipment	520	1,760	1,760	1,805	45	2.56%
560210	Janitorial Supplies	-	1,050	1,050	325	(725)	-69.05%
560408	Food & Concessions	5,158	14,524	14,524	18,530	4,006	27.58%
560416	Uniforms	7,324	6,640	6,640	6,224	(416)	-6.27%
560420	Operating Supplies	11,706	9,760	9,760	10,435	675	6.92%
560430	Operating Material	82	800	800	-	(800)	-100.00%
	Total	2,183,150	2,240,003	2,222,107	2,250,752	10,749	0.48%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Special Events (451220)							
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries - Overtime	75,171	68,893	64,952	88,658	19,765	28.69%
511125	Temporary Help	6,369	8,500	8,500	25,525	17,025	200.29%
512110	Fringe Benefits	523	5,921	5,921	8,735	2,814	47.52%
530113	Contract Services	139,030	247,222	247,222	202,970	(44,252)	-17.90%
530351	Equipment Maintenance	-	-	-	2,000	2,000	0.00%
530620	Advertising	42,636	39,900	39,900	62,342	22,442	56.25%
550430	Equipment Rental	15,220	17,950	17,950	33,040	15,090	84.07%
550501	Travel & Training	892	500	500	1,000	500	100.00%
550740	Fee Classes/Trips	-	-	-	-	-	0.00%
550804	Processing Charge	-	5,715	5,715	-	(5,715)	-100.00%
550806	Other Services	-	279	279	293	14	4.99%
550807	Other Expenses	40,833	45,690	45,690	56,394	10,704	23.43%
550820	Dues & Subscriptions	277	500	500	500	-	0.00%
560110	Office Supplies	-	300	300	300	-	0.00%
560120	Miscellaneous Equipment	569	500	500	-	(500)	-100.00%
560408	Food & Concessions	9,490	9,263	9,263	17,030	7,767	83.85%
560416	Clothing and Uniforms	2,174	2,900	2,900	3,500	600	20.69%
560420	Operating Supplies	18,065	17,650	17,650	21,430	3,780	21.42%
560430	Operating Material	-	-	-	-	-	0.00%
	Total	351,248	471,683	467,742	523,716	52,033	11.03%

Parks and Recreation Facilities (451250)

511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries - Overtime	3,215	4,920	4,639	4,455	(465)	-9.45%
511125	Temporary Help	159,397	189,388	189,388	198,372	8,984	4.74%
511135	Holiday Pay	-	1,544	1,544	1,544	-	0.00%
511180	Salary Reimbursement	(213)	-	-	-	-	0.00%
512110	Fringe Benefits	13,080	14,983	14,983	15,634	651	4.34%
530113	Contract Services	42,985	54,974	54,974	62,302	7,328	13.33%
530351	Equipment Maintenance	585	7,080	1,000	7,080	-	0.00%
530620	Advertising	8,365	18,799	18,799	18,926	127	0.67%
550110	Utilities Expense	18,371	17,343	17,343	15,363	(1,980)	-11.42%
550430	Equipment Rental	-	-	-	-	-	0.00%
550501	Travel & Training	1,018	-	-	-	-	0.00%
550804	Processing Charge	11,865	16,982	16,982	-	(16,982)	-100.00%
550806	Other Services	-	-	-	-	-	0.00%
550807	Other Expenses	2,361	3,691	3,691	4,826	1,135	30.75%
560120	Misc Equipment	3,618	2,380	2,380	6,100	3,720	156.30%
560210	Janitorial Supplies	611	4,000	4,000	4,000	-	0.00%
560408	Food and Concessions	71	7,000	7,000	7,000	-	0.00%
560416	Clothing and Uniforms	-	2,300	2,300	2,300	-	0.00%
560420	Operating Supplies	3,699	4,000	4,000	4,000	-	0.00%
	Total	269,029	349,384	343,022	351,902	2,518	0.72%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Park & Ball Field Maintenance (451340)							
511105	Salaries - Full Time	454,649	460,189	411,716	419,659	(40,530)	-8.81%
511110	Salaries - Part Time	-	-	27,373	27,647	27,647	0.00%
511115	Salaries - Overtime	64,783	50,210	47,338	49,993	(217)	-0.43%
511125	Temporary Help	84,750	103,174	103,174	136,102	32,928	31.92%
511135	Holiday Worked	317	-	-	-	-	0.00%
511180	Salary Reimbursement	395	-	-	-	-	0.00%
512110	Fringe Benefits	229,070	207,681	213,104	191,839	(15,842)	-7.63%
530113	Contract Services	83,385	120,835	120,835	128,635	7,800	6.46%
530350	Building Maintenance	-	-	-	500	500	0.00%
530351	Equipment Maintenance	236	11,700	11,700	4,500	(7,200)	-61.54%
530620	Advertising	236	2,964	2,964	3,562	598	20.18%
540102	Motor Pool Charges	95,262	81,996	81,996	99,680	17,684	21.57%
550110	Public Utilities	1,459	3,120	3,120	3,120	-	0.00%
550430	Equipment Rental	18,526	15,500	15,500	15,850	350	2.26%
550501	Travel & Training	1,094	3,152	3,152	2,000	(1,152)	-36.55%
550807	Other Expenses	129	1,200	1,200	6,200	5,000	416.67%
550820	Dues & Subscriptions	-	300	300	375	75	25.00%
560110	Office Supplies	407	500	500	500	-	0.00%
560120	Miscellaneous Equipment	3,091	32,400	32,400	12,720	(19,680)	-60.74%
560210	Janitorial Supplies	9,905	10,898	10,898	12,898	2,000	18.35%
560351	Repair Parts	8,102	14,300	14,300	12,000	(2,300)	-16.08%
560353	Tires and Accessories	654	320	320	320	-	0.00%
560416	Uniforms	7,276	9,075	9,075	9,915	840	9.26%
560420	Operating Supplies	8,935	17,425	17,425	17,500	75	0.43%
560422	Construction Material	8,105	3,000	8,000	8,000	5,000	166.67%
560424	Concrete	44	1,500	1,500	2,000	500	33.33%
560430	Operating Materials	22,039	42,880	42,880	43,480	600	1.40%
560435	Soil & Mulch	61,693	55,425	55,425	52,275	(3,150)	-5.68%
560501	Chemicals	9,532	17,700	17,700	18,000	300	1.69%
	Total	1,174,072	1,267,444	1,253,895	1,279,270	11,826	0.93%
Library (451410)							
530835	City - County Contracts	744,224	797,334	801,947	801,947	4,613	0.58%
Historic Resources (451420)							
511105	Salaries - Full Time	223,679	225,797	225,752	228,009	2,212	0.98%
511110	Salaries - Part Time	115,450	118,778	122,940	124,170	5,392	4.54%
511115	Salaries Overtime	228	884	754	724	(160)	-18.05%
511125	Temporary Help	9,807	7,500	7,500	7,500	-	0.00%
511130	On Call Pay	100	201	200	200	(1)	-0.50%
511135	Holiday Worked	2,751	2,613	2,700	2,700	87	3.33%
512110	Fringe Benefits	109,449	132,051	134,063	127,300	(4,751)	-3.60%
530113	Contract Services	57,964	26,000	26,000	26,000	-	0.00%
530521	Printing & Duplicating Expense	4,004	3,600	3,600	3,600	-	0.00%
530620	Advertising	15,043	13,000	13,000	13,000	-	0.00%
540102	Motor Pool Charges	3,493	3,007	3,007	3,000	(7)	-0.23%
550470	Rental Expense	15,612	11,900	11,900	11,900	-	0.00%
550501	Travel & Training	1,567	1,500	1,500	1,500	-	0.00%
550720	Special Events	1,998	1,500	1,500	1,500	-	0.00%
550722	Civil War Day - Other	9,870	8,000	8,000	8,000	-	0.00%
550723	Museum Shop	5,893	8,000	8,000	8,000	-	0.00%
550724	Museum Exhibitions	8,496	4,000	4,000	8,000	4,000	100.00%
550726	Museum Collections Manage.	1,868	8,000	8,000	8,000	-	0.00%
550728	Collection Acquisition	68	-	3,000	3,000	3,000	0.00%
550729	Museum Programming	1,846	3,000	3,000	3,000	-	0.00%
550820	Dues & Subscriptions	3,076	3,000	3,000	3,000	-	0.00%
560110	Office Supplies	6,777	9,500	9,500	9,500	-	0.00%
560120	Small Equipment	1,067	3,000	3,000	1,000	(2,000)	-66.67%
	Total	600,106	594,831	603,916	602,603	7,772	1.31%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Planning & Design Review (461110)							
511105	Salaries - Full Time	758,124	938,123	883,754	929,643	(8,480)	-0.90%
511110	Salaries - Part Time	39,215	39,186	44,119	44,524	5,338	13.62%
511115	Salaries - Overtime	188	-	179	176	176	0.00%
511125	Temporary Help	11,815	11,700	11,933	12,172	472	4.03%
511160	Incentive Awards	-	-	-	-	-	0.00%
512110	Fringe Benefits	288,031	411,908	421,442	389,788	(22,120)	-5.37%
530113	Contract Services	33,801	11,000	150,000	11,000	-	0.00%
530620	Advertising	2,790	4,800	4,800	4,800	-	0.00%
540010	Transit & Wastewater Allocation	-	-	-	-	-	0.00%
550501	Travel & Training	3,316	4,000	4,000	4,000	-	0.00%
550806	Other Services	-	600	600	600	-	0.00%
550820	Dues & Subscriptions	4,076	4,400	4,400	4,400	-	0.00%
560110	Office Supplies	4,260	4,700	4,700	4,700	-	0.00%
580203	Office Equipment	-	-	-	-	-	0.00%
	Total	1,145,617	1,430,417	1,529,927	1,405,803	(24,614)	-1.72%
Economic Development (461210)							
511105	Salaries - Full Time	64,608	95,013	98,340	99,324	4,311	4.54%
511110	Salaries - Part Time	-	-	-	-	-	0.00%
511115	Salaries - Overtime	-	-	-	-	-	0.00%
511135	Holiday Worked	-	-	-	-	-	0.00%
512110	Fringe Benefits	25,832	40,456	41,435	40,239	(217)	-0.54%
530113	Contract Services	17,203	77,000	77,000	23,000	(54,000)	-70.13%
530620	Advertising	2,826	20,000	20,000	25,000	5,000	25.00%
540102	Motor Pool Charges	-	-	-	-	-	0.00%
550501	Travel & Training	5,173	5,000	5,000	5,000	-	0.00%
550624	Economic Development Auth.	36,210	40,000	40,000	355,000	315,000	787.50%
550820	Dues & Subscriptions	3,896	4,800	4,800	4,800	-	0.00%
560110	Office Supplies	1,986	1,000	1,000	1,000	-	0.00%
	Total	157,734	283,269	287,575	553,363	270,094	95.35%
Current Planning (461220)							
511105	Salaries - Full Time	414,306	452,035	537,951	548,317	96,282	21.30%
511110	Salaries - Part Time	760	2,400	1,000	1,000	(1,400)	-58.33%
511115	Salaries - Overtime	359	10,666	9,428	9,055	(1,611)	-15.10%
511125	Temporary Help	60,457	-	10,000	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	178,780	193,999	184,097	223,106	29,107	15.00%
530113	Contract Services	62,083	62,000	62,000	62,000	-	0.00%
530620	Advertising	1,361	2,200	2,200	2,200	-	0.00%
540102	Motor Pool Charges	6,591	5,674	5,674	2,062	(3,612)	-63.66%
550470	Rental Expense	-	-	-	-	-	0.00%
550501	Travel & Training	564	4,200	4,200	3,000	(1,200)	-28.57%
550807	Other Expenses	-	-	-	-	-	0.00%
550820	Dues & Subscriptions	1,533	2,600	2,600	2,600	-	0.00%
560110	Office Supplies	3,648	5,000	5,000	5,000	-	0.00%
560120	Small Equipment	-	-	-	-	-	0.00%
580208	Renaissance Housing Corporation	50,000	50,000	50,000	100,000	50,000	100.00%
	Total	780,443	790,774	874,150	958,340	167,566	21.19%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
<u>School Board (481110)</u>							
511105	Salaries - Full Time	85,126	85,568	85,543	92,034	6,466	7.56%
511110	Salaries - Part Time	166,326	161,585	174,171	177,575	15,990	9.90%
511115	Salaries - Overtime	-	-	-	-	-	0.00%
511125	Temporary Help	28,621	29,155	28,908	29,486	331	1.14%
512110	Fringe Benefits	78,996	87,109	84,837	88,273	1,164	1.34%
530113	Contract Services	418,814	424,450	375,000	430,698	6,248	1.47%
550501	Travel & Training	17,821	15,480	13,000	15,500	20	0.13%
550601	General Sub/Contrib.	30,420	30,420	30,420	30,420	-	0.00%
550806	Other Services	11,391	9,200	9,500	11,200	2,000	21.74%
550820	Dues & Subscriptions	13,146	12,355	12,000	12,355	-	0.00%
560110	Office Supplies	3,579	5,254	3,500	5,000	(254)	-4.83%
	Total	854,241	860,576	816,879	892,541	31,965	3.71%
<u>Contracted Instruction Costs (481220)</u>							
530835	City - County Contracts	44,029,716	45,427,757	45,127,757	46,088,864	661,107	1.46%
<u>Fixed Charges</u>							
550314	Fixed Charges	-	-	-	-	-	0.00%
<u>School Capital Outlay (481350)</u>							
580211	Improvements	-	20,000	20,000	20,000	-	0.00%
	Total	-	20,000	20,000	20,000	-	0.00%
<u>School - Uses / Principal From Capital Leases (481710)</u>							
580620	Uses on School Financing	473,000	-	400,160	412,460	412,460	0.00%
	Total	473,000	-	400,160	412,460	412,460	0.00%
<u>School Debt Service (481710)</u>							
590105	Principal	4,001,250	4,121,000	4,121,000	3,501,450	(619,550)	-15.03%
590110	Interest	3,032,920	2,854,400	2,854,400	2,643,990	(210,410)	-7.37%
	Total	7,034,170	6,975,400	6,975,400	6,145,440	(829,960)	-11.90%
<u>School Interest on Capital Leases (481710)</u>							
590125	Interest on School Financing	237,367	64,379	182,516	170,022	105,643	164.10%
	Total	237,367	64,379	182,516	170,022	105,643	164.10%
<u>Wage Adjustments (415456)</u>							
511198	Salary Vacancy Factor	-	(761,836)	(180,000)	(120,735)	641,101	84.15%
512110	Salary Vacancy Factor	-	-	(200,000)	(3,673)	(3,673)	0.00%
	Total	-	(761,836)	(380,000)	(124,408)	637,429	83.67%
<u>Budget Cut Clearing Account (415499)</u>							
591099	Budget Cut	-	(206,000)	(206,000)	(268,775)	(62,775)	-30.47%
<u>Regional Agencies (431520)</u>							
550601	General Sub/Contributions	207,506	159,384	159,384	161,932	2,548	1.60%
<u>Contingent Reserve (415460)</u>							
550891	Contingent Reserve	-	75,000	75,000	75,000	-	0.00%
	Total	-	75,000	75,000	75,000	-	0.00%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Account #	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
General Debt Service (491710)							
590105	Principal	539,516	407,000	407,000	1,189,550	782,550	192.27%
590110	Interest	452,909	442,501	442,501	409,386	(33,115)	-7.48%
590120	Bond Issuance / Credit Line Costs	-	-	-	-	-	0.00%
590132	Escrow Fee	6,550	6,000	-	-	(6,000)	-100.00%
590140	Arbitrage Expense	1,250	-	-	-	-	0.00%
	Total	1,000,225	855,501	849,501	1,598,936	743,435	86.90%
Interest on Capital Leases (491720)							
590125	Interest on Capital Leases	1,814,986	1,938,359	1,882,243	1,859,469	(78,890)	-4.07%
590140	Arbitrage Expense	-	2,900	-	-	(2,900)	-100.00%
	Total	1,814,986	1,941,259	1,882,243	1,859,469	(81,790)	-4.21%
Uses / Principal From Capital Leases (491730)							
580620	Uses From Capital Leases	3,590,901	3,311,488	2,911,328	2,902,973	(408,515)	-12.34%
Transfers (491910)							
591320	Transfer to Capital Projects	5,331,717	4,877,098	4,607,098	5,008,106	131,008	2.69%
591340	Transfer to Stormwater Fund	1,074,761	1,109,728	1,112,079	1,128,033	18,305	1.65%
591360	Transfer to Old Town District Fund	186,970	195,976	186,514	187,931	(8,045)	-4.11%
591370	Transfer to Transport. Tax Fund	1,052,401	1,005,568	1,179,596	1,350,389	344,821	34.29%
591512	Transfer to Water Fund	-	-	-	-	-	0.00%
591618	Transfer to Transit Fund	-	-	-	-	-	0.00%
	Total	7,645,848	7,188,370	7,085,287	7,674,458	486,088	6.76%
Total General Fund		\$ 126,196,971	\$ 127,972,471	\$ 128,250,624	\$ 130,464,802	\$ 2,492,331	1.95%

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Wastewater Fund

FY 2016 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2016 Wastewater Fund Budget Summary						
	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Revenues						
Operating Revenues	\$ 4,180,014	\$ 4,517,835	\$ 5,295,646	\$ 5,670,428	\$ 1,152,593	25.51%
Availability Charges	523,509	2,200,000	225,000	325,000	(1,875,000)	-85.23%
Other Revenues						
Interest	14,193	18,000	15,000	15,000	(3,000)	-16.67%
Miscellaneous / Financing	26,244	-	-	-	-	0.00%
Reimbursements	284,508	433,397	403,397	403,397	(30,000)	-6.92%
Subtotal Other Revenues	324,945	451,397	418,397	418,397	(33,000)	-7.31%
Other Financing Sources	(6,290)	2,557,000	3,180,020	4,795,000	2,238,000	87.52%
Total Revenues	\$ 5,022,178	\$ 9,726,232	\$ 9,119,063	\$ 11,208,825	\$ 1,482,593	15.24%
Expenses						
Operating Expenses						
Annual Wastewater Treatment	\$ 2,026,367	\$ 2,060,000	\$ 2,060,000	\$ 2,100,000	\$ 40,000	1.94%
CIP Payments - Fairfax County	-	1,567,000	2,210,020	3,370,000	1,803,000	115.06%
Capital Projects	60,327	970,000	970,000	1,425,000	455,000	46.91%
Line Maintenance	549,259	834,711	874,022	928,858	94,147	11.28%
Administrative & Engineering	835,285	925,521	891,898	933,688	8,167	0.88%
Subtotal Operating Costs	3,471,238	6,357,232	7,005,940	8,757,546	2,400,314	37.76%
Other Expenses						
Debt Service	1,222,648	1,864,189	1,864,189	1,866,494	2,305	0.12%
Subtotal Other Expenses	1,222,648	1,864,189	1,864,189	1,866,494	2,305	0.12%
Total Expenses	\$ 4,693,886	\$ 8,221,421	\$ 8,870,129	\$ 10,624,040	\$ 2,402,619	29.22%
Cash Balance - June 30	\$ 8,639,576	\$ 10,144,387	\$ 8,888,510	\$ 9,473,295		
Total FTE	8.2	9.2	9.2	9.2		

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: County Wastewater Treatment Contract

BUDGET COMMENTS:

An increase of \$1,843,000 or 50.81% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Annual Wastewater Treatment**
An increase of \$40,000 (1.94%) in contract services with the County of Fairfax reflects the County's projected cost increase from the FY 2015 Adopted Budget.
- **CIP Payments – Fairfax County**
The Capital Improvement is based on the County's projections for the cost of the upgrades to the Noman M. Cole Wastewater Treatment plant. With regard to capital assets, Fairfax County formally notified the City in 2009 that major plant upgrades are required due to an EPA mandated nitrogen reduction program and plant renovations. The City's share of the total capital cost when finalized will be 6.27%, which equates to the percentage of total capacity that the City owns at the Noman M. Cole Wastewater Treatment Plant. Renovation and construction costs are contingent upon the final scope of work and construction change orders over a projected 16 year period.

PROGRAM:

Wastewater originating in the City's Wastewater system is treated by Fairfax County in its Noman M. Cole, Jr., Pollution Control Plant by a contractual agreement that provides a guaranteed treatment capacity for the City.

GOAL:

To ensure effective Wastewater services to city customers and to make sure treatment capacity is available for future use by administering the wastewater treatment contract with Fairfax County.

OBJECTIVES:

- To determine how much capacity is available for future use by measuring and monitoring city wastewater flows to Fairfax County's Noman M. Cole, Jr. Pollution Control Plant and make recommendations to purchase additional capacity if necessary.
- To monitor the city's payments to the county for treatment, capital improvement, operations and maintenance costs to ensure costs to city customers are accurate and properly prorated.

SERVICES AND PRODUCTS:

- Wastewater metering stations, treatment and disposal of wastewater for City residents and businesses and to protect the Chesapeake Bay.

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: County Wastewater Treatment Contract

Performance Measures:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Rolling average daily flow (Millions Gallons Daily–MGD)	3.2	3.2	3.3	3.4
Outcome Measures				
% Utilization 4.2 MGD Avg Capacity	76%	76%	79%	81%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 435110: County Wastewater Treatment Contract

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
County Charges - Operating	\$ 2,026,367	\$ 2,060,000	\$ 2,060,000	\$ 2,100,000	\$ 40,000	1.94%
County Charges - Capital	-	1,567,000	2,210,020	3,370,000	1,803,000	115.06%
Total	\$ 2,026,367	\$ 3,627,000	\$ 4,270,020	\$ 5,470,000	\$ 1,843,000	50.81%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Superintendent	25	0.5	0.5	0.5	0.5
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Utility Line Technician	13	1.0	1.0	1.0	1.0
Wastewater Equipment Operator	12	0.0	1.0	1.0	1.0
Utility Technician	11	0.0	1.0	1.0	1.0
Utility Worker II	10	1.0	1.0	1.0	1.0
Utility Technician	9	1.0	1.0	1.0	1.0
Utility Worker I	9	1.0	0.0	0.0	0.0
Total FTE		6.5	7.5	7.5	7.5

FUNCTION: Wastewater Services
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Wastewater Line Maintenance

BUDGET COMMENTS:

An increase of \$549,147 or 30.43% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$45,000 or 80.36%**
 - Additional Eleven Oaks Pump Station.
 - Replace TV Camera Unit to inspect sewer mains.
- **Capital Outlay, increase of \$455,000 or 46.91%**
 - The detail for Wastewater capital projects is provided in the Capital Budget Section G.

PROGRAM:

Wastewater conveyance pipelines and facilities are maintained and rehabilitated by the Wastewater Support Services Division (WSSD) of the Public Works Department.

GOAL:

To provide reliable wastewater service by inspecting, cleaning, repairing and rehabilitating the city's wastewater pumping and gravity conveyance network.

OBJECTIVES:

- To minimize the number of wastewater service line backups to less than two per fiscal year
- To minimize the number of wastewater overflows to the environment to less than two per fiscal year
- To reduce excessive inflow and infiltration (I/I) by ten percent from FY 2013, the base year.
- To perform preventive maintenance flushing of 50% of the wastewater system per year.
- To perform preventive maintenance video recording of 25% of the wastewater system per year.

SERVICES AND PRODUCTS:

- Provide well-maintained and unobstructed wastewater conveyance pipelines
- Minimize backups and overflows
- Inspect and resolve wastewater pipelines exhibiting grease and blockage
- Respond to and resolve odor control issues

FUNCTION: Wastewater Services
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Wastewater Line Maintenance

PERFORMANCE MEASURES:

	FY 2014 Actual	FY 2015 Estimated	FY 2016 Projected
Indicators			
Output Measures			
Sanitary Sewer Lining – 10" & under (lf)	2,000	5,000	6,000
Sanitary Sewer Lining – over 10" (lf)	0	1,200	1,000
Manholes Rehabilitated (lf)	0	1,300	650
Number of wastewater overflows	1	0	0
Number of wastewater service line backups	0	0	0

Performance Measurement Results:

- Daily/Weekly preventive maintenance of the four pump stations
- 24/7 alarm monitoring of the four pump stations
- TV'd 84,046 linear ft of wastewater pipe
- Flushed 466,224 linear ft of wastewater pipe
- Marked 873 Miss Utility tickets
- Oversight of CIP wastewater lining contractors
- Mowed and maintained sewer easements

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 435120: Wastewater Line Maintenance

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 310,876	\$ 446,389	\$ 485,700	\$ 494,989	\$ 48,600	10.89%
Fringe Benefits	131,558	196,322	196,322	187,869	(8,453)	-4.31%
Purchased Services	24,734	56,000	56,000	101,000	45,000	80.36%
Other Charges	18,059	26,500	26,500	26,500	-	0.00%
Supplies & Materials	64,032	109,500	109,500	118,500	9,000	8.22%
Capital Outlay	60,327	970,000	970,000	1,425,000	455,000	46.91%
Total	\$ 609,586	\$ 1,804,711	\$ 1,844,022	\$ 2,353,858	\$ 549,147	30.43%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Superintendent	25	0.5	0.5	0.5	0.5
Crew Supervisor	18	1.0	1.0	1.0	1.0
Utility Worker III	13	1.0	1.0	1.0	1.0
Utility Line Technician	13	1.0	1.0	1.0	1.0
Wastewater Equipment	12	0.0	1.0	1.0	1.0
Utility Technician	11	0.0	1.0	1.0	1.0
Utility Worker II	10	1.0	1.0	1.0	1.0
Utility Technician	9	1.0	1.0	1.0	1.0
Utility Worker I	9	1.0	0.0	0.0	0.0
Total FTE		6.5	7.5	7.5	7.5

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Wastewater Administration

BUDGET COMMENTS:

An increase of \$8,167 or 0.88% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Purchased Services, increase of \$194,375**
 - Fairfax Water Contract for billing services reclassified from Other Charges
- **Other Charges, decrease of \$187,116 or 93.25%**
 - Fairfax Water Contract for billing services reclassified to Purchased Services
- **Capital Outlay, decrease of \$20,000 or 100.00%**
 - Capital Expenditures were not requested for FY 2016.

PROGRAM:

Wastewater service management and administration are provided by the Department of Public Works but no longer include utility billing. Customer service, customer issue resolution, general administration, and engineering review are to be provided by Public Works as an in-kind service.

GOAL:

To provide effective leadership, managerial, administrative and engineering support to the Wastewater line maintenance division in order to enhance department performance. To strengthen environmental sustainability and meet the City's goal of providing unsurpassed user-friendly, customer-focused business practices.

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Wastewater Administration

OBJECTIVES:

- To monitor and ensure efficient utility billing for Wastewater customers by Fairfax Water the City's out source for these services.
- To review site plans submitted by developers within 7 business days of submittal
- To manage new connections to the wastewater system
- To provide "Capacity Management" via managing wastewater conveyance to Fairfax County and a life-cycle cost basis for the wastewater Capital Improvement Program
- To have a strong safety program resulting in zero "lost time" accidents for the Department

SERVICES AND PRODUCTS:

- Administrative services for Wastewater Services Section
- Monitoring Utility Billing Quality and cost effectiveness
- Wastewater emergency response assistance
- Wastewater conveyance and service connection Information Management
- Asset Management support via GIS
- Records Management

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Projected
Output Measures				
Site Plans reviewed	37	33	33	30

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 435130: Wastewater Administration & Engineering

Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Salaries	\$ 121,365	\$ 82,159	\$ 96,057	\$ 104,106	\$ 21,947	26.71%
Fringe Benefits	36,426	34,983	40,403	42,044	7,061	20.18%
Purchased Services	1,035	5,625	12,845	200,000	194,375	3455.56%
Internal Services (Motor Pool)	551,986	581,421	541,378	572,238	(9,183)	-1.58%
Other Charges	124,238	200,666	200,665	13,550	(187,116)	-93.25%
Supplies & Materials	234	667	550	1,750	1,083	162.37%
Capital Outlay	-	20,000	-	-	(20,000)	-100.00%
Total	\$ 835,285	\$ 925,521	\$ 891,898	\$ 933,688	\$ 8,167	0.88%

Personnel Classification	Grade	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Director of Public Works	**	0.1	0.1	0.1	0.1
Director of Utilities	**	0.0	0.0	0.0	0.0
City Engineer	26	0.1	0.1	0.1	0.1
Assistant Director of Utilities	24	0.0	0.0	0.0	0.0
Stormwater Res Engineer	23	0.3	0.3	0.3	0.3
Assistant Stormwater Res Engineer		0.3	0.3	0.3	0.3
Util. Const. Projects Coord.	18	0.0	0.0	0.0	0.0
Facilities Inspectors	17	0.4	0.4	0.4	0.4
Utility Billing & System Spec.	15	0.0	0.0	0.0	0.0
Administrative Assistant IV	14	0.5	0.5	0.5	0.5
Utility Billing Clerk	13	0.0	0.0	0.0	0.0
Total FTE		1.7	1.7	1.7	1.7

FY 2016 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Wastewater Services
DEPARTMENT: Utilities
DIVISION OR ACTIVITY: Wastewater Debt Service

BUDGET COMMENTS:

There are no material budget adjustments from the FY 2015 Adopted Budget for FY 2016.

PROGRAM:

General revenue bonds and resulting debt service are required, after City Council approval, for projects too large to be funded by current user fee revenues. Such capitalized projects will have a long-term public benefit and ensure adequate capacity for current and future customers.

GOAL:

To ensure an adequate and efficient wastewater conveyance system, that is financially secure, by paying principal and interest (debt service) for bond proceeds issued by the VRA to the City to pay for completed treatment improvements upgrades at Noman Cole, Jr., Pollution Control Plant and the City's pumping and collection service area.

OBJECTIVE:

- Retire Debt

SERVICES AND PRODUCTS:

- Payment of principal and interest on debt to bond holders.

Cost Center 435710: Wastewater Debt Service

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Debt Service	\$ 1,222,648	\$ 1,864,189	\$ 1,864,189	\$ 1,866,494	\$ 2,305	0.12%
Total	\$ 1,222,648	\$ 1,864,189	\$ 1,864,189	\$ 1,866,494	\$ 2,305	0.12%

Lease Financing for Utility Improvements
Principal and Interest, 10-1; Interest, 4-1

Payments During Year

YEAR ENDING JUNE 30		<u>PRINCIPAL</u>		<u>NET INTEREST</u>		<u>TOTAL REQUIREMENT</u>
2016	\$	510,000	\$	1,356,494	\$	1,866,494
2017		535,000		1,331,949		1,866,949
2018		565,000		1,305,224		1,870,224
2019		595,000		1,275,064		1,870,064
2020		625,000		1,243,344		1,868,344
2021		660,000		1,209,934		1,869,934
2022		685,000		1,176,552		1,861,552
2023		705,000		1,142,904		1,847,904
2024		730,000		1,106,770		1,836,770
2025		755,000		1,068,073		1,823,073
2026		785,000		1,026,710		1,811,710
2027		815,000		980,721		1,795,721
2028		850,000		930,437		1,780,437
2029		880,000		878,189		1,758,189
2030		920,000		823,829		1,743,829
2031		955,000		767,197		1,722,197
2032		995,000		707,797		1,702,797
2033		1,035,000		645,474		1,680,474
2034		1,080,000		580,542		1,660,542
2035		1,125,000		512,852		1,637,852
2036		1,170,000		442,392		1,612,392
2037		1,220,000		369,012		1,589,012
2038		1,270,000		292,574		1,562,574
2039		1,320,000		213,066		1,533,066
2040		1,375,000		130,325		1,505,325
2041		1,435,000		44,053		1,479,053
Total	\$	23,595,000	\$	21,561,473	\$	45,156,473

Purpose: Financing capital improvements to the Wastewater System
Principal Amount: \$24,080,000
Date of Issue: November 2010
Collateral: Wastewater Fund reserves

FY 2016 Adopted Budget - City of Fairfax, Virginia
Wastewater Fund Expense Detail

Account	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
<u>County Wastewater Treatment Contract (435110)</u>							
530835	City-County Contracts - O&M	\$ 2,026,367	\$ 2,060,000	\$ 2,060,000	\$ 2,100,000	\$ 40,000	1.94%
530835	City-County Contracts - CIP	-	1,567,000	2,210,020	3,370,000	1,803,000	115.06%
	Subtotal	2,026,367	3,627,000	4,270,020	5,470,000	1,843,000	50.81%
<u>Wastewater Line Maintenance (435120)</u>							
511105	Salaries - Full Time	279,978	418,953	452,162	456,451	37,498	8.95%
511115	Salaries - Overtime	55,444	16,853	20,000	25,000	8,147	48.34%
511130	On Call Pay	21,851	9,045	12,000	12,000	2,955	32.67%
511135	Holiday Worked	135	1,538	1,538	1,538	-	0.00%
511160	Incentive Awards	395	-	-	-	-	0.00%
511165	Annual Accrual	(46,927)	-	-	-	-	-
512110	Fringe Benefits	131,558	196,322	196,322	187,869	(8,453)	-4.31%
530113	Contract Services	9,425	20,000	20,000	25,000	5,000	25.00%
530350	Building Maintenance	478	2,500	2,500	2,500	-	0.00%
530351	Equipment Maintenance	14,830	33,500	33,500	73,500	40,000	119.40%
550110	Utilities Expense	17,615	14,000	14,000	14,000	-	0.00%
550430	Equipment Rental	444	10,500	10,500	10,500	-	0.00%
550501	Travel & Training	-	2,000	2,000	2,000	-	0.00%
550731	Employee Awards	-	-	-	-	-	0.00%
560110	Office Supplies	311	1,000	1,000	1,000	-	0.00%
560420	Operating Supplies	22,569	24,500	24,500	28,500	4,000	16.33%
560430	Operating Materials	24,464	24,000	24,000	24,000	-	0.00%
560501	Chemicals - Other	16,688	60,000	60,000	65,000	5,000	8.33%
580105	Vehicle Replacement	-	-	-	-	-	0.00%
580108	OT Drainage Improvements	-	-	-	75,000	75,000	0.00%
580410	Utility Engineering	-	-	-	-	-	0.00%
580428	Sewage Pump Station Rehab	-	50,000	50,000	40,000	(10,000)	-20.00%
580429	Sewer Rehab at Creek Cross.	-	-	-	-	-	0.00%
580441	Sewer Lining	36,342	450,000	450,000	450,000	-	0.00%
New	Sewer Trunk Lining-pipes over 10 in	-	-	-	250,000	250,000	0.00%
580442	Manhole Rehab	-	90,000	90,000	90,000	-	0.00%
580443	Sewer Trunk Line Evaluation	23,985	200,000	200,000	300,000	100,000	50.00%
580444	SCADA	-	-	-	-	-	0.00%
580448	Geographical Information System	-	100,000	100,000	120,000	20,000	20.00%
580449	Collection System Repair & Replacement	-	80,000	80,000	100,000	20,000	25.00%
	Subtotal	609,586	1,804,711	1,844,022	2,353,858	549,147	30.43%

FY 2016 Adopted Budget - City of Fairfax, Virginia

Wastewater Fund Expense Detail

Account	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
<u>Administration & Engineering (435130)</u>							
511105	Salaries - Full Time	118,373	82,159	96,057	104,106	21,947	26.71%
511115	Salaries - Overtime	124	-	-	-	-	0.00%
511125	Tempoary Help	2,868	-	-	-	-	0.00%
511160	Incentive Awards	-	-	-	-	-	0.00%
511198	Salary Vacancy Factor	-	-	-	-	-	0.00%
512110	Fringe Benefits	36,426	34,983	40,403	42,044	7,061	20.18%
530113	Contract Services	1,035	5,625	12,845	200,000	194,375	3455.56%
540060	Management Fee	412,825	541,378	541,378	559,675	18,297	3.38%
540102	Motor Pool Charges	139,161	40,043	-	12,563	(27,480)	-68.63%
550501	Travel & Training	333	666	665	550	(116)	-17.42%
550806	Other Services	123,905	200,000	200,000	13,000	(187,000)	-93.50%
550820	Dues & Subscriptions	-	264	150	150	(114)	-43.18%
560110	Office Supplies	234	403	400	1,600	1,197	297.02%
580410	Utility Engineering	-	20,000	-	-	(20,000)	-100.00%
	Subtotal	835,285	925,521	891,898	933,688	8,167	0.88%
<u>Debt Service (435710)</u>							
590105	Principal	-	485,000	485,000	510,000	25,000	5.15%
590110	Interest	1,222,648	1,379,189	1,379,189	1,356,494	(22,695)	-1.65%
	Subtotal	1,222,648	1,864,189	1,864,189	1,866,494	2,305	0.12%
Total Wastewater Fund		\$ 4,693,886	\$ 8,221,421	\$ 8,870,129	\$ 10,624,040	\$ 2,402,619	29.22%

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TRANSIT FUND

FY 2016 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2016 Transit Fund
Budget Summary**

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
Revenues						
Local Revenues						
CUE Bus Receipts	\$ 573,091	\$ 615,000	\$ 600,000	\$ 600,000	\$ (15,000)	-2.44%
Advertising	-	15,200	8,000	10,000	(5,200)	-34.21%
Farewheels	1,088	1,000	1,000	1,000	-	0.00%
Charter Services	4,375	6,500	6,000	6,000	(500)	-7.69%
Miscellaneous	-	-	-	-	-	0.00%
Total Local Revenues	578,554	637,700	615,000	617,000	(20,700)	-3.25%
State and Federal Grants						
NVTC	224,602	882,307	928,000	828,000	(54,307)	-6.16%
DRPT	2,084,306	3,173,353	3,173,353	3,173,353	-	0.00%
City/GMU Directory	-	-	-	-	-	0.00%
Bus Accessibility Grant	-	-	-	-	-	0.00%
Total State & Federal Grants	2,308,908	4,055,660	4,101,353	4,001,353	(54,307)	-1.34%
General Fund Support	-	-	-	-	-	0.00%
Transfers In - Trans Tax Fund	1,275,000	1,352,783	1,373,551	1,749,752	396,969	29.34%
Partnership Contributions						
GMU Bus Contribution	720,000	720,000	720,000	720,000	-	0.00%
Total Partnership Contributions	720,000	720,000	720,000	720,000	-	0.00%
Total Revenues	\$ 4,882,462	\$ 6,766,143	\$ 6,809,904	\$ 7,088,105	\$ 321,962	4.76%
Total Expenses	\$ 5,515,797	\$ 6,766,142	\$ 6,809,905	\$ 7,088,105	\$ 321,963	4.76%
Cash Balance - June 30	\$ 2,885	\$ 49,888	\$ 2,884	\$ 2,884		
Total FTE	30.5	30.5	33.3	33.3		

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

An increase of \$321,962 or 4.76% from the FY 2015 Adopted Budget is necessary to fund the FY 2016 Adopted Budget. Notable adjustments include:

- **Salaries, increase of \$57,527 or 3.60%**
 - 3.5% merit and 1.0% COLA
- **Fringe, decrease of \$48,162 or 7.59%**
 - Fringe associated with higher base salaries is more than offset by a reduction in the actuarially determined contribution rate to the City's supplemental retirement plan.
- **Internal Services Allocation, increase of \$300,308 or 24.61%**
 - The allocation of motor pool expenses from Fleet Maintenance was updated based on actual usage statistics from FY 2014; as a result, \$1,520,383 in cost is budgeted for Transit in FY 2016 versus \$1,220,075 in FY 2015.

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and between George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. Basic fare (cash and SmarTrip) is \$1.75.

A fare of \$0.85 is charged to students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free. The City receives compensation annually from GMU, which is currently budgeted at \$720,000.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

OBJECTIVES:

- To provide convenient and frequent access to the Vienna-Fairfax/GMU Metrorail Station
- To provide service seven days a week
- To meet our partnership requirements with George Mason University
- To meet all published schedules
- To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

- Public Transit service within the City and to/from the Vienna/Fairfax/GMU Metro Station and George Mason University
- Bus schedules and information

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PERFORMANCE MEASURES:

Indicators	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted
Output Measures				
Authorized Fleet Size	12	12	12	13
Basic Fare	\$1.60/\$1.80	\$1.75	\$1.75	\$1.75
Total Ridership	850,809	900,000	850,000	850,000
Revenue Hours	33,792	33,792	33,792	33,792
City Wheels Clients	32	32	32	32
Outcome Measures				
On-time performance at Vienna Metro	86%	85%	85%	TBD
Percent Change in Ridership	-0.93%	0.00%	0.00%	0.00%
Efficiency Measures				
Gen. Fund Transfer as % of Operating Budget	0%	0%	0%	0%
Farebox Receipts as % of Operating Budget	10%	9%	9%	8%
Operating Cost Per Passenger	\$6.49	\$7.96	\$8.29	\$8.62
City Subsidy Per Passenger	\$1.50	\$1.59	\$1.95	\$2.30

Performance Measurement Results:

- Ridership is projected to remain stable in FY 2016 at around 850,000 riders.
- The number of revenue hours is also expected to remain constant.
- The City Wheels program is expected to remain constant at 32 clients. This service provides a subsidy to City residents with disabilities and allows them to utilize taxi services as they are not able to board the CUE Bus.

FY 2016 Adopted Budget - City of Fairfax, Virginia

Cost Center 437110: CUE Bus

Title	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Salaries	\$ 1,498,793	\$ 1,599,676	\$ 1,623,438	\$ 1,657,203	\$ 57,527	3.60%
Fringe Benefits	594,413	634,838	634,838	586,676	(48,162)	-7.59%
Purchased Services	40,134	65,500	83,500	65,500	-	0.00%
Internal Services	1,231,771	1,220,075	1,220,075	1,520,383	300,308	24.61%
Other Charges	2,127,696	3,220,853	3,222,853	3,233,143	12,290	0.38%
Supplies & Materials	17,758	18,200	18,200	18,200	-	0.00%
Capital Outlay	5,232	7,000	7,000	7,000	-	0.00%
Total	\$ 5,515,797	\$ 6,766,142	\$ 6,809,905	\$ 7,088,105	\$ 321,963	4.76%

Personnel Classification	Grade	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>
Transit Superintendent	24	1.0	1.0	1.0	1.0
Bus Driver Supervisor	18	2.0	2.0	2.0	2.0
Administrative Assistant	11	0.5	0.5	0.5	0.5
Bus Driver	10	20.0	20.0	20.0	20.0
Bus Driver (P/T)	10	6.0	6.0	8.8	8.8
Transit Technician	8	1.0	1.0	1.0	1.0
Total FTE		30.5	30.5	33.3	33.3

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS:

The City's Metro subsidy is equal to our share of total Metro expenditures less any state or federal funding that is paid through NVTC. The FY 2016 CUE reimbursement request from NVTC is \$828,000.

<u>4-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT</u> <u>AT NOTHERN VIRGINIA TRANSPORTATION COMMISSION</u>				
<u>ITEM</u>	<u>FY 15</u>	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>
BALANCE FORWARD	\$ 1,622,784	\$ 1,668,137	\$ 1,713,490	\$ 1,758,843
REVENUES	3,173,353	3,173,353	3,173,353	3,173,353
TOTAL	4,796,137	4,841,490	4,886,843	4,932,196
EXPENDITURES				
WMATA	\$ 2,200,000	\$ 2,300,000	\$ 2,400,000	\$ 2,400,000
CUE BUS (REIMB. REQUESTS)	928,000	828,000	728,000	628,000
CUE BUS REPLACEMENT	-	-	-	-
TOTAL	3,128,000	3,128,000	3,128,000	3,028,000
ENDING BALANCE	\$ 1,668,137	\$ 1,713,490	\$ 1,758,843	\$ 1,904,196

Transit Fund Expense Detail

Account	Account Title	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimate	FY 2016 Adopted	Variance to Budget \$	Variance to Budget %
CUE Bus (437110)							
511105	Salaries - Full Time	\$ 1,207,092	\$ 1,267,581	\$ 1,237,733	\$ 1,257,707	\$ (9,874)	-0.78%
511110	Salaries - Part Time	117,560	117,576	241,186	244,992	127,416	108.37%
511115	Salaries - Overtime	7,047	28,004	28,004	28,004	-	0.00%
511125	Temporary Help	146,818	175,100	105,100	106,000	(69,100)	-39.46%
511135	Holiday Worked	20,276	11,415	11,415	20,500	9,085	79.59%
511160	Incentive Awards	-	-	-	-	-	0.00%
511165	Year End Audit Adj	-	-	-	-	-	0.00%
511180	Salary Reimbursement	-	-	-	-	-	0.00%
512110	Fringe Benefits	594,413	634,838	634,838	586,676	(48,162)	-7.59%
530113	Contract Services	28,133	30,000	56,000	30,000	-	0.00%
530351	Equipment Maintenance	4,773	7,500	7,500	7,500	-	0.00%
530438	Fare Wheels	2,606	5,000	5,000	5,000	-	0.00%
530620	Advertising	4,622	23,000	15,000	23,000	-	0.00%
540060	Management Fee	525,457	520,075	520,075	535,205	15,130	2.91%
540102	Motor Pool Charges	706,314	700,000	700,000	985,178	285,178	40.74%
550110	Utilities Expense	790	500	500	790	290	58.00%
550314	Other Insurance	30,000	30,000	30,000	30,000	-	0.00%
550501	Travel & Training	1,646	5,000	5,000	15,000	10,000	200.00%
550720	Special Events	-	-	-	-	-	0.00%
550779	State Funds Deposited at NVTC	2,084,306	3,173,353	3,173,353	3,173,353	-	0.00%
550820	Dues & Subscriptions	10,954	12,000	14,000	14,000	2,000	16.67%
560110	Office Supplies	780	1,200	1,200	1,200	-	0.00%
560416	Uniforms	15,185	13,000	13,000	13,000	-	0.00%
560420	Operating Supplies	1,793	4,000	4,000	4,000	-	0.00%
580108	Other Mach. & Equipment	5,232	7,000	7,000	7,000	-	0.00%
Total Expenses		\$ 5,515,797	\$ 6,766,142	\$ 6,809,904	\$ 7,088,105	\$ 321,963	4.76%

CAPITAL BUDGET

Education
General Government
Recreation and Community Appearance
Environment
Transportation

CAPITAL BUDGET

The City of Fairfax has a separate five-year plan for capital improvements. This plan (budget) can be requested from the Department of Finance (703) 385-7870. An overview of the capital improvement program is provided in the following pages. In addition, the five-year capital improvement summary and project sheets are included in the Operating Budget for information purposes only. Please refer to the five-year capital plan document for project sheets relating to all projects and an analysis related to the Capital Budget.

INTRODUCTION

Purpose:

The Capital Improvement Program is a recommended schedule of public, physical improvements, including planning and engineering thereof, for the City of Fairfax for the next five years. The first year of the program represents the proposed capital budget for that fiscal year. The schedule is based on a series of priorities which take into consideration the need, desire, and importance of such improvements, their relation to other improvements and plans, and the City's current and anticipated financial capacity. The Capital Improvement Program is updated annually, at which time the schedule of projects will be re-evaluated, and another fiscal year and new projects may be added. Requests for projects are submitted annually by departments to the City Manager for review. Those projects which meet the approval of the City Manager are then part of the proposed budget which is presented to both the Planning Commission and the City Council.

For the purpose of this report, capital improvements are major projects undertaken by the City that are generally not recurring on a year-in, year-out basis and that fit within one or more of the following categories:

1. All projects requiring debt obligation or borrowing.
2. Purchase of land.
3. Purchase of major equipment and vehicles valued in excess of \$25,000 with a life expectancy of five years or more.
4. Construction of new buildings or facilities, including engineering, design, and other preconstruction costs, with an estimated cost in excess of \$25,000.
5. Major building improvements or additions that are not routine expenses and that substantially enhance the value of a structure and are greater than \$25,000.
6. Major equipment or furnishings required to furnish new buildings or other projects.
7. Major parks development projects totaling more than \$25,000 over the five years covered by the plan.
8. Ongoing improvement projects to the City greater than \$25,000.

Advantages:

The principal advantage of capital improvement programming is that it makes the City come to grips with the problem of balancing needed or desired physical improvements with available funding, thereby receiving the optimum benefits for the available public revenue. This provides for a responsible fiscal policy on the part of the City. Other advantages are:

1. It provides an opportunity for the City Council to review overall City needs and rationally assign priorities and establish policy;
2. It allows for a stabilization of the tax rate over a period of time and makes it possible for the City Council to see how a particular capital project under review fits into the total pattern of projects over the next five years;
3. It allows for coordination of various City improvements and makes each department aware of all other improvements so that informed decisions can be made and joint programs initiated;
4. It enables private businesses and all citizens to have some assurance as to when certain public improvements will be undertaken so that they, in turn, may make sounder judgments concerning their own construction programs;
5. It enables the City to take better advantage of federal and state grant-in-aid programs, thereby allowing the City to receive greater amounts of aid for its given investment;
6. It calls attention to the deficiencies of the City and stimulates action to correct them; and

7. It allows a more balanced development since impartial treatment can be given to all sections of the City and concentration, or over emphasis, on any single project to the exclusion of others may be avoided.

These and other advantages make the Capital Improvement Program a practical necessity for the City, even though it involves painful decisions to postpone many worthwhile improvement projects due to financial limitations.

Usefulness and Procedures:

Once this Capital Improvement Program is adopted by the City Council, it must be taken seriously as a capital budget for capital improvements to be appropriated for the upcoming fiscal year. While unforeseen emergency capital improvements may be necessary and circumstances of recommended projects may change, the approved program should not be modified without serious consideration of the City Council. Only in this way will a workable and useful capital improvement program be possible for the City.

FY 2016 Adopted Budget – City of Fairfax, Virginia

Summary

Funding Summary	FY 2015 Budget	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
General Fund							
Schools	\$ 481,500	\$ 250,187	\$ 1,750,774	\$ 1,741,582	\$ 209,011	\$ 192,500	\$ 4,144,054
General Government	859,986	1,023,624	3,205,490	3,476,784	956,147	1,418,581	10,080,626
Recreation / Community Appearance	485,295	362,295	3,544,795	2,847,295	3,556,295	1,831,295	12,141,975
Transportation	3,050,317	3,372,000	5,233,000	4,497,000	4,122,000	4,057,000	21,281,000
Financing	667,000	1,497,426	895,895	895,895	746,595	523,922	4,559,733
General Fund Subtotal	5,544,098	6,505,532	14,629,954	13,458,556	9,590,048	8,023,298	52,207,388
Other Funds							
Wastewater Fund	2,557,000	4,795,000	5,329,000	5,716,000	6,438,000	6,147,000	28,425,000
Stormwater Fund	1,250,000	1,210,000	2,625,000	1,770,000	2,125,000	2,430,000	10,160,000
State, Federal	11,277,916	8,445,000	2,750,000	166,500	460,000	350,000	12,171,500
NVTA 70%	6,099,584	10,000,000	-	-	-	-	10,000,000
C&I / 30%	1,102,500	3,495,000	6,650,000	5,136,000	495,000	100,000	15,876,000
Private / Grants / Other	575,000	200,000	455,000	-	-	-	655,000
Cable Capital Grant	225,000	200,000	350,000	200,000	225,000	225,000	1,200,000
Other Funds Subtotal	23,087,000	28,345,000	18,159,000	12,988,500	9,743,000	9,252,000	78,487,500
Total Capital Improvement Program	\$ 28,631,098	\$ 34,850,532	\$ 32,788,954	\$ 26,447,056	\$ 19,333,048	\$ 17,275,298	\$ 130,694,888

Schools

Project Schools	Page Num	Funding Source	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
Elementary Schools									
Carpet and Tile Elementary Schools	G-16	General	-	20,000	20,000	20,000	20,000	20,000	100,000
HVAC Elementary Schools	G-17	General	325,000	78,352	16,613	69,156	15,010	-	179,131
Roof Repair and Replacement Elementary Schools	-	General	-	-	500,000	500,000	-	-	1,000,000
Fairfax High School									
Cafeteria Tile Replacement Fairfax High School	-	General	-	-	100,000	-	-	-	100,000
Orchestra Pit Restoration Fairfax High School	G-18	General	-	45,000	-	-	-	-	45,000
Stucco Repair/Replacement Fairfax High School	-	General	50,000	-	75,000	75,000	75,000	75,000	300,000
Lanier Middle School									
Elevator Replacement Lanier Middle School	-	General	-	-	-	139,100	-	-	139,100
Roof Repair and Replacement Lanier Middle School	-	General	-	-	800,000	700,000	-	-	1,500,000
Maintenance									
Concrete Repairs - Schools	G-19	General	20,000	20,000	20,000	20,000	20,000	20,000	100,000
Paving Repairs - Schools	G-20	General	20,000	10,000	25,000	25,000	25,000	25,000	110,000
Other									
Other Projects - Schools	G-21	General	25,000	35,000	35,000	35,000	35,000	35,000	175,000
School Capital Contingency	G-22	General	41,500	41,835	159,161	158,326	19,001	17,500	395,823
Schools Summary			481,500	250,187	1,750,774	1,741,582	209,011	192,500	4,144,054
General Fund			481,500	250,187	1,750,774	1,741,582	209,011	192,500	4,144,054
Total Schools			481,500	250,187	1,750,774	1,741,582	209,011	192,500	4,144,054

Bolded items represent new CIP projects

General Government

Project General Government	Page Num	Funding Source	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
Building Maintenance									
Cemetery Improvements	-	General	75,000	-	50,000	-	-	-	50,000
City Property Yard Maintenance	G-23	General	-	100,000	115,000	-	-	-	215,000
Green Acres Maintenance	G-24	General	44,000	10,000	85,000	50,000	50,000	50,000	245,000
Sign & Signal Building Repairs and Improvements	G-25	General	50,000	55,000	60,000	-	-	-	115,000
Veterans Amphitheater Renovation	G-26	General	-	15,000	10,000	-	-	-	25,000
Fire									
Fire Station 33: Land Acquisition and Initial Design Phase	G-27	Fin,General	80,000	500,000	-	-	-	-	500,000
Traffic Preemption Improvements & Maintenance	G-28	C&I	-	100,000	100,000	100,000	100,000	100,000	500,000
Training Center Fire/Security Alarm System & Fire Protection	-	General	-	-	45,000	-	-	-	45,000
Training Center: Public Safety Radio & Alerting System	-	General	-	-	80,000	-	-	-	80,000
General									
Cable TV Equipment	H-21	Cable	225,000	200,000	350,000	200,000	225,000	225,000	1,200,000
Northern Virginia Community College	G-29	General	52,886	53,861	53,000	53,000	53,000	-	212,861
Solid Waste Management Plan	-	General	50,000	-	-	-	-	-	-
Historic Resources									
Blenheim House	G-30	General,Pvt	125,000	40,000	50,000	-	-	-	90,000
Blenheim Interpretive Center Parking Lot Repairs	-	General	-	-	190,000	-	-	-	190,000
Krasnow Barn Site and Reassembly	-	General,Grant	-	-	40,000	-	-	-	40,000
Infrastructure Replacement and Improvements									
Voting Machines	G-31	General	-	130,000	-	-	-	-	130,000
IT - Software Upgrades									
General Ledger/Personnel Software	-	General	-	-	-	750,000	-	-	750,000
Integrated Permit, Inspection and Land Use Planning Solution	-	General	-	-	490,000	-	-	-	490,000
Police									
Electronic Summonses	-	General	-	-	60,000	45,000	-	-	105,000
Emergency Center Team Ballistic Armor	-	General	56,000	-	-	-	-	-	-
Facility Security System Upgrade	-	General	-	-	30,000	20,000	15,000	15,000	80,000
Police Emergency Communications Center (ECC)	-	General	150,000	-	-	-	-	-	-
Police Firearms Training Center Renovation/Upgrade	-	General,Grant,Pvt	500,000	-	-	-	-	-	-
Police Information Technology Program	G-32	General	72,100	74,263	76,490	78,784	81,147	83,581	394,265
Police Mobile and Portable Radio Upgrade	-	General	-	-	199,000	991,000	-	-	1,190,000
Police Vehicle Garage	-	General	-	-	48,000	400,000	-	-	448,000

General Government

Project General Government	Page Num	Funding Source	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
Police Vehicle Replacement	G-33	General	180,000	57,500	150,000	150,000	150,000	150,000	657,500
Records Management System Upgrade	G-34	General	-	65,000	-	-	-	-	65,000
Vehicle Equipment Replacement									
Debt Service of Existing Vehicle & Equipment Leases	G-35	Fin	667,000	858,859	563,328	563,328	414,028	191,355	2,590,898
Debt Service on FY 2016 Financed Vehicle Leases and Purchases	-	Fin	-	-	194,000	194,000	194,000	194,000	776,000
Detail of FY 16 Leased Vehicles and Equipment	G-36	N/A	-	-	-	-	-	-	-
FY 2016 Public Works Vehicle Replacement Chart	G-37	N/A	-	-	-	-	-	-	-
Vehicle & Equipment Replacement	G-38	General	-	248,000	1,379,000	939,000	607,000	1,120,000	4,293,000
Vehicle and Equipment Replacement FY 2016	G-39	N/A	-	-	-	-	-	-	-
Vehicle and Equipment Replacement FY 2017	G-40	N/A	-	-	-	-	-	-	-
Vehicle and Equipment Replacement FY 2018	G-41	N/A	-	-	-	-	-	-	-
Vehicle and Equipment Replacement FY 2019	G-42	N/A	-	-	-	-	-	-	-
Vehicle and Equipment Replacement FY 2020	G-43	N/A	-	-	-	-	-	-	-
Vehicle Lift - Fleet Maintenance	G-44	General	-	175,000	-	-	-	-	175,000
General Government Summary			2,326,986	2,682,483	4,417,818	4,534,112	1,889,175	2,128,936	15,652,524
C&I			-	100,000	100,000	100,000	100,000	100,000	500,000
Cable - Fund			225,000	200,000	350,000	200,000	225,000	225,000	1,200,000
Financing			667,000	1,358,859	757,328	757,328	608,028	385,355	3,866,898
General Fund			859,986	1,023,624	3,205,490	3,476,784	956,147	1,418,581	10,080,626
Grant			225,000	-	5,000	-	-	-	5,000
Private			350,000	-	-	-	-	-	-
Total General Government			2,326,986	2,682,483	4,417,818	4,534,112	1,889,175	2,128,936	15,652,524

Bolded items represent new CIP projects

Recreation / Community Appearance

Project Recreation / Community Appearance	Page Num	Funding Source	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
Annual									
Northern Virginia Regional Park Authority-NOVA Parks	G-45	General	60,295	62,295	62,295	62,295	62,295	62,295	311,475
Planting & Beautification	G-46	General	35,000	35,000	40,000	45,000	45,000	50,000	215,000
Ballfields - Baseball & Softball									
General Ballfield Refurbishment	-	General	-	-	40,000	40,000	40,000	40,000	160,000
Kutner Park Field Refurbishment	-	General	40,000	-	-	-	-	-	-
Providence Elementary School Ballfield Refurbishment	G-47	General	-	100,000	-	-	-	-	100,000
Basketball Courts									
Annual - Basketball Court Resurface	-	General	-	-	30,000	-	30,000	-	60,000
Fairchester and Westmore Parks Basketball Court Resurfacing	-	General	-	-	-	50,000	-	-	50,000
Ranger Road Basketball Court Replacement	-	General	30,000	-	-	-	-	-	-
Bridges									
Providence Park and Daniels Run Park Bridge Replacements	G-48	General	-	20,000	-	70,000	-	-	90,000
Drainage									
Engineering Study of Daniels Run Park and Providence Park Streams	-	General	-	-	-	170,000	-	-	170,000
Pat Rodio Park - Drainage Project	-	General	-	-	-	-	-	200,000	200,000
Equipment									
Bleacher Trailer	-	General	-	-	65,000	-	-	-	65,000
Large Area Mower	-	General	20,000	-	-	-	-	-	-
Old Town Square Portable Band Shell And Canopy	-	General	-	-	30,000	-	-	-	30,000
Providence Elementary and Kutner Park Bleacher Replacement	G-49	General	-	20,000	-	-	-	-	20,000
Fencing / Backstops									
Annual Replacement of Fencing and Backstops	-	General	-	-	30,000	30,000	-	20,000	80,000
Pat Rodio Park and Providence Elementary Replacement of Fencing	G-50	General	-	25,000	-	-	-	-	25,000
Thaiss Park - Replacement of Fencing	-	General	-	-	165,000	-	-	-	165,000
Van Dyck Park Tennis Court Fence Replacement	-	General	-	-	30,000	-	-	-	30,000
General									
All Parks - Sign Replacement & Park Entrance Beautification	-	General	-	-	30,000	15,000	15,000	-	60,000
Bus for Parks and Recreation Programs	-	General	-	-	100,000	-	-	-	100,000
Dog Park Design and Construction	-	General	-	-	50,000	-	-	-	50,000
Draper Park Synthetic Turf Replacement	-	General	-	-	-	-	876,000	-	876,000
Fairfax High School Synthetic Turf Replacement	G-51	Fin	-	138,567	138,567	138,567	138,567	138,567	692,835
Lanier Middle School Synthetic Turf Installation	-	General	-	-	-	-	2,100,000	-	2,100,000
Park Improvements Draper Dr and Dale Lestina Park	-	General	-	-	-	89,000	-	12,000	101,000
Phase II-Recycling Containers and Equipment for Parks	-	General	-	-	30,000	-	-	-	30,000
Recycling Containers and Equipment for Parks	-	General	45,000	-	-	-	-	-	-
Stub Street Improvements	-	General	-	-	110,000	33,000	25,000	-	168,000
Van Dyck Park Skate Park Renovation	-	General	-	-	200,000	-	-	-	200,000

Recreation / Community Appearance

Project Recreation / Community Appearance	Page Num	Funding Source	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
Irrigation									
Irrigation Installation at Providence Elementary Fields	-	General	-	-	50,000	-	-	-	50,000
Kutner Field Irrigation	-	General	-	-	25,000	-	-	-	25,000
Lighting									
Green Acres Parking Lot Lighting Installation	-	General	-	-	50,000	-	-	-	50,000
Kutner Park Lighting Replacement	-	General	-	-	-	50,000	-	-	50,000
Providence Elementary Fields Lighting Replacement	-	General	-	-	200,000	-	-	-	200,000
Van Dyck - Tennis Court Lighting Replacement	-	General	-	-	80,000	-	-	-	80,000
Van Dyck Park - Install Lights for Volleyball & Basketball Courts	-	General	-	-	120,000	-	-	-	120,000
Park Construction & Maintenance									
Miscellaneous Park Maintenance & Improvements	-	General	-	-	37,500	565,000	-	400,000	1,002,500
Pavilion / Shelters									
Annual Small Pavilion Replacement	-	General	-	-	62,000	62,000	-	-	124,000
Ashby Road Pavilion and Picnic Area Installation	-	General	-	-	30,000	-	-	-	30,000
Green Acres Pavilion Installation	-	General	-	-	100,000	-	-	-	100,000
Install Solar Power and Lights in Rentable Pavilions	-	General	-	-	-	50,000	-	-	50,000
Providence Elementary - Concession/Storage Building Refurbishment	-	General	-	-	200,000	-	-	-	200,000
Ratcliffe Park - Replace Pavilion	-	General	-	-	-	-	-	60,000	60,000
Replace Providence Park Pavilion	-	General	-	-	-	300,000	-	-	300,000
Van Dyck Lower Pavilion Replacement	-	General	-	-	60,000	-	-	-	60,000
Paving and Parking Lots									
General Parking Lot Asphalt Resurfacing	-	General	-	-	120,000	60,000	-	-	180,000
General Trail Asphalt Resurfacing	-	General	-	-	20,000	-	-	40,000	60,000
Green Acres Temporary Lot Paving	-	General	-	-	125,000	-	-	-	125,000
Kutner Park	-	General	50,000	-	-	-	-	-	-
Park Asphalt Resurfacing	-	General	-	-	61,000	140,000	321,000	402,000	924,000
Providence Elementary School - Asphalt Common Areas	-	General	-	-	50,000	-	-	-	50,000
Thaiss Park - Asphalt Common Areas	-	General	-	-	25,000	-	-	-	25,000
Planning									
Feasibility Study for Green Acres Renovation or New Site	-	General	-	-	120,000	-	-	-	120,000
Update of the 2014 Parks Strategic Master Plan/Needs Assessment	-	General	-	-	-	-	-	75,000	75,000
Van Dyck Park Erosion and Storm Water Study	-	General	-	-	100,000	-	-	-	100,000
Westmore School Site Master Plan	-	General	-	-	-	-	-	100,000	100,000
Playgrounds									
All Parks - Playground Equipment Maintenance & Replacement	-	General	150,000	-	100,000	-	-	-	100,000
Kutner Park - Playground Equipment Replacement	G-52	General	-	20,000	-	-	-	-	20,000
Playground Equipment Replacement	-	General	-	-	10,000	656,000	-	80,000	746,000
Ranger Road Park - Replace Playground Equipment	G-53	General	-	80,000	-	-	-	-	80,000
Westmore School Playground Relocation and Replacement	-	General	-	-	100,000	-	-	-	100,000

Recreation / Community Appearance

Project Recreation / Community Appearance	Page Num	Funding Source	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
Restrooms									
Draper Drive Park Restroom Installation	-	General	-	-	250,000	-	-	-	250,000
Green Acres Adult Restroom Additions	-	General	-	-	-	300,000	-	-	300,000
Park Restroom Installation	-	General	-	-	-	60,000	-	250,000	310,000
Van Dyck Park Restroom Addition	-	General	-	-	250,000	-	-	-	250,000
Tennis Courts									
Annual - Tennis Court Resurfacing	-	General	-	-	-	-	42,000	-	42,000
Providence, Kutner & Van Dyck Park Tennis Court Resurfacing	-	General	-	-	27,000	-	-	40,000	67,000
Van Dyck Park - Hard Surface Tennis Court Resurfacing	-	General	55,000	-	-	-	-	-	-
Westmore Park Tennis Court Resurfacing	-	General	-	-	30,000	-	-	-	30,000
Trails									
Dale Lestina Trail Connection Completion	-	General	-	-	20,000	-	-	-	20,000
Future Fitness Trail Development	-	General	-	-	55,000	-	-	-	55,000
George T. Snyder Trail Wilcoxon - Chain Bridge Rd - Bike Trail Project	G-54	C&I,30%	40,000	100,000	-	-	395,000	-	495,000
Trail Repair and Improvements	-	RSTP	-	-	-	166,500	460,000	-	626,500
Van Dyck Fitness Trail Replacement	-	General	-	-	55,000	-	-	-	55,000
Rec. & Community Appearance Summ.			525,295	600,862	3,683,362	3,152,362	4,549,862	1,969,862	13,956,310
C&I			20,000	-	-	-	-	-	-
Federal - RSTP			-	-	-	166,500	460,000	-	626,500
Financing			-	138,567	138,567	138,567	138,567	138,567	692,835
General Fund			485,295	362,295	3,544,795	2,847,295	3,556,295	1,831,295	12,141,975
NVTA 30%			20,000	100,000	-	-	395,000	-	495,000
Total Recreation & Community Summ.			525,295	600,862	3,683,362	3,152,362	4,549,862	1,969,862	13,956,310

Bolded items represent new CIP projects

Environment - Stormwater

Project Environment - Stormwater	Page Num	Funding Source	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
Annual Maintenance									
Driveway Pipe Replacement Project	H-4	Storm	30,000	30,000	40,000	40,000	50,000	50,000	210,000
Replacement Of Failing Galvanized Storm Drainage Systems	H-5	Storm	70,000	70,000	100,000	100,000	110,000	110,000	490,000
Storm Drainage Maintenance	H-6	Storm	80,000	80,000	120,000	120,000	120,000	120,000	560,000
Storm Drainage Outfall Maintenance & Repair	H-7	Storm	30,000	40,000	40,000	50,000	50,000	50,000	230,000
Storm Drainage Repair For Paving Schedule	H-8	Storm	40,000	40,000	60,000	70,000	70,000	70,000	310,000
Storm Pipe Lining Rehabilitation	H-9	Storm	80,000	70,000	100,000	100,000	110,000	110,000	490,000
Storm Water Pipe Deficiencies Identified During 2012 Inspection	H-10	Storm	90,000	80,000	120,000	120,000	120,000	130,000	570,000
Video Inspection of Storm Lines	-	Storm	-	-	125,000	-	125,000	-	250,000
Infrastructure Replacement and Improvements									
Fairfax Blvd. & Oak St. Storm Drain Maintenance	H-11	RevShr,Storm	-	300,000	900,000	-	-	-	1,200,000
Old Town Drainage And Water Main Improvements	H-12	Storm,Waste	435,000	300,000	-	-	-	-	300,000
Neighborhood Drainage Projects									
Cedar Avenue Sidewalk and Drainage Improvements	-	30%,RevShr	-	-	600,000	-	-	-	600,000
Neighborhood Drainage Projects	H-13	Storm	-	50,000	400,000	400,000	400,000	400,000	1,650,000
State/Federal Mandated									
Chesapeake Bay TMDL Action Plan	H-14	Storm	20,000	40,000	450,000	450,000	80,000	500,000	1,520,000
Municipal Separate Storm Sewer System (MS4)	H-15	Storm	85,000	35,000	45,000	75,000	75,000	45,000	275,000
Private BMP/SWM Inspection and Maintenance	H-16	Storm	-	70,000	80,000	95,000	110,000	135,000	490,000
Public BMP/SWM Inspection and Maintenance	H-17	Storm	75,000	30,000	45,000	50,000	55,000	60,000	240,000
Stream Evaluation And Restoration	H-18	Grant,State,St	500,000	400,000	900,000	100,000	650,000	650,000	2,700,000
Subtotal Stormwater			1,535,000	1,635,000	4,125,000	1,770,000	2,125,000	2,430,000	12,085,000
Grant			-	200,000	450,000	-	-	-	650,000
NVTA 30%			-	-	300,000	-	-	-	300,000
State - Other			285,000	-	-	-	-	-	-
State-Revenue Sharing			-	150,000	750,000	-	-	-	900,000
Storm Water - Fund			1,250,000	1,210,000	2,625,000	1,770,000	2,125,000	2,430,000	10,160,000
Wastewater - Fund			-	75,000	-	-	-	-	75,000
Total Stormwater			1,535,000	1,635,000	4,125,000	1,770,000	2,125,000	2,430,000	12,085,000

Environment - Wastewater

Project Environment - Wastewater	Page Num	Funding Source	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
Wastewater									
Geographic Information System (GIS)	G-55	Waste	100,000	120,000	120,000	130,000	130,000	130,000	630,000
Noman M. Cole Plant Upgrade	G-56	Waste	1,567,000	3,370,000	4,019,000	4,336,000	4,741,000	4,707,000	21,173,000
Sanitary Sewer Evaluation	G-57	Waste	200,000	300,000	300,000	300,000	300,000	300,000	1,500,000
Sanitary Sewer Line Repair and Replacement	G-58	Waste	100,000	100,000	50,000	50,000	50,000	50,000	300,000
Sanitary Sewer Lining - 10" And Under	G-59	Waste	450,000	450,000	460,000	460,000	470,000	470,000	2,310,000
Sanitary Sewer Manhole Rehabilitation	G-60	Waste	90,000	90,000	100,000	100,000	100,000	110,000	500,000
Sanitary Sewer Trunk Lining - Over 10"	G-61	Waste	-	250,000	250,000	300,000	300,000	350,000	1,450,000
Sewage Pumping Stations R&R	G-62	Waste	50,000	40,000	30,000	40,000	30,000	30,000	170,000
Vehicle & Equipment Replacement	-	Waste	-	-	-	-	317,000	-	317,000
Subtotal Wastewater			2,557,000	4,720,000	5,329,000	5,716,000	6,438,000	6,147,000	28,350,000

Environment Summary									
Grant			-	200,000	450,000	-	-	-	650,000
NVTA 30%			-	-	300,000	-	-	-	300,000
State - Other			285,000	-	-	-	-	-	-
State–Revenue Sharing			-	150,000	750,000	-	-	-	900,000
Storm Water - Fund			1,250,000	1,210,000	2,625,000	1,770,000	2,125,000	2,430,000	10,160,000
Wastewater - Fund			2,557,000	4,795,000	5,329,000	5,716,000	6,438,000	6,147,000	28,425,000
Total Environment			4,092,000	6,355,000	9,454,000	7,486,000	8,563,000	8,577,000	40,435,000


Transportation

Project Transportation	Page Num	Funding Source	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
Projects									
Bridge Deck Evaluation	-	RSTP	-	-	-	-	-	150,000	150,000
Bridge Maintenance	G-63	General	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Chain Bridge Road Sidewalk Project	G-64	C&I,30%,RevShr	-	1,100,000	-	-	-	-	1,100,000
City Entrance Signs	-	General	-	-	31,000	-	-	-	31,000
Fairfax Boulevard Sidewalk Improvements	G-65	30%	-	50,000	200,000	-	-	-	250,000
FHWA Mandated Sign Retroreflectivity Compliance	G-66	General	50,000	50,000	50,000	50,000	50,000	50,000	250,000
Improvements Along Burke Station Road	G-67	C&I,30%,70%,RevShr	525,000	110,000	-	-	-	-	110,000
Jermantown Road II	-	30%,70%,RevShr	2,600,000	-	-	-	-	-	-
Kamp Washington Spot Improvements	-	General,70%,RevShr	1,048,317	-	-	-	-	-	-
Northfax Internal Street and Rights-of-Way Improvements (Northfax II)	G-68	C&I,30%	-	100,000	5,000,000	5,000,000	-	-	10,100,000
Northfax Storm Drainage & Intersection Improvements	G-69	Fed,70%,RevShr	10,000,000	15,000,000	-	-	-	-	15,000,000
Old Lee Highway Multimodal Project	G-70	C&I,30%,RevShr	-	4,000,000	2,000,000	-	-	-	6,000,000
Orchard Street Sidewalk	G-71	C&I,30%	-	50,000	-	-	-	-	50,000
Pedestrian Improvements	-	RSTP	-	-	-	-	-	200,000	200,000
Pedestrian Master Plan	-	Fed,70%,State	300,000	-	-	-	-	-	-
Public Facilities Manual (PFM) Update	G-72	General	50,000	50,000	-	-	-	-	50,000
Railroad Avenue Sidewalk, Curb and Gutter	-	General	-	-	50,000	300,000	-	-	350,000
Roberts Road Sidewalk Improvements	G-73	C&I,Fed,30%,70%,RevShr	200,000	620,000	-	-	-	-	620,000
University Drive Sidewalk Improvements	-	Fed,70%,State	250,000	-	-	-	-	-	-
Road Maintenance									
Asphalt Sidewalk Replacement Program	G-74	General	30,000	5,000	30,000	30,000	30,000	30,000	125,000
Brick Sidewalk Maintenance	G-75	General	80,000	70,000	90,000	100,000	100,000	100,000	460,000
Citywide Crosswalk Recoating	G-76	General	32,000	32,000	32,000	32,000	32,000	32,000	160,000
Curb, Gutter And Sidewalk Maintenance	G-77	General	750,000	934,000	1,700,000	1,400,000	1,400,000	1,400,000	6,834,000
Fairfax Blvd Stone Wall Cap Rehabilitation	G-78	General	-	60,000	-	-	-	-	60,000
Independent Roadway Evaluation	-	General	-	-	50,000	50,000	-	-	100,000
Street Crack Sealing	G-79	General	30,000	40,000	65,000	65,000	65,000	65,000	300,000
Street Repaving	G-80	General	1,800,000	1,901,000	2,100,000	2,100,000	2,200,000	2,200,000	10,501,000
Street Repaving Detail	G-81	N/A	-	-	-	-	-	-	-
Street Lights & Traffic Signal Maintenance									
Advanced Signal Detector	G-82	General,State	100,000	20,000	80,000	50,000	50,000	50,000	250,000
LED Street Name Signs	-	General	-	-	50,000	50,000	-	-	100,000
Refurbishing Existing Traffic Signal Intersections	G-83	Fed,General,30%,70%,RevShr	30,000	310,000	45,000	60,000	55,000	-	470,000
Route 123 Pole Lights	-	General	-	-	25,000	-	-	-	25,000


Transportation

Project Transportation	Page Num	Funding Source	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Proposed	FY 2018 Proposed	FY 2019 Proposed	FY 2020 Proposed	FY 16 to 20 Total
Streetlight Improvements On Fairfax Blvd	-	General	-	-	160,000	-	-	-	160,000
Streetlights Replacement and Improvements	G-84	General	50,000	25,000	105,000	30,000	60,000	50,000	270,000
Vehicles & Equipment									
Automated Flagging Safety Equipment	-	General	-	-	30,000	-	-	-	30,000
Brush/Wood Chipper	-	General	-	-	50,000	-	-	-	50,000
Compact Excavator	-	General	-	-	50,000	-	-	-	50,000
CUE Hybrid Bus Batteries	-	Fed,NVTC,State	200,000	-	-	-	-	-	-
Emergency Power Battery Backup System	G-85	C&I,30%,State	-	110,000	50,000	36,000	-	-	196,000
Hot Asphalt Hauler	-	General	-	-	40,000	-	-	-	40,000
Mobilized Video Camera Equipment	-	General	-	-	50,000	-	-	-	50,000
New Electric Payment Program (NEPP)	G-86	NVTC	-	200,000	1,000,000	-	-	-	1,200,000
Preventative Maintenance to Property Yard Salt Storage Facilities	G-87	General	-	45,000	30,000	-	-	-	75,000
Property Yard Salt Storage Conveyor System	-	General	-	-	-	100,000	-	-	100,000
Purchase Six CUE Buses	-	Fed,70%,State	3,000,000	-	-	-	-	-	-
Replacement Of Older Traffic Signal Cabinets	G-88	General	30,000	30,000	30,000	30,000	30,000	30,000	150,000
Salt Storage Facility Expansion	-	General	-	-	100,000	-	-	-	100,000
Snow Blower	-	General	-	-	80,000	-	-	-	80,000
Truck Mounted Salt Brine Application System	-	General	-	-	60,000	-	-	-	60,000
Transportation Summary			21,205,317	24,962,000	13,483,000	9,533,000	4,122,000	4,407,000	56,507,000
C&I			-	1,610,000	525,000	18,000	-	-	2,153,000
Federal - Other			4,659,999	-	-	-	-	-	-
Federal - RSTP			-	-	-	-	-	350,000	350,000
General Fund			3,050,317	3,372,000	5,233,000	4,497,000	4,122,000	4,057,000	21,281,000
NVTA 30%			1,062,500	1,685,000	5,725,000	5,018,000	-	-	12,428,000
NVTA 70%			6,099,584	10,000,000	-	-	-	-	10,000,000
NVTC Trust Fund			66,667	200,000	1,000,000	-	-	-	1,200,000
State - Other			1,350,000	55,000	-	-	-	-	55,000
State-Revenue Sharing			4,916,250	8,040,000	1,000,000	-	-	-	9,040,000
Total Transportation			21,205,317	24,962,000	13,483,000	9,533,000	4,122,000	4,407,000	56,507,000

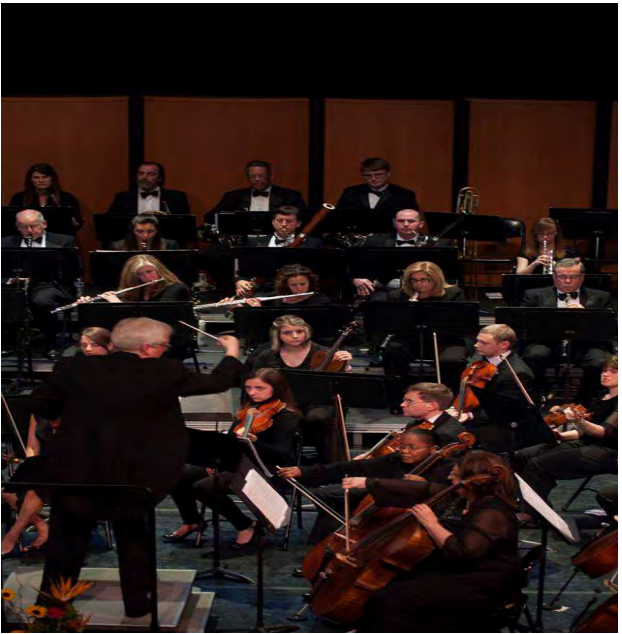
Bolded items represent new CIP projects

PROJECT INFORMATION				
Project Name: Carpet and Tile Elementary Schools				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides funding to replace existing carpeted areas and re-tile areas within classrooms at Daniels Run and Providence Elementary schools.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	20,000	Carpet and Tile Replacement		
2017	20,000	Carpet and Tile Replacement		
2018	20,000	Carpet and Tile Replacement		
2019	20,000	Carpet and Tile Replacement		
2020	20,000	Carpet and Tile Replacement		
Total	\$ 100,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
	Other:			Other:
User/Coordinating Departments: Schools				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: HVAC Elementary Schools				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the replacement of AC and/or heating unit switches as needed. The replacement cycle is for Daniels Run and Providence elementary schools.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 325,000	HVAC Elementary Schools		
2016	78,352	HVAC Elementary Schools		
2017	16,613	HVAC Elementary Schools		
2018	69,156	HVAC Elementary Schools		
2019	15,010	HVAC Elementary Schools		
2020	-			
Total	\$ 179,131			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Schools				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Orchestra Pit Restoration Fairfax High School				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: Several years ago the orchestra pit was covered for reasons that are unclear. In the process of enclosing "the pit" there remained the capacity to open it as needed, but not without significant effort. Therefore, it is desirable to reopen the pit and install a system that will allow for easy opening and closing for a variety of programs and purposes.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	45,000	Orchestra Pit Restoration Fairfax High School		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 45,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			
	Board/Commission			
	Citizen/Civic Association			
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
	Other:		Other:	
User/Coordinating Departments: Schools				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Concrete Repairs - Schools				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides funding for the replacement of concrete as necessary at the City's four schools.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 20,000	Concrete repairs at City schools		
2016	20,000	Concrete repairs at City schools		
2017	20,000	Concrete repairs at City schools		
2018	20,000	Concrete repairs at City schools		
2019	20,000	Concrete repairs at City schools		
2020	20,000	Concrete repairs at City schools		
Total	\$ 100,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Schools				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Paving Repairs - Schools				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides funding to repair parking areas and bus loops at all four City schools.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 20,000	Paving repairs at all City schools		
2016	10,000	Paving repairs at all City schools		
2017	25,000	Paving repairs at all City schools		
2018	25,000	Paving repairs at all City schools		
2019	25,000	Paving repairs at all City schools		
2020	25,000	Paving repairs at all City schools		
Total	\$ 110,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Schools				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Other Projects - Schools				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides funding for unforeseen projects in our school buildings. These projects are likely repair/replacement of major components in the schools that may fail or require major costly repairs.		Picture: <div style="text-align: center; margin-top: 50px;">  </div>		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 25,000	Other projects		
2016	35,000	Other projects		
2017	35,000	Other projects		
2018	35,000	Other projects		
2019	35,000	Other projects		
2020	35,000	Other projects		
Total	\$ 175,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Schools				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: School Capital Contingency				
Comprehensive Plan Reference: PFS-1.2 (p.83); PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This account is a contingency fund for all school projects. This provides funding for cost overrun of existing projects. This is not dissimilar to the practices of Fairfax County Public Schools.		Picture: <div style="text-align: center; margin-top: 50px;">  </div>		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 41,500			
2016	41,835	Annual Contingency Fund		
2017	159,161	Annual Contingency Fund		
2018	158,326	Annual Contingency Fund		
2019	19,001	Annual Contingency Fund		
2020	17,500	Annual Contingency Fund		
Total	\$ 395,823			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Schools				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: City Property Yard Maintenance				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for maintenance items that include replacing 30-year-old air conditioning equipment at the garage, painting the exterior of the garage, installing protective covers over tires and contracting repair of the deterioration asphalt road surface. The road surface repairs consist of excavating the failing asphalt surface and placing a base and surface course of asphalt. The property yard has 5,100 square feet of road surface that handles a large volume of heavy industrial vehicular traffic on a daily basis. Upgrading the training room will include new flooring, HVAC upgrades, installing drop ceiling and removing the garage door and finishing the wall. In addition to a training room, the space will be used as an emergency meeting area. Also, this project provides for upgrading the utilities in the Fleet Maintenance Garage. This upgrade includes purchasing a new service meter to provide power for the new vehicle lift and for future equipment needs.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	100,000	Yard Resurface (\$100K)		
2017	115,000	Fleet Garage Utilities Upgrade(\$45k); Paint Garage (\$40k); Training Room (\$30k)		
2018	-			
2019	-			
2020	-			
Total	\$ 215,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Operations				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Green Acres Maintenance				
Comprehensive Plan Reference: PFS-2.2 (p. 84); PRO-3.1 (p. 94)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for maintenance of this facility. Work proposed includes replacing the roof and skylights on the gymnasium roof only, roof is 30 years old and the repair cost continues to increase; resurface the asphalt and repair potholes; replace all original 55 year old exterior windows with high energy efficient thermal windows.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 44,000	Remove tiles in gym & replace with sports carpet		
2016	10,000	Gym roof repair		
2017	85,000	Road Resurface (\$32k);Gym roof replacement (\$53k)		
2018	50,000	Window replacements		
2019	50,000	Continue window replacements		
2020	50,000	Continue window replacements		
Total	\$ 245,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Operations		


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Sign & Signal Building Repairs and Improvements				
Comprehensive Plan Reference:		PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for upgrades and repairs to the Sign and Signal Building at the Property Yard. The City received \$50K from DOE in grant money funds for the emergency generator replacement at Sign and Signal in 2015. Electrical upgrades are needed to have the electrical system code compliant and to have full use of the new generator. With the generator using single phase wiring it can only be used at 50 KW with upgrading to three phase wiring we can use the full 80 KW to power the entire building. Replace failing 30+ year old HVAC system (\$60k).		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 50,000	New generator and associated upgrades (Grant funds)		
2016	55,000	Electrical upgrades		
2017	60,000	New HVAC system		
2018	-			
2019	-			
2020	-			
Total	\$ 115,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Operations		


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Veterans Amphitheater Renovation				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-4.2 (p. 106)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for maintenance of this facility. Work proposed includes rehabilitating the amphitheater. The existing structure is in need of constant repairs.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	15,000	Repairs and restoration to the amphitheater		
2017	10,000	Repairs and restoration to the amphitheater		
2018	-			
2019	-			
2020	-			
Total	\$ 25,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:		Other:	
User/Coordinating Departments: Public Works, Operations				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Fire Station 33: Land Acquisition and Initial Design Phase				
Comprehensive Plan Reference: PFS - 2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: FY 2015 CIP included approval of a Feasibility Study to be conducted for Station 33. This study will determine the current and future needs to provide services from Station 33. The feasibility study will be completed in late FY 2015 and will determine if the current facility can be upgraded on the same location to meet industry standards, if the existing facility should be demolished and built on the same land, or a new station built on new property within a close proximity to the existing site. The next step in this process will include validation of the Feasibility Study as well as the exploration of land acquisition and initial design. This will be a collaborative effort between the Fire Dept. and Public Works. It is difficult to forecast the design costs of the facility until it is determined if renovation or construction of a new building is the correct course of action. Typically, design costs are estimated at 8-10% of the total construction costs with no contingencies.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 80,000	\$50k Feasibility Study - \$30k Concrete Apron		
2016	500,000	Site Acquisition Study and Initial Design Work		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 500,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Fin, General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments: Fire/ Dept/Police/Public Works/Planning/Zoning				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Traffic Preemption Improvements & Maintenance				
Comprehensive Plan Reference:		PFS - 2.4 (p. 84)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: Over the past several years the City of Fairfax has invested funding into 34 intersections protected with Infrared (IR) technology traffic preemption. These devices have increased the safety of citizens and responders by ensuring emergency vehicles have a green light when traveling through an intersection, reduced responses time to emergency incidents improving patient outcomes and reducing property loss and have reduced fuel and maintenance cost on vehicles by limiting the number of stops and starts. Although our current IR devices are still operational they do require regular maintenance which equate to increased costs and staffing hours. The IR technology device, because of their line of site operation, result in a number of unnecessary traffic light trips causing a disruption in the synchronized traffic signals. Therefore, we are requesting funding to begin phasing in new GPS technology devices which are cheaper to maintain and will improve traffic follow throughout the City by eliminating the unnecessary traffic light trips, as well as, funding to repair and maintain the current IR system until the conversion is completed.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	100,000	Upgrades and annual maintenance to the current system and vehicles		
2017	100,000	Upgrades and annual maintenance to the current system and vehicles		
2018	100,000	Upgrades and annual maintenance to the current system and vehicles		
2019	100,000	Upgrades and annual maintenance to the current system and vehicles		
2020	100,000	Upgrades and annual maintenance to the current system and vehicles		
Total	\$ 500,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
	Other:		Other:	
User/Coordinating Departments:		Fire Dept./Police Dept./Transportation/Public Works		


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Northern Virginia Community College				
Comprehensive Plan Reference: PFS-1.2 (p. 83)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the City's share of capital expenditures for the Northern Virginia Community College.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 52,886	Northern Virginia Community College capital expenditures		
2016	53,861	Northern Virginia Community College capital expenditures		
2017	53,000	Northern Virginia Community College capital expenditures		
2018	53,000	Northern Virginia Community College capital expenditures		
2019	53,000	Northern Virginia Community College capital expenditures		
2020	-			
Total	\$ 212,861			
>2020	\$53,000			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
	Staff			New Project
<input checked="" type="checkbox"/>	Other: NVCC			Other:
User/Coordinating Departments: City Manager, Finance				

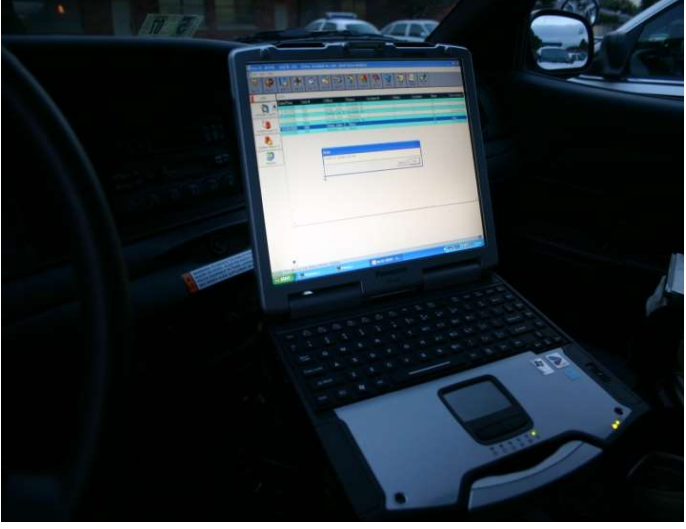
FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Blenheim House				
Comprehensive Plan Reference: PFS-2.1 (p. 84); HR-1.1 (p. 113); HR-1.11 (p.114)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: The Blenheim House was opened for visitation in 2008 but still does not have compliant ADA access. An ADA-compliant ramp will be added to the east side entrance of the Blenheim House to achieve compliant access for visitors. The project includes building a side porch landing for the original east side door and brick-faced ramp to blend in with the house. The covered basement passageway and exterior stair (leftover after the kitchen addition was removed in 2005) will be removed. The project also includes building code-compliant front entrance steps and replacing the temporary rear entrance steps with more permanent and architecturally compatible wood steps. The estimated budget of \$65,000 for all these elements includes architect's design fees. Completion of interior exhibits will occur in FY 2017.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 125,000	HVAC/Electrical/Fire Supp/Lightning Prot (\$25K contributed by HFCl)		
2016	40,000	ADA ramp, side porch		
2017	50,000	Exhibits, rebuild front and rear steps		
2018	-			
2019	-			
2020	-			
Total	\$ 90,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General,Pvt		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
<input checked="" type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Historic Resources, Public Works				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Voting Machines				
Comprehensive Plan Reference: PFS-3.3				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: State mandated Voting Machines		Picture: <div style="text-align: center; margin-top: 50px;">  </div>		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	130,000	State Mandated Upgrade of Voting Machines		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 130,000			
>2020	-			
FY16 Funding Source(s)	Operating Cost(s)	Staffing Levels	Revenues Generated	
General	\$ 10,000	-	\$ -	
Origin of Project			Change from Previous CIP	
City Council			No Change	
Board/Commission			Increase in Amount	
Citizen/Civic Association			Decrease in Amount	
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
<input checked="" type="checkbox"/>	Other: State of VA	Other:		
User/Coordinating Departments: Electoral Electoral				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Police Information Technology Program				
Comprehensive Plan Reference: PFS - 2.4 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need:		Picture:		
<p>Projected expenditures are based on industry standards for the replacement of the department's servers, required software applications, desktop computers, printers, switches, mobile data computers (MDC's are the laptops used in cruisers) and other critical components of the department's IT infrastructure. The most significant costs are associated with the 22 servers, 40 MDC's and 66 computers necessary to operate the police department's critical infrastructures. The replacement of major IT components is based on a projected lifecycle to avoid catastrophic failures and minor equipment such as printers, keyboards, cables, scanners, etc. are replaced as needed.</p>				
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 72,100	Purchase updated mobile and network computers and servers.		
2016	74,263	Same. Cost projection includes 3% adjustment for inflation.		
2017	76,490	Same. Cost projection includes 3% adjustment for inflation.		
2018	78,784	Same. Cost projection includes 3% adjustment for inflation.		
2019	81,147	Same. Cost projection includes 3% adjustment for inflation.		
2020	83,581	Same. Cost projection includes 3% adjustment for inflation.		
Total	\$ 394,265			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Police				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Police Vehicle Replacement				
Comprehensive Plan Reference:		PFS - 2.4 (p. 84)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This funding provides for the replacement of police vehicles that are worn and would require extensive maintenance costs to retain. Police vehicles are generally replaced every five to ten years depending on type of vehicle, use, condition, mileage and department needs. The vehicle cost projections shown include the base price of the vehicle as well as equipment costs for lights, sirens, consoles and racks, prisoner shields, and vehicle markings. Vehicle to be replaced in FY 2016 (current mileage): 2007 Ford Crown Victoria assigned to Patrol (K-9) (147,238). This funding also includes an additional Speed Trailer assigned to SOD. The trailer will increase the department's ability to conduct traffic volume and speed studies, as well as provide the department with the ability to alter unwanted speed-related driving behavior in residential neighborhoods.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 180,000	Actual cost projection.		
2016	57,500	Actual cost projection.		
2017	150,000	Cost projection based on prior years average.		
2018	150,000	Cost projection based on prior years average.		
2019	150,000	Cost projection based on prior years average.		
2020	150,000	Cost projection based on prior years average.		
Total	\$ 657,500	Cost projection has not been adjusted for inflation.		
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Police				

FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Records Management System Upgrade				
Comprehensive Plan Reference: PFS - 2.4 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: In January 2006, the Police Department purchased a new software system (New World Systems) to upgrade existing records management software, computer aided dispatch (CAD) software and mobile computing/field-based reporting software (Mobile). Each distinct software system is integrated and communicates seamlessly between programs to a central database. The software upgrade will significantly enhance police operations by increasing report writing efficiency through enhanced Graphics User Interface (GUI), integrated mapping, greater import/export of report data, increased database search capabilities, and better integration between existing New World software applications. The CAD software upgrade will increase integrated mapping capabilities and provide a modern mapping solution for both our dispatchers (CAD) and officers (Mobile).		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	65,000	Purchase software upgrade for Mobile/field-based reporting and CAD		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 65,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
	Other:			Other:
User/Coordinating Departments: Police				

FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Debt Service of Existing Vehicle & Equipment Leases				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the replacement of City vehicles and equipment that are worn and require extensive maintenance. This project also ensures safe equipment is provided to conduct City operations. Replacement vehicles/equipment will meet new EPA emissions regulations. The City has 353 vehicles and major pieces of equipment, with a replacement value of \$26,625,500. Vehicles and equipment are replaced every 5 to 30 years, depending on type, use, condition, parts, availability and department requirements. The chart below reflects funding for existing leases.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 667,000	Vehicle & equip replace/leases (50) existing vehs & (14) new vehs		
2016	858,859	Veh & equip lease payments on existing leases		
2017	563,328	Veh & equip lease payments on existing leases		
2018	563,328	Veh & equip lease payments on existing leases		
2019	414,028	Veh & equip lease payments on existing leases		
2020	191,355	Veh & equip lease payments on existing leases		
Total	\$ 2,590,898			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Fin		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Operations				

FY 2016 Adopted Budget – City of Fairfax, Virginia


REQUEST FOR EQUIPMENT PURCHASE OR RENTAL					
Project Name: Detail of FY 16 Leased Vehicles and Equipment					
For Fiscal Year: 2016			Cost		
Form of Acquisition			Per Unit	Total	
	Purchase	Total Estimate Cost	see below	\$ 920,000	
X	Rental/Lease	Plus, Installation or Other Charge		\$ -	
		Less, Trade-in or Other Discount		\$ -	
6	# of Units Requested	Net Cost or Rental		\$ 920,000	
Purpose of Expenditure: Scheduled replacement; present equipment obsolete; replace worn-out equipment; reduce personnel time; expand service; new operation; increase safety.					
Replaced Item(s)					
Item	Make	Age	Prior Years		
			Maintenance Costs	Purchase Cost	Lease Amount
452-2001 Volvo Dump Truck	2001	12	\$ 193,683	\$ -	\$ 170,000
460-2003 GMC Dump Truck	2003	10	113,385	-	140,000
461-2001 GMC Dump Truck	2001	11	102,583	-	140,000
469-2005 Chevrolet C7500	2005	8	59,064	-	170,000
602-2008 GMC Leaf Collector	2008	5	32,362	-	160,000
604-1997 Chevrolet Dump Truck	1997	15	101,290	-	140,000
TOTAL			\$ 602,367	\$ -	\$ 920,000
Recommended Disposition of Replaced Items					
Possible Use by Other Depts.		Trade-In	Sale		
Submitted by: Operations		Date:	Public Works		

FY 2016 Adopted Budget – City of Fairfax, Virginia

FY 2016 Public Works Vehicle Replacement Chart

<i>Equipment #</i>	<i>Yr / Make / Model</i>	<i>Assignment</i>	<i>August 2014 Odometer Reading</i>	<i>Age Years</i>	<i>Replacement Schedule</i>	<i>Estimate Replacement</i>	<i>Age</i>	<i>Miles</i>	<i>Obsolete</i>	<i>Request By Dept</i>	<i>Safety</i>	<i>Condition</i>	<i>Downtime Hrs</i>	<i>Repair \$</i>	<i>Parts Availability</i>
FY 2016 Leases															
452	2001 Volvo Dump Truck	Concrete	74,592	15	15	170	X	X	X			X		X	X
460	2003 GMC Dump Truck	Storm Sewer	48,537	12	12	140				X	X	X	X	X	
461	2001 GMC Dump Truck	Storm Sewer	55,270	13	12	140	X			X	X	X	X	X	
469	05 Chevy Bucket Truck	Sign & Signal	76,325	10	15	170		X		X	X	X	X	X	
602	2008 GMC Leaf Collector	Right of Way	7,900	7	20	160			X	X	X	X	X	X	X
604	1997 Chevy Dump Truck	Streets	35,970	18	12	140	X		X	X	X	X	X	X	X
FY 2016 Purchases															
205	1999 Chevy Lumina	Revenue	60,110	16	10	27	X		X		X	X		X	X
209	2000 GMC Pickup	Inspections	77,316	15	10	23	X	X	X	X		X		X	X
222	1996 Chevy Cargo Van	Museum	29,658	19	10	30	X		X	X	X	X	X	X	X
290	2003 GMC Pickup	Refuse	73,350	12	10	23	X	X	X	X		X			
307	2005 Chevy Pick up	Fire Admin	85,257	10	10	50		X		X		X	X	X	
471	1996 Wells Cargo Trailer	Sign & Signal	N/A	19	12	15	X		X	X	X	X	X	X	X
727	1995 Massey Ferg tractor	Parks & Rec	2,531hrs	20	12	40	X		X	X	X	X	X	X	X
900	2006 Ford Pick up	Facilities	45,223	9	10	40					X	X	X		X

FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Vehicle & Equipment Replacement				
Comprehensive Plan Reference:		PFS-2.2 (p. 84)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the replacement of City vehicles and equipment that are worn and require extensive maintenance. This project also ensures safe equipment is provided to conduct City operations. Replacement vehicles/equipment will meet new EPA emissions regulations. The City has 353 vehicles and major pieces of equipment, with a replacement value of \$26,625,500. Vehicles and equipment are replaced every 5 to 30 years, depending on type, use, condition, parts, availability and department requirements.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	248,000	Vehicle and equipment replacement		
2017	1,379,000	Vehicle and equipment replacement		
2018	939,000	Vehicle and equipment replacement		
2019	607,000	Vehicle and equipment replacement		
2020	1,120,000	Vehicle and equipment replacement		
Total	\$ 4,293,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Operations		

FY 2016 Adopted Budget – City of Fairfax, Virginia

REQUEST FOR EQUIPMENT PURCHASE OR RENTAL					
Project Name: Vehicle and Equipment Replacement FY 2016					
For Fiscal Year: 2016			Cost		
Form of Acquisition				Per Unit	Total
X	Purchase	Total Estimate Cost		see below	\$ 248,000
	Rental/Lease	Plus, Installation or Other Charge			\$ -
		Less, Trade-in or Other Discount			\$ -
8	# of Units Requested	Net Cost or Rental			\$ 248,000
Purpose of Expenditure: Scheduled replacement; present equipment obsolete; replace worn-out equipment; reduce personnel time; expand service; new operation; increase safety.					
Replaced Item(s)					
Item	Year	Age	Prior Years		
			Maintenance Costs	Purchase Cost	Lease Payment
205-1999 Chevrolet Lumina	1999	17	\$ 14,171	\$ 27,000	\$ -
209-2000 GMC Sonoma	2000	16	22,043	23,000	-
222-1999 Chevrolet Van-1 Ton	1999	17	12,124	30,000	-
290-2003 GMC Sonoma	2000	16	30,784	23,000	-
307-2005 Chevrolet Pick-Up	2005	11	20,954	50,000	-
471-1996 Wells Cargo Trailer	1996	20	7,006	15,000	-
727-1995 Massey Ferg Tractor	1995	21	18,926	40,000	-
900-2006 Ford Pick-Up	2006	10	27,753	40,000	-
TOTAL			\$ 248,000	\$ 248,000	\$ -
Recommended Disposition of Replaced Items					
Possible Use by Other Depts.		Trade-In	Sale		
Submitted by: Operations		Date:	Public Works		

FY 2016 Adopted Budget – City of Fairfax, Virginia

REQUEST FOR EQUIPMENT PURCHASE OR RENTAL					
Project Name: Vehicle and Equipment Replacement FY 2017					
For Fiscal Year: 2017			Cost		
Form of Acquisition			Per Unit	Total	
X	Purchase	Total Estimate Cost	see below	\$ 1,379,000	
	Rental/Lease	Plus, Installation or Other Charge		\$ -	
		Less, Trade-in or Other Discount		\$ -	
39	# of Units Requested	Net Cost or Rental		\$ 1,379,000	
Purpose of Expenditure: Scheduled replacement; present equipment obsolete; replace worn-out equipment; reduce personnel time; expand service; new operation; increase safety. Included in this list are the twenty seven vehicles that were added to our leasing program.					
Replaced Item(s)					
Item	Year	Age	Prior Years		
			Maintenance Costs	Purchase Cost	Lease Payment
214-2002 GMC Sonoma Pick-Up	2002	15	\$ -	\$ 21,000	\$ -
218-2004 Chevy Impala	2004	13	-	20,000	-
220-2005 Chevy Impala	2005	12	-	20,000	-
292-2007 Chevy Trail Blazer	2007	10	-	28,000	-
296-2001 Chevy Astro Van	2001	16	-	32,000	-
300-2002 Haulmark 1/4 Trailer	2002	15	-	3,000	-
304-2003 Training Trailer	2003	14	-	58,000	-
314-2006 Chevrolet Tahoe	2006	11	-	45,000	-
320-2007 Chevy Pick Up	2007	10	-	25,000	-
321-2007 Chevy Pick Up	2007	10	-	25,000	-
336-2002 Chevy Malibu	2002	15	-	20,000	-
367-2003 Chevy Malibu	2003	14	-	20,000	-
404-1999 Mid-Atlantic Trailer	1999	18	-	5,000	-
406-2002 Trail-Eze Trailer	2001	18	-	30,000	-
409-1999 Mid-Atlantic Trailer	1999	20	-	5,000	-
420-2004 Wanco Arrow Board	2004	13	-	3,000	-
432-2006 Bobcat Track Loader	2006	11	-	54,000	-
437-2007 GMC Truck	2007	10	-	72,000	-
454-2003 Sakai Roller	2003	15	-	31,000	-
477-2004 GMC TopKick	2004	13	-	140,000	-
478-1997 Sunray Singboard	1997	20	-	30,000	-
497-2001 Centreville 1022	2001	16	-	13,000	-
504-1999 Kubota Tractor	1999	18	-	85,000	-
514-2001 Vibromax Roller	2001	16	-	31,000	-
523-2003 Trailer	2003	14	-	10,000	-
524-2002 Jetaway Easement	2002	15	-	35,000	-
606-2004 GMC Utility	2005	12	-	55,000	-
608-2006 John Deere Gator	2006	11	-	15,000	-
611-2007 Ford F550	2007	10	-	60,000	-
652-2008 Ford F250 Pick-Up	2008	9	-	40,000	-
707-2005 GMC Top Kick	2005	12	-	75,000	-
708-2008 Ford F350 Pick-Up	2008	9	-	40,000	-
710-2008 Ford F250 Pick-Up	2008	9	-	35,000	-
713-2005 GMC Pick Up	2005	12	-	45,000	-
715-2007 Chevy Van Cargo	2007	10	-	40,000	-
741-2005 Toro Mower	2005	12	-	9,000	-
201-2001 Chevrolet Impala	2001	16	-	27,000	-
220-2005 Chevrolet Impala	2005	12	-	27,000	-
927-2004 Chevrolet Tahoe	2004	13	-	50,000	-
TOTAL			\$ -	\$ 1,379,000	\$ -
Recommended Disposition of Replaced Items					
Possible Use by Other Depts.		Trade-In	Sale		
Submitted by: Operations		Date:	Public Works		

FY 2016 Adopted Budget – City of Fairfax, Virginia


REQUEST FOR EQUIPMENT PURCHASE OR RENTAL					
Project Name: Vehicle and Equipment Replacement FY 2018					
For Fiscal Year: 2018			Cost		
Form of Acquisition			Per Unit	Total	
X	Purchase	Total Estimate Cost	see below	\$ 939,000	
	Rental/Lease	Plus, Installation or Other Charge		\$ -	
		Less, Trade-in or Other Discount		\$ -	
17	# of Units Requested	Net Cost or Rental		\$ 939,000	
Purpose of Expenditure: Scheduled replacement; present equipment obsolete; replace worn-out equipment; reduce personnel time; expand service; new operation; increase safety. Included in this list are the seventeen vehicles that were added to our leasing program.					
Replaced Item(s)					
Item	Year	Age	Prior Years		
			Maintenance Costs	Purchase Cost	Lease Payment
207-2004 Chevy Impala	2004	14	\$ -	\$ 16,000	\$ -
208-2008 GMC Pick-Up	2008	10	-	25,000	-
212-2001 Ford E-450 TV Van	2001	17	-	115,000	-
221-2006 GMC 12 Pass Van	2006	12	-	20,000	-
273-2005 Ford Crown Vic	2005	13	-	25,000	-
306-1992 Interstate Trailer	1992	26	-	20,000	-
353-2008 Ford F350	2008	10	-	48,000	-
4002-NPK Breaker	N/A	N/A	-	80,000	-
407-2003 John Deere Trailer	2003	15	-	12,000	-
420-2004 Wanco Arrow Board	2004	14	-	3,000	-
450-2001 Volvo Dump Truck	2001	17	-	150,000	-
498-2006 Ver-Mac Mess. Board	2006	12	-	20,000	-
569-2001 GMC 1Ton Pick-Up	2001	17	-	40,000	-
575-2007 Chevy Trailblazer	2007	11	-	35,000	-
671-2005 Expiditor Trash Truck	2005	13	-	200,000	-
724-2008 Wells Cargo Trailer	2008	10	-	10,000	-
735-2001 Snowmobile	2001	17	-	120,000	-
TOTAL			\$ -	\$ 939,000	\$ -
Recommended Disposition of Replaced Items					
Possible Use by Other Depts.		Trade-In	Sale		
Submitted by: Operations		Date:	Public Works		

FY 2016 Adopted Budget – City of Fairfax, Virginia


REQUEST FOR EQUIPMENT PURCHASE OR RENTAL					
Project Name: Vehicle and Equipment Replacement FY 2019					
For Fiscal Year: 2019			Cost		
Form of Acquisition				Per Unit	Total
	Purchase	Total Estimate Cost		see below	\$ 607,000
X	Rental/Lease	Plus, Installation or Other Charge			\$ -
		Less, Trade-in or Other Discount			\$ -
10	# of Units Requested	Net Cost or Rental			\$ 607,000
Purpose of Expenditure: Scheduled replacement; present equipment obsolete; replace worn-out equipment; reduce personnel time; expand service; new operation; increase safety. Included in this list are the ten vehicles that were added to our leasing program.					
Replaced Item(s)					
Item	Year	Age	Prior Years		
			Maintenance Costs	Purchase Cost	Lease Payment
304-2003 Training Trailer	2003	16	\$ -	\$ 48,000	\$ -
406-2002 Trail-Eze Trailer	2002	17	-	29,000	-
413-2001 GMC Sewer Truck	2001	18	-	200,000	-
418-2003 LeeBoy Paver	2003	16	-	55,000	-
479-2003 Ver-Max Mess. Board	2003	16	-	18,000	-
524-2002 Jetaway Easement	2002	16	-	29,000	-
561-2008 Ford F-350 Pick-Up	2008	10	-	48,000	-
588-2007 GMC Box Truck	2007	11	-	40,000	-
688-2001 GMC Dump Truck	2001	18	-	100,000	-
715-2007 Chevy Van	2007	12	-	40,000	-
TOTAL			\$ -	\$ 607,000	\$ -
Recommended Disposition of Replaced Items					
Possible Use by Other Depts.		Trade-In		Sale	
Submitted by: Operations		Date: 9/30/2013		Public Works	

REQUEST FOR EQUIPMENT PURCHASE OR RENTAL					
Project Name: Vehicle and Equipment Replacement FY 2020					
For Fiscal Year: 2020			Cost		
Form of Acquisition			Per Unit	Total	
X	Purchase	Total Estimate Cost	see below	\$ 1,120,000	
	Rental/Lease	Plus, Installation or Other Charge		\$ -	
		Less, Trade-in or Other Discount		\$ -	
16	# of Units Requested	Net Cost or Rental		\$ 1,120,000	
Purpose of Expenditure: Scheduled replacement; present equipment obsolete; replace worn-out equipment; reduce personnel time; expand service; new operation; increase safety. Included in this list are the sixteen vehicles that were added to our leasing program.					
Replaced Item(s)					
Item	Year	Age	Prior Years		
			Maintenance Costs	Purchase Cost	Lease Payment
313-2008 Pace Trailer	2008	12	\$ -	\$ 15,000	\$ -
374-2012 Ford Explorer	2012	8	-	45,000	-
402-2004 Centreville Trailer	2004	16	-	6,000	-
405-2010 Kaeser M57 Air Comp.	2010	10	-	20,000	-
427-2010 Ford F350 Utility	2010	10	-	60,000	-
430-2008 Volvo Roller	2008	12	-	60,000	-
435-2004 John Deere Loader	2004	16	-	125,000	-
438-2008 Chevy Silverado	2008	12	-	40,000	-
465-2010 HomeSteador 610cs	2010	10	-	4,000	-
570-2008 Ford 4x4 Pick-Up	2008	12	-	30,000	-
590-2009 International/7400	2009	11	-	350,000	-
672-2008 Mac Rear Loader	2008	12	-	280,000	-
707-2005 GMC 2 Ton Truck	2005	15	-	64,000	-
725-2008 Big Tow Trailer	2008	12	-	7,000	-
741-2005 Toro Mower	2005	15	-	7,000	-
742-2006 Toro Mower	2006	14	-	7,000	-
TOTAL			\$ -	\$ 1,120,000	\$ -
Recommended Disposition of Replaced Items					
Possible Use by Other Depts.	Trade-In	Sale			
Submitted by: Operations	Date:	Public Works			


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Vehicle Lift - Fleet Maintenance				
Comprehensive Plan Reference: PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This piece of equipment is used to lift various types of heavy trucks and equipment off the ground to perform service and repairs. The current lift that is installed is over 25 years old. The parts are obsolete and the lift is in such poor condition it's no longer serviceable. The lift failed the certification inspection and is currently out of service due to the safety locks being broken and the deteriorating concrete at the base of the floor, which is a safety hazard. This lift is used in the daily operation of the maintenance shop, which means an estimated 52 preventative maintenance jobs and various unscheduled repairs are not being completed in this bay annually. In addition, with this lift being out of service, downtime for fire trucks, snow equipment, etc., has increased and work has to be scheduled after hours in the fleet shop bays that are being used during normal business hours, causing an increase in overtime service.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	175,000	Vehicle Lift Replacement		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 175,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
City Council			No Change	
Board/Commission			Increase in Amount	
Citizen/Civic Association			Decrease in Amount	
<input checked="" type="checkbox"/>	Staff		<input checked="" type="checkbox"/>	New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Operations				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Northern Virginia Regional Park Authority-NOVA Parks				
Comprehensive Plan Reference: ENV-6.1, 6.3 (p. 36)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use		<input checked="" type="checkbox"/>	Other City Plan/Policy
Statement of Need: This project provides for the City's share, based on population, of the capital expenditures for the NVRPA.		Picture: <div style="text-align: center; padding: 20px;">  <p>Northern Virginia Regional Park Authority</p> </div>		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 60,295	Annual Payment for City's contribution to Capital as member jurisdiction		
2016	62,295	Annual Payment for City's contribution to Capital as member jurisdiction		
2017	62,295	Annual Payment for City's contribution to Capital as member jurisdiction		
2018	62,295	Annual Payment for City's contribution to Capital as member jurisdiction		
2019	62,295	Annual Payment for City's contribution to Capital as member jurisdiction		
2020	62,295	Annual Payment for City's contribution to Capital as member jurisdiction		
Total	\$ 311,475			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
<input checked="" type="checkbox"/>	City Council			No Change
<input checked="" type="checkbox"/>	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Parks and Recreation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Planting & Beautification				
Comprehensive Plan Reference: EC-1.2 (p. 49); ENV-1.3 (p. 33); CA-1.5 (p. 103); CA-4.2 (p. 106)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
✓	Economy			Housing
✓	Community Appearance			Transportation
	Land Use		✓	Other City Plan/Policy
Statement of Need: This project provides for streetscape improvements and new/replacement trees/shrubs/flowers at public buildings, schools, cemeteries, medians and roadsides. Also includes benches, planters, and tree pit maintenance. Operating Cost(s): Upkeep on trees/shrubs/flowers with fertilizers, mulch and pesticide treatments.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 35,000	Plant Material		
2016	35,000	Plant Material		
2017	40,000	Plant Material		
2018	45,000	Plant Material		
2019	45,000	Plant Material		
2020	50,000	Plant Material		
Total	\$ 215,000			
>2020	50,000	Plant Material		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ 2,000	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Operations				

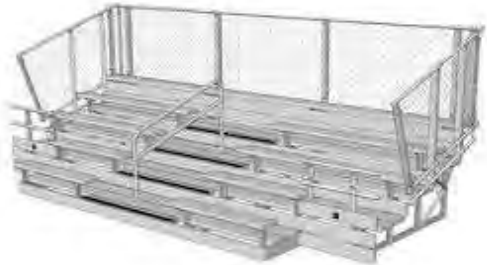
FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Providence Elementary School Ballfield Refurbishment				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
✓	Economy			Housing
✓	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: As identified in the adopted 2014 Strategic Master Plan under strategy 1.4.1 to maintain and improve our existing facilities, amenities and structures, the following refurbishment and repair funding is requested of Providence Elementary Fields One and Two. This has been adopted in the strategic plan and endorsed by the Parks & Recreation Advisory Committee and School Board. Major grading and repair is needed to the turf base, infield and drainage. Safety of players is paramount and this needed repair will ensure a safe and playable surface for all school children and recreational users.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	100,000	Field One and Two at Providence Elementary School		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 100,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
✓	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
✓	Staff			✓ New Project
	Other:			Other:
User/Coordinating Departments: Parks and Recreation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Providence Park and Daniels Run Park Bridge Replacements				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
✓	Economy			Housing
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: As identified in the adopted 2014 Strategic Master Plan under strategy 1.4.1 to maintain and improve our existing facilities, amenities and structures, the following refurbishment and repair funding is requested for the Providence Park wood bridge on the northwest corner and the St. Andrews Bridge in Daniels Run Park. This has been adopted in the strategic plan and endorsed by the Parks & Recreation Advisory Committee. These bridges have reached their life cycles in their respective year and must be replaced to provide safe passage over these critical connector trails in the park system.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	20,000	Providence Park wood bridge replacement		
2017	-			
2018	70,000	St. Andrews Bridge in Daniels Run Park		
2019	-			
2020	-			
Total	\$ 90,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
✓	Board/Commission		✓	Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Parks and Recreation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Providence Elementary and Kutner Park Bleacher Replacement				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: As identified in the adopted 2014 Strategic Master Plan under strategy 1.4.1 to maintain and improve our existing facilities, amenities and structures, the following replacement bleachers are necessary to comply with new safety standards at Providence Elementary field 1 and 2 and Kutner Park. This has been adopted in the strategic plan and endorsed by the Parks & Recreation Advisory Committee.			Picture: <div style="text-align: center;">  </div>	
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	20,000	Bleachers at Providence Elementary School and Kutner Park		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 20,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project				Change from Previous CIP
	City Council			No Change
✓	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
✓	Staff	✓		New Project
	Other:			Other:
User/Coordinating Departments: Parks and Recreation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Pat Rodio Park and Providence Elementary Replacement of Fencing				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: As identified in the adopted 2014 Strategic Master Plan under strategy 1.4.1 to maintain and improve our existing facilities, amenities and structures, the following replacement fencing is necessary for safety of all users at Pat Rodio Park and Providence Elementary field 1, 2 and 3. Much of the fencing is falling apart, rusted and has sharp barbs. Barbs are also at the top of the fence and bottom and create a safety hazard for catching foul balls or reaching under the fence when balls slip through. This has been adopted in the strategic plan and endorsed by the Parks & Recreation Advisory Committee.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	25,000	Pat Rodio Park and Providence Elementary		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 25,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project				Change from Previous CIP
	City Council			No Change
✓	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
✓	Staff			✓ New Project
	Other:			Other:
User/Coordinating Departments: Parks and Recreation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION					
Project Name: Fairfax High School Synthetic Turf Replacement					
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)					
Comprehensive Plan Element					
✓	Public Service and Facilities			Environment	
	Economy			Housing	
✓	Community Appearance			Transportation	
	Land Use			Other City Plan/Policy	
Statement of Need: The synthetic turf and D-areas were replaced and installed at Fairfax High School in the summer of 2014. Existing field was 11 years old at time of replacement. Provides for the cost amortization of the Fairfax High School synthetic turf field replaced in the summer of 2014.			Picture: 		
Year	Project Cost	Purpose of Expenditure			
Adopted 2015	\$ -				
2016	138,567	Replace Synthetic Turf at Fairfax High School			
2017	138,567	Replace Synthetic Turf at Fairfax High School			
2018	138,567	Replace Synthetic Turf at Fairfax High School			
2019	138,567	Replace Synthetic Turf at Fairfax High School			
2020	138,567	Replace Synthetic Turf at Fairfax High School			
Total	\$ 692,835				
>2020	-				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated	
Fin		\$ -	-	\$ -	
Origin of Project			Change from Previous CIP		
	City Council			No Change	
✓	Board/Commission			✓	Increase in Amount
✓	Citizen/Civic Association				Decrease in Amount
✓	Staff				New Project
✓	Other: PRAB				Other:
User/Coordinating Departments: Parks and Recreation					


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Kutner Park - Playground Equipment Replacement				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project will finance the purchase, installation and replacement of the old and damaged playground equipment Kutner Park. This was identified in the adopted 2014 Strategic Plan as action item strategy 1.4.1. The Project is recommended by the Parks and Recreation Advisory Board.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ -			
2016	20,000	Replace playground equipment removed in 2012 for safety reasons		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 20,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
✓	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
✓	Staff			✓ New Project
	Other:			Other:
User/Coordinating Departments: Parks and Recreation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Ranger Road Park - Replace Playground Equipment				
Comprehensive Plan Reference: PFS-2.2 (p. 84), PRO-3.1 (p. 94), CA-1.5 (p. 103)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project will finance the purchase and installation and replacement of the playground equipment. This was identified in the adopted 2014 Strategic Plan as action item strategy 1.4.1.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ -			
2016	80,000	Needs repair and cannot get parts to repair		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 80,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
✓	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
✓	Staff			✓ New Project
	Other:			Other:
User/Coordinating Departments: Parks and Recreation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION					
Project Name: George T. Snyder Trail Wilcoxon - Chain Bridge Rd - Bike Trail Project					
Comprehensive Plan Reference: ENV-1.6, 6.3 (p. 33, 36), PRO-4.1, 4.2 (p. 94), CA-1.5 (p. 103), T-7.2.3 (p. 134)					
Comprehensive Plan Element					
✓	Public Service and Facilities		✓	Environment	
✓	Economy			Housing	
	Community Appearance		✓	Transportation	
	Land Use			Other City Plan/Policy	
Statement of Need: This project is for construction of a trail from Wilcoxon Park to Chain Bridge Road. (AKA George T. Snyder Trail) The trail would go along the stream along Ranger Road Park and the recently acquired Stafford tract and along the south side of the stream. The project is recommended by the Parks and Recreation Advisory Board. This was identified in the adopted 2014 Strategic Plan as action item strategy 1.5.1. The project will be done in three phases. Phase one from Plantation Parkway behind the Blvd Marketplace is underway and funded through proffer funds. Phase two will begin with preliminary design work to continue the trail design west of Blvd Marketplace and funding is split between two years, FY2015 & FY2016 with C&I funding. Phase Three will be in FY2019 with CMAQ funding and finish the engineering west to Chain Bridge Road and the trail connection in Stafford East Park.			Picture: 		
Year	Project Cost	Purpose of Expenditure			
Adopted					
2015	\$ 40,000	Design and Construction-section just west of Blvd Marketplace-Phase Two			
2016	100,000	Design and Construction Phase Two			
2017	-				
2018	-				
2019	395,000	CMAQ Funds for final engineering and construction-Phase Three			
2020	-				
Total	\$ 495,000				
>2020	-				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated	
C&I, 30%		TBD	-	\$ -	
Origin of Project				Change from Previous CIP	
	City Council				No Change
✓	Board/Commission			✓	Increase in Amount
✓	Citizen/Civic Association				Decrease in Amount
✓	Staff				New Project
	Other:			✓	Other: Change in Year
User/Coordinating Departments: Parks and Recreation					


FY 2016 Adopted Budget – City of Fairfax, Virginia


PROJECT INFORMATION				
Project Name: Geographic Information System (GIS)			Number: CS6	
Comprehensive Plan Reference:		PFS-2.2 (p. 84)		
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
<p>Statement of Need: CS6, GIS captures, stores, analyzes, manages and presents data that is linked to the sanitary sewer collection system. A calibrated hydraulic model will allow City staff to make accurate decisions based on existing capacity when approached by new development and/or redevelopment, plan for future capacity needs in growth corridors and assess wet weather impacts on the capacity of the existing system.</p> <p>The project will provide the development of a geodatabase and subsequent collection of inventory data on the existing sanitary sewer system (i.e. pump station, meter vault, manholes, pipe, size, inverts, pipe material, age, etc.) that will be stored in the GIS. The information will be used to support the phased development of an all-pipes hydraulic model over a ten (10) year period. The model will be used to assist in proper planning, capacity assessment and making prioritized rehabilitation and repair decisions.</p>		<p>Picture:</p> 		
Year	Project Cost		Purpose of Expenditure	
Adopted 2015	\$	100,000	Data Collection	
2016		120,000	Data Collection and Phase I modeling	
2017		120,000	Data Collection and Phase II modeling	
2018		130,000	Data Collection and Phase III modeling	
2019		130,000	Data Collection and Phase IV modeling	
2020		130,000	Data Collection and Phase V modeling	
Total	\$	630,000		
>2020		-		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Information Technology & Public Works				

FY 2016 Adopted Budget – City of Fairfax, Virginia


PROJECT INFORMATION				
Project Name: Noman M. Cole Plant Upgrade			Number: CS5	
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
	Public Service and Facilities	<div style="background-color: #cccccc; width: 100px; height: 100px; margin: 0 auto;"></div>	✓	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: WTP12, the Noman M. Cole Plant Upgrade project, provides funding for the repayment of approximately \$40 million, which is the City's portion of the total plant upgrade costs. Current program activity involves point (treated; end of pipe) and non-point (sheet runoff) discharges as is enforced today under the Clean Water Act. Much of the work therefore at the NMCP is mandated and under stringent deadlines.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 1,567,000	Payments to Fairfax County for plant upgrade		
2016	3,370,000	Payments to Fairfax County for plant upgrade		
2017	4,019,000	Payments to Fairfax County for plant upgrade		
2018	4,336,000	Payments to Fairfax County for plant upgrade		
2019	4,741,000	Payments to Fairfax County for plant upgrade		
2020	4,707,000	Payments to Fairfax County for plant upgrade		
Total	\$ 21,173,000			
>2020	6,415,000	Payments to Fairfax County for plant upgrade		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<div style="background-color: #cccccc; width: 100px; height: 100px; margin: 0 auto;"></div>	No Change
	Board/Commission			✓ Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Finance, City Manager, Public Works Admin & Engineering				

FY 2016 Adopted Budget – City of Fairfax, Virginia


PROJECT INFORMATION					
Project Name: Sanitary Sewer Evaluation				Number: CS4	
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)					
Comprehensive Plan Element					
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment	
	Economy			Housing	
	Community Appearance			Transportation	
	Land Use			Other City Plan/Policy	
Statement of Need: The Sanitary Sewer Evaluation Program is a Capacity Management, Operations and Maintenance (CMOM) program designed to create a City Wastewater program that includes a sewer overflow response plan, a Fats, Oil and Grease (FOG) program, and a preventative maintenance plan that evaluates the existing infrastructure. The majority of the gravity collection system is in excess of 30 to 50+ years old and designed to convey sanitary sewer flow to Fairfax County's Noman Cole Wastewater Treatment Plant. This program will systematically assess the condition of the aging infrastructure city-wide, prioritize repairs and quantify impacts of infiltration and inflow over a ten (10) year period. These efforts will prioritize the rehabilitation and repair work required to provide a sustainable sanitary sewer collection system and reduce the likelihood of Sanitary Sewer Overflows.			Picture: 		
Year	Project Cost	Purpose of Expenditure			
Adopted 2015	\$ 200,000	Sanitary Sewer Evaluation Survey (SSES)			
2016	300,000	SSES and CMOM program development			
2017	300,000	SSES and CMOM program development			
2018	300,000	SSES and CMOM program development			
2019	300,000	SSES and CMOM program development			
2020	300,000	SSES and CMOM program development			
Total	\$ 1,500,000				
>2020	-				
Funding Source(s)		Operating Cost(s)	Staffing Levels		Revenues Generated
Waste		\$ -	-		\$ -
Origin of Project				Change from Previous CIP	
	City Council				No Change
	Board/Commission			<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association				Decrease in Amount
<input checked="" type="checkbox"/>	Staff				New Project
	Other:				Other:
User/Coordinating Departments: Public Works, Administration					

PROJECT INFORMATION				
Project Name: Sanitary Sewer Line Repair and Replacement				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: Sanitary sewer line repair and replacement program will be utilized to address sanitary sewer lines that have deteriorated and cannot be lined. Priorities will be established based on TV evaluation and structural issues. Staff anticipates the replacement need to decrease with the continued lining program. Reduction in requested amount for out years is to transition to more lining and less replacement.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 100,000	Replacement		
2016	100,000	Repair and/or Replacement		
2017	50,000	Repair and/or Replacement		
2018	50,000	Repair and/or Replacement		
2019	50,000	Repair and/or Replacement		
2020	50,000	Repair and/or Replacement		
Total	\$ 300,000			
>2020	50,000	Repair and/or Replacement		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Sanitary Sewer Lining - 10" And Under				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: The Sanitary Sewer Lining Program extends the life of existing sanitary sewer lines via the installation of a plastic liner on the inside wall of the pipes. As sanitary sewer lines age, structural deterioration and loss of thickness in the pipe crown occurs because of hydrogen sulfide gas. Settlement and tree root damage can also occur if the system is not well maintained. In some cases, slip lining sanitary sewers is the only method to eliminate root invasion. Selection of specific locations for the program will be prioritized based upon maintenance history, pipe age and structural stability. The objective for the program is to slip line 100 percent of the inventory over a 75 year planning horizon. This equates to relining approximately 6,000 linear feet of sanitary sewer per year.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 450,000	Reline sewer lines		
2016	450,000	Reline sewer line mains ≤10"		
2017	460,000	Reline sewer line mains ≤10"		
2018	460,000	Reline sewer line mains ≤10"		
2019	470,000	Reline sewer line mains ≤10"		
2020	470,000	Reline sewer line mains ≤10"		
Total	\$ 2,310,000			
>2020	480,000	Reline sewer line mains ≤10"		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project				Change from Previous CIP
	City Council			No Change
	Board/Commission			<input checked="" type="checkbox"/> Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION					
Project Name: Sanitary Sewer Manhole Rehabilitation					
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)					
Comprehensive Plan Element					
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment	
	Economy			Housing	
	Community Appearance			Transportation	
	Land Use			Other City Plan/Policy	
Statement of Need: The Sanitary Sewer Manhole Rehabilitation Program repairs deteriorated manholes. As sanitary sewer manholes age, they will deteriorate on the inside resulting in structural instability and increased infiltration and inflow which must be treated at the County's Noman Cole Plant. Hydrogen Sulfide (H2S) gas in sewage is a major contributing factor. To extend the life of the manholes, lost concrete must be replaced with an H2S resistant material. This may be accomplished by using either a 10,000-psi concrete coating with a special chemical additive or a plastic liner. Manholes will be rehabilitated in conjunction with the sanitary sewer lining projects.		Picture: 			
Year	Project Cost	Purpose of Expenditure			
Adopted 2015	\$ 90,000	Rehabilitate/Reinforce Sanitary Manholes			
2016	90,000	Rehabilitate/Reinforce Sanitary Manholes			
2017	100,000	Rehabilitate/Reinforce Sanitary Manholes			
2018	100,000	Rehabilitate/Reinforce Sanitary Manholes			
2019	100,000	Rehabilitate/Reinforce Sanitary Manholes			
2020	110,000	Rehabilitate/Reinforce Sanitary Manholes			
Total	\$ 500,000				
>2020	120,000	Rehabilitate/Reinforce Sanitary Manholes			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated	
Waste		\$ -	-	\$ -	
Origin of Project			Change from Previous CIP		
	City Council			No Change	
	Board/Commission			<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association				Decrease in Amount
<input checked="" type="checkbox"/>	Staff				New Project
	Other:			Other:	
User/Coordinating Departments: Public Works, Street Division					


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Sanitary Sewer Trunk Lining - Over 10"				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: CS1, the Sanitary Sewer Lining Program extends the life of existing sanitary sewer lines via the installation of a plastic liner on the inside wall of the pipes. As sanitary sewer lines age, structural deterioration and loss of thickness in the pipe crown occurs because of hydrogen sulfide gas. Settlement and tree root damage can also occur if the system is not well maintained. In some cases, slip lining sanitary sewers is the only method to eliminate root invasion. Selection of specific locations for the program will be prioritized based upon maintenance history, pipe age and structural stability. The objective for the program is to slip line 100 percent of the inventory over a 50 year planning horizon. This equates to relining approximately 1,000 linear feet of sanitary sewer per year.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	250,000	Reline sewer trunk lines >10"		
2017	250,000	Reline sewer trunk lines >10"		
2018	300,000	Reline sewer trunk lines >10"		
2019	300,000	Reline sewer trunk lines >10"		
2020	350,000	Reline sewer trunk lines >10"		
Total	\$ 1,450,000			
>2020	350,000	Reline sewer trunk lines >10"		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff		✓	New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Sewage Pumping Stations R&R				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is to evaluate the four pump station's infrastructure (FY16 & FY18) and perform preventive maintenance tasks in following years based on evaluation: <ul style="list-style-type: none"> Evaluate/test stations Address deficiencies Force main evaluation Pipe replacement Generator replacement Concrete infrastructure repair/replace Structure maintenance Asphalt replacement 		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 50,000	Corrosion control		
2016	40,000	Pump Station Evaluation		
2017	30,000	Evaluation implementation		
2018	40,000	Pump Station Evaluation		
2019	30,000	Evaluation implementation		
2020	30,000	Evaluation implementation		
Total	\$ 170,000			
>2020	30,000	Evaluation implementation		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Waste		\$ -	-	\$ -
Origin of Project				Change from Previous CIP
	City Council			No Change
	Board/Commission			<input checked="" type="checkbox"/> Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				

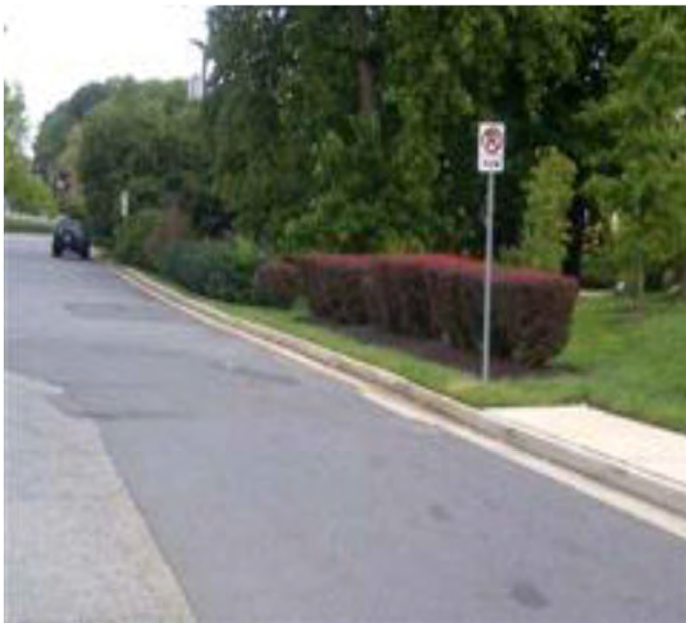
FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Bridge Maintenance				
Comprehensive Plan Reference: PFS 2.2 (p. 84); CA-1.5 (p. 103) T-7.3.2 (p. 134)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
<input checked="" type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is to address deficiencies identified during the annual bridge inspection. Examples include: <ul style="list-style-type: none"> Spall repair Joint replacement Surface repairs Crack repairs Address exposed rebar Remove sediment and debris from abutments Remove graffiti Work would be performed annually to address preventative maintenance issues. The three locations that will be addressed with FY16 funding are: Route 237 Pickett Bridge, Route 237 Old Lee Highway, Route 50 Lee Highway.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2016	50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2017	50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2018	50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2019	50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
2020	50,000	Replace Expansion Joint Seals & Repair Spalls on Bridges		
Total	\$ 250,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Transportation		



FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Chain Bridge Road Sidewalk Project				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103); T-7.2.2 (p. 133); T-7.6.1 (p. 135)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is proposed to improve pedestrian access along the west side of Chain Bridge Road just north of Old Town. This project would include the construction of a retaining wall, sidewalk, curb, gutter and drainage facilities. This project was previously in the CIP but removed in FY 2010. In FY 13, the City Council approved the transfer of RSTP funds from another project to this project to begin the feasibility study. The \$300,000 (RSTP) adopted in FY 14 funded a feasibility study (underway). If City Council approves the concept, the project would be constructed in FY 16 with the remainder of the \$300,000 plus FY 16 Revenue Sharing funding matched by 30% NVTAF funding. This project has not yet been reviewed or approved by the City Council.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ -			
2016	1,100,000	Design, ROW and Construction		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 1,100,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I,30%,RevShr		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			
	Board/Commission			
	Citizen/Civic Association			
✓	Staff		✓	Decrease in Amount
	Other:		New Project	
			Other:	
User/Coordinating Departments: Public Works, Transportation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Fairfax Boulevard Sidewalk Improvements				
Comprehensive Plan Reference:		T-7.2.1 (p. 133); CA-4.1 (p. 106)		
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
<input checked="" type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the design and construction of 900 feet of sidewalk, 300 feet of 2 feet high retaining wall and lowering of several gas utility valves on the south side of Fairfax Boulevard between Fairfax Circle and Pickett Road.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	50,000	Engineering design of sidewalk and retaining wall		
2017	200,000	Construction of sidewalk and retaining wall		
2018	-			
2019	-			
2020	-			
Total	\$ 250,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
30%		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Transportation		


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: FHWA Mandated Sign Retroreflectivity Compliance				
Comprehensive Plan Reference: T-7.3.2 (p. 134), T-7.9.2 (p. 136)				
Comprehensive Plan Element				
	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: As of June 14, 2014 the City of Fairfax will be required by the FHWA "to use an assessment or management method that is designed to maintain regulatory and warning sign retroreflectivity at or above the minimum levels in Table 2A-3 of the 2009 MUTCD." Regulatory signs include Speed Limit, Stop, Yield, Parking, and a few others. Warning signs include most intersection, signal, and construction signs. The chosen method of complying with this FHWA mandate is the "Blanket Replacement Method." The Sign and Signal Department will divide the City into 10 zones, with first priority given to signs along the main roads. Normal expected sign life is approximately 10 years, and this ongoing program will both improve the legibility of crucial signs and meet the FHWA mandate.		Picture: <div style="text-align: center;">   </div>		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 50,000	Zone 1 Blanket Replacement Method Sign Replacement		
2016	50,000	Zone 2 Blanket Replacement Method Sign Replacement		
2017	50,000	Zone 3 Blanket Replacement Method Sign Replacement		
2018	50,000	Zone 4 Blanket Replacement Method Sign Replacement		
2019	50,000	Zone 5 Blanket Replacement Method Sign Replacement		
2020	50,000	Zone 6 Blanket Replacement Method Sign Replacement		
Total	\$ 250,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Transportation				

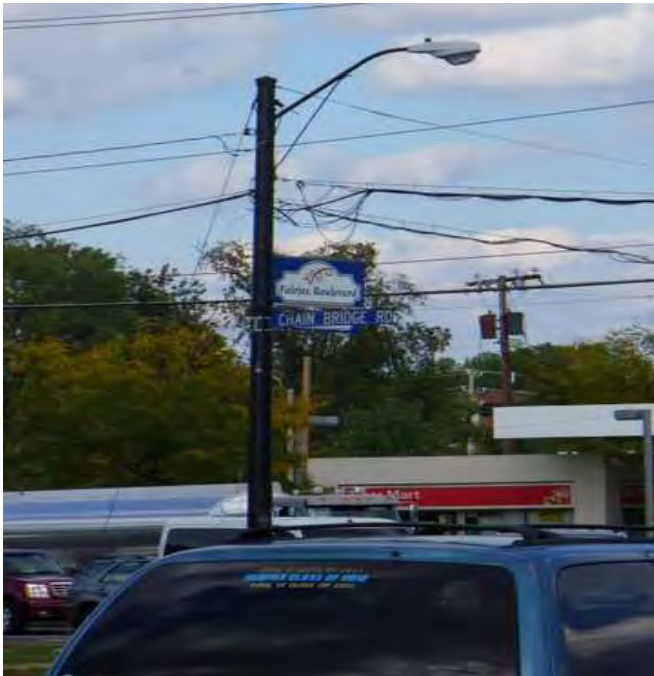
FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: II Improvements Along Burke Station Road				
Comprehensive Plan Reference: CA-4.1 (p. 106); T-7.2.1 (p. 133)				
Comprehensive Plan Element				
	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the design and construction of curb and gutter with storm sewer pipes and also a sidewalk to eliminate the ditch along the west side of Burke Station Road from Main Street to Mosby Road. Phase 1 of this project will include design and construction from Main Street to Stoughton Road and phase 2 will include design and construction from Stoughton Road to Mosby Road. The City has received \$325,000 in Revenue Sharing funds for this project (for a total project of \$650,000). The total project cost is estimated at \$760,000. The difference of \$110,000 is being appropriated in this FY 16 budget.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 525,000	Construction (\$262,500 City Funds & \$262,500 State)		
2016	110,000			
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 110,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I,30%,70%,RevShr		\$ -	-	\$ -
Origin of Project				Change from Previous CIP
	City Council			No Change
	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			✓ Decrease in Amount
	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Administration & Engineering				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Northfax Internal Street and Rights-of-Way Improvements (Northfax II)				
Comprehensive Plan Reference: T-7.3.1 (p. 134), Appendix D (p. 223)				
Comprehensive Plan Element				
	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance		✓	Transportation
✓	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the acquisition of rights-of-way and the design and construction of streets and associated infrastructure within the Northfax redevelopment area (properties in the vicinity of the intersection of Chain Bridge Road and Fairfax Boulevard). Currently, access to large parcels within the area is relatively limited and relies almost exclusively on curb cuts directly onto an adjacent arterial street. This project would allow for the construction of internal streets to serve existing and newly planned parcels, allowing for the consolidation of existing curb cuts, which would improve traffic flow and safety along adjacent streets. The internal street system would improve pedestrian and bicycle access within this heavily traveled portion of the City, as well as improve vehicular circulation both through and within the area.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	100,000	Preliminary Concept Plan Development		
2017	5,000,000	ROW and Construction		
2018	5,000,000	ROW and Construction		
2019	-			
2020	-			
Total	\$ 10,100,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I, 30%		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
✓	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association		✓	Decrease in Amount
	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Transportation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Northfax Storm Drainage & Intersection Improvements				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84); CA-1.5 (p. 103); T-7.3.2 (p. 134)				
Comprehensive Plan Element				
	Public Service and Facilities	<div style="border: 1px solid black; width: 40px; height: 40px; background-color: #ccc; margin: 0 auto;"></div>		Environment
	Economy			Housing
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project will make intersection and stormwater improvements to the intersection of Routes 50 and 123. The estimated cost of the project is \$30,171,228. In FY 14 the City received \$5,000,000 funding through the NVTa (70% regional funding). This money was adopted in the FY 15 budget along with \$5,000,000 in Revenue Sharing funds (using the NVTa funding as the local match). The project needs an additional \$10,000,000 and the City has applied for both Revenue Sharing Funds (\$5M) and NVTa 70% funds (\$10M) to fund this deficit. Both funding applications are pending and depending on the final funding allocations, this sheet may need to be modified to reflect the funding received. If the City receives both sources of funding then we can transfer surplus funds to another project.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 10,000,000	ROW Acquisition, Utility Relocation and Construction		
2016	15,000,000	Construction and Construction Management		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 15,000,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Fed,70%,RevShr		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
✓	City Council	<div style="border: 1px solid black; width: 40px; height: 40px; background-color: #ccc; margin: 0 auto;"></div>	✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Transportation				

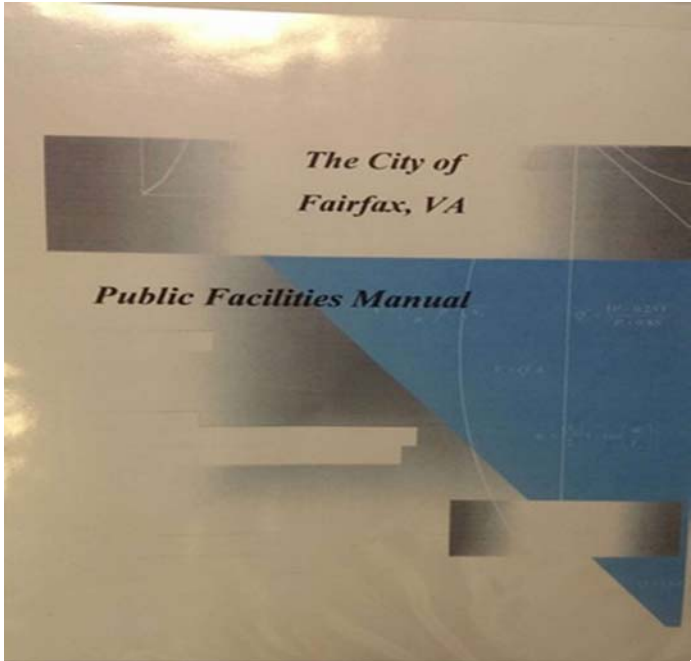
FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Old Lee Highway Multimodal Project				
Comprehensive Plan Reference: CA-1.5 (p. 103), CA-3.5 (p. 106), T-7.2.1 (p. 133), T-7.2.3 (p. 134)				
Comprehensive Plan Element				
	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project will make improvements to Old Lee Highway based on the concept plan and recommendations developed in the TLC Study being conducted in Spring 2015. The plan will incorporate some of the recommendations from the 2005 Transportation Study. This future project has not yet been reviewed or approved by the City Council.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	4,000,000	Design, right of way and construction		
2017	2,000,000	Construction		
2018	-			
2019	-			
2020	-			
Total	\$ 6,000,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I,30%,RevShr		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Transportation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Orchard Street Sidewalk				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103); T-7.2.2 (p. 133); T-7.6.1 (p. 135)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
<input checked="" type="checkbox"/>	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project will construct a missing link sidewalk on the west side of Orchard Street between Dwight Avenue and the existing sidewalk on Orchard Street (in front of 23 homes). Appropriate outreach with the community will be conducted before the sidewalk is constructed.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	50,000	Design, right of way, construction		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 50,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I, 30%		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
<input checked="" type="checkbox"/>	Citizen/Civic Association			Decrease in Amount
	Staff		<input checked="" type="checkbox"/>	New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Transportation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION					
Project Name: Public Facilities Manual (PFM) Update					
Comprehensive Plan Reference: LU 2.2 (p. 156)					
Comprehensive Plan Element					
✓	Public Service and Facilities		✓	Environment	
	Economy			Housing	
	Community Appearance			Transportation	
✓	Land Use			Other City Plan/Policy	
Statement of Need: Throughout the last several years there have been changes needed to the PFM to update and meet the evolving standards of industry. Current changes will include revised water system details, per Fairfax Water requirements; revising the driveway apron details; updating landscaping and plantings in the ROW details; an addition of LED lighting details; coordination with the new stormwater ordinance regulations; and any other small details that need to be updated. The PFM was created in 2005 and has not had a significant update since then.			Picture: 		
Year	Project Cost	Purpose of Expenditure			
Adopted 2015	\$ 50,000	Updates to PFM (Phase I)			
2016	50,000	Updates to PFM (Phase II)			
2017	-				
2018	-				
2019	-				
2020	-				
Total	\$ 50,000				
>2020	-				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated	
General		\$ -	-	\$ -	
Origin of Project				Change from Previous CIP	
	City Council				No Change
	Board/Commission			✓	Increase in Amount
	Citizen/Civic Association				Decrease in Amount
✓	Staff				New Project
	Other:			Other:	
User/Coordinating Departments: Public Works, Administration & Engineering; CD&P					


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Roberts Road Sidewalk Improvements				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103); T-7.2.2 (p. 133); T-7.6.1 (p. 135)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the design and construction of approximately 1,200 feet of sidewalk, curb and gutter on the west side of Roberts Road between Main Street and Sager Avenue. Residents from this section of Roberts Road have requested the sidewalk for their safety when walking along the street. Currently, vehicles and pedestrians share the street in this section of Roberts Road. Because of the limited right-of-way available, easements from individual property owners may have to be acquired. The City has \$257,444 in RSTP funding for this project, which was appropriated in FYs 14 and 15. The total project cost is estimated at \$877,000. The difference of \$620,000 is being appropriated in FY 16.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 200,000	Preliminary engineering and right of way		
2016	620,000	Right of way and construction		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 620,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I,Fed,30%,70%,RevShr		\$ -	-	\$ -
Origin of Project				Change from Previous CIP
	City Council			
	Board/Commission			✓
✓	Citizen/Civic Association			
	Staff			
	Other:			
User/Coordinating Departments: Public Works, Administration & Engineering				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Asphalt Sidewalk Replacement Program				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This request is to address the citywide deteriorated asphalt sidewalk used by students walking to school and cyclists. Work would consist of removal of existing asphalt, regrading, installing stone and repaving. The Street Division has received numerous resident requests to address deteriorated sections. The following locations have asphalt sidewalks: Old Lee Hwy Orchard St Cedar Ave Orchard Dr George Mason Blvd Sager Ave Locust Lane Stonewall Ave Chain Bridge Rd (near Cedar Ave) Jermantown Rd		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 30,000	Replace asphalt sidewalks		
2016	5,000	Replace asphalt sidewalks		
2017	30,000	Replace asphalt sidewalks		
2018	30,000	Replace asphalt sidewalks		
2019	30,000	Replace asphalt sidewalks		
2020	30,000	Replace asphalt sidewalks		
Total	\$ 125,000			
>2020	30,000	Replace asphalt sidewalks		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Brick Sidewalk Maintenance				
Comprehensive Plan Reference: EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.4 (p. 103); CA-1.5 (p. 103); T-7.2.1 (p. 133)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides funds to contract the repair of brick sidewalks. There are approximately 134,000 square feet of brick sidewalk in the City. Since the first brick sidewalks were installed in the mid-1970's, this program has been necessary to properly maintain the sidewalks.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 80,000	Brick sidewalk repair		
2016	70,000	Brick sidewalk repair		
2017	90,000	Brick sidewalk repair		
2018	100,000	Brick sidewalk repair		
2019	100,000	Brick sidewalk repair		
2020	100,000	Brick sidewalk repair		
Total	\$ 460,000			
>2020	100,000	Brick sidewalk repair		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:		Other:	
User/Coordinating Departments:		Public Works, Street Division		


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Citywide Crosswalk Recoating				
Comprehensive Plan Reference: T-7.2.1 (p. 133), T-7.10.2 (p. 136), CA-1.4 (p. 103)				
Comprehensive Plan Element				
	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for resurfacing of the 31 brick pattern crosswalks (6 crosswalks per year) throughout the City. Due to the high volume of traffic, this project will ensure that the crosswalks stay visible and safe for pedestrians.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 32,000	Recoat crosswalks - various locations		
2016	32,000	Recoat crosswalks - various locations		
2017	32,000	Recoat crosswalks - various locations		
2018	32,000	Recoat crosswalks - various locations		
2019	32,000	Recoat crosswalks - various locations		
2020	32,000	Recoat crosswalks - various locations		
Total	\$ 160,000			
>2020	32,000	Recoat crosswalks - various locations		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Transportation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Curb, Gutter And Sidewalk Maintenance				
Comprehensive Plan Reference: EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.4 (p. 103); CA-1.5 (p. 103); T-7.2.1 (p. 133)				
Comprehensive Plan Element				
✓	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is for approximately 50% replacement of curb/gutter and driveway aprons for the FY16 proposed street paving list. This project is needed to address the aging concrete infrastructure. During previous CIP years, the concrete infrastructure was in its mid-life and not much had to be replaced. Now, the concrete infrastructure has reached its expected life cycle and additional concrete replacement is needed to provide a functional road system.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 750,000	Curb, gutter, sidewalk repairs		
2016	934,000	Curb, gutter, sidewalk repairs		
2017	1,700,000	Curb, gutter, sidewalk repairs		
2018	1,400,000	Curb, gutter, sidewalk repairs		
2019	1,400,000	Curb, gutter, sidewalk repairs		
2020	1,400,000	Curb, gutter, sidewalk repairs		
Total	\$ 6,834,000			
>2020	1,400,000	Curb, gutter, sidewalk repairs		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Fairfax Blvd Stone Wall Cap Rehabilitation				
Comprehensive Plan Reference: PFS-2.2 (p.84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is necessary to prevent the deterioration of the 965 linear feet of stone walls along Fairfax Blvd. Currently, the stone wall facade is falling off due to water infiltration from the open top. Annually, in-house staff perform 560 hours of manual preventive maintenance activities to reset stone and parge joints. Installing top cap pieces will eliminate water damage and preserve the stone walls. Project will include cap installation and re-mortaring of joints. This will save approximately \$3,000/year in repairs to the wall.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	60,000	Cap stone walls on Fairfax Blvd		
2017	-			
2018	-			
2019	-			
2020	-			
Total	\$ 60,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project				Change from Previous CIP
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			<input checked="" type="checkbox"/> New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				

FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Street Crack Sealing				
Comprehensive Plan Reference: EC-1.2 (p. 49); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: These funds are requested to perform pavement surface preventive maintenance. Roads would receive asphalt liquid crack sealant which eliminates water infiltration into the road's sub-base. This process will extend the life of the City's road infrastructure.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 30,000	Street surface preventive maintenance		
2016	40,000	Street surface preventive maintenance		
2017	65,000	Street surface preventive maintenance		
2018	65,000	Street surface preventive maintenance		
2019	65,000	Street surface preventive maintenance		
2020	65,000	Street surface preventive maintenance		
Total	\$ 300,000			
>2020	65,000	Street surface preventive maintenance		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				

FY 2016 Adopted Budget – City of Fairfax, Virginia



PROJECT INFORMATION				
Project Name: Street Repaving				
Comprehensive Plan Reference: EC-1.2 (p. 49); PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: These funds are necessary to repave City streets. Periodic overlays are required to maintain the City's road system. Funding also includes the following items that are completed in conjunction with the paving work: <ul style="list-style-type: none"> Line striping Pavement markers and loop detectors Manhole adjustment rings Road reinforcement mesh Third party inspection oversight 		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 1,800,000	Street repaving and associated work		
2016	1,901,000	Street repaving and associated work		
2017	2,100,000	Street repaving and associated work		
2018	2,100,000	Street repaving and associated work		
2019	2,200,000	Street repaving and associated work		
2020	2,200,000	Street repaving and associated work		
Total	\$ 10,501,000			
>2020	2,300,000	Street repaving and associated work		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				

FY 2016 Adopted Budget – City of Fairfax, Virginia


***FY 2016 Adopted
Street Repaving Detail***

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Estimated Cost</u>
CHAIN BRIDGE RD	MAIN ST	ARMSTRONG ST	121,000
CHAIN BRIDGE RD	ARMSTRONG ST	WEST DR	55,000
MAIN ST	CITY LINE	LEE HWY	307,000
MAIN ST	JUDICIAL DR	RAILROAD AVE	28,000
MAIN ST	WEST ST	EAST ST	57,000
MAIN ST	WHITACRE RD	CITY LINE	16,000
MAIN ST-westbound lane	BURKE STATION RD	WHITACRE RD	166,000
OLD LEE HWY	LAYTON HALL DR	NORTH ST	120,000
JUDICIAL DR	MAIN ST	PAGE AVE	72,000
BURROWS AVE	CITY LINE	HOWERTON AVE	32,000
NORMAN AVE	CUL-DE-SAC	SERVICE ROAD	112,000
ORCHARD ST	CHAIN BRIDGE RD	DEAD END	11,000
WOODHAVEN DR	BEVAN DR	FAIRCHESTER DR	99,000
WOODHAVEN CT	WOODHAVEN DR	CUL-DE-SAC	8,000
HILL ST	FAIRCHESTER DR	DEAD END	5,000
MEREDITH DR	WARWICK AVE	LEE HWY	10,000
FAIRCHESTER DR	DEAD END	REN RD	12,000
RT 123 SERVICE RD	EATON PL	CITY LINE	26,000
JONES ST	JOYCE DR	JUDICIAL DR	22,000
RAILROAD AVE	MAIN ST	OLIVER ST	28,000
SPRINGMANN DR	OLIVER ST	CUL-DE-SAC	41,000
SHILOH ST	DEAD END	RANGER RD	68,000
RAIDER LN	RANGER RD	RANGER RD	43,000
SHILOH CIR	SHILOH ST	CUL-DE-SAC	8,000
CAVALRY DR	SCOUT DR	TRAVELER ST	12,000
HAYNSWORTH PL	DUNCAN ST	ASHBY RD	13,000
MODE ST	PERROTT CT	ESTEL RD	19,000
JANCIE RD	WOODHAVEN DR	FAIRCHESTER DR	25,000
WARWICK AVE	BEVAN DR	LEE HWY	161,000
WARWICK AVE	LEE HWY	CHAIN BRIDGE RD	28,000
FARR AVE	WARWICK AVE	DEAD END	15,000
HARVEY DR	MEREDITH AVE	DEAD END	10,000
RATCLIFFE RD	UNIVERSITY DR	DEAD END	21,000
SubTotal for Milling/Overlay			1,771,000
Line Striping			100,000
Manhole adjustment rings			2,000
Third party inspection oversight			28,000
TOTAL			1,901,000


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Advanced Signal Detector				
Comprehensive Plan Reference: T-7.3.3 (p. 134); T-7.4.1 (p. 134); T-7.8.1 (p. 136)				
Comprehensive Plan Element				
	Public Service and Facilities	<div style="background-color: #cccccc; width: 100px; height: 100px; margin: 0 auto;"></div>		Environment
	Economy			Housing
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: As traffic congestion increases and becomes more complex, the monitoring and management task expands. The City intends to remove in-ground inductive detection loops and malfunctioning video detection where possible, and replace them with advanced video and wireless detection units. This project will install advanced detection units at 1 to 3 intersections per year (locations to be determined), at a cost of \$15,000 - \$25,000 per intersection. Targeted locations will be those with recurring detection issues and outdated equipment. Also required annually is \$20K for repair and replacement of existing in-ground detector systems (loops).		Picture: <div style="text-align: center;">   </div>		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 100,000	Advanced detectors at 6 intersections		
2016	20,000	In-ground repair/replace(\$20K)		
2017	80,000	Advanced detectors at 4 int.(\$60k): In-ground repair/replace(\$20K)		
2018	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)		
2019	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)		
2020	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)		
Total	\$ 250,000			
>2020	50,000	Advanced detectors at 2 int.(\$30k): In-ground repair/replace(\$20K)		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General, State		\$ -	-	\$ -
Origin of Project			<div style="background-color: #cccccc; width: 100px; height: 100px; margin: 0 auto;"></div>	Change from Previous CIP
	City Council			No Change
	Board/Commission			✓ Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Transportation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Refurbishing Existing Traffic Signal Intersections				
Comprehensive Plan Reference: T-7.3.3 (p. 134); T-7.4.1 (p. 134); T-7.8.1 (p. 136)				
Comprehensive Plan Element				
	Public Service and Facilities			Environment
	Economy			Housing
✓	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is to continue to upgrade the City's signalized intersections that have exceeded their life expectancy. Intersections will be upgraded with new signal heads, wiring, span cable (if necessary), controller cabinets, detector loops/video, signs, service disconnect box and pole painting (if necessary). All materials will be purchased by the City, and all civil engineering work will be performed by City staff or an outside contractor. In-house staff will be responsible for the termination of all field wires into controller cabinets and programming of all controller units. The City applied for FY 20 RSTP funds but did not receive them. The City will continue to pursue other funding options for this project.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 30,000	Refurbish University Drive and Whitehead Street signal		
2016	310,000	Refurbish Lee Highway and Jermantown Road signal		
2017	45,000	Refurbish Main Street and Burke Station Road signal		
2018	60,000	Refurbish Old Lee Highway and Old Pickett Road signal		
2019	55,000	Refurbish Main Street and Fair City Mall signal		
2020	-			
Total	\$ 470,000			
>2020	250,000	Refurbish signals		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Fed, General, 30%, 70%, RevShr		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Transportation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Streetlights Replacement and Improvements				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.7 (p. 104)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
<input checked="" type="checkbox"/>	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for lighting improvements and decorative Carlyle (acorn-style) streetlights to enhance appearance/improve roadway lighting: FY16 - Requests have been made for lighting improvements on Providence Way, McLean Ave, Old Lee Hwy and Cornell Rd, Rebel Run, and University Dr (\$50K). FY17 - Install decorative streetlights on Old Pickett Road from Pickett Road west to the commercial area (\$40K) and on Main Street near Fairview, Little River Hills and Lyndhurst (\$40K). FY18 - Request was made for lighting improvements on Orchard Dr (\$30K). FY19 - Request was made for lighting improvements Layton Hall Dr (\$60K). FY20 - Requests were made for lighting improvements at intersection of GMB & School St, and on CBR at the north entrance to Jenny Lynn Lane (\$50K). FY21 - Request was made for lighting improvements on Armory Court (\$30K).			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 50,000	Streetlight improvements		
2016	25,000	Streetlight improvements		
2017	105,000	Streetlight improvements		
2018	30,000	Streetlight improvements		
2019	60,000	Streetlight improvements		
2020	50,000	Streetlight improvements		
Total	\$ 270,000			
>2020	30,000	Streetlight improvements		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		TBD	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
<input checked="" type="checkbox"/>	Citizen/Civic Association			Decrease in Amount
	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Emergency Power Battery Backup System				
Comprehensive Plan Reference: PFS-2.2 (p. 84); PFS-2.4 (p. 84)				
Comprehensive Plan Element				
	Public Service and Facilities	<div style="border: 1px solid black; width: 40px; height: 40px; background-color: #cccccc; margin: 0 auto;"></div>		Environment
	Economy			Housing
	Community Appearance		✓	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This system will provide our traffic signals with immediate non-interruptive power transition from normal electrical service to emergency battery backup power when power is lost, and then immediately transition back to normal electrical service once that is restored. These systems will limit the need for police officers to respond to and direct traffic at intersections that have lost electrical power and increase their availability for other functions during power disruption emergencies. Operating Cost(s): Preventative maintenance at approx. \$250/year each. No dedicated staffing. The City has applied for FY 16 Revenue Sharing funds for this project. Project locations include Main/Roberts, University/Whitehead, Chain Bridge/West, Chain Bridge/School, Main/Oak, Main/Woodland, Fairfax/Bevan, Jermantown/Orchard, Main/Fair City Mall, Main/Marketplace, Jermantown/Giant, University/Fire Station 3, Pickett/Barristers Keepe, Jermantown/James Swart, and Old Lee/Fairfax Commons.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	110,000	Provide and install battery backup system at 8 intersections		
2017	50,000	Provide and install battery backup system at 8 intersections		
2018	36,000	Provide and install battery backup system at 8 intersections		
2019	-			
2020	-			
Total	\$ 196,000			
>2020	175,000			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
C&I, 30%, State		\$ 1,800	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council	<div style="border: 1px solid black; width: 40px; height: 40px; background-color: #cccccc; margin: 0 auto;"></div>		No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Transportation				


FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION					
Project Name: New Electric Payment Program (NEPP)					
Comprehensive Plan Reference: T-7.1.4; T-7.5.2					
Comprehensive Plan Element					
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment	
	Economy			Housing	
	Community Appearance		<input checked="" type="checkbox"/>	Transportation	
	Land Use			Other City Plan/Policy	
Statement of Need: WMATA is seeking to modernize and replace the existing SmarTrip fare collection system. The new system will be an open-architecture system where riders will be able to utilize a transit card, contactless bankcards or mobile wallets on their smartphones to ride Metrorail or Metrobus, and to pay for parking at selected locations. The system is expected to be in place region-wide by December, 2020. The City of Fairfax is working in partnership with the other Northern Virginia transit providers and the Northern Virginia Transportation Commission (NVTC) to procure the new system for the CUE buses so that our fare collection system and WMATA's are fully integrated. The jurisdictions (via NVTC) have contracted with a technical consultant who is assisting the Northern Virginia transit agencies during the initial testing and pilot phase of WMATA's program. The funding proposed in FY 16 is for initial program implementation costs. The majority of the implementation costs will occur in FY 17. The final cost is still unknown; the figure shown below is still an estimate.		Picture: <div style="text-align: center;">  </div>			
Year	Project Cost	Purpose of Expenditure			
Adopted 2015	\$ -				
2016	200,000	Installation of New Electronic Payment Plan (SmarTrip replacement)			
2017	1,000,000	Installation of New Electronic Payment Plan (SmarTrip replacement)			
2018	-				
2019	-				
2020	-				
Total	\$ 1,200,000				
>2020	-				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated	
NVTC		TBD	-	\$ -	
Origin of Project				Change from Previous CIP	
	City Council			No Change	
	Board/Commission	<input checked="" type="checkbox"/>		Increase in Amount	
	Citizen/Civic Association			Decrease in Amount	
<input checked="" type="checkbox"/>	Staff			New Project	
	Other:		<input checked="" type="checkbox"/>	Other: Moved to FY16	
User/Coordinating Departments: Public Works, Transportation					

FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Preventative Maintenance to Property Yard Salt Storage Facilities				
Comprehensive Plan Reference: PFS-2.2 (p. 84); T7.3.3 (p. 134)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is necessary to maintain a safe storage facility for staff. FY16 - Make improvements to salt dome structure (\$45,000): <ul style="list-style-type: none"> Replace deteriorating structural members. Coat interior walls with sealant. Coat concrete floor with sealant. Update electrical service. Construct storage area adjacent to building to store calcium chloride. FY17 - Make improvements to control temperature of the mix shed to better maximize the mixed chemical material (\$30,000). Currently, material will freeze and become unusable: <ul style="list-style-type: none"> Insulate shed. Reinforce walls. Eliminate the spillage into the watershed. 		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	45,000	Improvements for salt dome/add storage bldg for calcium chloride		
2017	30,000	Improvements for mix shed/add support and insulation		
2018	-			
2019	-			
2020	-			
Total	\$ 75,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project				Change from Previous CIP
	City Council			<input checked="" type="checkbox"/> No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Operations Division				

FY 2016 Adopted Budget – City of Fairfax, Virginia

PROJECT INFORMATION				
Project Name: Replacement Of Older Traffic Signal Cabinets				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities			Environment
	Economy			Housing
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for upgrades several older signal controller cabinets at some of the City's signalized intersections. Many of the City's existing cabinets are a decade beyond their expected service life and maintenance issues are increasing. New TS2 type cabinets will be upgrades from older designs, and will allow for better monitoring and better operation with the newer signal controllers that the City now has. All materials will be purchased by the City, and the installation performed by City staff or an outside contractor.		Picture: <div style="text-align: center; margin-top: 20px;">  </div>		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ 30,000	Replacement of 3 older signal cabinets.		
2016	30,000	Replacement of 3 older signal cabinets.		
2017	30,000	Replacement of 3 older signal cabinets.		
2018	30,000	Replacement of 3 older signal cabinets.		
2019	30,000	Replacement of 3 older signal cabinets.		
2020	30,000	Replacement of 3 older signal cabinets.		
Total	\$ 150,000			
>2020	150,000	Replacement of older signal cabinets		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
General		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
City Council				
Board/Commission				
Citizen/Civic Association				
<input checked="" type="checkbox"/>	Staff			
Other:				
User/Coordinating Departments: Public Works, Transportation				

STORMWATER FUND

FUNCTION: Stormwater Fund

DEPARTMENT:

DIVISION OR ACTIVITY:

Budget Comments:


The FY 2016 Adopted Budget maintains two cents on the City's real estate tax rate dedicated for the Stormwater Fund, generating approximately \$1,128,000 in revenues in FY 2016. These funds will be used as part of the City's plan to address aging infrastructure and regulations from the federal and state governments regarding stormwater management. A series of projects are scheduled to be funded by these monies and are noted in the accompanying pages of this section.


FY 2016 Adopted Budget - City of Fairfax, Virginia


**City of Fairfax, Virginia
FY 2016 Stormwater Fund
Budget Summary**


	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Fund Balance - Beginning	\$ 454,784	\$ 177,040	\$ -	\$ 147,079		
Revenues						
Transfer From General Fund	1,074,761	1,109,728	1,112,079	1,128,033	18,305	1.65%
State Funding	-	285,000	285,000	150,000	(135,000)	-47.37%
Permitting Fees	-	-	-	-	-	0.00%
Grant Revenue	-	-	-	200,000	200,000	0.00%
Transfer from Wastewater Fund	32,500	-	-	75,000	75,000	0.00%
Total Revenues	\$ 1,107,261	\$ 1,394,728	\$ 1,397,079	\$ 1,553,033	\$ 158,305	11.35%
Expenses						
Capital Projects	518,180	1,535,000	1,250,000	1,635,000	100,000	6.51%
Total Expenses	\$ 518,180	\$ 1,535,000	\$ 1,250,000	\$ 1,635,000	\$ 100,000	6.51%
Less: Committed Fund Balance	1,043,865	-	-	-		
Fund Balance - Ending	\$ -	\$ 36,768	\$ 147,079	\$ 65,111		


Personnel Classification	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Adopted</u>
Assistant Stormwater Res Engin	0.0	0.7	0.7	0.7


PROJECT INFORMATION				
Project Name: Driveway Pipe Replacement Project				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: Residential galvanized driveway pipe in City right-of-ways has deteriorated. This project would allow new pipe installation and right-of-way rehabilitation for 15 to 20 property locations per year. Locations: Cobbdale subdivision Little River Hills subdivision		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 30,000	Driveway storm pipe replacement and ditch line rehabilitation		
2016	30,000	Driveway storm pipe replacement and ditch line rehabilitation		
2017	40,000	Driveway storm pipe replacement and ditch line rehabilitation		
2018	40,000	Driveway storm pipe replacement and ditch line rehabilitation		
2019	50,000	Driveway storm pipe replacement and ditch line rehabilitation		
2020	50,000	Driveway storm pipe replacement and ditch line rehabilitation		
Total	\$ 210,000			
>2020	50,000	Driveway storm pipe replacement and ditch line rehabilitation		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: Replacement Of Failing Galvanized Storm Drainage Systems				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the replacement of the City's galvanized storm drain systems. Failed storm sewer mains create sinkholes and hazards. The failing systems would be replaced with HDPE pipe and new structures. Locations include: Peterson St Roberts Rd Brookwood Dr		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 70,000	Replace galvanized storm drain		
2016	70,000	Replace galvanized storm drain		
2017	100,000	Replace galvanized storm drain		
2018	100,000	Replace galvanized storm drain		
2019	110,000	Replace galvanized storm drain		
2020	110,000	Replace galvanized storm drain		
Total	\$ 490,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: Storm Drainage Maintenance				
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: The City maintains 1,800 structures and 300,000 linear feet of storm pipe. This project provides for contract maintenance and repair of the City's storm drainage system to ensure these facilities function properly. Maintenance consists of flushing storm sewer pipes, cleaning out and re-purging drainage structures, repairing the tops of the drainage structures, blockage removal of trees and debris, and reconstruction of concrete ditch lines.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 80,000	Storm drainage maintenance		
2016	80,000	Storm drainage maintenance		
2017	120,000	Storm drainage maintenance		
2018	120,000	Storm drainage maintenance		
2019	120,000	Storm drainage maintenance		
2020	120,000	Storm drainage maintenance		
Total	\$ 560,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION				
Project Name: Storm Drainage Outfall Maintenance & Repair				
Comprehensive Plan Reference: PFS-2.2 (p. 84)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for reconstruction of the storm drainage outfalls to ensure these facilities drain properly. Construction typically consists of outfall rebuilding, creek/slope stabilization, blockage removal of trees and debris, and reconstruction of concrete ditch lines. There are 145 outfalls in the city. Outfall Locations: Cobbdale watershed (1) Rustfield watershed (1) Country Club Hills watershed (3) Lord Fairfax Estates watershed (10) Westmore watershed (4) Mosby Woods watershed (14)		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 30,000	Ditch line, outfall and tributary system maintenance		
2016	40,000	Ditch line, outfall and tributary system maintenance		
2017	40,000	Ditch line, outfall and tributary system maintenance		
2018	50,000	Ditch line, outfall and tributary system maintenance		
2019	50,000	Ditch line, outfall and tributary system maintenance		
2020	50,000	Ditch line, outfall and tributary system maintenance		
Total	\$ 230,000			
>2020	50,000	Ditch line, outfall and tributary system maintenance		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		<input checked="" type="checkbox"/>	No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association			Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Street Division				

PROJECT INFORMATION					
Project Name: Storm Drainage Repair For Paving Schedule					
Comprehensive Plan Reference: PFS-2.2 (p. 84); CA-1.5 (p. 103)					
Comprehensive Plan Element					
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment	
	Economy			Housing	
<input checked="" type="checkbox"/>	Community Appearance			Transportation	
	Land Use			Other City Plan/Policy	
Statement of Need: This project is to address all storm drainage infrastructure issues prior to road overlay paving construction. Work would include storm pipe replacement and structure reconstruction.			Picture: 		
Year	Project Cost		Purpose of Expenditure		
Adopted					
2015	\$ 40,000		Pipe replacement & structure repair/replacement prior to paving		
2016	40,000		Pipe replacement & structure repair/replacement prior to paving		
2017	60,000		Pipe replacement & structure repair/replacement prior to paving		
2018	70,000		Pipe replacement & structure repair/replacement prior to paving		
2019	70,000		Pipe replacement & structure repair/replacement prior to paving		
2020	70,000		Pipe replacement & structure repair/replacement prior to paving		
Total	\$ 310,000				
>2020	-				
Funding Source(s)		Operating Cost(s)	Staffing Levels		Revenues Generated
Storm		\$ -	-		\$ -
Origin of Project				Change from Previous CIP	
	City Council				No Change
	Board/Commission			<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association				Decrease in Amount
<input checked="" type="checkbox"/>	Staff				New Project
	Other:				Other:
User/Coordinating Departments:			Public Works, Street Division		

PROJECT INFORMATION					
Project Name: Storm Pipe Lining Rehabilitation					
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)					
Comprehensive Plan Element					
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment	
	Economy			Housing	
	Community Appearance			Transportation	
	Land Use			Other City Plan/Policy	
Statement of Need: This project is necessary to extend the life of the storm pipe lines. As concrete storm pipe linings age and deteriorate, sections can collapse and lose capacity. To prevent this, a plastic liner is installed on the inside wall of the pipe. Project includes mobilization, pre TV inspection, heavy cleaning, post TV inspection, and linear installation. Locations include: Colony Rd Country Hill Dr Wood Rd Anne Pl Hallman St		Picture: 			
Year	Project Cost		Purpose of Expenditure		
Adopted					
2015	\$	80,000	Reline storm pipes		
2016		70,000	Reline storm pipes		
2017		100,000	Reline storm pipes		
2018		100,000	Reline storm pipes		
2019		110,000	Reline storm pipes		
2020		110,000	Reline storm pipes		
Total	\$	490,000			
>2020		-			
Funding Source(s)		Operating Cost(s)	Staffing Levels		Revenues Generated
Storm		\$ -	-		\$ -
Origin of Project			Change from Previous CIP		
	City Council			<input checked="" type="checkbox"/>	No Change
	Board/Commission				Increase in Amount
	Citizen/Civic Association				Decrease in Amount
<input checked="" type="checkbox"/>	Staff				New Project
	Other:				Other:
User/Coordinating Departments:			Public Works, Street Division		

Project Name: Storm Water Pipe Deficiencies Identified During 2012 Inspection	
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Comprehensive Plan Element	
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✓	Public Service and Facilities		✓	Environment
	Economy			Housing
✓	Community Appearance			Transportation
	Land Use			Other City Plan/Policy


Statement of Need:
These funds are requested to address storm water system defects identified in the storm system condition assessment done by Woolpert Engineering. The city has been divided into numerous basins. Basins are collection system zones that drain storm water from a large area and move it to one location.


Picture:


A detailed map of York Region, Ontario, Canada. The map shows the boundaries of several municipalities, including Aurora, Richmond Hill, Markham, and others. A prominent red line runs diagonally across the map, likely representing a proposed boundary or a major transportation route. Various roads and landmarks are labeled, such as 'YORK ROAD', 'YORKTOWN', and 'YORKTOWN DRIVE'. The map also shows a network of roads and a river, providing a comprehensive view of the region's geography and infrastructure.


Funding Source(s)		Operating Cost(s)	Staffing Levels		Revenues Generated	
Storm		\$ -	-		\$ -	
Origin of Project				Change from Previous CIP		
	City Council				No Change	
	Board/Commission			✓	Increase in Amount	
	Citizen/Civic Association				Decrease in Amount	
✓	Staff				New Project	
	Other:				Other:	


PROJECT INFORMATION				
Project Name: Fairfax Blvd. & Oak St. Storm Drain Maintenance				
Comprehensive Plan Reference: PFS 2.2 (p. 84); CA-1.5 (p. 103); T-7.3.2 (p. 134)				
Comprehensive Plan Element				
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment
	Economy			Housing
	Community Appearance		<input checked="" type="checkbox"/>	Transportation
	Land Use			Other City Plan/Policy
Statement of Need: The 78" x 48" corrugated steel storm water pipe, which crosses Fairfax Blvd and ties into a similar pipe that runs between the McDonalds restaurant and Paul VI HS, is offset by about 2 feet. The lower section of the pipe which crosses under Fairfax Blvd. is deteriorated and outfalls at a lower elevation when compared with the pipe section that follows it. This could cause roadway failure or sink holes. The City is pursuing Revenue Sharing funding to repair the section of pipe that crosses Fairfax Boulevard and for the section of pipe that runs between the McDonalds and Paul VI HS. \$100,000 was allocated in FY14 for Engineering Design. Funding is being requested to provide matching funds for construction in FY16 and FY17.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	300,000	Ph 1 - Fairfax Boulevard (\$150K Storm and \$150K State)		
2017	900,000	Ph 2 - Between McDonalds & Paul VI HS (\$450K Storm/\$450K State)		
2018	-			
2019	-			
2020	-			
Total	\$ 1,200,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
RevShr, Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission			Increase in Amount
	Citizen/Civic Association		<input checked="" type="checkbox"/>	Decrease in Amount
<input checked="" type="checkbox"/>	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Transportation				


PROJECT INFORMATION					
Project Name: Old Town Drainage And Water Main Improvements					
Comprehensive Plan Reference: PFS 2.2 (p. 84); CA-1.5 (p. 103)					
Comprehensive Plan Element					
✓	Public Service and Facilities		✓	Environment	
	Economy			Housing	
✓	Community Appearance			Transportation	
	Land Use			Other City Plan/Policy	
Statement of Need: This project provides for the design and construction of storm drainage improvements on Main Street and University Drive. The existing corrugated metal pipe storm drainage system is severely deteriorated and in need of replacement. The current system is causing businesses downtown to flood during minor rainstorms. This project will be done simultaneously with water main replacement work previously funded by the Utilities Department. It will produce savings by taking advantage of economies of scale. The storm drainage work will be funded from the Stormwater Fund and the water main work will be paid for by Fairfax Water.			Picture: 		
Year	Project Cost	Purpose of Expenditure			
Adopted					
2015	\$ 435,000	Phase 1	Construction of Storm Drainage Improvements - Storm Fund		
2016	300,000	Phase 2	Construction of Water Main Improvements - Fairfax Water		
2017	-				
2018	-				
2019	-				
2020	-				
Total	\$ 300,000				
>2020	-				
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated	
Storm, Waste		\$ -	-	\$ -	
Origin of Project				Change from Previous CIP	
✓	City Council			No Change	
	Board/Commission	✓		Increase in Amount	
✓	Citizen/Civic Association			Decrease in Amount	
	Staff			New Project	
	Other:			Other:	
User/Coordinating Departments: Public Works, Administration & Engineering					


PROJECT INFORMATION				
Project Name: Neighborhood Drainage Projects				
Comprehensive Plan Reference: PFS 2.2 (p. 84); CA-1.5 (p. 103); T-7.3.2 (p. 134)				
Comprehensive Plan Element				
✓	Public Service and Facilities		✓	Environment
	Economy			Housing
✓	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: These projects provide for stormwater improvements in residential neighborhoods to alleviate existing drainage problems. The projects have been requested by residents and City staff, and represent the projects needing design and construction. Please see attached supporting schedule for detail.			Picture: 	
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	50,000	Estimated Design and Construction Costs		
2017	400,000	Estimated Design and Construction Costs		
2018	400,000	Estimated Design and Construction Costs		
2019	400,000	Estimated Design and Construction Costs		
2020	400,000	Estimated Design and Construction Costs		
Total	\$ 1,650,000			
>2020	415,000	Estimated Design and Construction Costs		
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council		✓	No Change
	Board/Commission			Increase in Amount
✓	Citizen/Civic Association			Decrease in Amount
	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Administration & Engineering				

PROJECT INFORMATION				
Project Name: Chesapeake Bay TMDL Action Plan				
Comprehensive Plan Reference: ENV-4.1(pg35); PFS-2.2(pg84)				
Comprehensive Plan Element				
	Public Service and Facilities		✓	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is needed to comply with the 24 month milestone requirement of the new 5 year Municipal Separate Storm Sewer System (MS4) permit. A Chesapeake Bay Total Maximum Daily Load (TMDL) action plan is required to be completed before July 1, 2015. This action plan outlines what the Chesapeake Bay TMDL 5% pollutant of concern (POC) loads and required reductions are for the City necessary to meet the permit requirements, and how the City will achieve them by 2018. The Chesapeake Bay TMDL requires that the City hit a 5% pollutant reduction goal necessary to meet the permit requirements by 2018, 40% pollutant reduction goal necessary to meet the permit requirements by 2023, and 100% pollutant reduction goal necessary to meet the permit requirements 2028. All grant opportunities will be explored.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 20,000	Preliminary 5% milestone Action Plan		
2016	40,000	Final 5% milestone Action Plan		
2017	450,000	Design and Construction project for 5% requirement		
2018	450,000	Design and Construction project for 5% requirement		
2019	80,000	Milestone Action Plan for 40%		
2020	500,000	Design and Construction project for 40% requirement		
Total	\$ 1,520,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
City Council			No Change	
Board/Commission			✓ Increase in Amount	
Citizen/Civic Association			Decrease in Amount	
✓ Staff			New Project	
Other:			Other:	
User/Coordinating Departments: Public Works, Administration & Engineering				

PROJECT INFORMATION				
Project Name: Municipal Separate Storm Sewer System (MS4)				
Comprehensive Plan Reference: ENV 2.1 (p. 34), ENV 4.1 (p. 35), PFS 2.2 (p. 84)				
Comprehensive Plan Element				
	Public Service and Facilities		✓	Environment
	Economy			Housing
✓	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project is required to comply with the new MS4 permit requirements. The new permit has new significant milestones the City has to meet each year of the 5 year permit term. • <u>12&24 Month Milestones:</u> Other TMDL action plans, Public Outreach, Illicit discharge procedures, SWPPP locations, Nutrient Management Plan locations, training programs, MS4 annual permit • <u>36 Month:</u> Additional TMDLs and MS4 annual permit • <u>48 Month:</u> Outfall Map and MS4 annual permit • <u>60 month:</u> Nutrient Management Plan implementation, SWPPP implementation and MS4 annual permit		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 85,000	12 and 24 month milestones requirements		
2016	35,000	36 month milestones		
2017	45,000	48 month milestones		
2018	75,000	60 month milestones		
2019	75,000	12 and 24 month milestones requirements		
2020	45,000	36 month milestones		
Total	\$ 275,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm		\$ -	-	\$ -
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Administration & Engineering				

PROJECT INFORMATION				
Project Name: Private BMP/SWM Inspection and Maintenance				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
	Public Service and Facilities	✓		Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the annual inspection and maintenance of all the public Best Management Practice/Storm Water Management (BMP/SWM) systems throughout the city. Currently there are 19 City facilities inspected annually. The State requires annual inspection of these facilities under the Virginia Pollution Discharge Elimination System (VPDES) and Phase II-Municipal Separate Storm Sewer System (MS4) annually. The City currently owns and maintains 19 BMPs throughout the City. We expect these numbers to increase in the future as new BMPs come online.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted 2015	\$ -			
2016	70,000	Inspection and Maintenance of public facilities		
2017	80,000	Inspection of all private BMP/SWM facilities		
2018	95,000	Inspection of all private BMP/SWM facilities		
2019	110,000	Inspection of all private BMP/SWM facilities		
2020	135,000	Inspection of all private BMP/SWM facilities		
Total	\$ 490,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm				
Origin of Project			Change from Previous CIP	
✓	City Council	✓		No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Admin Public Works - Stormwater				

PROJECT INFORMATION				
Project Name: Public BMP/SWM Inspection and Maintenance				
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84)				
Comprehensive Plan Element				
	Public Service and Facilities	<div style="background-color: #ccc; width: 40px; height: 40px; margin: 0 auto;"></div>	✓	Environment
	Economy			Housing
	Community Appearance			Transportation
	Land Use			Other City Plan/Policy
Statement of Need: This project provides for the annual inspection and maintenance of all the public Best Management Practice/Storm Water Management (BMP/SWM) systems throughout the city. Currently there are 19 City facilities inspected annually. The State requires annual inspection of these facilities under the Virginia Pollution Discharge Elimination System (VPDES) and Phase II-Municipal Separate Storm Sewer System (MS4) annually. The City currently owns and maintains 19 BMPs throughout the City. We expect these numbers to increase in the future as new BMPs come online.		Picture: 		
Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 75,000	Inspection of 125 BMP facilities		
2016	30,000	Inspection and Maintenance of public facilities		
2017	45,000	Inspection and Maintenance of public facilities		
2018	50,000	Inspection and Maintenance of public facilities		
2019	55,000	Inspection and Maintenance of public facilities		
2020	60,000	Inspection and Maintenance of public facilities		
Total	\$ 240,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Storm				
Origin of Project			Change from Previous CIP	
✓	City Council	<div style="background-color: #ccc; width: 40px; height: 40px; margin: 0 auto;"></div>		No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments: Public Works, Admin Public Works - Stormwater				

PROJECT INFORMATION					
Project Name: Stream Evaluation And Restoration					
Comprehensive Plan Reference: ENV-2.1 (p. 34); PFS-2.2 (p. 84); T-7.3.3 (p. 134)					
Comprehensive Plan Element					
<input checked="" type="checkbox"/>	Public Service and Facilities		<input checked="" type="checkbox"/>	Environment	
	Economy			Housing	
	Community Appearance		<input checked="" type="checkbox"/>	Transportation	
	Land Use			Other City Plan/Policy	
Statement of Need: This project provides for the design and phased construction of approximately 1,900 LF of full stream restoration of Accotink Creek, located along Keith Street east to Chain Bridge Rd. This stretch has been identified as having high Bank Erosion Hazard Index's (BEHI) in the Accotink Creek Stream Stability Assessment and Prioritization Plan. This project is downstream from the Oak St. drainage improvement project, and may be impacted after the project is complete due to relieving of flooding upstream. Additionally approximately 130 pounds of phosphorus removal will be credited to the City's Chesapeake Bay Total Maximum Load (TMDL) compliance requirements. Future stream restoration will be assessed based on need. The current proposed Stream Restoration List based on need includes: additional sections of Daniels Run downstream from Farrcroft Pond and beyond Daniels Run Elem. to Army Navy Country Club, Dale Lestina Park and Spring Lake Terrace. ** The City is pursuing an SLAF grant in the total amount of \$1.3 Mil for this phased project, with \$650,000 of matching funds.		Picture: 			
Year	Project Cost		Purpose of Expenditure		
Adopted					
2015	\$	500,000	Stream Restoration Daniels Run Elementary		
2016		400,000	Project design and construction Ph I (\$200,000 SLAF Grant)		
2017		900,000	Project design and construction Ph II (\$450,000 SLAF Grant)		
2018		100,000	Feasibility and Design of Stream Restoration		
2019		650,000	Construction Phase III		
2020		650,000	Construction Phase IV		
Total	\$	2,700,000			
>2020		-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated	
Grant, State, Storm		\$ -	-	\$ -	
Origin of Project			Change from Previous CIP		
	City Council			No Change	
	Board/Commission			<input checked="" type="checkbox"/>	Increase in Amount
	Citizen/Civic Association				Decrease in Amount
<input checked="" type="checkbox"/>	Staff				New Project
	Other:			Other:	
User/Coordinating Departments: Public Works, Administration & Engineering					

CABLE GRANT FUND

FY 2016 Adopted Budget - City of Fairfax, Virginia

<p align="center">City of Fairfax, Virginia FY 2016 Cable Fund Budget Summary</p>
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	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Proposed</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Revenues						
Cable TV	\$ 128,021	\$ 235,000	\$ 225,000	\$ 200,000	\$ (35,000)	-14.89%
Total Revenues	\$ 128,021	\$ 235,000	\$ 225,000	\$ 200,000	\$ (35,000)	-14.89%
Expenses						
Cable TV Equipment	\$612,155	\$225,000	\$225,000	\$200,000	(\$25,000)	-11.11%
Total Expenses	\$ 612,155	\$ 225,000	\$ 225,000	\$ 200,000	\$ (25,000)	-11.11%
Fund Balance - 6/30	\$ 250,499	\$ 229,016	\$ 250,499	\$ 250,499		

PROJECT INFORMATION

Project Name: Cable TV Equipment

Comprehensive Plan Reference: PFS-1.6 (p.84); HR-1.2 (p. 113); CR-1.5 (p. 121); T-7.11.2 (p. 137)

Comprehensive Plan Element

✓	Public Service and Facilities		Environment
	Economy		Housing
	Community Appearance		Transportation
	Land Use		Other City Plan/Policy

Statement of Need:

As part of the franchise agreements with Cox Communications and Verizon, the City receives approximately \$240,000 annually in the form of grant monies for the purchase of cable-related equipment and facilities. In the current year, funds were used to enhance PEG and INet fiber sites (Fire Training Center, Civil War Interpretive Center, Fairfax Museum and Visitor Center and Fairfax High School). Future funds will be used to upgrade current Edit Station and provide an additional Edit Station; Upgrade equipment in TV Truck; and Upgrade equipment in City Hall (TV Control Room, Council Chambers and Work Session Room). These funds may also be used to purchase emergency replacements of essential equipment.

Picture:


Year	Project Cost	Purpose of Expenditure		
Adopted				
2015	\$ 225,000	Cellular Uplink for ENG cameras; PEG and INet Fiber extensions		
2016	200,000	Upgrade current Edit Station and add a Second Station		
2017	350,000	Upgrades to TV Truck		
2018	200,000	Upgrade Audio System in City Hall		
2019	225,000	Upgrade Character Generator in TV Control Room		
2020	225,000	Upgrades to TV Control Room, Council Chambers, Work Session Room		
Total	\$ 1,200,000			
>2020	-			
Funding Source(s)		Operating Cost(s)	Staffing Levels	Revenues Generated
Cable		\$ -	-	
Origin of Project			Change from Previous CIP	
	City Council			No Change
	Board/Commission		✓	Increase in Amount
	Citizen/Civic Association			Decrease in Amount
✓	Staff			New Project
	Other:			Other:
User/Coordinating Departments:		Cable TV		

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OLD TOWN SERVICE DISTRICT

FUNCTION: Old Town Service District

DEPARTMENT:

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The City Council established the Old Town Service District in 2000 which levies special assessment taxes against properties located in Old Town Fairfax; the sunset date for the Old Town Service District is June 30, 2020. The special district tax rate is 6 cents per \$100 of assessed value of real property and improvements. Taxes collected pursuant to this ordinance are levied for and used to provide additional government services not being offered uniformly throughout the entire City including, but not limited to, economic and business development and promotional activities intended to foster business retention; business recruitment and developer recruitment; physical improvements to public facilities which are unique to the downtown area; and planning for the acquisition and development of public spaces needed for the downtown area. Past facility improvements in the Old Town Service District include, but are not limited to, the construction of a new library, the undergrounding of overhead utility lines and road improvements throughout the Old Town Service District.

Annual debt service (principal debt of approximately \$23 million) relating to the financing of the library, which opened in January 2008, is offset by reallocating payments due for library operating costs (due to the County of Fairfax) from the County of Fairfax to the financing institution. The library is owned and operated by the County of Fairfax; however, because of the library's location in the heart of the City of Fairfax, the City is a major beneficiary.

Financing of the Old Town Service District's undergrounding of overhead utility lines and road improvements (totaling approximately \$16 million) is supported in part by revenue generated from the Old Town District special assessment and increased revenues realized and anticipated from the redevelopment of the downtown area.

FY 2016 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2016 Old Town Service District Budget Summary

	<u>FY 2014 Actual</u>	<u>FY 2015 Budget</u>	<u>FY 2015 Estimate</u>	<u>FY 2016 Proposed</u>	<u>Variance to Budget \$</u>	<u>Variance to Budget %</u>
Fund Balance - Beginning	\$ 122,027	\$ 272,838	\$ 4,349,934	\$ 182,039		
Revenues						
Misc Revenue	4,000	-	2,600	-	-	0.00%
Bond Proceeds	4,570,000	-	-	-	-	0.00%
Transfer from General Fund	186,970	195,976	186,514	187,931	(8,045)	-4.11%
Total Revenues	\$ 4,760,970	\$ 195,976	\$ 189,114	\$ 187,931	\$ (8,045)	-4.11%
Expenses						
Old Town Redevelopment	\$ 73,857	\$ 256,758	\$ 59,701	\$ -	\$ (256,758)	-100.00%
Old Town Square	459,206	-	4,110,794	-	-	0.00%
Transfer to General Fund	-	195,976	186,514	369,970	173,994	88.78%
Total Expenses	\$ 533,063	\$ 452,734	\$ 4,357,009	\$ 369,970	\$ (82,764)	-18.28%
Available Fund Balance - Ending	\$ 4,349,934	\$ 16,080	\$ 182,039	\$ -		

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TRANSPORTATION TAX FUND

FUNCTION: Transportation Tax Fund
DEPARTMENT:
DIVISION OR ACTIVITY:

Budget Comments:

The City Council established the Commercial Property Tax/Transportation Fund (renamed "Transportation Tax Fund") as part of the FY 2010 Adopted Budget, which levied an additional 8 cents per \$100 of assessed value on all commercial and industrial properties, located in the City of Fairfax. As part of the FY 2011 Adopted Budget, this levy was reduced from 8 cents to 5.5 cents per \$100 of assessed value. One penny on the commercial property tax rate is equivalent to approximately \$182,800, and the FY 2016 Adopted rate of 7.5 cents per \$100 of assessed value generates approximately \$1,350,000 annually. All residential properties including apartment buildings are excluded from this tax.

By approving HB 3202 and HB 2479 the General Assembly authorized Northern Virginia Transportation Authority (NVTA) members to raise revenue, by enacting a local ordinance imposing the additional commercial tax. This fund also accounts for "30%" monies received from NVTA pursuant to HB2331. In order to maximize the amount of 30% monies in both FY 2015 and FY 2016, the budget proposes to transfer a portion of the excess proceeds, from the sale of the City's Water Utility assets, into the Transportation Tax Fund. The revenue collected from these sources is to be used solely for transportation and transit purposes, as follows:

- New road construction and associated planning, design, and right-of-way acquisition, including new additions to, expansions, or extensions of existing roads that add new capacity, service, or access;
- New public transit construction and associated planning, design, and right-of-way acquisition, including new additions to, expansions, or extensions of existing public transit projects that add new capacity, service, or access;
- Other capital costs related to new transportation projects that add new capacity, service, or access and the operating costs directly related to the foregoing;
- The issuance costs and debt service on bonds that may be issued to support the capital costs permitted in any of the above bullets.

FY 2016 Adopted Budget - City of Fairfax, Virginia

City of Fairfax, Virginia FY 2016 Transportation Tax Fund Budget Summary

	FY 2014 <u>Actual</u>	FY 2015 <u>Budget</u>	FY 2015 <u>Estimate</u>	FY 2016 <u>Adopted</u>	Variance to <u>Budget \$</u>	Variance to <u>Budget %</u>
Revenues						
NVTA 30% Revenue	\$ 2,263,205	\$ 2,385,000	\$ 2,385,000	\$ 2,395,000	\$ 10,000	0.42%
Transfer from General Fund	1,052,401	1,005,568	1,179,596	1,350,389	344,821	34.29%
Transfer from Water Fund	1,284,247	1,279,814	1,279,814	900,000	(379,814)	-29.68%
Total Revenues	\$ 4,599,853	\$ 4,670,382	\$ 4,844,410	\$ 4,645,389	\$ (24,993)	-0.54%
Expenses						
Capital Projects	2,298,594	1,102,500	1,102,500	3,495,000	2,392,500	217.01%
Transfer to Transit Fund	1,275,000	1,352,783	1,373,551	1,749,752	396,969	29.34%
Total Expenses	\$ 3,573,594	\$ 2,455,283	\$ 2,476,051	\$ 5,244,752	\$ 2,789,469	113.61%

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PAY PLAN INFORMATION

Expenditure Object Classification

Position Classification Plan – General

Position Classification Plan – Police

Position Classification Plan – Fire

EXPENDITURE OBJECT CLASSIFICATION
CITY OF FAIRFAX, VIRGINIA

The budget detail sheets list individual expenditure objects under each account. The following is a list of expenditure objects and the items usually funded in them:

Expenditure Object

Examples of Items Funded

Salaries

511105	Salaries, Full-time	Salaries for all full-time City employees.
511110	Salaries, Part-time/Seasonal	Salaries for all part-time/seasonal personnel, and officials.
511115	Salaries, Overtime	Salaries for authorized overtime.
511116	Salaries, Overtime – OP Red	Salaries for authorized overtime.
511130	On-Call Pay	Salaries for authorized overtime.
511135	Additional Holiday Pay	Salaries for working on a holiday.

Fringe Benefits

512110	Benefits Contribution	The City's contribution to employee fringe benefits program.
512985	Employee Education	Funds for defraying approved, job-related education of City employees.

Purchased Services

530110	Legal Services	Legal work done for the City.
530111	Audit Services	Audit work done for the City.
530113	Contract Services	Court-appointed attorney fees, physical exams, fiscal agent fees.
530350	Building Maintenance	Heating and cooling contracts, fire extinguisher service, and electrical service.
530351	Equipment Maintenance	Radio maintenance, instrument maintenance, contracted maintenance.
530620	Advertising	Legal advertising and recruitment advertising.
530835	City-County Contract	Charges for service under the General Services Agreement or the School Tuition Contract.

Expenditure Object

Examples of Items Funded

Recovered Costs

540010	Wastewater and Transit Allocation	Reimbursement to the General Fund from the Wastewater and Transit Funds for services rendered such as accounting, personnel services, data processing, etc.
540020	Distributed to Other	Reimbursement to the Motor Pool cost center from other cost centers for vehicle usage.

Internal Services

540060	Management Fee	Charges for services rendered by the City of Fairfax Government to the Utility and Transit Funds.
540102	Vehicle Operations	Cost to operate vehicles assigned to account.

Other Services and Charges

550110	Public Utilities	Charges for Dominion Virginia Power, Washington Gas.
550314	Insurance	Premiums paid on various insurance policies of
550430	Equipment Rental	Xerox rental, teletype rental, temporary heavy equipment rental.
550501	Travel	Transportation and conference registration costs, authorized per diem.
550601	Subsidies/Contributions	Virginia Municipal League dues, contributions to regional agencies for non-capital operating expenses.
550740	Fee Classes/Trips	Payments to instructors for classes/trips.
550760	Rent/Property Tax Relief	Payments for qualified elderly and permanently and totally disabled residents to partially defray rent and taxes.
550807	Other Expenses	Miscellaneous special events such as Halloween, summer concerts, etc.
550806	Other Services	Laundry and dry cleaning costs, postage.
550813	Discretionary Fund	Provides funds for the City Council for special events.
550820	Memberships and Subscriptions	Membership dues in professional organizations, subscriptions to professional publications.

Expenditure Object

Examples of Items Funded

Supplies and Materials

560110	Office Supplies	Drafting supplies, forms, technical books and other office supplies.
560120	Miscellaneous Equipment	Shop equipment, hand tools.
560210	Janitorial Supplies	Light bulbs, paper, soap.
560351	Repair Parts	Ignition parts, brake pads, filters, repair material.
560352	Fuels and Lubricants	Gas and oil.
560353	Tires and Accessories	Tire, tubes and valve stems.
560410	New Water Meters and Parts	Meters and meter boxes.
560411	Replacement Meters and Parts	Replacement water meters.
560416	Clothing and Uniforms	Clothing allowances, uniforms.
560420	Operating Supplies	Safety equipment, hardware, flares, signal supplies.
560421	Pipe and Accessories	Drain pipe, fittings and copper tubing.
560422	Construction Material	Stone, lumber, bricks.
560423	Asphalt	Hot and liquid asphalt.
560424	Concrete	Concrete and cement.
560430	Operating Material	Manhole castings, steel, hydrants and valves, brass goods.
560435	Soil and Mulch	Nursery material.
560441	Traffic Sign Material	Sign blanks, line material, sign faces.
560501	Chemicals	Sand, fluoride, alum, carbon.

Expenditure Object

Examples of Items Funded

Capital Outlay

580103	Office Equipment Replacement	Secretarial chairs, calculators, typewriters, etc.
580105	Vehicular Equip. Replacement	Automobiles, dump trucks, pick-up trucks, street sweepers.
580108	Other Capital Equipment	Mobile radios, leaf collectors, lawn mowers, etc.
580203	New Office Equipment	File cabinets, typewriters, desks, calculators.
580205	New Vehicular Equipment	Automobiles, dump trucks, backhoe loaders.
580208	Other Capital Outlay	Items of long duration not otherwise classified.

Capital Construction

580310	Design & Engineering	Design and engineering for capital construction.
580330	Construction	Construction for capital projects.
580620	Uses from Capital Leases	Principal payments on leases.

Other Uses of Funds

590105	Bond Principal	Payments toward contracted debt service.
590110	Bond Interest	Payments toward the interest charges on contracted debt.
590125	Interest Expense - Capital Leases	Interest payments on leases

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2015-2016

DEPARTMENT HEADS

Assistant City Manager/Director of Finance	}	DEPARTMENT HEAD PAY BAND 92,033-188,668
Chief of Fire & Rescue Services		
Chief of Police		
Director of Community Development & Planning		
Director of Information Technology		
Director of Parks and Recreation		
Director of Public Works		

PROFESSIONAL AND ADMINISTRATIVE

	<u>GRADE</u>	<u>SALARY RANGE</u>
Assistant Director of Finance	28	87,651-135,975
Director of Historic Resources	28	
Personnel Director	28	
Real Estate Assessment Director	28	
Assistant Director of IT	27	83,477-129,500
Division Chief (Planning & Zoning)	27	
Transportation Director	27	
City Engineer	26	79,502-123,333
Economic Development Director	26	
Budget Manager	25	75,716-117,460
Division Superintendent, Streets	25	
Superintendent of Operations	25	
Telecommunications Manager	25	
Division Superintendent, Cue Bus	24	72,110-111,867
Emergency Management Specialist	24	
Systems Analyst/Application Developer III	24	
Web Architect	24	
Benefits & Risk Manager	23	68,676-106,540
City Clerk	23	
Cultural Arts & Marketing Manager	23	
GIS Manager	23	
Planner III	23	
Planner III/Deputy Zoning Administrator	23	
Traffic Engineer	23	
Deputy Commissioner of Revenue	22	65,406-101,467
Deputy Treasurer	22	
Engineering Plans Examiner – Code Administration	21	62,291-96,635
Business Revenue Auditor	20	59,325-92,033
Plans Review Engineer	20	
Historic Resource Specialist III	20	
Planner II	20	
Real Estate Appraiser II	20	
Registrar	20	
Special Events Manager	20	
Assistant Recreation Manager	19	56,500-87,651
Community Relations Specialist	19	
Operations Manager – Parks & Recreation	19	
Recreation Manager	19	
Planner I	17	51,247-79,502

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2015-2016

TECHNICAL

Automotive Service Manager	22	65,406-101,467
Network Administrator	22	
Police Information Technology Specialist	21	62,291-96,635
Telecommunications Technician	21	
Sign & Signal Supervisor	20	59,325-92,033
Buyer	20	
Senior Inspector	19	56,500-87,651
Stormwater Program Specialist	19	
Automotive Night Supervisor	18	53,810-83,477
Automotive Parts Supervisor	18	
Computer Technician II	18	
Crew Supervisor	18	
Engineering Inspector	18	
Information Technology Support Specialist (PD)	18	
Combination Inspector	17	51,247-79,502
Facilities Inspector	17	
Property Maintenance Inspector	17	
Real Estate Appraiser I	17	
Mechanic III	16	48,807-75,716
Personnel/Safety Technician	16	
Traffic Signal & Computer Tech. III	16	
Accounting Specialist	15	46,483-72,110
Accounting Technician	15	
Community Program Coordinator	15	
Dispatcher III	15	
Facility Coordinator	15	
Payroll & Accounting Technician	15	
Revenue Inspector	15	
Zoning Inspector	15	
Dispatcher II	14	44,269-68,676
Mechanic II	14	
Personnel Technician II	14	
Real Estate Appraiser Trainee	14	
Traffic Services Technician	14	
Traffic Signal & Computer Tech. II	14	
Dispatcher I	13	42,161-65,406
Engineering Technician	13	
Inspector	13	
Mechanic I	13	
Operations Technician	13	
Tax Technician	13	
Zoning Technician	13	
Collections Specialist	12	40,153-62,291
Signal Technician I	12	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2015-2016

CLERICAL

Historic Resource Specialist II	17	51,247-79,502
Deputy City Clerk	15	46,483-72,110
Management & Billing Analyst	15	
Management & Project Analyst	15	
Special Events Assistant Manager	15	
Administrative Assistant IV	14	44,269-68,676
Historic Resource Specialist I	14	
Finance Technician	13	42,161-65,406
Permit Technician	13	
Real Estate Appraisal Technician	13	
Treasury Technician II	13	
Treasury Technician/Real Estate	13	
Assistant to the Superintendent	13	
Administrative Assistant III	12	40,153-62,291
Deputy Registrar	12	
Mail/Duplication Services Admin.	12	
Administrative Assistant II	11	38,241-59,325
Police Records Specialist II	11	
Treasury Technician I	11	
Administrative Assistant I	10	36,420-56,500
Police Records Specialist I	10	

PUBLIC SAFETY

Animal Warden	14	44,269-68,676
Parking Enforcement Official	7	31,461-48,807

SERVICE MAINTENANCE

Bus Driver Supervisor	18	53,810-83,477
Automotive Parts Assistant	13	42,161-65,406
Line Locator	13	
Utility Worker III	13	
Equipment Operator	12	40,153-62,291
Sign Fabrication Technician	11	38,241-59,325
Utility Technician	11	
Bus Driver	10	36,420-56,500
Sanitation Driver	10	
Truck Driver II	10	
Utility Worker II	10	
Signal Tech Helper	9	34,686-53,810
Truck Driver I	9	
Utility Worker I	9	
Sanitation Worker III	8	33,034-51,247
Transit Technician	8	
Utility Maintenance Worker	7	31,461-48,807
Custodian II	6	29,963-46,483
Laborer II	6	
Sanitation Worker II	6	
Custodian I	5	28,536-44,269
Laborer I	5	
Sanitation Worker I	5	

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2015-2016

CONSTITUTIONAL OFFICERS

****Commissioner of the Revenue	28	87,651-135,975
****Treasurer	28	

NON-CLASSIFIED PERSONNEL

** City Manager	\$211,763
*** School Superintendent	\$118,122
Assistant to the School Superintendent	\$51,380

COUNCIL, BOARDS & COMMISSIONS

Mayor:	\$6,500/year
City Council:	\$4,500/year
Planning Commission:	\$40/meeting
Board of Zoning Appeals:	\$40/meeting
School Board:	\$1,800/year (\$150.00/month)
Chair:	\$2,300/year (\$191.67/month)
Board of Architectural Review:	\$40/meeting
Board of Equalization of	
Real Estate Assessments:	\$40/meeting
Industrial Development Authority:	\$40/meeting
	(paid for by IDA funds)
Electoral Board Secretary:	\$3,756.00/yr. (funded by state)
Chairman and Vice Chairman:	\$1,878.00/yr. (funded by state)

- ** The salaries of these positions are set by City Council and/or the Commonwealth of Virginia
- *** The salary of this position is set by the School Board and is a .5 FTE equivalent.
- **** Constitutional Officers are also eligible for an annual bonus based on certifications and performance measures.

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
POLICE
FISCAL YEAR 2015-2016

<u>TITLE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Major-Deputy Chief of Police	P21	92,195-143,025
Police Captain	P19	83,624-129,728
Police Lieutenant	P16	72,237-112,064
Police Sergeant	P14	65,521-101,645
Master Police Officer	P12	59,430-92,195
Police Officer First Class	P11	56,600-87,805
Police Officer	P10	53,904-83,624
Police Officer – Training	P08	48,893-75,849

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
FIRE
FISCAL YEAR 2015-2016

<u>TITLE</u>	<u>GRADE</u>	<u>SALARY RANGE</u>
Assistant Chief, Code Administration	F22	93,807-145,526
Assistant Chief, Fire & Rescue	F22	
Battalion Chief	F20	85,086-131,996
Fire Captain	F17	73,500-114,023
Lieutenant, Fire & Rescue	F15	66,667-103,422
Master Fire Medic	F13	60,469-93,807
Master Technician	F13	
Fire Medic	F12	57,589-89,340
Fire Technician	F12	
Master Firefighter	F11	54,847-85,086
Firefighter	F10	52,235-81,034

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DEBT SERVICE

Debt Service Overview

Debt Ratios

Debt Service Amortization Schedules

Capital Lease Amortization Schedules

Debt Service Overview

As part of the annual budget process, the City Council adopts a comprehensive set of Financial Policies. These policies serve to establish and document a policy framework for fiscal decision-making and to strengthen the financial management of the City. One of these policies specifically addresses Debt Service, and incorporates two subcomponents. First, debt service targets have been identified for the following: annual debt service expenditures shall be less than nine percent of annual expenditures and outstanding debt shall be less than three percent of assessed valuation. Second, the term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

The City of Fairfax must adhere to debt limitations as outlined by the Virginia State Constitution, which notes the City may not issue bonds in excess of 10% of assessed valuation. Per the City's FY 2014 Comprehensive Annual Financial Report (CAFR), approximately \$150.8 million of outstanding debt is applicable to the limit of 10% of assessed value (approximately \$563.7 million). Thus, the City's total net debt applicable to the limit as a percentage of the debt limit is 26.77%.

The City consults with its financial advisors and bond counsel to explore the most cost effective financing options for all debt issuances. This adherence to prudent fiscal management has allowed the City to make several long term infrastructure improvements for its residents. The City currently receives the highest bond ratings from two of the national bond rating organizations - Standard & Poor's and Moody's Investors Service.

Standard and Poor's Rating Services rated the City AAA, the highest credit rating attainable, citing "...a city economic base that has remained strong throughout the current recession; the city's demonstrated ability to manage its budget effectively translating to a history of strong reserves...strong financial performance and position, aided by financial and debt policies and conservative management..." Of the 39 cities in Virginia, only four currently carry AAA ratings: the cities of Alexandria, Charlottesville, Virginia Beach, and the City of Fairfax. In addition, Moody's has affirmed the Aaa rating for the City, that the City's underlying General Obligation credit is the highest possible. Per Moody's this rating reflects "a favorably-located tax base experiencing recessionary value declines, above-average wealth indices, stable financial operations with satisfactory reserves and a favorable debt profile."

FY 2016 Adopted Budget – City of Fairfax, Virginia

The City is currently repaying bonds for projects to improve City schools, the Blenheim property, George Mason Square, streets, municipal buildings, underground utilities, construct a library, purchase and develop open space, improve storm drainage, and develop ball fields and a park. The following chart provides a summary highlight of total debt service and capital lease payments due from the General Fund. Debt service for the Wastewater Fund is noted in section E of this book (Utility Fund).

Category	FY 2015 Budget	FY 2016 Adopted
General Obligation (G/O)		
General Government	\$ 849,501	\$ 1,598,937
Schools	6,975,400	6,145,440
Total General Obligation	\$ 7,824,901	\$ 7,744,377
Capital Lease		
General Government	\$ 5,249,847	\$ 4,762,442
Schools	64,379	582,482
Total Capital Lease	\$ 5,314,226	\$ 5,344,924
Total Payments	\$ 13,139,127	\$ 13,089,301

FY 2016 Adopted Budget – City of Fairfax, Virginia

Debt Ratios							
CY	Net Bonded Debt (1)	Population	Assessed Value	Debt Per Capita	% of Debt to Assessed Value (2)	Direct Debt Service	Debt Service as % Gen. Fund Expen.
2003	25,180,000	22,251	3,104,766,831	1,132	0.81%	3,279,876	5.20%
2004	43,004,995	21,160	3,852,108,402	2,032	1.12%	3,918,709	5.40%
2005	40,755,000	20,860	4,445,241,300	1,954	0.92%	4,441,388	4.60%
2006	38,390,418	21,407	5,443,890,600	1,793	0.71%	4,093,000	6.50%
2007	77,882,596	21,682	5,608,301,700	3,592	1.39%	6,385,700	9.20%
2008	119,124,230	22,112	5,637,792,000	5,387	2.11%	9,271,124	9.00%
2009	114,767,655	22,418	5,359,097,100	5,119	2.14%	9,644,801	8.70%
2010	110,300,000	22,565	5,359,610,100	4,888	2.06%	9,568,519	7.90%
2011	106,490,000	22,671	4,972,880,538	4,697	2.14%	8,778,887	7.80%
2012	102,605,000	22,671	5,093,200,975	4,526	2.01%	8,578,460	7.30%
2013	101,361,000	23,900	5,221,856,263	4,241	1.94%	8,517,882	6.90%
2014	100,382,000	24,730	5,334,283,205	4,059	1.88%	7,884,006	6.28%
2015	95,983,000	24,730	5,633,974,261	3,881	1.70%	7,824,902	6.00%
2016	91,455,000	24,730	5,633,974,261	3,698	1.62%	7,744,376	5.94%

(1) Excludes debt of self-supporting projects and non-bonded debt financing.

(2) State Limit is 10.0% of real estate assessed value which equates to \$563,937,426.

Per City Debt Policy, Outstanding Debt shall be less than 3% of Assessed Value, which equates to \$169,019,228.

General Fund General Obligation Debt Services
Consolidated Debt Service Requirements

Payments During Year

YEAR ENDING JUNE 30		<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL REQUIREMENT</u>
2016	\$	4,691,000	\$ 3,053,376	\$ 7,744,376
2017		4,826,000	2,874,066	7,700,066
2018		4,920,000	2,714,680	7,634,680
2019		3,714,000	2,549,199	6,263,199
2020		4,293,000	2,430,850	6,723,850
2021		4,492,000	2,234,511	6,726,511
2022		4,172,000	2,056,089	6,228,089
2023		4,322,000	1,906,115	6,228,115
2024		2,999,000	1,752,322	4,751,322
2025		3,123,000	1,636,831	4,759,831
2026		3,242,000	1,542,930	4,784,930
2027		3,357,000	1,419,078	4,776,078
2028		3,584,000	1,330,996	4,914,996
2029		3,676,000	1,233,153	4,909,153
2030		3,779,000	1,132,798	4,911,798
2031		4,515,000	1,029,631	5,544,631
2032		4,700,000	849,031	5,549,031
2033		4,845,000	708,031	5,553,031
2034		4,980,000	562,681	5,542,681
2035		5,140,000	413,281	5,553,281
2036		5,295,000	252,656	5,547,656
2037		2,790,000	87,188	2,877,188
Total	\$	91,455,000	\$ 33,769,493	\$ 125,224,493

Note – This schedule consolidates the debt issuances found on pages J-6 through J-11.

2005 General Obligation Refunding Bonds
(1998 School Bonds)
Principal and Interest, 4-1; Interest, 10-1

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2016	\$ 1,295,000	\$ 194,250	\$ 1,489,250
2017	1,295,000	129,500	1,424,500
2018	1,295,000	64,750	1,359,750
Total	\$ 3,885,000	\$ 388,500	\$ 4,273,500

Purpose: Renovation and construction of Daniels Run and Providence Elementary Schools.

Principal Amount: Original - \$25,600,000; Refunding - \$11,975,000

Date of Issue: Original - April 1998; Refunding – March 2005

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2010
(2002 General Obligation Bonds)
Principal and Interest, 7-15; Interest, 1-15

Payments During Year

YEAR ENDING JUNE 30		<u>PRINCIPAL</u>		<u>INTEREST</u>		TOTAL <u>REQUIREMENT</u>
2016	\$	1,189,550	\$	409,386	\$	1,598,936
2017		1,237,650		368,756		1,606,406
2018		1,270,950		335,548		1,606,498
2019		1,302,400		300,126		1,602,526
2020		895,400		258,205		1,153,605
2021		941,650		212,278		1,153,928
2022		978,650		174,057		1,152,707
2023		1,017,500		133,940		1,151,440
2024		510,600		95,738		606,338
2025		538,350		69,514		607,864
2026		547,600		42,365		589,965
2027		573,500		14,338		587,838
Total	\$	11,003,800	\$	2,414,251	\$	13,418,051

Purpose: Renovation and construction of City Hall and Police Headquarters on Old Lee Hwy.

Principal Amount: Original - \$20,000,000; Refunding - \$12,017,600

Date of Issue: Original – July 2002; Refunding – March 2010

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2010
(2004 & 2005 School Bonds)
Principal and Interest, 7-15; Interest, 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>		<u>PRINCIPAL</u>		<u>INTEREST</u>		<u>TOTAL</u> <u>REQUIREMENT</u>
2016	\$	2,025,450	\$	697,063	\$	2,722,513
2017		2,107,350		627,882		2,735,232
2018		2,164,050		571,339		2,735,389
2019		2,217,600		511,025		2,728,625
2020		1,524,600		439,646		1,964,246
2021		1,603,350		361,447		1,964,797
2022		1,666,350		296,368		1,962,718
2023		1,732,500		228,060		1,960,560
2024		869,400		163,013		1,032,413
2025		916,650		118,361		1,035,011
2026		932,400		72,135		1,004,535
2027		976,500		24,413		1,000,913
Total	\$	18,736,200	\$	4,110,752	\$	22,846,952

Purpose: Renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: Original - \$42,000,000 & \$44,800,000; Refunding - \$20,462,400

Date of Issue: Original – December 2004 & November 2005; Refunding – March 2010

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2011
(2004 & 2005 School Bonds)
Principal and Interest, 7-15; Interest, 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>		<u>INTEREST</u>		<u>TOTAL</u> <u>REQUIREMENT</u>
2016	\$	35,000	\$	71,504	\$ 106,504
2017		35,000		70,741	105,741
2018		35,000		69,978	104,978
2019		35,000		69,215	104,215
2020		35,000		68,507	103,507
2021		35,000		67,744	102,744
2022		35,000		66,981	101,981
2023		40,000		66,163	106,163
2024		1,480,000		57,443	1,537,443
2025		1,525,000		16,623	1,541,623
Total	\$	3,290,000	\$	624,897	\$ 3,914,897

Purpose: Advanced refunding of a portion of the 2004 and 2005 school bonds for the renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: \$3,415,000

Date of Issue: November 2011

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2012A
(2004 & 2005 School Bonds)
Principal and Interest, 7-15; Interest, 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>		<u>PRINCIPAL</u>		<u>INTEREST</u>		<u>TOTAL</u> <u>REQUIREMENT</u>
2016	\$	146,000	\$	514,742	\$	660,742
2017		151,000		510,756		661,756
2018		155,000		506,633		661,633
2019		159,000		502,402		661,402
2020		163,000		498,061		661,061
2021		167,000		493,611		660,611
2022		1,492,000		489,052		1,981,052
2023		1,532,000		448,321		1,980,321
2024		139,000		406,497		545,497
2025		143,000		402,702		545,702
2026		1,762,000		398,798		2,160,798
2027		1,807,000		350,696		2,157,696
2028		3,584,000		301,365		3,885,365
2029		3,676,000		203,522		3,879,522
2030		3,779,000		103,167		3,882,167
Total	\$	18,855,000	\$	6,130,324	\$	24,985,324

Purpose: Advanced refunding of a portion of the 2004 and 2005 school bonds for the renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: \$19,346,000

Date of Issue: June 2012

Collateral / Property Interest: N/A

General Obligation Refunding Bonds, Series 2012B
(2004 & 2005 School Bonds)
Principal and Interest, 7-15; Interest, 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u> <u>REQUIREMENT</u>
2016	\$ -	\$ 1,166,431	\$ 1,166,431
2017	-	1,166,431	1,166,431
2018	-	1,166,431	1,166,431
2019	-	1,166,431	1,166,431
2020	1,675,000	1,166,431	2,841,431
2021	1,745,000	1,099,431	2,844,431
2022	-	1,029,631	1,029,631
2023	-	1,029,631	1,029,631
2024	-	1,029,631	1,029,631
2025	-	1,029,631	1,029,631
2026	-	1,029,631	1,029,631
2027	-	1,029,631	1,029,631
2028	-	1,029,631	1,029,631
2029	-	1,029,631	1,029,631
2030	-	1,029,631	1,029,631
2031	4,515,000	1,029,631	5,544,631
2032	4,700,000	849,031	5,549,031
2033	4,845,000	708,031	5,553,031
2034	4,980,000	562,681	5,542,681
2035	5,140,000	413,281	5,553,281
2036	5,295,000	252,656	5,547,656
2037	2,790,000	87,188	2,877,188
Total	\$ 35,685,000	\$ 20,100,769	\$ 55,785,769

Purpose: Advanced refunding of a portion of the 2004 and 2005 school bonds for the renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: \$35,685,000

Date of Issue: September 2012

Collateral / Property Interest: N/A

General Fund Capital Lease Schedule
Consolidated Capital Lease Payment Requirements

Payments During Year

YEAR ENDING					
<u>JUNE 30</u>		<u>PRINCIPAL</u>		<u>INTEREST</u>	<u>TOTAL</u>
					<u>REQUIREMENT</u>
2016	\$	3,315,433	\$	2,029,490	\$ 5,344,923
2017		3,298,589		1,949,281	5,247,871
2018		3,401,110		1,848,219	5,249,329
2019		6,270,354		1,779,856	8,050,210
2020		7,061,776		1,473,438	8,535,214
2021		2,120,839		1,314,372	3,435,211
2022		2,006,750		1,235,081	3,241,831
2023		2,093,380		1,157,575	3,250,955
2024		2,175,280		1,070,362	3,245,642
2025		2,282,470		976,823	3,259,293
2026		2,079,960		881,817	2,961,777
2027		2,177,760		790,495	2,968,255
2028		2,275,870		699,981	2,975,851
2029		2,369,320		605,488	2,974,808
2030		2,305,000		501,930	2,806,930
2031		2,050,000		395,113	2,445,113
2032		2,160,000		287,231	2,447,231
2033		2,275,000		173,584	2,448,584
2034		2,390,000		57,644	2,447,644
Total	\$	54,108,892	\$	19,227,782	\$ 73,336,674

Note – This schedule consolidates schedules found on pages J-13 through J-20.

Advanced Refunding of EDA Bond 2012
(2005 Public Facility Bond - Library Project)
Principal and Interest, 10-1; Interest, 4-1

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>		<u>PRINCIPAL</u>		<u>INTEREST</u>		<u>TOTAL</u> <u>REQUIREMENT</u>
2016	\$	513,172	\$	753,805	\$	1,266,977
2017		539,089		729,251		1,268,340
2018		565,007		703,369		1,268,376
2019		593,517		674,576		1,268,093
2020		622,026		644,322		1,266,348
2021		655,719		611,580		1,267,299
2022		686,821		580,248		1,267,069
2023		720,514		548,345		1,268,859
2024		754,207		511,644		1,265,851
2025		795,675		471,928		1,267,603
2026		837,143		430,087		1,267,231
2027		878,612		388,739		1,267,351
2028		920,080		348,038		1,268,119
2029		961,549		305,472		1,267,020
2030		1,008,201		257,874		1,266,074
2031		1,062,628		204,809		1,267,437
2032		1,119,647		148,888		1,268,535
2033		1,179,258		89,978		1,269,236
2034		1,238,869		29,880		1,268,749
Total	\$	15,651,732	\$	8,432,832	\$	24,084,565

Purpose: Advanced refunding of the 2005 Public Facility Lease (EDA) – Library Project

Principal Amount: Library Project - \$17,160,146
 Total Refunding Principal - \$33,105,000

Date of Issue: June 2012

Collateral / Property Interest: City Hall & Property Yard

Advanced Refunding of EDA Bond 2012
(2005 Public Facility Bond - Downtown Projects)
Principal and Interest, 10-1; Interest, 4-1

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>		<u>PRINCIPAL</u>		<u>INTEREST</u>		<u>TOTAL</u> <u>REQUIREMENT</u>
2016	\$	476,828	\$	700,420	\$	1,177,248
2017		500,911		677,605		1,178,516
2018		524,993		653,556		1,178,549
2019		551,483		626,802		1,178,286
2020		577,974		598,691		1,176,664
2021		609,281		568,267		1,177,548
2022		638,179		539,155		1,177,334
2023		669,486		509,511		1,178,997
2024		700,793		475,409		1,176,202
2025		739,325		438,506		1,177,831
2026		777,857		399,628		1,177,485
2027		816,388		361,208		1,177,596
2028		854,920		323,390		1,178,310
2029		893,451		283,838		1,177,289
2030		936,799		239,611		1,176,410
2031		987,372		190,304		1,177,676
2032		1,040,353		138,343		1,178,696
2033		1,095,742		83,606		1,179,348
2034		1,151,131		27,764		1,178,895
Total	\$	14,543,268	\$	7,835,614	\$	22,378,882

Purpose: Advanced refunding of the 2005 Public Facility Lease (EDA) – Downtown Projects

Principal Amount: Downtown Projects - \$15,944,854
 Total Refunding Principal - \$33,105,000

Date of Issue: June 2012

Collateral / Property Interest: City Hall & Property Yard

COPS Refunding Series B 2011
Ball Fields
Principal and Interest, 7-15 & 1-15

YEAR ENDING <u>JUNE 30</u>	Payments During Year		<u>TOTAL REQUIREMENT</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2016	\$ 288,000	\$ 125,234	\$ 413,234
2017	297,100	116,236	413,336
2018	306,400	106,953	413,353
2019	3,220,300	137,101	3,357,401
Total	\$ 4,111,800	\$ 485,524	\$ 4,597,324

Purpose: Development of ball fields and other amenities at the Stafford Property, Draper Drive Park, Providence Park and Providence Elementary School.

Principal Amount: \$5,164,800

Date of Issue: April 2011

Collateral / Property Interest: Stafford Property, Jester Property, Ted Greffe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site.

COPS Refunding Series C 2011
Schools/Transportation

Payments During Year

YEAR ENDING					TOTAL
<u>JUNE 30</u>		<u>PRINCIPAL</u>		<u>INTEREST</u>	<u>REQUIREMENT</u>
2016	\$	503,000	\$	207,344	\$ 710,344
2017		519,000		191,611	710,611
2018		535,000		175,414	710,414
2019		552,000		158,689	710,689
2020		4,705,000		72,928	4,777,928
Total	\$	6,814,000	\$	805,985	\$ 7,619,985

Purpose: Additional financing to cover the estimated funding shortfall associated with the renovation and construction of Lanier Middle School.

Principal Amount: \$8,574,000

Date of Issue: May 2011

Collateral / Property Interest: Westmore Park.

Energy Services Financing 2014
Principal and Interest, 7-15 & 1-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>		<u>PRINCIPAL</u>		<u>INTEREST</u>		<u>TOTAL</u> <u>REQUIREMENT</u>
2016	\$	77,320	\$	38,937	\$	116,257
2017		82,470		37,051		119,521
2018		87,840		35,039		122,879
2019		93,460		32,898		126,358
2020		99,310		30,620		129,930
2021		105,400		28,200		133,600
2022		111,750		25,632		137,382
2023		118,380		22,911		141,291
2024		125,280		20,029		145,309
2025		132,470		16,979		149,449
2026		139,960		13,755		153,715
2027		147,760		10,353		158,113
2028		155,870		6,755		162,625
2029		164,320		2,964		167,284
Total	\$	1,641,590	\$	322,121	\$	1,963,711

Purpose: Finance the purchase and installation of energy saving equipment at various City buildings. Energy cost savings should cover debt service.

Principal Amount: \$1,708,450

Date of Issue: November 2013

Collateral / Property Interest: Equipment purchased with lease proceeds

Old Town Square Lease Financing 2014
Principal and Interest, 8-1; Interest, 2-1

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>		<u>PRINCIPAL</u>		<u>INTEREST</u>		<u>TOTAL</u> <u>REQUIREMENT</u>
2016	\$	255,000	\$	109,730	\$	364,730
2017		260,000		103,370		363,370
2018		265,000		96,886		361,886
2019		275,000		90,217		365,217
2020		280,000		83,363		363,363
2021		290,000		76,323		366,323
2022		295,000		69,098		364,098
2023		305,000		61,688		366,688
2024		310,000		54,093		364,093
2025		320,000		46,313		366,313
2026		325,000		38,347		363,347
2027		335,000		30,196		365,196
2028		345,000		21,798		366,798
2029		350,000		13,215		363,215
2030		360,000		4,446		364,446
Total	\$	4,570,000	\$	899,080	\$	5,469,080

Purpose: Finance the construction of a public park at North Street & University Drive, erect a pedestrian barrier at North Street and Route 123, and renovate a parking lot at East Street.

Principal Amount: \$4,570,000

Date of Issue: May 2014

Collateral / Property Interest: Park property, Old Town Hall, and East Street parking lot

Police Firing Range Lease Financing 2014
Principal and Interest, 8-1; Interest, 2-1

Payments During Year

YEAR ENDING JUNE 30		<u>PRINCIPAL</u>		<u>INTEREST</u>		<u>TOTAL REQUIREMENT</u>
2016	\$	245,000	\$	53,708	\$	298,708
2017		250,000		48,510		298,510
2018		255,000		43,208		298,208
2019		260,000		37,800		297,800
2020		265,000		32,288		297,288
2021		270,000		26,670		296,670
2022		275,000		20,948		295,948
2023		280,000		15,120		295,120
2024		285,000		9,188		294,188
2025		295,000		3,098		298,098
Total	\$	2,680,000	\$	290,535	\$	2,970,535

Purpose: Renovate the police firing range located at the City's Property Yard

Principal Amount: \$2,680,000

Date of Issue: May 2014

Collateral / Property Interest: Park property, Old Town Hall, and East Street parking lot

Various Vehicle & Equipment Leases
Principal and Interest, 7-15

Payments During Year

<u>YEAR ENDING</u> <u>JUNE 30</u>		<u>PRINCIPAL</u>		<u>INTEREST</u>		<u>TOTAL</u> <u>REQUIREMENT</u>
2016	\$	957,113	\$	40,314	\$	997,427
2017		850,019		45,648		895,667
2018		861,870		33,795		895,665
2019		724,594		21,773		746,367
2020		512,466		11,228		523,694
2021		190,439		3,333		193,772
Total	\$	4,096,502	\$	156,090	\$	4,252,592

Purpose: Various capital lease/purchase agreements to finance the replacement of vehicles and equipment.

Principal Amount: Various; payments beginning in 2017 contain projections a potential lease in FY16 to finance the purchase of vehicles/equipment >\$100k each.

Date of Issue: Various

Collateral / Property Interest: Vehicles / Equipment / Synthetic Turf at FHS

Schedule of Rates and Levies

Table of Contents

Account	Page
311110 Real Estate Tax	K-1
311112 Old Town Service District Tax	K-1
311121 Commercial and Industrial Real Estate Tax	K-1
311210 Personal Property Tax	K-1
311120 Stormwater Tax.....	K-1
312010 Local Sales Tax	K-1
312011 Utility Tax	K-1
312012 Business Privilege License Tax Rate Schedule.....	K-1
312013 Motor Vehicle Licenses	K-3
312014 Recordation Tax.....	K-3
312015 Bank Franchise Tax.....	K-3
312016 Cigarette Tax	K-3
312017 Transient Occupancy Tax	K-3
312018 Meals Tax.....	K-3
313202 Building Permit Fees	K-3
313203 Electrical Permit Fees.....	K-4
313204 Plumbing Permit Fees	K-5
313205 Gas Inspection Fees.....	K-6
313205 Mechanical Permit Fees	K-6
313206 Elevator Inspection Fees.....	K-7
313225 Rental Housing Occupancy Certificate	K-7
313226 Fire Prevention Fees	K-8
313227 Fire Protection Systems	K-9
313231 Fire Marshal Development Fees.....	K-9
313233 Public Safety Fee	K-9
313234 Inspections	K-9
313308 Sign Permits.....	K-9
313309 Residential/Non-Residential Use Permits	K-9
313310 Erosion and Sediment Control.....	K-10
313323 Zoning Fees	K-10
313328 Special Use Permits	K-10
313328 Special Exceptions	K-10
313329 Variances and Appeals	K-10
313411 Cemetery Interments.....	K-11
313420 Street Opening Permits.....	K-11
313430 Precious Metals Permit	K-11
313440 Public Right of Way Use	K-11
313510 Animal Licenses.....	K-11
313512 Peddler's License	K-11
313610 Cable TV	K-11
313611 Cable TV Franchise Fees	K-11

Schedule of Rates and Levies

Table of Contents (continued)

Account	Page
313620 Transfer Fees	K-11
314019 Vehicle Rental Tax	K-11
315202 Old Town Hall Rental	K-12
315203 Green Acres Rental	K-13
315208 Stacy C. Sherwood Community Center	K-14
315211 Blenheim Interpretive Center	K-16
316110 Court (Processing Fee)	K-17
316220 Record Copies	K-17
316221 Security Alarm Systems (Business only)	K-17
316223 Ambulance Transport Rates	K-17
316230 Dog Pound	K-17
316240 City Parking Lot	K-17
316349 Senior Programs	K-18
316350 Recreation Fees	K-18
316351 Day Camps	K-18
316352 Pavilion Rentals	K-18
316354 Special Events	K-19
316355 Historic Walking Tours	K-20
316357 Show Mobile Rental Fees	K-20
316460 Sale of Publications	K-20
316461 Subdivision Fees	K-20
316462 Site Plan Fees	K-21
316463 Board of Architectural Review	K-21
316464 Tree Removal Permit	K-21
316466 Surety Review	K-21
316467 Information Technology GIS Data	K-22
316580 Returned Check Charges	K-22
316682 CUE Bus	K-22
316811 After Hours Inspection Fee	K-22
318104 Sale of Cemetery Lots	K-22
318105 Perpetual Care Fund	K-22
318201 Miscellaneous Revenue	K-23
STORMWATER RATES AND LEVIES	K-24
WASTEWATER RATES AND LEVIES	K-26
Construction Factors	K-27

FY 2016 Adopted Budget - City of Fairfax, Virginia

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>311110</u>	Real Estate Tax	\$1.052 per \$ 100 assessed value		2015 Tax Year - Includes \$0.02 dedicated to the Stormwater Fund.
<u>311112</u>	Old Town Service District Tax	\$0.06 per \$ 100 assessed value		All properties located in the Old Town Service District
<u>311121</u>	Commercial and Industrial Real Estate Tax	\$0.075 per \$ 100 assessed value		Taxable Commercial & Industrial real estate in the City
<u>311210</u>	Personal Property Tax	\$4.13 per \$ 100 market value		For members of volunteer fire departments or volunteer rescue squads qualifying under Section 8-3.01 of the City Code
		\$0.01 per \$ 100 market value		
<u>311120</u>	Stormwater Tax	\$0.02 per \$ 100 assessed value		2015 Tax Year
<u>312010</u>	Local Sales Tax	1.00% Sales and Use		
<u>312011</u>	Utility Tax			
	Gas			
	Residential	\$1.05 Monthly		plus \$0.05709 on each CCF delivered monthly/\$2.25
	Commercial	\$1.27 Monthly		plus \$0.05295 on each CCF delivered monthly/\$75.00
	Cellular Phone Service			
	Residential	\$30.00 Monthly		or 10%
	Commercial	\$30.00 Monthly		or 10%
	Power			
	Residential	\$1.05 Monthly		plus \$0.01136 on each kWh delivered monthly/\$2.25
	Commercial	\$1.72 Monthly		plus \$0.010112 on each kWh delivered monthly/\$75.00
	Telephone			
	Residential	\$15.00 Monthly		or 15%
	Commercial	\$500.00 Monthly		or 15%
	Water			
	Residential	\$15.00 Monthly		or 15%
	Commercial	\$500.00 Monthly		or 15%
<u>312012</u>	Business Privilege License Tax Rate Schedule			
	Contractors, and persons constructing on their own behalf for sale	\$0.16 per \$100 gross receipts		\$30 minimum
	Non-Resident	\$0.16 per \$100 gross receipts		\$30 minimum
	Retail Sales all types	\$0.20 per \$100 gross receipts		\$30 minimum
	Peddlers, Solicitors & Itinerant Merchants	\$30.00 Flat Fee		per Calendar Year or part thereof
	Financial and Professional Services	\$0.40 per \$100 gross receipts		\$30 minimum
	Real Estate Rentals (Commercial)	\$0.23 per \$100 gross receipts		\$30 minimum
	Residential Leasing except Apartments	\$0.50 per \$100 gross receipts		\$30 minimum
	Repair, personal, business and other services	\$0.27 per \$100 gross receipts		\$30 minimum
	Buses, Taxis and Transportation Services	\$30.00 Flat Fee		per Calendar Year or part thereof
	Advertising by Loudspeakers on Vehicles	\$12.50 per diem per vehicle		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
312012	Business Privilege License Tax Rate Schedule (continued)			
	Alcoholic Beverages			
	Distillery, other than fruit distillery	\$1,000.00 Flat Fee		per Calendar Year or part thereof
	Fruit distillery	\$1,500.00 Flat Fee		per Calendar Year or part thereof
	Winery	\$1,000.00 Flat Fee		per Calendar Year or part thereof
	Brewery	\$1,000.00 Flat Fee		per Calendar Year or part thereof
	Bottler	\$500.00 Flat Fee		per Calendar Year or part thereof
	Wholesale Beer License	\$125.00 Flat Fee		per Calendar Year or part thereof
	Wholesale Druggist	\$10.00 Flat Fee		per Calendar Year or part thereof
	Hotel, Restaurant or Club Retail "On" and "Off" Premises beer & wine license	\$75.00 Flat Fee		per Calendar Year or part thereof
	Hotel, Restaurant or Club Retail "On" Premises only Beer & wine license	\$50.00 Flat Fee		per Calendar Year or part thereof
	Hotel, Restaurant or Club Retail "Off" Premises only Beer & wine license	\$50.00 Flat Fee		per Calendar Year or part thereof
	Retail Druggist	\$50.00 Flat Fee		per Calendar Year or part thereof
	Banquet license	\$5.00 per Occurrence		
	Hospital license	\$10.00 Flat Fee		per Calendar Year or part thereof
	Mixed Beverages			
	Restaurants – 50 through 100 seats	\$200.00 Flat Fee		per Calendar Year or part thereof
	101 through 150 seats			
	Over 150 seats			
	Caterer	\$500.00 Flat Fee		per Calendar Year or part thereof
	Private, non-profit club operating restaurant on club premises	\$350.00 Flat Fee		per Calendar Year or part thereof
	Canvassers and Soliciting Agents	\$5.00 per Diem		or \$30 annually
	Carnivals, Circuses, Shows, etc.	\$150.00 Per Diem		
	Massage Establishments	\$150.00 Two Years		
	Massage Therapist	\$100.00 Two Years		
	Sale of Drug-related Objects	\$5,000.00 Flat Fee		per Calendar Year or part thereof
	Fortunetellers	\$1,000.00 Flat Fee		per Calendar Year or part thereof
	Health Clubs	\$0.27 per \$100 gross receipts		
	Junk Dealers	\$125.00 Flat Fee		per Calendar Year or part thereof plus \$125 Flat Fee for each canvasser or agent canvassing the City
	Public Utilities & Public Service Companies involving Telephone, Telegraph, Heat Light, Power and Gas	0.5% Gross Receipts		Derived from within City Corporate Limits
	Itinerant Dealers in Precious Metals and Jewels	\$30.00 Flat Fee		
	Wall signs	\$50.00 Flat Fee		per Calendar Year or part thereof per sign
	Wholesale Sales	\$0.05 per \$100 gross receipts		\$30 minimum
	Going Out-of-Business Permit	\$65.00 Flat Fee		Good for 60 Days
	Each extension (after 60 days)	\$65.00 Flat Fee		Good for 60 Days (maximum two additional permits)

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>312013</u>	Motor Vehicle Licenses			
	Motorcycle License	\$33.00 per Vehicle		
	Duplicate License	\$18.00 per Vehicle		
	Transfer of License	\$5.00 per Vehicle		
		\$1.00 per Vehicle		
<u>312014</u>	Recordation Tax		per \$100 of deed consideration \$0.0833 value	
<u>312015</u>	Bank Franchise Tax		\$0.80 per \$100 of net capital	
<u>312016</u>	Cigarette Tax		\$0.85 per package of 20 cigarettes	
<u>312017</u>	Transient Occupancy Tax		4.00% All rooms	Not over 30 consecutive days
<u>312018</u>	Meals Tax		4.00% All meals	
<u>313202</u>	Building Permit Fees			
	New building and additions - Commercial and Industrial	\$0.15 Inspectable Square Footage		Adjusted for construction factor. See attachment on last page – Construction Factors (page 32). Inspectable square footage is defined as total of all floor, basement, and roof square footage.
	New single-family residential (detached) and residential townhouse	\$0.10 Inspectable Square Footage		Inspectable square footage is defined as total of all floor, basement, and roof square footage.
	New decks, garages, porches, etc.	\$0.10 Inspectable Square Footage		Inspectable square footage is defined as total of all floor, basement, and roof square footage.
	Light Poles, Flag Poles, etc.	\$85.00 First Unit \$10.00 Add'l Units		
	Pre-construction meeting	\$75.00 Hourly		Credit towards permit fee
	Plan submittal	\$85.00 per submittal		or 25% of estimated fee, whichever is greater
	Code Modification request	\$100.00 per request		
	Appeal Hearing	\$400.00 per Appeal		Refunded if appeal upheld
	Modular houses and trailers (Permanent)	\$200.00 per unit		
	Temporary trailer (less than six months)	\$100.00 per unit		
	Repairs and Alterations or change of use	\$85.00 per occurrence		plus 1% of cost over \$1,000 plus \$10 per 1,000 square foot and post \$1,000 bond
	Demolition of building or structure	\$85.00 per occurrence		
	Relocation of a building or structure from one lot to another	\$85.00 per occurrence		plus 1% of cost over \$1,000
	Solar systems	\$85.00 per installation		
	Install modular furniture	\$85.00 per installation		plus .5% of cost over \$1,000
	Replace roof	\$85.00 per installation		plus .5% of cost over \$1,000
	Asbestos removal	\$85.00 per occurrence		plus .5% of cost over \$1,000
	Mount antenna	\$85.00 per installation		plus .5% of cost over \$1,000
	Chimney liner	\$85.00 per installation		
	Residential sheds	\$85.00 per installation		
	Work Performed using weatherization grants	\$10.00 per occurrence		
	Swimming Pools			
	Residential pools (above-ground)	\$85.00 per installation		
	Residential & commercial pools (in-ground)	\$85.00 per installation		plus \$.05 per square foot

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
313202	Building Permit Fees (continued)			
	Installation of Elevator, Dumbwaiter or Man-Lift			
	Passenger or freight elevator	\$289.00 per installation		plus 1% of cost over \$1,000
	Escalator	\$500.00 per installation		
	Dumbwaiter (power driven)	\$150.00 per installation		
	Man-lift (power driven)	\$150.00 per installation		
	Repairs to Elevators, Escalators, Dumbwaiters or Man-Lifts			
	Up to \$500	\$75.00 per repair		
	\$500 – \$1,000	\$150.00 per repair		
	Estimated cost over \$1,000	\$225.00 per repair		plus 1% of cost
	Signs			
	Footings – included in inspection	\$100.00 per installation		
	Footings – none or existing	\$85.00 per installation		
	Administrative fee for issuance of Stop Work Order due to failure to obtain required permit	200.00% Permit Fee		maximum \$ 250
	Minimum permit fee	\$85.00 per permit		
	Amendments involving additional work	\$85.00 per occurrence		or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work (homeowners are exempt)	\$85.00 per occurrence		plus hourly review fee
313203	Electrical Permit Fees			
	Services and Sub-Panels			
	400 amperes or under	\$85.00 per installation		
	401 to 600 amperes	\$85.00 per installation		
	601 to 800 amperes	\$100.00 per installation		
	801 to 1200 amperes	\$150.00 per installation		
	Over 1200 amperes	\$200.00 per installation		
	Temporary Service			
	Temporary service on pole, shed or building not over 200 amps	\$85.00 per installation		
	Over 200 amperes	\$100.00 per installation		
	Reconnect existing electric service	\$85.00 per installation		
	Wiring of New Construction			
	Residential, including additions	\$85.00 per 1,000 square foot		plus service and electric heat
	Commercial and industrial, including complete remodel of tenant space	\$100.00 per 1,000 square foot		plus service
	Installation of Additional Circuits and Equipment			
	General-purpose outlet and lighting circuits, including modular furniture			
	First circuit	\$85.00 per installation		
	Each additional	\$15.00 per installation		
	Electrical Heating			
	First KW	\$15.00 per installation		
	Each additional KW or fraction	\$5.00 per installation		
	Permanently Wired Fixed Appliances and Equipment requiring separately fused circuits, including circuits			
	Single Phase			
	First circuit or added equipment or unit	\$85.00 per installation		
	Each additional	\$15.00 per installation		
	Three Phase			
	First circuit or added equipment or unit	\$85.00 per installation		
	Each additional	\$20.00 per installation		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
313203	Electrical Permit Fees (continued)			
	Motors & Generators (including circuit)	\$10.00 per installation		plus \$10 per HP rating
	Outdoor Electrical Signs			
	Single unit signs	\$85.00 per installation		
	Multiple unit signs:			
	First wired unit	\$85.00 per installation		
	Each additional wired unit	\$5.00 per installation		
	Transformers & Vaults			
	Transformers	\$2.00 per KVA		\$50 minimum
	Annual electrical inspection for public swimming pools	\$85.00 each inspection		
	Disconnect Circuits for Interior Demolition			
	First circuit	\$85.00 per occurrence		
	Each additional circuit	\$5.00 per occurrence		
	Car Wash Units (Automatic)	\$100.00 per installation		
	Modular Houses and Industrialized Buildings			
	Residential, non-electric heat	\$125.00 per installation		
	Residential, with electric heater	\$175.00 per installation		
	All others, non-electric heat	\$185.00 per installation		
	All others, with electric heat	\$200.00 per installation		
	Administrative fee for issuance of Stop Work order due to failure to obtain required permit	200.00% permit fee		maximum \$250
	Minimum permit fee	\$85.00 per permit		
	Amendments involving additional work	\$85.00 per amendment		or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work	\$85.00 per amendment		Plus hourly review; Homeowners are exempt
313204	Plumbing Permit Fees			
	Plumbing fee 1- & 2-family dwelling	\$85.00 per unit		plus \$3 per fixture
	Plumbing fees commercial and apartment building	\$85.00 per unit		plus \$7 per fixture
	Water service, new with tap	\$150.00		
	Water service, replacement or repair or new lateral only (no tap)	\$100.00		
	Building sewer, new with tap	\$150.00		
	Building sewer, replacement, repair or cap	\$100.00		
	Sewer or water tap only	\$85.00 per permit		
	Cross connection inspection	\$85.00 per permit		plus \$3 for each backflow device installed
	Medical Gas Storage Tank and Distribution System			
	First floor or zone	\$100.00		
	Additional Floor or zone	\$60.00		
	Minimum permit fee	\$85.00		
	Amendments involving additional work	\$85.00 per amendment		or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work	\$85.00 per amendment		Plus hourly review fee; Homeowners are exempt

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>313205</u>	Gas Inspection Fees			
	Gas fitting per tenant space or dwelling unit	\$85.00 per unit		Plus \$3.00 for each appliance outlet
	Administrative fee for issuance of Stop Work Order due to failure to obtain required permit	200.00% per occurrence		Maximum \$250
	Minimum permit fee	\$85.00		
	Amendments involving additional work	\$85.00 per amendment		or fee as listed for work involved on amendment, whichever is higher
	Amendments not including additional work	\$85.00 per amendment		Plus hourly review fee; Homeowners are exempt
<u>313205</u>	Mechanical Permit Fees			
	Central heating furnace or boiler			
	Residential, per unit	\$85.00 per unit		
	Commercial, per unit	\$85.00 per unit		
	Refrigeration and Air Conditioning Systems - Including heat pumps (condensing and evaporation units)			
	Residential, per unit	\$85.00 per unit		
	Commercial, per unit			
	First 5 tons	\$85.00 per ton		
	Each additional ton up to 10 tons	\$10.00 per ton		
	Each additional ton over 10 tons	\$1.00 per ton		
	Incinerator – per cubic foot of combustion space, including settling chamber and/or secondary combustion chamber	\$1.50 Cubic Ft		
	Fee for conversion to or replacement of oil burner	\$85.00 per Unit		
	Installation, Repair or Replacement of Mechanical Equipment & Duct Work			
	Ventilation, exhaust or duct system	\$85.00 per occurrence		Plus 1% of cost above \$1,000
	Paint spray booth	\$250.00 per occurrence		Plus electrical and fire suppression system fee
	Gas fireplace inserts	\$85.00 each		
	In-ground exhaust systems	\$85.00 each		
	Exhaust and make-up air fans	\$10.00 per unit		
	Electronic air cleaners	\$10.00 per unit		
	Humidifiers	\$10.00 per unit		
	Attic fans	\$10.00 per unit		
	Conveyors	\$125.00 per unit		
	Commercial kitchen equipment	\$10.00 per unit		
	Leak Detection, High Level Alarm			
	0 – 10 devices	\$100.00 per occurrence		
	Each additional 10 devices	\$5.00 per occurrence		
	Add detection devices	\$5.00 per occurrence		
	Minimum	\$85.00 per occurrence		
	Propane Storage Tank			
	First tank	\$85.00 per unit		
	Each additional tank	\$50.00 per unit		
	Permit to Install or Remove Any Oil, Gasoline or Other Fuel Pump			
	First pump or dispenser	\$85.00 per unit		
	Each additional pump or dispenser	\$15.00 per unit		
	Vapor recovery systems	\$85.00 per unit		
	Administrative fee for issuance of Stop Work Order due to failure to obtain required permit	200.00% of permit fee		maximum \$250
	Minimum permit fee	\$85.00 Flat fee		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>313205</u>	Mechanical Permit Fees (continued)			
	Amendments involving additional work	\$85.00 per amendment		or fee as listed for work involved on amendment, whichever is higher plus hourly review fee (homeowners are exempt)
	Amendments not including additional work	\$85.00 per amendment		
	Under and above ground petroleum distribution, piping and equipment. Installation or demolition shall be charged separately.			
	Up to 100 linear feet	\$100.00 per occurrence		
	Up to 500 linear feet	\$400.00 per occurrence		
	Each additional 100 linear feet over 500	\$5.00 per occurrence		
	Specialized petroleum and recovery equipment	\$120.00 per occurrence		
	Monitoring wells	\$85.00 per occurrence		
<u>313206</u>	Elevator Inspection Fees			
	Duplicate Certificate	\$25.00 per occurrence		
	Elevators:			
	Freight or Passenger	\$266.00 per occurrence		plus floor charge
				For each floor in the building where a passenger or freight elevator is located. The fee shall be computed and added to the cost of the first piece of equipment only.
	Floor charge	\$47.00 per floor		
	Sidewalk elevator, power driven	\$150.00 per unit		
	Sidewalk elevator, hand driven	\$113.00 per unit		
	Tests for freight and passenger elevators which are not performed in conjunction with regularly scheduled periodic inspections:			
	Temporary inspection	\$246.00 per inspection		
	Temporary inspection (extension)	\$115.00 per inspection		
	Governor test	\$296.00 per test		
	Load test	\$445.00 per test		
	Speed test	\$296.00 per test		
	Static pressure test/hydraulic	\$296.00 per test		
	Fire and smoke test	\$213.00 per unit		
	Dumbwaiters:			
	Power-driven	\$134.00 per unit		
	Hand-operated	\$122.00 per unit		
	Escalators, per floor	\$146.00 per floor		
	Porch lift	\$146.00 per unit		
	Man lift, power-driven	\$146.00 per unit		
<u>313225</u>	Rental Housing Occupancy Certificate			
				Required inspections are: 1. Following application; 2. Every five years, if there has been no intervening inspection; and 3. Inspection resulting from valid complaints.
	Required inspection and all re-inspections after first re-inspection	\$50.00 per unit		
	Install smoke detector in rental unit where none are present, or at owner's request.	\$65.00 per detector		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
313226	Fire Prevention Fees			
	Bonfires and other outdoor burning	\$100.00 per occurrence		or \$250 annual at one location
	Non-profit organization	\$10.00 per occurrence		or \$100 annual at one location
	Permits required by the Fire Prevention Code	\$150.00 each		unless otherwise specified
	Fumigation and thermal insecticidal fogging	\$100.00 per occurrence		or \$250 annual permit
	Operation of Places of Assembly or Education			
	Restaurants, nightclubs, fitness centers and theatres			
	Occupancy less than 50 persons	\$85.00 per location		
	Occupancy 50-100 persons	\$150.00 per location		
	Occupancy over 100 persons	\$250.00 per location		
	All others	\$125.00 per location		
	Religious and tax-exempt organizations	\$0.00 per location		
	Welding or cutting, acetylene generators, storage of calcium carbide	\$150.00 per occurrence		Or \$250 annual permit
	Explosives, ammunition and blasting agents:			
	storage and transportation	\$150.00 each site		
	Use (each site)	\$150.00 each site		
	Fireworks: Retailer and/or wholesaler	\$750.00		
	Bulk storage handling or use of flammable liquids			
	Up to and including 49,000 gallons	\$150.00 per unit		
	49,001-425,000 gallons	\$250.00 per unit		
	over 425,000 gallons	\$0.0007 per gallon		
	Service station and garages (vehicle repair)	\$150.00 per repair		
	Administrative fee for issuance of Stop Work	200.00% permit fee		\$250 Maximum
	Order due to failure to obtain required permit			
	Underground Storage Tanks:			
	Installation Residential and Commercial			
	First tank	\$150.00 per tank		
	Each additional tank	\$75.00 per tank		
	Above Ground Storage Tanks:			
	Residential & Commercial less than 660 gals each	\$85.00 each		
	Up to 10,000 gallon tank	\$150.00 each		
	10,001 – 30,000 gallon tank	\$250.00 each		
	30,001 – 100,000 gallon tank	\$300.00 each		
	Greater than 100,000 gallon tank	\$0.003 per gallon		
	Above Ground Bulk Storage Tanks:			
	Add or replace roof/floating roof/replace floor	\$85.00 each		plus \$2.00 per foot of tank diameter
	Removal or abandonment			
	First tank	\$150.00 each		
	Each additional tank	\$75.00 each		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>313227</u>	Fire Protection Systems			
	Fire Alarm Systems			
	Main Panel including branch circuit	\$85.00 each		
	First five initiating, detecting or indicating devices	\$85.00 first five		
	Each indicating or initiating device over five	\$3.00 each		
	Dialers and expansion panels	\$85.00 each		
	Sprinkler or Other Fixed Fire Suppression Systems-			
	New or Expanded Sprinkler System			
	Dry-pipe, alarm or deluge valve	\$85.00 each		
	Piping and sprinkler heads	\$2.50 per head		minimum \$85
	Fire Service Line, each 100 feet or fraction	\$85.00 each 100 ft		
	Fire Service Line, repair	\$85.00 each		
	Standpipe Systems			
	Not part of a sprinkler system	\$85.00 each		
	Fire Pump	\$150.00 each		
	Halon, Carbon Dioxide and Fixed Chemical Agent			
	Systems	\$100.00 each		
	Minimum permit fee	\$85.00		
	Amendments involving additional work	\$85.00 each		or fee as listed for work involved on
	Amendments not including additional work	\$85.00 each		amendment, whichever is higher
	(homeowners are exempt)			plus hourly review fee
<u>313231</u>	Fire Marshal Development Fees			
	Non-Residential Use Permit Inspections			
	Business – Tenant			
	Gross Floor Area			
	New building, shell only	\$85.00 each		
	0 – 500 sq. ft.	\$85.00 each		
	501 – 5,000 sq. ft.	\$100.00 each		
	5001 – 15,000 sq. ft.	\$125.00 each		
	15,001 – 50,000 sq. ft.	\$150.00 each		
	50,001 + sq. ft.	\$200.00 each		
	Major Home Occupation	\$85.00 each		
<u>313233</u>	Public Safety Fee			
	Bulk storage handling or use of flammable liquids			
	over 425,000 gallons	\$0.0007 gallon		
<u>313234</u>	Inspections			
	For more than one inspection after a Stop Work			
	Order or deficiency	\$85.00 each		
	Inspections outside regular hours	\$85.00 hour		4 hour minimum
<u>313308</u>	Sign Permits			
	Sign:			
	Level 1-1 to 50 sq. ft.	\$2.90 square foot		
	Level 2-51 to 100 sq. ft.	\$4.35 square foot		
	Level 3-101 and above	\$7.25 square foot		
	Temporary signs			
	Construction Signs	\$25.00 each		
	Special Events Signs	\$25.00 each		
	Business Openings and Sales	\$25.00 each		
	Real Estate/Leasing Signs	\$25.00 each		
	Political sign less than 5 sq. ft. in area	\$25.00 per 100		
	Political sign 5 sq. ft. or larger	\$25.00 each		
	Signs Removed from Public R-O-W			
	10 days or less	\$5.00 each		
	greater than 10 days	\$10.00 each		
<u>313309</u>	Residential/Non-Residential Use Permits			
	Businesses	\$110.00 each		
	Residences	\$55.00 each		
	Minor Home Occupation	\$55.00 each		
	Temporary Seasonal Certificate of Occupancy	\$200.00 each		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>313310</u>	Erosion and Sediment Control			
	Up to 1/2 acre of disturbed land	\$550.00 each		Plus \$100 per disturbed acre over 1/2 acre
	Over 1/2 acre of disturbed land.	\$550.00 each		
	Additional inspection	\$100.00 each		
	Flood Plain Permit – Not requiring an SUP			
	Residential	\$550.00 each		
	All Others	\$2,500.00 each		
	RPA delineation/determination	\$275.00 each		
<u>313323</u>	Zoning Fees			
	Zoning Map/Land Use Plan Amendment	\$10,000.00 each		plus \$500 per acre or fraction thereof
	Proffer/Proffered Plan or Required Plan Amendment	\$4,800.00 each		
	Zoning Compliance Letter	\$500.00 each		
	Newspaper Re-advertisement	\$385.00 each		or actual cost if greater
	Property Owner Re-notification	\$275.00 each		
	Proffer Amendment	\$5,000.00 each		
<u>313328</u>	Special Use Permits			
	Special Use Application (City Council)			plus \$200.00 for each additional special use requested for the subject property on the same application
	Residential	\$500.00 each		plus \$475.00 for each additional special exception requested for the subject property on the same application
	Other	\$4,800.00 each		Filing Fee
	Renewal/Condition Amendment (Other)	\$1,000.00 each		
	Renewal (Residential)	\$400.00		plus \$475.00 for each additional special use permit request
	Special Use Application (BZA) Other	\$4,800.00 each		
	Renewal	\$1,000.00 each		
<u>313328</u>	Special Exceptions			
	Individual Residential Property	\$500.00 each		plus \$55.00 for each additional special exception requested for the subject property on the same application
	Other	\$4,800.00 each		plus \$1,000 for each additional special exception requested for the subject property on the same application
	Signs	\$3,000.00 each		plus \$100.00 for each additional special exception requested for the subject property on the same application.
	Newspaper Re-advertisement	\$385.00 each		or actual cost, whichever is greater
	Property Owner Re-notification	\$170.00 each		
<u>313329</u>	Variances and Appeals			
	Variance Application			
	Individual Residential Property	\$500.00 each		
	Other	\$4,800.00 each		
	Appeals	\$1,000.00 each		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>313411</u>	Cemetery Interments			
	Grave Opening, Interment			
	Adult, single depth	\$1,440.00	each	
	Adult, single depth (non-City resident)	\$2,016.00	each	
	Adult, double depth	\$2,016.00	each	
	Adult, double depth (non-City resident)	\$2,592.00	each	
	Child	\$878.00	each	
	Child (non-City resident)	\$1,440.00	each	
	Cremation remains	\$756.00	each	
	Destitute City residents	\$0.00	each	Free / reduced burial at discretion of City Manager
	Grave Opening, / Closing		each	
	Weekday After 2pm (flat rate*)	\$500.00	each	
	Weekend (flat rate*)	\$500.00	each	
	* flat rate includes length of service plus an additional 30 minutes. Any additional time thereafter would incur a minimum \$100 charge for 30 minute increments.			
<u>313420</u>	Street Opening Permits	\$150.00	1st 100 linear feet	additional \$50.00 for each 100 LF thereafter
	Right of Way Permit	\$150.00	each	
	60-Day Extension	\$50.00	each	
	Working in ROW w/o Permit	\$350.00	each	
	Pavement Repairs			\$500 minimum plus TME
<u>313430</u>	Precious Metals Permit	\$200.00	each	
<u>313440</u>	Public Right of Way Use			As provided in Section 56-468.1 in the Code of VA
<u>313510</u>	Animal Licenses			
	Fertile Dogs	\$10.00	per year	
	Infertile Dogs	\$5.00	per year	
<u>313512</u>	Peddler's License	\$75.00	per year	Based on regional survey. State code 58.1-3717 permits up to \$500 per year.
	Firearms Dealers Permit	\$25.00	per year	
	Charitable Solicitation Permit	\$10.00	per year	
<u>313610</u>	Cable TV PEG Fees	3.00%	gross receipts	
<u>313611</u>	Cable TV Franchise Fees	5.00%	gross receipts	
<u>313620</u>	Transfer Fees	\$1.50	per \$ 500 of value	transfer fee \$1.00 on all deeds
<u>314019</u>	Vehicle Rental Tax	2.50%	gross receipts	

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
315202	Old Town Hall Rental			
	Additional Rental Fees/A La Carte Items			City residents receive \$200.00 off the total for Friday through Sunday rentals
	Piano	\$225.00 per use		includes tuning
	Piano	\$75.00 per use		does not include tuning
	Stage Rental	\$40.00 per section		including guard rails, skirting & installation
	Table cloth rental	\$12.00 per cloth		white or gold
	Tablecloth rentals	\$16.00 per cloth		floor length ivory
	Coffee Urns	\$25.00 per urn		
	Portable Projector	\$175.00 each		
	Portable Screen	\$50.00 each		
	Projector & Screen	\$200.00 each		
	Amplified Podium	\$75.00 each		
	Amplified Microphone (Main Floor Only)	\$25.00 each		
	Easel	\$10.00 each		
	Caterer's Corner	\$50.00 each		
	Early Drop off/Late pickup Fee	\$50.00 each		
	Portable Sound System	\$100.00 each		
	Flat Screen Monitor	\$50.00 each		
	Processing Fee for Cancellations	\$100.00 each		\$100.00 (60+ days prior to rental date) No Refund with the exception of security deposit but will allow for the date to be rescheduled. (between 30 to 60 days prior to the rental date)
	Processing Fee for Cancellations			No Refund with the exception of security deposit but will allow for the date to be rescheduled with a \$500 date change fee (inside 30 days prior to the rental date)
	Processing Fee for Cancellations			
	Use of Second Floor in Conjunction with Main Floor	\$75.00 per hour		
	Rental of the Upper Patio of Old Town Square in conjunction with Old Town Square	\$75.00 per hour		
	Customer Rental Rates for the Main Floor (including setup and cleanup time)	\$140.00 per hour		Minimum two hours - Monday to Thursday (except Memorial Day, Labor Day, Thanksgiving Day, New Year's Eve, New Year's Day, Christmas Eve and Christmas Day)
	Customer Rental Rates for the Main Floor			
	Friday & Sunday	\$245.00 per hour		Minimum five hours
	Saturday & City observed holidays (peak rental rate)	\$360.00 per hour		Minimum five hours
	Seasonal Discounts (January & February, Friday & Saturday)	\$220.50 per hour		minimum five hours - 10% off the hourly rate
	Seasonal Discounts (January & February, Saturdays)	\$315.00 per hour		minimum five hours - 10% off the hourly rate
	Security Deposit	\$450.00 each		
	ALL FEES ARE DUE IN FULL – 60 DAYS PRIOR TO THE SCHEDULED EVENT			

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>315202</u>	Old Town Hall Rental (continued)			
	Business Rate for the Main Floor			minimum two hours (except Memorial Day, Labor Day, Thanksgiving Day, New Year's Eve, New Year's Day, Christmas Eve and Christmas Day)
	Monday to Thursday and Fridays until 3:00pm Business Rate is to be defined as businesses, organizations, and schools using the venue for meetings, trainings, seminars and networking events free of alcohol.	\$105.00 per hour		
	Business Rate for the Upper Level			minimum one hour (except Memorial Day, Labor Day, Thanksgiving Day, New Year's Eve, New Year's Day, Christmas Eve and Christmas Day). Fridays, Saturdays, Sundays, Thanksgiving Day, New Year's Eve, New Year's Day, Christmas Eve, and Christmas Day – must pay peak rental rate..
	Monday to Thursday	\$75.00 per hour		
	Business Meeting Security Deposit	\$250.00 each		
	Certified Non-Profit 501(c)(3) Organization Monday - Thursday	\$60.00 per hour, per floor		Minimum two hours cost does not include setup or breakdown
	Sunday Morning Non-Profit Fee	\$150.00 \$150.00 per floor		Minimum two hours - Three (3) non-peak (Monday to Thursday) uses and one (1) peak (Friday, Saturday, or Sunday) use. Must pay for all A la Carte menu items.
	Recognized City of Fairfax Community Based Non-Business Groups Category I and II	\$25.00 per hour		minimum two (2) hours. All other rentals will be at full business rate. These are per calendar year and can only be booked six (6) weeks in advance. Must pay for all A la Carte menu items. The City will reserve the right to adjust pricing depending on promotional offerings on a seasonal basis.
	Civic Associations & Service Groups			
<u>315203</u>	Green Acres Rental			
	Stage Sections	\$40.00 per stage section		
	Coffee Urns	\$25.00 per urn		
	Portable projector	\$175.00 each		
	Portable Screen	\$50.00 each		
	Projector & Screen	\$200.00 each		
	Single Classroom			
	Monday – Friday	\$30.00 per hour		
	Saturday & Sunday	\$45.00 per hour		
	City observed holidays	\$60.00 per hour		
	Gym and Cafeteria			
	Monday – Friday	\$50.00 per hour		
	Saturday & Sunday	\$75.00 per hour		
	City observed holidays	\$100.00 per hour		
	Recognized City of Fairfax Community Based Non-Business Groups-Category I,II,III,IV			
	Monday – Friday	\$0.00 per hour		for classroom use
	Security Deposit	\$50.00 each		
The City will reserve the right to adjust pricing depending on promotional offerings on a seasonal basis.				

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
315208	Stacy C. Sherwood Community Center			
City Residents receive \$200 discount off the total balance for the full or half Performance Space during peak rental (Fri, Sat, or Sun)				
	Entire Center Saturday ONLY (5 hr min)	\$850.00 per hour		5 Hour minimum
	Full Performance Space Mon – Thurs (2 hr min)	\$300.00 per hour		2 Hour Minimum
	Full Performance Space Fri & Sun (5 hr min)	\$525.00 per hour		5 Hour minimum
	Full Performance Space Saturday (5 hr min)	\$750.00 per hour		5 Hour minimum
	Half Performance Space Mon – Thurs	\$160.00 per hour		2 Hour Minimum
	Half Performance Space Fri & Sun	\$280.00 per hour		5 Hour minimum
	Half Performance Space Saturday	\$400.00 per hour		5 Hour minimum
	Business Rates			
	Full Performance Space Mon – Thurs and Friday until 3pm	\$225.00 per hour		2 Hour Minimum
	Half Performance Space Mon – Thurs and Friday until 3pm	\$120.00 per hour		2 Hour Minimum
	Art Room Mon - Fri	\$45.00 per hour		1 Hour Minimum
	Art Room Sat & Sun	\$55.00 per hour		2 Hour Minimum
	Rehearsal Room Mon - Fri (1 hr min)	\$60.00 per hour		
	Rehearsal Room Sat & Sun (2 hr min)	\$75.00 per hour		2 Hour Minimum
	Seasonal Discounts (January & February)			
	Friday & Sunday Full Performance Space	\$472.50 per hour		5 Hour minimum - 10% off regular hourly rate
	Saturdays Full Performance Space	\$675.00 per hour		5 Hour minimum - 10% off regular hourly rate
	Friday & Sunday Half Performance Space	\$252.00 per hour		5 Hour minimum - 10% off regular hourly rate
	Saturdays Half Performance Space	\$360.00 per hour		5 Hour minimum - 10% off regular hourly rate
	City Functions and Community Groups			2 Hour Minimum - Three (3) non-peak (Monday to Thursday) uses at \$25.00 per hour and one (1) peak (Friday, Saturday, or Sunday) use at \$25.00 per hour. All other rentals will be at full rate. These are per calendar year and can only be booked six (6) weeks in advance. Must pay for all A la Carte menu items.
	Recognized City of Fairfax Community Based Non-Business Groups Category I and II (Civic Associations & Service Groups)	\$25.00 per hour		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
315208	Stacy C. Sherwood Community Center (continued)			
	Additional Rental Fees/A La Carte Items			
	Piano	\$225.00 per use		includes tuning
	Piano	\$75.00 per use		not tuned
	Stage Rental	\$40.00 per section		including guard rails, skirting & installation
	Specialized lighting standard setup	\$100.00 each		
	Ceiling Projector Screen 1(Performance A)	\$50.00 each		
	Ceiling Projector Screen 2 (Performance B)	\$50.00 each		
	Ceiling Projector Screen 3 (Rehearsal)	\$50.00 each		
	Ceiling Projector 1 (Performance A)	\$175.00 each		
	Ceiling Projector 2 (Performance B)	\$175.00 each		
	Ceiling Projector 3 (Rehearsal)	\$175.00 each		
	Ceiling Projector & Screen (All Rooms)	\$200.00 each		
	Portable Projector	\$175.00 each		
	Portable Screen	\$50.00 each		
	Portable Screen & Projector	\$200.00 each		
	Handheld Wireless Microphone (2)	\$25.00 each		
	Lapel Microphone (2)	\$25.00 each		
	iPod Hook-up 1(Performance)	\$50.00 each		
	iPod Hook-up 2(Rehearsal)	\$50.00 each		
	Overflow A/V	\$100.00 each		
	Laptop	\$25.00 each		
	Flat-screen TV in Foyer	\$50.00 each		
	Amplified Podium	\$75.00 each		
	Table Top Podium with Microphone	\$45.00 each		
	Executive Podium	\$60.00 each		
	Easels	\$10.00 each		
	Whiteboard Easels	\$10.00 each		
	Tablecloth Rental (Gold & White)	\$12.00 per cloth		
	Tablecloth Rental (Ivory floor length)	\$16.00 per cloth		
	Coffee Urns	\$25.00 per urn		
	Stanchions – Chrome w/8" red rope	\$10.00 per section		
	Red Carpet	\$30.00 each		
	Flat Screen Monitor	\$50.00 each		
	Caterer's Corner	\$50.00 each		
	Security Deposit			
	Mon-Thurs rentals (Performance Space)	\$250.00 per use		
	Fri, Sat, & Sun rentals (Performance Space)	\$450.00 per use		
	Weekday and weekend classroom rentals	\$50.00 per use		
	Processing Fee for Cancellations	\$100.00 per occurrence		60+ days prior to rental date No Refund with the exception of security deposit but will allow for the date to be rescheduled. (between 30 to 60 days prior to the rental date)
	Processing Fee for Cancellations		per occurrence	No Refund with the exception of security deposit but will allow for the date to be rescheduled (inside 30 days prior to the rental date)
	Processing Fee for Cancellations	\$500.00 per occurrence		
	Early drop off/Late pickup fee	\$50.00 per occurrence		
<u>The City will reserve the right to adjust pricing depending on promotional offerings on a seasonal basis.</u>				

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
315211	Blenheim Interpretive Center			
	Indoor Package Mon-Thurs	\$60.00 per hour		Multipurpose Room & Atrium/Lobby
	Outdoor Package Mon-Thurs	\$90.00 per hour		Lawn, Pergola, Porch/Deck
	Separates Mon-Thurs	\$50.00 per hour		Lawn
	Separates Mon-Thurs	\$25.00 per space		Pergola and Porch/Deck
	Indoor Package Friday and Sunday	\$80.00 per hour		Multipurpose Room & Atrium/Lobby
	Outdoor Package Friday and Sunday	\$120.00 per hour		Lawn, Pergola, Porch/Deck
	Separates Friday and Sunday	\$65.00 per hour		Lawn
	Separates Friday and Sunday	\$30.00 per hour per space		Pergola and Porch/Deck
	Indoor Package Saturday	\$100.00 per hour		Multipurpose Room & Atrium/Lobby
	Outdoor Package Saturday	\$150.00 per hour		Lawn, Pergola, Porch/Deck
	Separates Saturday	\$80.00 per hour		Lawn
	Separates Saturday	\$40.00 per hour per space		Pergola and Porch/Deck
	Indoor Only Seasonal Discount (January & February, Friday & Sunday)	\$72.00 per hour		10% off the hourly rate
	Indoor Only Seasonal Discount (January & February, Saturday)	\$90.00 per hour		10% off the hourly rate
	Business Rate Mon – Friday until 3:00pm	\$50.00 per hour		Multipurpose Room ONLY
	Civic Associations & City Service Groups			20% discount on hourly rental rate of indoor areas ONLY
	City Residents and City Businesses			10% discount on hourly rental rate of indoor areas ONLY (Discounts Do Not Apply To A La Carte Items)
	Security Deposit	\$200.00 each		
ALL FEES ARE DUE IN FULL – 60 DAYS PRIOR TO THE SCHEDULED EVENT				
	Additional Rental Fees/A La Carte Items			
	Staff for Setup	\$15.00 each		
	Staff for Breakdown	\$15.00 each		
	Staff for Setup and Breakdown	\$25.00 each		
	Portable Projector	\$175.00 each		
	Portable Screen	\$50.00 each		
	Projector and Screen	\$200.00 each		
	DVD Player	\$45.00 each		
	60" Plasma Monitor	\$50.00 each		
	Amplified Podium	\$75.00 each		
	Laptop	\$20.00 each		
	Easels	\$10.00 each		
	Tablecloth Rental (White or Gold)	\$12.00 per cloth		
	Tablecloth Rental (Ivory floor length)	\$16.00 per cloth		
	Coffee Urns	\$25.00 per urn		
	Caterer's Corner	\$50.00 each		
	Early Drop-off/Late pickup Fee (Pre-approved)	\$50.00 each		
	Cancellation Fee	\$100.00 each		
The City will reserve the right to adjust pricing depending on promotional offerings on a seasonal basis.				

FY 2016 Adopted Budget - City of Fairfax, Virginia

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>316110</u>	Court (Processing Fee)			Add \$25.00 blood test fee in DWI cases if blood test is taken * per state code 18.2-268.8
	Criminal	\$20.00 each occurrence		
		\$20.00 each occurrence		
	Criminal Injuries Compensation	\$15.00 each occurrence		Added in Class I & Class II Misdemeanor Cases and all Felony Cases
	Capital and Maintenance Fee	\$2.00 each occurrence		
	Courthouse Security Fee	\$10.00 each occurrence		
	Sheriff's Processing Fee	\$25.00 each occurrence		
	Verification of Police Reports	\$10.00 each occurrence		Victims of domestic violence are entitled to a free verification report
<u>316220</u>	Record Copies (Police Department)			
	Accident Report to Other Agents	\$5.00 per copy		
	Driver/Owner or Other Involved Party Accident Report	\$0.00 per copy		
	Local Conviction Request by Individual	\$10.00 per record check		
	Local Conviction Req. by Criminal Justice Agency	\$0.00 per record check		
	Fingerprinting and Photographs	\$10.00 first card		\$5.00 for each successive card (Must be a City resident or work within the City of Fairfax.) Photographs are not done separately
<u>316221</u>	Security Alarm Systems (Business only)			
	Permit (one-time fee)	\$25.00 per permit		
	Fine (Failure to obtain permit)	\$50.00 per occurrence		
	Service Charge for False Alarms (Each calendar year)			
	Third false alarm	\$100.00 per occurrence		
	Fourth false alarm	\$150.00 per occurrence		
	Fifth false alarm	\$200.00 per occurrence		
	Sixth false alarm	\$250.00 per occurrence		
	Seventh false alarm	\$300.00 per occurrence		
	Eighth false alarm	\$350.00 per occurrence		
	Ninth and each thereafter	\$500.00 per occurrence		
<u>316223</u>	Ambulance Transport Rates			
	BLS	\$572.22 per occurrence		
	ALS Level 1	\$676.26 per occurrence		
	ALS Level 2	\$780.30 per occurrence		
	Mileage	\$10.40 per mile		incident scene to hospital only
	BLS= Ambulance staffed with an Emergency Medical Technician practicing patient care in accordance with state laws			
	ALS 1=Ambulance staffed with certified Paramedic providers performing a medically necessary ALS assessment			
	ALS 2=Ambulance staffed with certified Advanced Life Support providers treating a patient with three or more administrations of IV medications and/or defibrillation, advanced airway, cardiac pacing.			
<u>316230</u>	Dog Pound			
	Redemption of Impounded Dogs (within 7 days)	\$25.00 each occurrence		plus boarding fee of \$25.00 per day or portion thereof
<u>316240</u>	City Parking Lot			
	Hourly Rate	\$0.25 per hour		
	Monthly Permit	\$10.00 per month		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>316349</u>	Senior Programs			Price varies per program to cover 100% of Direct Expenses
	Senior Center Non-City/Non-County			
	Membership Fee	\$50.00		
	Daily Guest Pass	\$5.00		
<u>316350</u>	Recreation Fees			Price varies per program to cover 100% of Direct Expenses
	Recreation classes and trips			
	GA Fitness Pass:			
	Yearly Pass Fee	\$96.00		
	Monthly Fee	\$15.00		
	Daily Drop in Fee	\$5.00		
<u>316351</u>	Day Camps			100% of direct expenses
	Traditional Summer Camp Program			
	Pre-school			
	Seven weeks	\$845.00 per participant		
	Two weeks	\$300.00 per participant		
	One week	\$145.00 per participant		
	Elementary			
	Seven weeks	\$795.00 per participant		
	Two weeks	\$285.00 per participant		
	One week	\$130.00 per participant		
	Middle School			
	Seven weeks	\$850.00 per participant		
	Two weeks	\$300.00 per participant		
	One week	\$140.00 per participant		
	Teen			
	Seven weeks	\$995.00 per participant		or \$30 per day
	Two weeks	\$375.00 per participant		
	One week	\$180.00 per participant		
	Traditional Summer Camp Extended Hours			
	One week	\$140.00 per participant		or \$30 per day
	Morning extended care	\$65.00 per participant		
	Afternoon extended care	\$85.00 per participant		
	Specialty and Sports Camps			Prices vary per program to cover 100% direct expenses
<u>316352</u>	Pavilion Rentals			
	Small	\$60.00 per 4 hours		\$10.00 each additional hour
	Large	\$80.00 per 4 hours		\$15.00 each additional hour
	Equipment Rental & Services			
	Bleacher rental	\$1,150.00 three day rental		
	Movie Screen	\$1,500.00 per day		
	Sound equipment rental w/tech	\$50.00 per hour		
	Sound equipment rental w/o tech	\$25.00 per hour		
	Staging (12'x16')	\$870.00 per day		
	Ice Cream Truck Park Vendors	\$300.00 per truck per season		
	Indoor Athletic League Use	\$5.00 per season		Gym Fee
	Adult and non-City sponsored indoor/outdoor athletic leagues	\$5.50 per season		Field Fee
	CATEGORY A			
	Category A includes games, practices, and scrimmages not associated with any tournament, clinic or camp. Fairfax Police Youth Club and Fairfax Little League would be considered Category "A" organizations.			
	LEVEL I: Less than three (3) uses per season	\$50.00 per hour		no lights
		\$75.00 per hour		with lights
	LEVEL II: Over three (3) uses per season	\$5.50 per participant		Plus field fee
	Field Fee I: Less than 500 users	\$200.00 Field Fee		
	Field Fee II: 500 – 1,000 users	\$100.00 Field Fee		
	Field Fee III: Over 1,000 users	\$0.00		No Field Fee

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>316352</u>	Pavilion Rentals (continued)			
	Category B			
	Category B includes camps, clinics and tournaments by any group.			
	LEVEL I: Less than 3 uses per season	\$75.00 per hour		no lights
		\$100.00 per hour		with lights
	LEVEL II: Over 3 uses per season	\$1,500.00 per season		no lights
		\$2,000.00 per season		with lights
	Park Use Fee			plus \$1,000.00 security deposit, payment for all other amenities in park and city reimbursement
	Parks (exclusion Old Town Square) Old Town Square	\$1,500.00 per park		\$1,000 security deposit, payment for use of Old Town Hall (minimum four hour rental) and city reimbursement
	Non-Profit Organization	\$3,000.00		plus \$1,000 security deposit, payment for use of Old Town Hall (minimum four hour rental) and city reimbursement
	Profit Organization	\$5,000.00		plus \$1,000 security deposit, payment for use of Old Town Hall (minimum four hour rental) and city reimbursement
	Athletic Venue Fee			
	Basketball Court	\$30.00 per hour per court		4 Hour Minimum
	Skate Park	\$50.00 per hour		4 Hour Minimum
	Tennis Court	\$30.00 per hour per court		4 Hour Minimum (lighting additional)
	Volleyball Court	\$30.00 per hour per court		4 Hour Minimum
	School Gym Use			Any invoiced cost to the City for permitting your use in the schools will be invoiced and the responsibility of the permit holder to reimburse the city.
<u>316354</u>	Special Events			
	Special Event Permit Application			
	Certified Non-Profit Groups	\$50.00 per application per year		
	Community Based Non-Business Groups	\$50.00 per application per year		
	All other groups	\$100.00 per application per year		
	Fall Festival			
	Application Fee	\$15.00 per application per year		
	Crafter	\$160.00 10 x 10 Space		
	Downtown Coalition	\$39.00 10 x 10 Space		1 free space (10x10) - \$80 each additional space
	City Historic District Business	\$0.00 10 x 10 Space		
	Non-Profit Organization	\$80.00 10 x 10 Space		
	Community Based Non-Business Groups	\$80.00 10 x 10 Space		
	Business Expo Vendors	\$1,000.00 10 x 10 Space		Food vendors bid for space
	Holiday Craft Show			
	Application Fee	\$15.00 each		
		\$195.00 10x6 hallway		
		\$245.00 11x9 cafeteria		with electricity
		\$270.00 10x10 gym		with electricity
		\$500.00 10x10		Business Expo Vendor
	Gate Admission Fee			
	One day admission fee for show	\$5.00		Food vendors bid for space
	Two day admission fee for show	\$8.00		Food vendors bid for space
	Downtown Coalition	\$39.00 per space		
	Independence Day			Food vendors bid for space
	Beer, BBQ and Bourbon Fest			
	Admission			Varies based on cost recovery of event
	Food Vendors	\$200.00 per space		
	Beer & Bourbon Vendors	25.00% Sales		
	Lunch with Santa	\$8.00 per person		
	Mother/Son Campout	\$30.00 per person		
	Father Daughter Dance	\$30.00 per person		

FY 2016 Adopted Budget - City of Fairfax, Virginia

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>316355</u>	Historic Walking Tours			
	Adults	\$5.00 per person		
	Students	\$3.00 per person		
	School Tours	\$3.00 per student		Chaperones free (No charge for City Schools)
	Off-Site Student & Adult Programs	\$50.00 per staff person		No Charge for City Schools Min of 6 People; No charge for chaperones, fee due in advance of your \$3.00 each scout and participating sibling
	Guided Site Tours	\$25.00 per group		
<u>316357</u>	Show Mobile Rental Fees			
	Group A-City of Fairfax non-profit groups and civic groups with functions within the City limits			
	With Help	\$300.00		8 hour minimum - \$30 each additional hour
	Without Help	\$600.00		8 hour minimum - \$75 each additional hour
	Group B-All individuals, businesses and organizations who do meet Group A criteria			
	With Help	\$600.00		8 hour minimum - \$30 each additional hour
	Without Help	\$750.00		8 hour minimum - \$75 each additional hour
	Group C-Any individual or organization with an event outside the City of Fairfax			
	With Help	\$1,200.00		8 hour minimum - \$125 each additional hour
	Without Help	\$1,400.00		8 hour minimum - \$175 each additional hour
<u>316460</u>	Sale of Publications			
	City Code (with supplement)			Purchased through Municode
	City Code Supplement			Purchased through Municode
	Comprehensive Plan – CD only	\$5.00 per copy		
	Comprehensive Plan – Photocopy	\$45.00 per copy		
	Zoning Ordinance	\$30.00 per copy		
	Photocopy	\$0.15 per copy		Additional Labor Charge on large jobs
	City Flags	\$59.00 each		
	DVD of City programs	\$15.00 each		
	Blu-ray Disc of City programs	\$20.00 each		
	Excerpt of City program on DVD or electronic file	\$30.00 each		
	Excerpt of City program on Blu-ray Disc	\$35.00 each		
	Historic District Guidelines	\$7.00 each		
<u>316461</u>	Subdivision Fees	\$2,750.00 flat fee		plus \$150 per lot
	Plus:			
	Bituminous surface	\$0.44 per sq yard		
	Sidewalk	\$0.77 per linear foot		
	Curb and Gutter	\$0.77 per linear foot		
	Header curb	\$0.77 per linear foot		
	Storm drainage	\$3.85 per linear foot		
	Sanitary Sewer	\$2.00 per linear foot		
	Water	\$2.00 per linear foot		
	Required screening	\$2.00 per linear foot		
	Tree management	\$100.00 division of land or disturbed area		or fraction thereof whichever is greater
	Overlot grading	\$220.00 division of land or disturbed area		or fraction thereof whichever is greater
	Additional Inspection	\$100.00 division of land or disturbed area		or fraction thereof whichever is greater

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>316462</u>	Site Plan Fees			
	Minor Site Plan Review	\$2,750.00	each	
	Major Site Plan Review	\$6,600.00	each	
	Site Plan Amendment	\$1,100.00	each	
	Bituminous surface	\$0.44	per sq yard	
	Sidewalk	\$0.77	per linear foot	
	Curb and Gutter	\$0.77	per linear foot	
	Header curb	\$0.77	per linear foot	
	Storm drainage	\$3.85	per linear foot	
	Sanitary Sewer	\$2.00	per linear foot	
	Water	\$2.00	per linear foot	
	Required screening	\$2.00	per linear foot	
	Tree management	\$110.00	division of land or disturbed area	or fraction thereof whichever is greater
	Overlot grading	\$220.00	division of land or disturbed area	or fraction thereof whichever is greater
	Additional Inspection	\$100.00	division of land or disturbed area	or fraction thereof whichever is greater
	Second and Subsequent Revision Fees	\$550.00	each additional	
	Water Quality Impact Assessment review	\$110.00	per residential lot	\$330 for all others
	As-Built Plan Review	\$550.00	each	plus \$110 for each acre or fraction thereof
	Administrative Parking Approvals	\$250.00	less than 5 space deviation	\$550 for all others
	Administrative Plan of Development	\$500.00	each	portion of which may be waived for minor actions
	Administrative approval for changes to Non-Conforming Use	\$500.00	each	portion of which may be waived for minor actions
	Testing	\$100.00	each	
	Inspections not included in other fees	\$100.00	each	
	Site Reinspection fee (rescheduling fee)	\$45.00	each	
<u>316463</u>	Board of Architectural Review			
	Administrative Review	\$35.00	each	
	Signs (non-administrative)	\$55.00	each	
	Amendments to previous approvals	\$60.00	each	
	Other	\$125.00	each	
	Appeal to City Council	\$300.00	each	
<u>316464</u>	Tree Removal Permit			
	Individual Residential Lot	\$10.00	each	
	Residential Development Project	\$100.00	each	
	Other	\$50.00	each	
<u>316466</u>	Surety Review			
	Performance bond, letter of credit, cash escrow:			
	Less than \$100,000	\$275.00	each	
	\$100,001-300,000	\$550.00	each	
	More than \$300,000	\$800.00	each	
	Request for reduction	\$275.00	each	
	Request for replacement/release	\$275.00	each	

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>316467</u>	Information Technology GIS Data			
	Hardcopy Data			
	8.5" x 11" map	\$5.00 each		
	11" x 17" map	\$7.00 each		
	24" x 36" map	\$20.00 each		
	Digital Data	\$50.00 per data layer		
		\$5.00 per CD		If data is burned to CD
	Distribution of Data:			
	License agreement must be signed first before receiving digital data			
	Data available in shape file or personal geo-database format			
	Data can be burned to CD or emailed in a .zip file			
	Hardcopy maps printed on demand			
<u>316580</u>	Returned Check Charges	\$25.00 per check		
<u>316682</u>	CUE Bus			
	Base Fare	\$1.75 per trip		with use of Smartrip Card
	Elementary, intermediate and high school students with valid ID, senior citizens; and persons with disabilities	\$0.85 per trip		with use of Smartrip Card
	GMU students, faculty and staff	\$0.00 per trip		with valid ID
	Children age three (3) and under	\$0.00		
	Transfers	\$0.50 per transfer		discount for Rail to CUE bus transfers with use of Smartrip Card
	CUE bus to CUE bus transfers	\$0.00 per transfer		Good for 2 hours with use of Smartrip card
	City Wheels	\$3.20 per trip		
	Charter	\$105.00 per hour		
<u>316811</u>	Erosion & Sediment Control Inspection Fees			
	Inspection report or Notice to Comply	\$250.00 each		
	Stop Work Order	\$350.00 each		
	Overtime Related to Inspections			
	Scheduled Overtime	\$65.00 Hourly		Minimum 4 Hours
	Unscheduled Overtime	\$150.00 Hourly		Minimum 4 Hours
	Site Reinspection fee (rescheduling fee)	\$45.00		
<u>318104</u>	Sale of Cemetery Lots			
	Grave Site: 3' x 9'	\$2,592.00		plus \$300.00 perpetual care
	Grave Site: 3' x 3' (cremations)	\$1,080.00		plus \$95.00 perpetual care
	Grave Site: 3' x 9' (non-City resident)	\$4,320.00		plus \$330.00 perpetual care
<u>318105</u>	Perpetual Care Fund			
	Perpetual care	\$300.00		
	Perpetual care (for grave sites purchased prior to 04/20/62)	\$165.00		
	Cremation Site	\$95.00		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
318201	Miscellaneous Revenue			
	FOIA Responses			
	Research and preparation	hourly		Hourly rate of employee handling request
	Photocopies – less than 10	\$0.00	Less Than 10	
	11 – 25	\$0.25	each	
	Over 25	\$0.15	each	
	Note: documents that do not require a research or preparation fee can be emailed at no charge.			
	Beekeeping Permit	\$20.00		
	Hauling or Moving Permits			
	Single Trip-Mobile Homes,			
	Pre-fabricated house sections	\$5.00		
	Over length, overweight, over-height or over-width vehicles or any combination thereof	\$20.00	each way	
	Hauling or Moving Permits (continued)			
	Building movements (width in excess of 12 feet requiring an engineering study)	\$15.00		
	Blanket Permit (30 days)			
	Mobile Homes – 12 feet in width	\$6.00	per month	
	Renewal fee for each month thereafter	\$5.00	flat fee	plus \$1 for each trip made the previous month
	Mobile Homes, pre-fabricated house sections and boats on trailers not more than 10'4" in width	\$5.00	flat fee	plus \$1 for each trip made
	Blanket Permit (1 year)			
	Over width, over-length, over-weight, or over-height vehicles or any combination thereof	\$20.00	flat fee	plus \$1.00 for each trip made
	Street Banner Installation			
	Chain Bridge Road location	\$120.00	each	
	Main Street location	\$80.00	each	

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>STORMWATER RATES AND LEVIES</u>				
Fees for Permit Issuance:				
	Chesapeake Bay Preservation Act Land-Disturbing Activity (not subject to General Permit coverage; sites within designated areas of Chesapeake Bay Act localities with land-disturbance acreage equal to or greater than 2,500 square feet and less than 1 acre).	\$290.00		
	General/Stormwater Management: Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)	\$290.00		
	Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 1 acre and less than 5 acres)	\$2,700.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 5 acres and less than 10 acres)	\$3,400.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 10 acres and less than 50 acres).	\$4,500.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 50 acres and less than 100 acres)	\$6,100.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 100 acres)	\$9,600.00		
	Fees for the Modification or Transfer of Registration Statements for the General Permit for Discharges of Stormwater from Construction activities			
	Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre)	\$20.00		
	Fees for the Modification or Transfer of Registration Statements for the General Permit for discharges of Stormwater from construction activities (continued):			
	Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 1 acre and less than 5 acres).	\$200.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 5 acres and less than 10 acres).	\$250.00		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>STORMWATER RATES AND LEVIES (continued)</u>				
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 10 acres and less than 50 acres).	\$300.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 50 acres and less than 100 acres).	\$450.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 100 acres)	\$700.00		
Permit Maintenance Fees:				
	Chesapeake Bay Preservation Act Land-Disturbing Activity (not subject to General Permit coverage; sites within designated areas of Chesapeake Bay Act localities with land-disturbance acreage equal to or greater than 2,500 square feet and less than 1 acre).	\$50.00		
	General/Stormwater Management: Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance acreage less than 1 acre).	\$50.00		
	Small Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 1 acre and less than 5 acres).	\$400.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 5 acres and less than 10 acres).	\$500.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 10 acres and less than 50 acres).	\$650.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 50 acres and less than 100 acres).	\$900.00		
	Large Construction Activity/Land Clearing (Areas within common plans of development or sale with land disturbance equal to or greater than 100 acres).	\$1,400.00		

<u>Account #</u>	<u>Account Name</u>	<u>FY 2016 Adopted Rate</u>	<u>Unit</u>	<u>Notes</u>
<u>WASTEWATER RATES AND LEVIES</u>				
	Residential per Quarter			
	First 5,000 gallons or less	\$32.31		
	All over 5,000 gallons	\$6.17 per thousand		
	Commercial per Month			
	First 5,000 gallons or less	\$38.01		
	All over 5,000 gallons	\$6.17 per thousand		
	\$22.91 minimum monthly charge for each apartment dwelling unit	\$25.20 per unit		\$25.20 minimum monthly charge for each apartment dwelling unit
	Frontage Charge			
	Single family residence in residential zones	\$6.00 per linear foot of frontage		Minimum \$300.00; Maximum \$600.00
	Other	\$6.00 per linear foot of frontage		Minimum \$600.00; no maximum
	Sanitary sewer television inspection	\$200.00 Two Hours		Paid in advance. Each additional hour or fraction thereof will be charged at a rate of \$100.00
	<u>Availability Charge:</u>			
	<u>Type of Premise</u>			
	Single family dwellings, whether detached, semi-detached, duplex or townhouses	\$7,972.00 per unit		
	Apartments and condominium apartments	\$6,377.00 per unit		
	Hotels, motels and rooming houses	\$1,993.00 per occupancy unit		
	All other uses except those premises specifically set forth above	\$7,972.00 20 Units		Minimum \$7,972.00 for the first 20 units
	Additional Units For fixtures or equipment discharging continuously or semi-continuously to the sanitary system, the number of fixture units for such premises shall be increased by a factor of two to reflect the higher discharge. Continuous or semi-continuous discharge may be such as certified by the manufacturer of the fixture or equipment involved, or as shall be estimated or otherwise established by the Director of Utilities.	\$298.00 per unit		over 20

FY 2016 Adopted Budget - City of Fairfax, Virginia

Table from page 4

Construction Factors											
Use Group	Description		1A	1B	2A	2B	3A	3B	4	5A	5B
A-1	Assembly, theaters		1.80	1.78	1.72	1.68	1.51	1.50	1.56	1.40	1.36
A-2	Assembly, nightclubs		1.28	1.26	1.22	1.19	1.04	1.04	1.08	0.95	0.92
A-2& A-3	Assembly, restaurants & churches		1.26	1.24	1.20	1.16	1.01	1.02	1.07	0.92	0.90
B	Business		1.20	1.17	1.12	1.08	0.90	0.90	0.98	0.79	0.77
E	Educational		1.29	1.27	1.22	1.18	1.02	0.99	1.06	0.90	0.86
F-1	Factory and industrial, moderate hazard		0.78	0.75	0.72	0.67	0.55	0.56	0.61	0.46	0.44
F-2	Factory and Industrial, low hazard		0.77	0.74	0.70	0.67	0.55	0.55	0.60	0.46	0.43
H	High Hazard		0.76	0.73	0.69	0.66	0.54	0.53	0.59	0.45	0.42
I-1 & R-4	Institutional, supervised environment		1.17	1.15	1.10	1.07	0.92	0.92	0.99	0.83	0.80
I-2	Institutional, incapacitated		1.74	1.71	1.66	1.62	1.44	N.P.	1.52	1.33	N.P.
I-3	Institutional, restrained		1.46	1.43	1.39	1.36	1.22	1.21	1.26	1.14	N.P.
M	Mercantile		0.98	0.96	0.92	0.88	0.74	0.75	0.79	0.64	0.63
R-1	Residential, hotels		1.25	1.23	1.18	1.15	1.00	1.00	1.08	0.91	0.88
R-2	Residential, multiple family		1.12	1.10	1.05	1.02	0.88	0.88	0.95	0.79	0.75
R-3 & R-5	Residential, one- and two-family		0.92	0.90	0.87	0.84	0.76	0.76	0.77	0.71	0.66
S-1	Storage, moderate hazard		0.74	0.71	0.68	0.63	0.51	0.52	0.57	0.42	0.40
S-2	Storage, high hazard		0.73	0.70	0.66	0.63	0.51	0.50	0.56	0.42	0.39

Accrual Basis of Accounting – a method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.

Adopted Budget – the final operating and capital budget approved by the City Council after public hearings and amendments to the proposed budget, if applicable; becomes legal guidance to City management and departments for spending levels.

Advisory Referendum – a measure voted on by the general public in an election; refers to a specific question posed on a ballot which is non-binding and used to provide guidance to the elected representatives.

ALS – Advanced Life Support.

Amortization – the paying off of debt in regular installments over a period of time.

Appropriation – an authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are granted for a one-year period.

Assessed Value – the fair market value placed upon real and personal property by the City as the basis for levying property taxes.

Assessment/Sales Ratio – assessed value for each sale of real property divided by its selling price; used to determine if real property is assessed within a reasonable range of fair market value. The Commonwealth of Virginia requires that real property be assessed at 100% of fair market value. An acceptable assessment/sales ratio percentage is 70% or higher.

Balanced Budget – by law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.

Basis of Accounting – the timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

Blenheim – generally refers to the 12-acre property and house purchased by the City for historic preservation and development of a museum/interpretive center; Blenheim (c. 1858) is listed on the National Register of Historic Places and significant because it contains the nation's largest and best-preserved collection of Civil War soldier graffiti.

BLS – Basic Life Support.

Bond Debt Instrument – a written promise to pay a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Ratings – a rating of quality given on any given bond offering as determined by an independent agency in the business of rating such offerings.

BPOL Tax – business license or gross receipts tax, this item taxes the total revenues of a business.

Budget – a plan of financial operation including an estimate of proposed means of financing them (revenue estimates). The term also sometimes is used to denote the officially approved expenditure ceilings under which the City and its departments operate.

Budget Calendar – the schedule of key dates or milestones the City follows in the preparation and adoption of the budget.

BZA – Board of Zoning Appeals.

Cable Grant Fund — this fund receives its revenue from a 3 percent cable television fee. The revenue can only be used for cable television equipment. This is a separate Capital Fund.

Capital Fund — each year, the City adopts a five-year Capital Improvement Program (CIP) that serves as a blueprint for the long-term physical improvements the City wishes to make. The Capital Fund is funded through a transfer from the general and wastewater funds, State aid and bond issues. The current year CIP is included as part of the annual budget.

Capital Improvement Plan (CIP) – a five-year plan of proposed capital expenditures for long-term improvements to City facilities including wastewater, transit and schools; identifies each project and source of funding.

Capital Outlay – an appropriation or expenditure category for government assets with a value of \$5,000 or more and a useful economic life of one year or more.

Cityscene – A monthly report to the Citizens of the City of Fairfax written and mailed (by request) by the City Community Relations Department; the *Cityscene* includes articles of interest, notices of public meetings, minutes of public meetings and other information pertinent to the citizens of the City of Fairfax.

Coefficient of Dispersion – represents the mean percentage deviation from a median.

Comprehensive Annual Financial Report (CAFR) – the annual report that represents a locality's financial activities and contains the independent auditor's reports on compliance with laws, regulations and internal controls over financial reporting based on an audit of financial statements performed in accordance with "Government Auditing Standards."

COG – Washington Metropolitan Council of Governments – an independent, nonprofit association of 17 member governments located in the Washington metropolitan region.

Constitutional Officers – officials elected to four-year terms of office who are authorized by the Constitution of Virginia to head City departments, the Treasurer, and Commissioner of Revenue in the City.

Consumer Price Index (CPI) – a measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

Contingency – a budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists.

CPR – Cardio-pulmonary Resuscitation.

CSA – Comprehensive Services Act.

CUE Bus – City/University/Energy Saver bus system – provides bus service to City residents and George Mason University (GMU) students.

CY – Calendar year.

Debt Per Capita – total outstanding debt divided by the population of the City.

Debt Ratio – a measure used that determines the annual debt service or outstanding debt as a percentage of some other item which is generally an indication of the ability of the City to repay the debt; examples include annual debt service as a percentage of total annual expenditures and total outstanding debt as a percentage of total assessed value.

Debt Service – the payment of interest and principal to holders of the City's debt instruments.

Depreciation – a method of allocating the cost of a tangible asset over its useful life.

E-911 Tax – this is a tax on telephone usage to pay for fire and police emergency dispatch operations.

Economic Development Authority (EDA) – responsible for encouraging industrial and commercial development in the City.

EMS – Emergency Medical Services.

EMT – Emergency Medical Technician.

Encumbrance – a reservation of funds that represents a legal commitment, often established through contract, to pay for future goods or services.

Enterprise Funds – account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The enterprise funds consist of the Wastewater Utility Fund and the Transit Fund (although transit is not formally recognized as an enterprise fund).

Expenditure – actual outlay of monies for goods or services.

Expenses – expenditures and encumbrances for goods and services.

Fair Market Sales – defined as an “arm’s length” transaction where there is a willing buyer and a willing seller, neither of which is under pressure to sell or buy. This excludes transfers such as sales within a family, foreclosures, or sales to a governmental unit.

Fastran – name of paratransit service.

FHS – Fairfax High School.

Fringe Benefits – the employer contributions paid by the City as part of the conditions of employment. Examples include health insurance, state public employees’ retirement system and the City retirement system.

Full-Time Equivalent (FTE) – a measure for determining personnel staffing, computed by equating 2,080 hours of work per year (2,912 for firefighters) with one full-time equivalent position.

Fund – an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – the excess of an entity's assets over its liabilities also known as excess revenues over expenditures. A negative fund balance is sometimes called a deficit. *Reserved* fund balance consists of portions of fund balance that are either legally restricted to a specific future use or are not available for appropriation or expenditure. Legally restricted portions of fund balance include "reserve for encumbrances". *Unreserved* fund balance is categorized as either designated or undesignated. The former refers to portions held for future financial resources and the latter represents expendable available financial resources.

GASB – Governmental Accounting Standards Board – an organization that provides the ultimate authoritative accounting and financial reporting standards for state and local governments.

General Fund — used to account for all general operating expenditures and revenues, this is the City's largest fund. Revenues in the general fund primarily are from property taxes, sales tax, the business license tax and State aid.

General Obligation Bond – a bond for which the full faith and credit of the City is pledged for payment.

Governmental Funds – funds generally used to account for tax-supported activities.

Historic Fairfax City, Inc. (HFCI) -- a nonprofit in the City whose purpose is to promote and preserve historic properties in the City of Fairfax. They also promote public awareness and appreciation of the history of the City of Fairfax.

Infrastructure – public systems and facilities, including water and sewer systems, roads, bridges, public transportation systems, schools and other utility systems.

Internal Service Charges – charges to City departments for assigned vehicle repairs and maintenance provided by the fleet maintenance division.

IT – Information Technology.

Lease Financing Instrument – financial obligation which is not the general obligation debt of the City for which the full faith and credit of the City is pledged for payment.

Median Household Income – median denotes the middle value in a set of values, in this case, household income.

MGD – Million Gallons per Day.

MIS Services – management information services generally referring to information technology products and services.

MISS UTILITY – an organization that tracks utilities so that, in accordance with the Underground Utility Protection Law, anybody who wants to dig in the ground for any purpose can determine where utilities are located.

Modified Accrual Basis of Accounting – basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which are recognized when due.

Non-Departmental Accounts – accounts used to record expenditures that cannot or have not been allocated to individual departments.

NVTA – Northern Virginia Transportation Authority. NVTA is responsible for long-range transportation planning for regional transportation projects in Northern Virginia.

NVTC – Northern Virginia Transportation Commission.

Object – as used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services and materials and supplies.

Old Town Service District – the area defined as Old Town Fairfax; the service district was established to provide revenues, through a special assessment, to help fund costs related to the Old Town Fairfax development projects.

Old Town Service District Fund – this fund was established to fund the costs of the proposed Old Town development projects. Old Town Service District special assessment taxes are transferred into this fund in accordance with City Council Ordinance. This is a separate Capital Fund.

Performance Measure – an indicator of the attainment of an objective; it is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

Personal Property Tax (PP) – a City tax levied on motor vehicles and boats based on published listings of values, and on machinery and tools based on a percentage of cost.

Proposed Budget – the operating and capital budgets submitted to the City Council by the City Manager.

Proprietary Fund – a fund that accounts for operations that are financed in a manner similar to private business enterprise; consists of enterprise funds.

Public Service Corporation (PSC) – an entity defined by the Commonwealth of Virginia as providing utilities to residents and businesses; includes power companies, phone companies, gas companies, and other similar type organizations.

Real Estate Tax (R/E) – a tax levied by the City Council on real property in the City of Fairfax; real property is defined as land and improvements on the land (buildings).

Reserve – an account used to indicate that a portion of fund equity is legally restricted.

Residential Renaissance Program – a set of programs run by the Renaissance Housing Corporation, a non-profit organization in the City, to assist homeowners in improving and upgrading their houses; currently taking applications for a residential home improvement loan whereby the Renaissance Housing Corporation will buy down the first two years of interest on home improvement loans for those meeting established criteria.

Revenue – the income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines and forfeitures, interest income and miscellaneous revenue.

Revenue Estimate – a formal estimate of how much revenue will be earned from a specific revenue source for some future period – typically a future fiscal year.

ROW – Right-of-Way.

Salaries – the amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and temporary help.

Stormwater Fund — this fund was established to carry out major stormwater projects. It is to be funded by two cents on the real estate rate in FY 2016, and is a separate Capital Fund.

SUP – Special Use Permit as in zoning.

Supplies and Materials – the expenditure classification used in the budget to cover office and operating supplies, construction materials, chemicals, fuels, and repair parts.

Tax Rate – the amount of tax levied for each \$100 of assessed value.

Transient Occupancy or Lodging Tax – tax on stays at hotels and motels of less than 30 days duration.

Transit Fund — the transit fund is used to account for operations of the City's CUE bus system.

UCR based reporting – Uniform Crime Reporting; move is toward incident based reporting (IBR).

User Fees – The payment of a fee for direct receipt of a public service by the person benefiting from the service.

Utility Funds — Wastewater services are accounted for in the utility funds. The Wastewater fund is an enterprise fund. Enterprise funds are those funds in which the cost of providing goods or services is financed primarily through user charges.

WMATA – Washington Metropolitan Area Transit Authority, the regional agency that operates the METRO bus and subway systems expenditures.